

**SHROPSHIRE COUNCIL
PERSON SPECIFICATION**

JA44/09

POST OF: Woodlands Officer, Shropshire Hills AONB Partnership

Please ensure that the Job Description and Person Specification are used as a guide when completing your application form. Please pay particular attention to those criteria below which are indicated as being assessed via the application form. You are expected to use the application form as a means to demonstrate, with examples, how you meet the person specification criteria below – a re-wording of the criteria listed will not guarantee an interview.

| ATTRIBUTES | ESSENTIAL | METHOD OF ASSESSMENT | DESIRABLE | METHOD OF ASSESSMENT |
|--|--|-----------------------------|---|-----------------------------|
| Qualifications (or equivalent skills) | Relevant qualification equivalent to NVQ Level 3 (includes Level 3 OCR, Level 3 BTEC, A Level, HNC) | Application form | Training in project management Diploma or degree in a relevant subject Membership of relevant professional body | Application form |
| Work experience and vocational training | Proven experience in delivery of woodland management, with particular experience relating to Ancient Semi Natural Woodlands Awareness and understanding of environmental value of woodlands, including ecology, archaeology, landscape, amenity, etc A good general knowledge of land management practices Experience of working with contractors | Application form/ interview | Experience within an AONB or other area based management work | Application form/ interview |
| Other relevant experience/interests | Experience of advising and working with foresters or farmers and/ or other businesses in the wood supply chain Knowledge of relevant grant schemes available to help woodland management of supply chain development | Application form/ interview | Knowledge of the Shropshire Hills area | Application form/ interview |

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|------------------------------------|--|---|---|-----------------------------|
| Specialist knowledge | <p>Knowledge of Health and Safety practices relevant to woodland work</p> <p>Understanding and awareness of monitoring issues</p> <p>Understanding of the farming and/ or forestry industry</p> <p>High standard of IT skills (including Microsoft Word and Excel, internet and email systems)</p> | Application form/ interview | <p>Experience of using databases, Geographic Information Systems (GIS) and digital photography</p> <p>Knowledge and experience of consultation with landowners, communities, user groups etc.</p> <p>A broad understanding of access and interpretation</p> <p>A broad understanding of publicity and promotion</p> | Application form/ interview |
| Job related personal skills | <p>Excellent oral and written communication skills</p> <p>Good inter-personal skills, and ability to build effective working relationships with a wide variety of people</p> <p>Ability to work effectively as part of a small multi-disciplinary team</p> <p>High level of motivation and personal organisation</p> <p>Ability to prioritise and focus on the outputs and outcomes of work tasks</p> <p>Ability to represent the AONB Partnership effectively</p> | <p>Interview</p> <p>Application form/ interview</p> <p>Interview</p> <p>Application form/ interview</p> <p>Application form/ interview</p> <p>Interview</p> | | |
| Special working conditions | <p>Able to meet the transport requirements of the post</p> <p>Flexibility to attend meetings and events outside normal working hours</p> <p>Capable of working alone in sometimes difficult terrain and weather conditions</p> | Application form/ interview | | |