

Children and Young People's Services Directorate

Person Specification

Job Title: Learning Platform Development Officer

Section: Education Advisory Service

ATTRIBUTES		ESSENTIAL	DESIRABLE	Method used to gather information (A – Application form, I – Interview, T – Test, P – Presentation)
QUALIFICATIONS	Minimum of 5 GCSE's grade C and above including Maths and English.	✓		A, I
	Degree or equivalent in a computing/web design/computer graphics related subject OR relevant work experience.	✓		A, I
WORK EXPERIENCE AND DESIRED VOCATIONAL TRAINING	Experience of using creating interactive web-based assets		✓	A, I, P
	Experience of web site development		✓	A, I, P
	Experience of Learning Platform development		✓	A, I, P
	Experience of project management		✓	A, I
	Experience of graphic design		✓	A, I, P
	Experience of working in an ICT environment within an educational context		✓	A, I
	Experience of ensuring resources are 'Scorm' compliant		✓	A, I
	Experience of computer game development			✓
OTHER RELEVANT EXPERIENCE AND/OR INTERESTS	Proficiency in the use of a PC, Windows and Microsoft Office.	✓		A, I
	A general interest in the field of Information and Communications Technologies (ICT).	✓		A, I
	Understanding of current ICT industry standards and future developments in the area of Learning Platform development.		✓	A, I
	Understanding of the Data Protection Act and Freedom of Information Act.		✓	A, I

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SPECIAL(IST) KNOWLEDGE	Understanding of Internet technologies. Experience of one or more of the following: <ul style="list-style-type: none"> • HTML. • Flash • Share-point technologies • Shibboleth • SIMS 	✓	✓	A, I, P A, I, P
JOB-RELATED PERSONAL SKILLS	Willingness to learn new skills. Capable of working as part of a team or independently to meet agreed targets. Ability to work under pressure to meet deadlines. Self motivation. Focus on performance and quality. Good communication skills – both written and oral. Innovative, creative and forward thinking. Customer focussed. Ability to relate to the needs of children so that the work undertaken will enthuse and excite	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		A, I A, I A, I A, I A, I, P A, I, P A, I, P A, I A, I, P
SPECIAL WORKING CONDITIONS	A readiness to work flexibly Willingness to travel if required. Full and clean driving licence, alternative arrangements will be discussed with disabled candidates.	✓ ✓ ✓		A, I A, I A, I

Signed: _____ Date: _____