



## PET SHOP PROCEDURE NOTES

- Fill the application form in and send to your nearest Licensing Department (office addresses detailed below).
- Enclose fee of £125
- An acknowledgement letter and receipt of payment will then be issued.
- You will be contacted by a Licensing Officer to arrange the necessary inspection.
- Providing everything is satisfactory your licence will then be issued.

Licensing Office Addresses				
Central Licensing Shirehall Abbey Foregate Shrewsbury SY2 6ND	North Licensing Edinburgh House New Street Wem SY4 5DB	North Licensing Castle View Oswestry SY11 1JR	South Licensing Westgate Bridgnorth WV16 5AA	South Licensing Stone House Corve Street Ludlow SY8 1DG





**APPLICATION FOR A PESHOP LICENCE  
Pet Animals Act 1951**

Name and Address of Applicant(s):	Name: Address:  Post Code:
Trading name, Address & telephone no:	Trade Name: Address:  Post Code: Telephone No:
Number and size of rooms in which business will be carried on:	
Heating arrangements:	
Method of ventilation of premises:	
Lighting arrangements (natural and artificial):	
Water supply:	
Arrangements for food storage:	
Arrangements for disposal of excreta:	

Types of pets which are intended to be sold, and age at which they will be sold, proposed numbers and details of accommodation. – **See Schedule on Page 2.**

I declare that to the best of my knowledge, the above information is correct.

I enclose the current fee of £125 (Cheques made payable to Shropshire Council)

I apply for this licence to take effect from the date of issue/1st January (delete as appropriate).

(Licences run from the date of issue to 31<sup>st</sup> December or 1<sup>st</sup> January to 31<sup>st</sup> December each year).

**SIGNATURE**

**DATE**

If signing on behalf of a Company or partnership, state in what capacity:

# SCHEDULE

Type of animals	Proposed numbers	Details of accommodation	Age at which proposed to be sold	Inspector's Comments
Parrots				
Pigeons				
Other large birds				
Budgerigars, finches and other small birds				
Dogs				
Cats				
Rabbits and cavies				
Hamsters				
Rats, mice and gerbils				
Snakes and lizards				
<b>FISH</b>	Tropical Marine Cold Water			
Any other species (specify)				
Normal times of attendance at the premises when premises are closed:				

This Authority is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form within this Authority for the prevention and detection of fraud. The Authority may also share this information with other bodies administering public funds for these purposes.

Please return the completed form and fee to the address below:  
**Licensing Department**  
**Shropshire Council**  
**Shirehall**  
**Abbey Foregate**  
**Shrewsbury**  
**SY2 6ND**

**FOR OFFICIAL USE ONLY**

Date of Inspection .....

Recommendation .....

Date Reported to Committee/Council and Decision .....

No. of Licence issued .....