

Application for Council Tax Single Person Discount



Date of Issue:

Account Reference:

Revenues & Benefits
PO Box 4749
Shrewsbury
SY1 9GH

☎ 0345 678 9002
council.tax@shropshire.gov.uk
www.shropshire.gov.uk

Re property:

Dear Sir/Madam,

Council Tax Single Person Discount

Please read these notes carefully before completing the application form

The attached form should only be completed where only one adult resides in the property.

The full council tax assumes that there are at least two adults living in a property. If only one adult lives in a property as their main home, the council tax will be reduced by 25%.

If awarded, a single person discount will apply for as long as the circumstances remain the same. You should advise the Council immediately of any changes. The Council will periodically review that your entitlement to discount is correct.

Yours faithfully

P M Weir

Revenues Manager

Please tick one box and complete the required information then sign the declaration below:

- I am the sole adult resident at the property
and have been since I moved in on ____ / ____ / ____

- I am the sole adult resident at the property
becausehas vacated the premises on ____ / ____ / ____
and moved to *(Please add their new address)*
.....
.....
.....

Declaration:

I declare that the information stated above is true to the best of my knowledge. I understand that I must contact the Revenues Section with 21 days if my circumstances change.

Signed:.....**Full Name**.....

Date.....**Telephone Number**.....