

Reviewing how it worked

If it is funding your support, the Local Authority is required by law to carry out a review. With Self-Directed Support, the annual Review needs to look at some key questions:

- Are you still eligible for adult social care funding?
- Are your support needs being met?
- Have the outcomes that were agreed in your support plan been achieved?
- Does your Support Plan need to change?
- Does your Personal Budget need to change to adapt to your changing needs?
- Would you benefit from a period of Maximising Independence to help you increase your independence? (For more information see Fact Sheet 3 – Maximising Independence).

The amount of your Personal Budget may change dependent upon your needs and eligibility for adult social care in Shropshire. At or before the Review you will be asked whether the answers to any of the questions in the Self Directed Assessment have changed. Your Support Plan may also need to change and your Care Manager can agree any new outcomes or needs that your Personal Budget needs to be used for.

Information that needs to be kept for reviews

If you have a Council Managed Fund or an Individual Service Fund you will not need to keep any records for that part of your Personal Budget. If you have chosen to receive a Direct Payment, there will be some information that you need to keep so that you can show the Council that you are spending the money on the things that were agreed in the Support Plan. See over for more details.

What information do I have to keep?

The information you will need to keep is very simple. You do not need to fill in any forms as part of your record keeping, but some receipts and bank statements will be required.

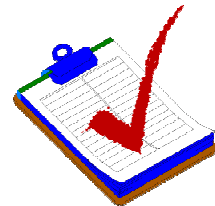


You will need to have a folder which you put receipts in. These do not need to be in order. If you have lost a receipt or if you weren't able to get one, don't worry, just make a note of this and put it in with your receipts. You do not need to keep receipts for anything under £10.



You will need to have another folder in which to keep your bank statements for your Direct Payment account.

For all people who have a new Direct Payment we will check how you are getting on and will look at the records kept, just to make sure that you understand what is needed.



For most people we will then only need to see these receipts and banks statements just once a year. For some people it may be more frequent if there are certain circumstances, such as if the Direct Payment is a very high amount of money or if there are difficulties in keeping these records, etc

For more information about My Life My Choice, Self Directed Support in Shropshire and the services that are provided by the Council go to www.shropshire.gov.uk On the website you will find a number of helpful guides and leaflets that are available to download for free.

For help with social care emergencies that occur outside of office hours contact
The Emergency Duty Team on 08456 789040

You can also get a copy of the leaflets, guides and other information produced by the Council from your Care Manager, local Customer Service Points or by calling this number
0345 678 9044