

**General description of the school  
Site Assessment**

**Location, size and type of school**

*Name and address of school:*

*Number of pupils and age range:*

*Brief details of location, including site map*

**Opening times**

*School start and finish times*

**Staff numbers and travelling arrangements**

*Number of full-time and part-time staff*

**Where pupils live in relation to the school**

*From what area approximately do most pupils come? A catchment map would be helpful here.*

**Overview of the travel facilities at the school site**

*Please list all entrances to the school and give details (e.g. which is main entrance and if any are vehicle entrances only or pedestrian entrances only):*

*Car parking – how many car park spaces are currently provided for:*

*Staff, Disabled people, Visitors, Parents, Taxis, Minibus, Coach/ school bus?*

*Are parents allowed to drive on to the site?*

*Deliveries – is loading/ unloading space provided?*

*Cycle parking – have you any provision and for how many bikes?*

*Are there cycle routes near to the school?*

*Do you have special school bus services? Where do they park?*

*What scheduled bus routes serve the school site?*

*Where are the nearest bus stops to the school?*

*Is there staff supervision of pupils arriving/ leaving? Please describe.*

*What specific travel arrangements are there for any pupils with special needs?*

**Information on traffic generated by any before and after school activities and other extended/community uses of the site**

*How is the school site used out of school hours?*

*Do you share the site during the day with other organisations?*

*What traffic issues does this raise?*

*Do the pupils have to travel regularly anywhere else during the school day? What travel/transport issues does this raise?*

**Issues raised by the site assessment**

*Are there any parking, congestion or safety problems ON the site?*

*Are there any parking, congestion or safety problems AROUND the site?*

**Future developments which might potentially increase traffic levels**

*Please give details of any plans to expand the school buildings, pupils numbers and/or activities on the site?*

**Current initiatives**

*List any activities and travel initiatives you are already involved in e.g.*

*Road safety/sustainable travel education*

*Cycle training*

*Eco Schools*

*Schools for Health*

*Safer Routes to School*

*Site access rules*

*Walk to School Week type events*