

## Part 3 – Responsibility for Local Choice Functions

### RESPONSIBILITY FOR FUNCTIONS

#### Responsibility for Local Choice Functions

FUNCTION	DECISION MAKING BODY	MEMBERS	DELEGATION OF FUNCTIONS
The discharge of any function under a Local Act.	Full Council	All members	None
The determination of any appeal against any decision made by or on behalf of the Authority.	Full Council	All members	General Appeals Panel
The making of arrangements for appeals against exclusion of pupils.	Full Council	All members	Democratic Services Manager within the Legal and Democratic Services Group.
The making of arrangements for admission appeals.	Full Council	All members	Democratic Services Manager within the Legal and Democratic Services Group.
The making of arrangements for appeals by Governing Bodies.	Full Council	All members	Democratic Services Manager within the Legal and Democratic Services Group.
The making of arrangements for enabling questions to be put on the discharge of functions of a Police Authority.	The West Mercia Police Authority	All members	One member of the Council.
The making of appointments to Police Authorities.	Full Council	All members	
The conducting of Best Value reviews in accordance with the Local Government Act 1999.	Cabinet	Cabinet members	Best Value Panel and Officers.
The discharge of any function relating to contaminated land	Cabinet	Cabinet members	Officer.

## Part 3 – Responsibility for Local Choice Functions

FUNCTION	DECISION MAKING BODY	MEMBERS	DELEGATION OF FUNCTIONS
The discharge of any function relating to the control of pollution or the management of air quality.	Cabinet	Cabinet members	Officer.
The service of an Abatement Notice in respect of a statutory nuisance and other matters in relation to statutory nuisances.	Cabinet	Cabinet members	Officer.
The obtaining of information under Section 330 of the Town and Country Planning Act 1990 as to interests in land.	Cabinet	Cabinet members	Officer.
The obtaining of particulars of persons interested in land under Section 16 of the Local Government (Miscellaneous Provisions) Act 1976.	Cabinet	Cabinet members	Officer.
The making of agreements for the execution of highway works.	Cabinet	Cabinet members	Officer.
Appointments to outside bodies and the revocation of any such appointments where a Council function.	Full Council	All members of Council	Individual member.
Appointments to outside bodies and the revocation of any such appointments where an executive function.	Cabinet	Cabinet members	Area Panel

## Part 3 – Responsibility for Local Council Functions

### Responsibility for Council Functions

COMMITTEE/OFFICER	MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
Planning	Members of the Authority	<p><b>Planning and Conservation</b> Functions relating to town and country planning development centred as specified in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (the Functions Regulations).</p> <p><b>Commons Registration</b> The registration of common land or town and village greens and to register the variation of rights of common as set out in Schedule 1 of the Functions Regulations.</p> <p><b>Highways Use and Regulation</b> The exercise of powers relating to the regulation of the use of highways as set out in Schedule 1 to the Functions Regulations.</p>	<p>Head of Legal and Democratic Services.</p> <p>Corporate Director - Economy and Environment</p>
Rights of Way	Members of the Authority	<p><b>Rights of Way</b> The exercise of powers relating to the regulation of rights of way as set out in Schedule 1 to the Functions Regulations.</p>	Countryside Access Manager
Pensions	Members of the Authority	<p><b>Pensions</b> Functions relating to local government pensions etc, as set out in Schedule 1 to the Functions Regulations.</p>	

## Part 3 – Responsibility for Local Council Functions

COMMITTEE/OFFICER	MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
Standards	Members of the Authority other than the Leader – 9 members in total (4 elected members drawn from the 3 political groups, plus 5 independent members)	<p><b>The promotion and maintenance of high standards of conduct with the Council</b></p> <p>To advise the Council on the adoption or revisions of its Code of Conduct.</p> <p>To monitor and advise the Council about the operation of its Code of Conduct in the light of best practice, changes in the law, guidance from the Standards Board and recommendations of case tribunals under Section 80 of the Local Government Act 2000.</p> <p><b>Assistance to members and co-opted members of the Authority</b></p> <p>To ensure that all members of the Council have access to training in all aspects of the member Code of Conduct, that this training is actively promoted, and that members are aware of standards expected from local Councillors under the Code.</p> <p><b>Other functions</b></p> <p>Considering and determining appropriate action on either breaches or alleged breaches by members of relevant Codes of Conduct and Protocols listed under Part 5 of the Constitution plus referrals of cases from the Standards Board for England.</p> <p>Functions relating to standards of conduct of members under any relevant provisions of, or regulations made under, the Local Government Act 2000.</p>	

## Part 3 – Responsibility for Local Council Functions

COMMITTEE/OFFICER	MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
General Appeals Panel	Members of the Authority	<p>To determine any complaint, appeal or other matter referred to it by any Chief Officer arising in connection with the exercise of any function and to determine such complaints or appeals as may by law be required to be determined by a Committee of the Authority arising in connection with any function. (In determining any such matter each Panel shall have regard to the agreed policies of the Council and the availability of any necessary finance. The Panel shall also have the right to refer any matter of policy or budgetary provision to the Cabinet or the appropriate body/person with delegated authority with such recommendations as it sees fit.)</p> <p><i>[Note: Each Appeals Panel should be appointed by the Chief Executive from a Panels List established by Council and shall comprise such number of members and independent persons as may be required by law provided that where the composition is not governed by law the membership of each Panel shall normally be 3.]</i></p> <p><i>[Note: Each Panel's List comprises 11 Councillors and the composition of the Lists (or any Panel) need not necessarily be politically balanced.]</i></p>	

## Part 3 – Responsibility for Local Council Functions

COMMITTEE/OFFICER	MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
<p>Community Services and Children and Young People's Services Complaints and Appeals</p>	<p>Members of the Authority</p>	<p>To determine any complaint, appeal or other matter referred by the Corporate Director - Community Services and Corporate Director – Children and Young People's Services arising in connection with the exercise of Social Services functions and to determine such complaints or appeals as may by law be required to be determined by a Committee of the Authority arising in connection with the exercise of its Social Services functions including its Registration functions. (In determining any such matter each Panel shall have regard to the agreed policies of the Council and availability of any necessary finance. Each Panel shall also have the right to refer any matter of policy or budgetary provision to the Cabinet or the body/person with delegated authority with such recommendations as it sees fit.)</p>	
<p>Human Resources Committee</p>	<p>Members of the Authority</p>	<p>To act in relation to the appointment, terms and conditions, discipline, capability, suspension or dismissal of the Chief Executive (Head of Paid Service), statutory and non-statutory and the Chief Officers and Deputy Chief Officers for the purposes of the Local Government Act 2000.</p> <p>To take any decisions relating to staffing and personnel matters which are not, in the pursuance of any policies, practices or procedures, delegated to the Cabinet, the Council's Management Team or officers.</p> <p>To form a Sub-Committee from its membership, as appropriate, to deal with specific issues (eg disciplinary matters).</p> <p><i>[Note: The quorum for the Committee shall be 3.]</i></p>	

## Part 3 – Responsibility for Local Council Functions

COMMITTEE/OFFICER	MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
Appeals Panel	Members of the Authority	To consider appeals against dismissal and grading by employees of the Council. To determine pay awards.	
Chief Executive		<p><b>Relating to Elections</b></p> <p>The duty to appoint Returning Officer for Local Government elections as set out in Schedule 1 to Functions Regulations.</p>	
Democratic Services Manager within the Legal and Democratic Services Directorate in consultation with the Head of Trading Standards		<p><b>Licensing and Registration</b></p> <p>The exercise of the power relating registered animal trainers and exhibitors under the Performing Animals Regulations as set out in Schedule 1 to the Functions Regulations.</p>	
Democratic Services Manager		Power to approve premises for the solemnisation of marriages as set out in Schedule 1 to the Functions Regulations.	
Monitoring Officer		Power to make payment or provide other benefits in cases of maladministration etc, as set out in Schedule 1 to the Functions Regulations.	
Audit Committee		To provide independent assurance of the adequacy of the risk management framework and the associated internal control environment, independent scrutiny of the authority's financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process.	

## Part 3 – Responsibility for Executive Functions

### Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Cabinet	9 Members of the Authority	<ul style="list-style-type: none"> <li>(a) Major policy matters affecting the Council as a whole or where individual Cabinet member(s) (portfolio holders) require collective guidance.</li> <li>(b) Prospective decisions with significant service or resource implications across the Council as a whole or which could have significant effects across a number of services.</li> <li>(c) Significant performance issues affecting the Council as a whole or crossing a number of services, or having major effects within a significant service.</li> <li>(d) Matters requiring collective Cabinet consultation before decisions are made under delegated authority.</li> <li>(e) Recommendations to Council which affect the Council as a whole or have a widespread effect across the Council.</li> <li>(f) Proposals to or responses to recommendations or matters raised by a scrutiny panel which potentially affect the Council as a whole or could have a widespread effect across the Council.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<p>(g) Formal responses on behalf of the Council to consultation by other bodies on matters that affect the Council as a whole or have a widespread effect across the Council.</p> <p>(h) Formal representations or recommendations to other bodies on behalf of the Council on matters that affect the Council as a whole or have a widespread effect across the Council.</p> <p>(i) Consideration of Service Plans.</p>	
<p>Each individual Cabinet member to be named with clear remit and how they can be contacted, phone numbers, addresses.</p> <p>See Part 4 headed “Executive Procedure Rules” para 1.2</p>	<p>Portfolio Holders for Service Area:</p> <p>Community Services</p> <p>Community Safety</p> <p>Environment and Sustainability</p> <p>Children’s Services</p> <p>Waste and Economy</p> <p>Performance</p> <p>Community Wellbeing (including Equalities and Localism, E-government)</p> <p>Corporate Policy/ Resources</p> <p>Human Resources</p>	<p>Cabinet Members are accountable to the County Council for the development and delivery of services and cross-cutting policies, the specific allocation of which is agreed by the County Council.</p> <p>For portfolios covering the development and delivery of services, Cabinet Members:</p> <p>(a) define community need;</p> <p>(b) develop policy and, when appropriate, plan for implementing policy change;</p> <p>(c) consult with stakeholders, communities, users and employees;</p> <p>(d) monitor delivery.</p> <p>For portfolios covering cross-cutting areas of policy, Cabinet Members’ work across all Council services and will develop policies/plans and monitor their delivery as described above.</p>	

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<ul style="list-style-type: none"> <li>(a) Significant performance issues affecting Service Area.</li> <li>(b) Matters affecting Service Area which require political guidance such as major issues affecting the public or major employee relations issues.</li> <li>(c) Matters requiring consultation before decisions affecting Service Area functions concerned are made under delegated authority.</li> <li>(d) Proposals to or responses to recommendations or matters raised by scrutiny committee which potentially affect Service Area concerned.</li> <li>(e) Formal responses to consultation by other bodies on matters that affect Service Area.</li> </ul>	
Leader of the Council		<ul style="list-style-type: none"> <li>(a) Authority in consultation with other Group Leaders, and upon advice from the Head of Resources and Development to vary the remuneration of the Chief Executive by up to 10%.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Chief Executive		<p>(a) The Chief Executive may (save to the extent that such matters are reserved by statute for other individual Officers) exercise any powers delegated under this scheme to any Chief Officer.</p> <p>(b) The Chief Executive may take such steps as are appropriate to secure compliance with any decision of Council, Cabinet, a Committee or Panel.</p> <p>(c) The Chief Executive when exercising any powers may authorise the incurring of expenditure in an emergency even if there is no specific provision in the budget of the Council or Cabinet or Area Panel for this to be done.</p> <p>(d) Any power exercisable by the Chief Executive in these Delegations shall be exercisable in the absence of the Chief Executive by such other Chief Officer as the Chief Executive shall from time to time designate as his Deputy.</p> <p>(e) If considering the exercise of a delegated power which would normally be exercised by one of the other Chief Officers, the Chief Executive shall consult with the Chief Officer if available and the Chairman, Cabinet or the relevant Portfolio Holder concerned if available.</p>	

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
<p>Chief Officers</p> <p>Chief Executive Corporate Director Community Services Corporate Director Children and Young People's Services Corporate Director – Economy and Environment</p>	<p>Directorates/ Services</p> <p>Legal &amp; Democratic Services Chief Executive's Department Resources Community Services Children and Young People's Services Economy and Environment</p>	<p>(a) To take all steps to implement any decisions taken by Council or under delegations.</p> <p>(b) To exercise day to day management of those services, staff and resources placed under the control of the Chief Officer.</p> <p>(c) To implement, in the areas for which they are responsible, corporate personnel policies and nationally and locally determined conditions of service adopted by the Council.</p> <p>(d) To appoint staff within budgets approved by the Council and structures approved by Cabinet and to exercise control and discipline in accordance with the Council's agreed policies and personnel procedures.</p> <p>(e) To authorise the acquisition of assets or services necessary for the day to day performance of the Council's business or fulfilment of any matter authorised by a Portfolio Holder or Cabinet for which a budget has been approved.</p>	<p>[See Procedure Rules for Contracts and Financial Matters]</p>

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<p>(f) Following consultation with the relevant Portfolio Holder to enter into agreements for the provision of services to third parties and make charges therefore subject to the confirmation of the Head of Legal and Democratic Services that the activity is not ultra vires.</p> <p>The powers delegated to a Chief Officer may with his/her approval be exercised by other officers of the Council who have been duly authorised by him/her to act on his/her behalf. A note of any such authorisations shall be kept in a register of officer delegations kept by the Chief Executive which will be available for public inspection during normal office hours.</p> <p>(g) Taking such steps as may be required to maintain the operation or effectiveness of services.</p> <p>(h) Taking such steps to put in place any policy decision taken by the Council.</p>	

## Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Corporate Management Team	Chief Officers and Statutory Officers (ie the Monitoring Officer and the Chief Finance Officer)	<p>(a) To approve significant variations to existing corporate personnel policies and locally adopted conditions of service in relation to all national negotiating bodies prior to consultation taking place with the Trade Unions, except where the financial or policy implications across the Council require the matter to be referred to the Cabinet.</p> <p>(b) To adopt new corporate personnel policies and exercise any discretions available in national agreements, in relation to all national negotiating bodies, except where the financial and policy implications across the Council require the matter to be referred to the Cabinet.</p>	
Specific Officers	eg Chief Executive, Director of Resources, Head of Legal and Democratic Services, Head of Personnel and Development, Head of Trading Standards Assistant Director – Traffic and Transport, Head of Estates	(a) These officers will have specific powers relevant to their job titles. The details of these powers are given at Part 8 to this Constitution.	[See Procedural Rules for Contracts and Financial matters]

## Part 3 – Responsibility for Executive Functions

### Joint Committees

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
West Mercia Supplies Joint Board	Executive Members Shropshire x3 Herefordshire x2 Worcestershire x3 Telford & Wrekin x2	To be responsible for the discharge of the functions of the four Councils in relation to West Mercia Supplies.	Subject to the terms and conditions in exercising the delegated power contained in an Agreement made between the four Authorities (and any subsequent modification thereof).
Joint Member Board	Executive Members x3 (Leader plus Portfolio Holders for Well-being and Equalities Shropshire PCT x3	To be responsible for the discharge of functions in relation to the Joint Member Board.	
Shropshire Waste Partnership	County Council x 2 Bridgnorth District Council x 2 North Shropshire District Council x 2 South Shropshire District Council x 2	Provide governance of waste services and oversee the procurement of the PFI Contract	

## Part 3 – Responsibility for Executive Functions

### Joint Committees

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
<p>Local Joint Committees:</p> <p>Broseley                      Bridgnorth West/East/Rural/Morfe                      Corvedale                      Ludlow/Ludlow Rural                      Market Drayton/Shawbury                      Oswestry Town                      Rea Valley                      St Oswald/Ruyton-xi-Towns                      Underdale/Monkmoor                      Wem/Wem Rural                      Whitchurch/Prees</p>	<p>Local Members from Shropshire County Council, District/Borough Councils and Local Parish or Town Councils</p>	<p>(a) to scrutinise local service delivery by the County/District/Town and Parish Councils</p> <p>(b) to determine expenditure of a delegated budget</p> <p>(c) to hold other public service providers to account</p> <p>(d) to act as decision maker with regard to the local delivery of a range of services and to prioritise resource allocation in their area</p> <p>(e) refer matters of concern regarding services to the relevant Scrutiny Committee, regarding policy to Cabinet and the right for the Chair to speak at the relevant Council</p> <p>(f) act as a formal consultation mechanism</p>	

## Part 3 – Responsibility for Executive Functions

### Advisory Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Structure Plan Joint Committee	County Council x7 Telford & Wrekin x7	To advise on policy and any modifications to policy for the Structure Plan, Minerals Local Plan and Waste Local Plan subject to the terms and conditions contained in an Agreement made between Telford & Wrekin and Shropshire County Council or any subsequent modification thereof.	
The Mere Committee	County Council x5 Ellesmere Town Council x3 North Shropshire District Council x2	To advise Cabinet upon and implement approved policies for the management of the Cremorne Gardens, The Mere, The Moors, The Boathouse Restaurant and the Swan Hill Workshop, Ellesmere.	
Shropshire Hills AONB Partnership	County Council x1  Representatives from outside bodies	<p>To promote the conservation and enhancement of the natural beauty, character and landscape of the Shropshire Hills AONB and the surrounding project area as a local, regional and national asset;</p> <p>To promote compatible social, environmental and economic development and the well-being of constituent communities;</p> <p>In pursuit of these ends, to prepare, monitor and review the statutory management plan for the AONB and to co-ordinate its implementation.</p> <p>(See report to Council 21 February 2003)</p>	

## Part 3 – Responsibility for Executive Functions

### Advisory Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
South Shropshire Metal Mines Working Group	County Council x2 South Shropshire District Council x2 Parish Council x2 Shrewsbury & Atcham Borough Council x1	Oversee the land reclamation of metal mines in the South Shropshire area, liaison between various authorities, identification of relevant grants and work towards the production of a suitable strategy document.	
Shropshire Hills Discovery Centre Advisory Board	County Council x4 South Shropshire DC x2 Craven Arms Town Council x1 Shropshire Hills AONB Partnership x1 South Shropshire Tourism Association x1 Secret Hills Discovery Centre Network x1 Crave Arms Community Centre x1	<ul style="list-style-type: none"> <li>(a) Serve as a key advisory group to support the development and implementation of the project.</li> <li>(b) Provide a wider economic regeneration strategic context for the development of the Discovery Centre project within Craven Arms, South Shropshire and Shropshire as a whole.</li> <li>(c) Support and help to develop community involvement and understanding of this project.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

### Advisory Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<p>(d) Help to identify gaps and synergies and other funding opportunities to develop the Centre.</p> <p>(e) Work with other partners to promote the project as the flagship Millennium project for Shropshire.</p> <p>(f) Receive quarterly reports on progress.</p>	
Shrewsbury Planning & Transport Liaison Group	County Council x7 Shrewsbury and Atcham Borough Council	Planning and Traffic issues in area of borough.	
Market Drayton Town Centre Improvement Project Steering Group	County Council x3 North Shropshire District Council x3 Market Drayton Town Council x3	Look at various stages of town centre enhancement programme.	

## Part 3 – Responsibility for Executive Functions

### Consultative Committees and Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Liaison Group with Shropshire School Governors' Council	County Council x5 Executive Committee of SSGC	A forum for discussion of matters of mutual concern.	
Political Structures Monitoring Group	County Council x9	To oversee the implementation of the Local Government Act 2000 and the New Constitution.	
Shropshire and Telford & Wrekin Council for Voluntary Sector	County Council x4 Shropshire and Telford & Wrekin Council for Voluntary Services	Primary aim to act as a formal liaison body between voluntary youth sector and County Council.	
Youth Service Joint Consultative Committee	County Council x3 Employees representatives x4 (2 representatives of the Community and Youth Workers' Union and 2 representatives of the National Association of Youth and Community Officers)	Without prejudice to the right of management to manage and of the employees to make representations in their interests through their organisations and to normal channels of communication within the County Youth Service, the functions of the Committee will be:  (a) To bring together management and employees in consultation on employment matters relating to the Youth Service.  (b) To provide a consultative forum on matters relating to industrial relations, productivity and working and other arrangements.  (c) To consider any areas of pay, local conditions of service, or working arrangements, provided that no recommendations shall be reached which conflicts with National Conditions of Service or pay arrangements.	

## Part 3 – Responsibility for Executive Functions

### Consultative Committees and Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<ul style="list-style-type: none"> <li>(d) To consider any relevant matters referred to it by Cabinet or Portfolio Holders.</li> <li>(e) To allow for consultation between the County Council and the named organisations in order to prevent differences and to deal with them should they arise.</li> <li>(f) To make recommendations to the Cabinet or Portfolio Holders, as appropriate, on matters affecting Youth Service employees represented by the named organisations.</li> <li>(g) To deal with any grievance of an employee within the purview of the JCC, which has not been satisfactorily resolved at a previous stage within the agreed grievance procedure.</li> </ul>	
Joint Consultative Committee for Senior Management Grades	Group Leaders Employees x5	<ul style="list-style-type: none"> <li>(a) To establish regular means of negotiation between the Council and the employees in order to prevent differences and to recommend a settlement should they arise.</li> <li>(b) To consider any matter referred to it by Cabinet or the Council or by the employees represented by any Trade Union recognised for negotiating purposes by the Council as representing the employees.</li> <li>(c) To make recommendations to Cabinet or the Council on matters relating to the application of the Terms and Conditions of Service of officers employed under JNC for Chief Officers' Conditions of Service.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

### Consultative Committees and Groups

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		(d) To discharge such other functions, specifically assigned by the Council to the Committee.	
Direct Services Joint Consultative Committee	County Council x5 Employees x5	To establish regular methods of consultation between the County Council and its employees in Shire Catering.	
Employees' Joint Consultative Committee	County Council x5 Employees x8	To establish regular methods of consultation between the County Council and its employees subject to Green Book Conditions of Service.	
Emergency Employment Relations Panel	Chairman of Council, Leader of Council, Council Group Leaders, Portfolio Holders directly involved	To take urgent decisions considered necessary in the event of employment action by County Council employees.	
Joint Consultative Committee for Soulbury Staff	County Council x3 Employees x4	To examine and make recommendations on employment relations problems in respect of Soulbury Staff.	
Teachers' Joint Consultative Committee	County Council x4  Employees - variable - drawn from various Teachers' Associations	(a) To establish arrangements for consultation between the Local Education Authority and its teaching staff on matters of educational policy and professional interest.  (b) To consider any relevant matter referred to it by the Local Education Authority or by the Teachers' Professional Associations.	

## Part 3 – Responsibility for Executive Functions

### Area Committees / Performance Panel

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
Teachers' Joint Negotiating Committee	County Council x4 (majority Executive) Employees Rep - variable - drawn from various Teachers' Associations	To provide a forum for negotiation on those matters relating to Conditions of Service not otherwise determined by the National Conditions of Service for School Teachers in England and Wales.	
Area Committees: Bridgnorth County Area Panel, North Shropshire County Area Panel, Oswestry District Area Panel, Shrewsbury County Area Panel, South Shropshire County Area Panel	Local Members - Members of the Authority	<ul style="list-style-type: none"> <li>(a) Those powers which are delegated by the Cabinet.</li> <li>(b) To provide a forum for local consultation and for liaison with other local authorities in their area.</li> <li>(c) To raise and discuss issues of their own local choice.</li> <li>(d) Delegated power to consider objections to permanent Traffic Orders published by the Head of Legal and Democratic Services and relevant to that area committee.</li> </ul>	Financial and Contract Procedural Rules.
Commissioning and Performance Panel	Members of the Authority	<ul style="list-style-type: none"> <li>(a) Have overall responsibility for the Corporate Performance Management Framework receiving the Corporate Performance Monitoring Report detailing progress against the Corporate Plan and the Community Strategy, and reports on the Rural Pathfinder and Local Area Agreement.</li> <li>(b) Receive updates from portfolio holders on specific issues on performance.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

### Performance Panel / Other Authorities

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<ul style="list-style-type: none"> <li>(c) Make recommendations to Cabinet on the management of Corporate Performance including the Rural Pathfinder and the Local Area Agreement.</li> <li>(d) Identify issues arising from the Corporate Performance Monitoring Reports and include them in the Annual Scrutiny Work Programme.</li> <li>(e) Agree targets and monitor progress with the Local Public Service Agreements (LPSA)</li> <li>(f) monitor progress against the Council's Improvement Plan.</li> <li>(g) Agree performance targets for inclusion in the Performance Plan.</li> <li>(h) Agree the terms of reference and monitor progress of cross-cutting Best Value reviews, recommending final reports and action plans to Cabinet.</li> </ul>	

## Part 3 – Responsibility for Executive Functions

### Performance Panel / Other Authorities

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	ONWARD LIMITS OF DELEGATION
		<ul style="list-style-type: none"> <li>(i) Monitor the progress against the action plans of cross-cutting Best Value reviews, and reviewing the impact of the review process.</li> <li>(j) Review the impact of Locality Working including local scrutiny meetings as undertaken by the Scrutiny Panels.</li> <li>(k) Have an oversight of scrutiny activity within the Council including co-ordinating the Annual Scrutiny Work Programme.</li> </ul>	
Shrewsbury & Atcham Borough Council		Various Highway Authority functions as carried out under the Highway Agency Arrangement.	
Early Retirement Panel	Executive Members x3	To consider proposals in respect of the early retirement of employees of the County Council within the scope of the Local Government Pension Scheme.	
Health, Safety and Welfare Group	Directorates x 5 Employees x 6	Through monitoring to contribute to the overall effectiveness of the Council's arrangements, policies and procedures in relation to health, safety and welfare issues arising from work activities affecting employees and those who use the Council's services and to report thereon to the Central Support Services Scrutiny Panel	