

## **Instructions for downloading the Non Statutory Sector Disciplinary Policy**

The Policy on the Shropshire Council website is in a PDF version only. If you need a copy that you can amend to insert your company's logo, you get download a word version of the document from the Shropshire Partners in Care website.

We would like as many providers as possible to adopt this Policy so we can have a consistent approach to conducting disciplinary investigations and recruiting appropriate staff.

A two day training course is available. Please contact Joint Training on 01743 254734 for details.

**If adopting this Policy, please be sure to contact your insurers or any other relevant human resources advisors.**