

Methods of Study

NVQ assessment will be carried out in your workplace by an assessor who will visit you on a regular basis. You will produce a portfolio of work showing how you deal with a variety of situations. If extra training and support is required you may attend one of our training centres where you will have access to tutors and assessors.

Learner Profile

Name: Martin Morgan **Age:** 22

Place of Employment: Britpart, Craven Arms

Programme:

- Completed NVQ Level 2 Warehousing and Storage



Martin says, "I have really enjoyed my Level 2 qualification in Warehousing and Storage and I have learnt really useful skills that can be applied to my everyday tasks at work. My skills and confidence have improved so much, my boss has encouraged me to take the next step and gain my forklift truck certificate."



Why not give County Training a call and find out more?

Shrewsbury	01743 255151
Ludlow	01584 876799
Telford	01952 200677
Oswestry	01691 661722
Whitchurch	01948 660100
Market Drayton	01630 657461
Hortonwood	01952 605983

web www.shropshire.gov.uk/countytraining.nsf
email info@countytraining.com

Programmes are often fully funded, subject to certain criteria being met.



If you or someone you know would like this publication in large print, Braille or on audio tape please contact us and this will be arranged. If you would like this publication in another language, we can translate it for you.

County Training is committed to achieving equality of opportunity and we strive to ensure that our services are accessible to the whole community. Our approach reflects our recognition of the diversity of peoples needs and we endeavour to ensure that all are treated with dignity and respect.



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NVQ

Distribution,
Warehousing
and Storage



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County Training is the largest training provider in Shropshire, offering work-based learning for a wide range of individuals.

There are many opportunities within the distribution, warehousing and storage environment. County Training provides qualifications that can cater for many different job roles within this area, providing you with skills that you need to help you progress in your career. Qualifications available include:

- *Distribution Operations NVQ Level 1*
- *Warehousing and Storage NVQ Level 2 and 3*

NVQs in Warehousing and Storage Operations

The NVQ will give you a qualification which proves your level of competence and is a real advantage when you are thinking of promotion or applying for other jobs.

The qualification is flexible and you could be working with such products as clothing, footwear, groceries, household goods, motor parts, office equipment or construction materials.

Who is it for?

NVQ Level 1 Distributive Operations

Level 1 is for beginners and those working mostly on routine tasks under supervision.

Level 1 can take up to 12 months to complete.

NVQ Level 2 Warehousing and Storage

Level 2 is for those who are performing a variety of activities and are able to take some responsibility for their own work, which will include some complex and non-routine tasks. They will need to be able to take responsibility for their own actions and refer situations outside of their responsibility to the appropriate authority.

Level 2 can take up to 12 months to complete.



NVQ Level 3 Warehousing and Storage

Level 3 candidates do not necessarily have to be managers but need to have considerable responsibility and autonomy for warehouse operations. This will include; overseeing systems and procedures, ensuring company standards are maintained, assisting in staff training and development and completing risk assessments to maintain a safe working environment.

Level 3 can take up to 18 months to complete.

What will you learn?

Throughout your training you will gain a variety of skills including:

- *Effective team working*
- *Maintaining Health and Safety standards*
- *Receipt and storage of products*
- *Maintaining effective records for stock in storage*
- *Quality checking of products*

