



Shropshire Council
 Legal and Democratic Services
 Shirehall
 Abbey Foregate
 Shrewsbury
 SY2 6ND
 Date: 15 July 2015

Committee: Council

Date: Thursday, 23 July 2015

Time: 10.00 am

Venue: Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

You are requested to attend the above meeting.
 The Agenda is attached

Claire Porter
 Head of Legal and Democratic Services (Monitoring Officer)

Malcolm Pate (Chairman)

David Lloyd (Speaker)

Keith Barrow (Leader)

Steve Charmley (Deputy
 Leader)

Peter Adams

Andrew Bannerman

Nicholas Bardsley

Tim Barker

Charlotte Barnes

Joyce Barrow

Tudor Bebb

Thomas Biggins

Andy Boddington

Vernon Bushell

Gwilym Butler

John Cadwallader

Karen Calder

Dean Carroll

Lee Chapman

Anne Chebsey

Peter Cherrington

Ted Clarke

Gerald Dakin

Steve Davenport

Andrew Davies

Pauline Dee

David Evans

Roger Evans

John Everall

Hannah Fraser

Ann Hartley

Nigel Hartin

Richard Huffer

Tracey Huffer

Roger Hughes

Vince Hunt

John Hurst-Knight

Jean Jones

Simon Jones

Miles Kenny

Heather Kidd

Christian Lea

Robert Macey

Jane MacKenzie

Chris Mellings

David Minnery

Pamela Moseley

Alan Mosley

Cecilia Motley

Peggy Mullock

Peter Nutting

Mike Owen

Kevin Pardy

William Parr

Vivienne Parry

John Price

Malcolm Price

David Roberts

Keith Roberts

Madge Shingleton

Jon Tandy

Robert Tindall

Dave Tremellen

Kevin Turley

David Turner

Arthur Walpole

Stuart West

Claire Wild

Brian Williams

Mansel Williams

Leslie Winwood

Michael Wood

Tina Woodward

Paul Wynn

Your Committee Officer is:

Karen Nixon Committee Officer

Tel: 01743 252724

Email: karen.nixon@shropshire.gov.uk



AGENDA

1 APOLOGIES FOR ABSENCE

2 DISCLOSABLE PECUNIARY INTERESTS

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 MINUTES (Pages 1 - 10)

To approve as a correct record the minutes of the previous meeting held on 14 May 2015, attached marked 3.

4 ANNOUNCEMENTS

To receive such communications as the Chairman, Speaker, Leader and Head of Paid Service may desire to lay before the Council.

5 PUBLIC QUESTIONS

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

6 QUESTIONS FROM MEMBERS (Pages 11 - 20)

To receive any questions from Members, notice of which has been given in accordance with Procedure Rule 15.2.

7 POLICING SHROPSHIRE - OPPORTUNITIES AND THREATS

To receive a presentation from Chief Constable David Shaw of West Mercia Police.

8 PORTFOLIO HOLDER REPORT FOR ADULT SERVICES AND COMMISSIONING (SOUTH) (Pages 21 - 26)

To receive the report from the Portfolio Holder for Adult Services and Commissioning attached marked 8.

9 ANNUAL REPORT OF THE HEALTH & ADULT SOCIAL CARE SCRUTINY COMMITTEE 2014/15 (Pages 27 - 32)

To receive the report from the Chairman of the Health & Adult Social Care Scrutiny Committee, attached marked 9.

10 PORTFOLIO HOLDER REPORT FOR HIGHWAYS AND TRANSPORT (Pages 33 - 40)

To receive the report from the Portfolio Holder for Highways and Transport, attached marked 10.

11 PORTFOLIO HOLDER REPORT FOR REGULATORY SERVICES, HOUSING AND COMMISSIONING (CENTRAL) (Pages 41 - 62)

To receive the report from the Portfolio Holder for Regulatory Services, Housing and Commissioning (Central), attached marked 11.

12 ANNUAL REPORT OF THE ENVIRONMENT AND SERVICES SCRUTINY COMMITTEE 2014/15 (Pages 63 - 66)

To receive the report from the Chairman of the Environment and Services Scrutiny Committee, attached marked 12.

13 REPORT OF THE PORTFOLIO HOLDER FOR THE UNIVERSITY CENTRE AND SHREWSBURY BID (Pages 67 - 72)

To receive the report from the Portfolio Holder for the University Centre and Shrewsbury BID, attached marked 13.

14 ANNUAL REPORT OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE 2014/15 (Pages 73 - 78)

To receive the report from the Chairman of the Enterprise and Growth Scrutiny Committee, attached marked 14.

15 REVENUE OUTTURN 2014/15 (Pages 79 - 98)

Report of the Head of Finance, Governance and Assurance is attached, marked 15.

Contact James Walton Tel 01743 255011.

16 CAPITAL OUTTURN 2014/15 (Pages 99 - 122)

Report of the Head of Finance, Governance and Assurance is attached, marked 16.

Contact James Walton Tel 01743 255011.

17 ANNUAL ASSURANCE REPORT OF AUDIT COMMITTEE 2014/15 (Pages 123 - 138)

Report of the Head of Finance, Governance and Assurance is attached, marked 17.

Contact James Walton Tel 01743 255011.

18 WEST MERCIA YOUTH JUSTICE PLAN 2015/16 (Pages 139 - 188)

Report of the Director of Children's Services is attached, marked 18.

Contact Karen Bradshaw Tel 01743 254201.

19 APPOINTMENTS TO COMMITTEES

To confirm the following appointments to Committees:

Strategic Licensing

The appointment of Mr D Carroll to replace Mr S Jones.

Health and Adult Social Care Scrutiny

The appointment of Mrs C Motley to replace Simon Jones.

Central Planning Committee

The appointment of Mr R Evans.

**20 STATUTORY REQUIREMENT TO AMEND THE COUNCIL'S STANDING ORDERS
(Pages 189 - 194)**

Report by the Head of HR & Development is attached marked 20.

Contact: Michele Leith Tel 01743 254402.

21 ATTENDANCE AT MEETINGS OF THE AUTHORITY

THE LEADER - to propose that, under Section 85 of the Local Government Act 1972, the Council formally approves the reasons for the failure of Mr M Williams to attend meetings of the authority due to ill health, and that the matter is reviewed at the meeting of the Council on 17th December 2015.

22 MOTIONS

The following two motions have been received in accordance with Procedure Rule 16:

22.1 . The following motion has been received from Councillor Miles Kenny:

'This Council notes:

1. That the EU and USA launched negotiations in July 2013 on a Transatlantic Trade and Investment Partnership (TTIP).
2. That negotiations are underway to determine which goods and services TTIP will apply to and if new rules can be agreed to protect investors, harmonise standards, reduce tariffs and open new markets throughout the EU and USA.
3. That there has been no impact assessment about the potential impact on local authorities.
4. That there has been no scrutiny of the negotiating texts by local government and no consultation with local government representatives
5. That MPs are also unable to scrutinise the negotiating documents.

This Council believes that:

1. TTIP could have a detrimental impact on local services, employment, suppliers and decision-making.
2. A thorough impact assessment of TTIP on local authorities must be undertaken before the negotiations can be concluded.
3. The proposed Investor State Dispute Settlement (ISDS) mechanism has been used by corporations to overturn democratic decisions by all levels of governments at significant public cost. Local decision-making must be protected from ISDS.
4. The EU's food, environmental and labour standards are better than those in the US and TTIP negotiations must raise and not lower these standards across the EU and USA.
5. Sourcing supplies and employment locally is important to strengthening local economies and meeting local needs. TTIP must not impact on local authorities' ability to act in the best interests of its communities.

This Council Resolves:

6. To write to the secretary of state for communities and local government, local MPs, and all West Midlands MEPs raising our serious concerns about the impact of TTIP on local authorities and the secrecy of the negotiating process.
7. To write to the Local Government Association to raise our serious concerns about the impact of TTIP on local authorities and ask them to raise these with government on our behalf.
8. To call for an impact assessment on the impact of TTIP on local authorities.
9. To publicise the council's concerns about TTIP; join with other local authorities which are opposed to TTIP across Europe and work with local campaigners to raise awareness about the problems of TTIP. '

22.2 The following motion has been received from Councillor Roger Evans:

'RIGHT TO BUY FOR HOUSING ASSOCIATION TENANTS

This Council notes:

- the new Government's proposal to extend the Right to Buy to Housing Association tenants, to be paid for by selling off the most expensive Council Housing stock;
- with alarm the shortage of affordable rented homes Shropshire with increasing numbers on our housing waiting list and is very concerned that the current government plans risk making matters far worse.
- For July 2015 we have 7,822 registered on our waiting list and are consequentially deemed to be in housing need. This is made up of 135 in the Priority, 1,147 in Gold, 2,573 in Silver and 3,967 in the Bronze Band.
- During 2014/15 just 1,184 properties were let, and within this number just 254 of those in Bronze Band were allocated a house.
- This is similar throughout England. Our younger residents are increasingly finding it difficult to find a home. Recent publications for example have shown that more than 3.4 million adults between 20 and 34 live with their parents.
- that a recent opinion poll showed that just 16% of the public believed that

extending Right to Buy to housing association tenants would be the most useful way of tackling the affordability crisis; the public's top choice was to help housing associations or councils to build more affordable homes, selected by 46% of the public;

- the recent report from June 2015 which shows that there could be a funding gap of over £1 billion to pay for the scheme.

Council opposes the forced sell off of council housing to pay for this plan and is concerned that the Government also:

- Fails to address Shropshire's situation which no longer has any housing stock to sell.
- Fails to address the situation in rural areas where there are few suitable sites to build replacement social housing stock;
- Fails to recognise that this means housing associations will simply be trying to catch up with replacing homes rather than building affordable housing to give more people homes they need

Council notes that even the Conservative Mayor of London has said he did not want to see councils "deprived at a rapid rate of their housing stock" if more homes were not being built to replace them.

Council recognises the desire by many to own their own homes, and suggests that proposals put forward by the Liberal Democrats over a "Rent to Own" model and Shared Ownership housing would represent a better way of reaching this goal.

Council also notes that there are existing routes for housing association tenants to own their own properties – some Housing Association tenants already have the Right to Acquire.

Council resolves:

- to work with other neighbouring authorities and housing associations to oppose the current government proposals;
- to request the Chief Executive and Leader to each write to our four MPs' who represent different parts of Shropshire asking them support the Council's position; to speak up in parliament for more social housing and not less and to push for a genuine "one for one" replacement but not at the cost of losing more council housing.'

23 SHROPSHIRE AND WREKIN FIRE AND RESCUE AUTHORITY CHAIR'S REPORT (Pages 195 - 200)

To receive the report of the Shropshire and Wrekin Fire and Rescue Authority arising from its meeting held on 17 June 2015.

Report attached marked 23.

24 EXCLUSION OF THE PRESS AND PUBLIC

To RESOLVE that in accordance with the provisions of Schedule 12A, Local Government Act 1972 and paragraph 10.4(3) of the Council's Access to Information Procedure Rules, the public and press be excluded during the consideration of the following items:

25 CONTRACTUAL IMPLICATIONS ARISING FROM THE EXTENDED PLANNING PROCESS TO SECURE PERMISSION FOR THE BATTLEFIELD ENERGY RECOVERY FACILITY (ERF) (EXEMPTED BY CATEGORY 3) (Pages 201 - 206)

Exempt Report by the Head of Waste Management, is attached marked 25.

Contact: Larry Wolfe Tel 01743 255995.

26 UNIVERSITY CENTRE SHREWSBURY - STUDENT ACCOMMODATION (EXEMPTED BY CATEGORY 3) (Pages 207 - 216)

Exempt Report by the Chief Executive is attached marked 26.

Contact: Clive Wright Tel 01743 252007.

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Committee and Date

Council

23 July 2015

COUNCIL

Minutes of the meeting held on 14 May 2015

In the Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

10.00 am - 12.15 pm

Responsible Officer: Karen Nixon

Email: karen.nixon@shropshire.gov.uk Tel: 01743 252724

Present

Councillors Malcolm Pate (Cairman) and Keith Barrow (Leader)

Councillors Steve Charmley (Deputy Leader), David Lloyd (Speaker), Peter Adams, Andrew Bannerman, Nicholas Bardsley, Tim Barker, Charlotte Barnes, Joyce Barrow, Tudor Bebb, Thomas Biggins, Andy Boddington, John Cadwallader, Karen Calder, Dean Carroll, Lee Chapman, Anne Chebsey, Peter Cherrington, Ted Clarke, Steve Davenport, Andrew Davies, Pauline Dee, David Evans, Roger Evans, Hannah Fraser, Ann Hartley, Nigel Hartin, Richard Huffer, Vince Hunt, John Hurst-Knight, Jean Jones, Simon Jones, Heather Kidd, Christian Lea, Robert Macey, Jane MacKenzie, Chris Mellings, David Minnery, Pamela Moseley, Alan Mosley, Peggy Mullock, Peter Nutting, Mike Owen, Kevin Pardy, William Parr, Vivienne Parry, John Price, Malcolm Price, David Roberts, Keith Roberts, Madge Shinton, Jon Tandy, Robert Tindall, Dave Tremellen, Kevin Turley, David Turner, Arthur Walpole, Stuart West, Claire Wild, Brian Williams, Leslie Winwood, Michael Wood, Tina Woodward and Paul Wynn.

1 ELECTION OF SPEAKER

The Chairman, Mr M Pate, took the Chair for this item and called for nominations for the election of Speaker and Vice-Chairman of Shropshire Council.

It was proposed by Mr R Evans and seconded by Mrs V Parry that Mrs C Barnes be elected Speaker and Vice-Chairman of Shropshire Council for the 2015/16 municipal year.

It was then proposed by Mr M Pate and seconded by Mr B Williams, that Mr D Lloyd be elected Speaker and Vice-Chairman of Shropshire Council for the 2015/16 municipal year. On being put to the vote it was duly

RESOLVED:

That Mr D Lloyd be elected Speaker and Vice-Chairman of the Council to hold office until the Annual Meeting of the Council scheduled to be held on 12 May 2016.

The Speaker then took the Chair and subscribed his Declaration of Acceptance of Office before being invested with the badge of office. He thanked the members for re-electing him and pledged to perform his duties in a firm and fair manner with due regard to all Councillors.

The Chief Executive then informed Council that he had just received the formal resignation of the Chairman and Deputy Speaker Mr M Pate with immediate effect, thus enabling him to remain in the Chamber and vote in the event of his nomination for the office of Chairman and Deputy Speaker.

2 APOLOGIES FOR ABSENCE

The Chief Executive reported that apologies for absence had been received from Mr V Bushell, Mr G Butler, Mr G Dakin, Mr J Everall, Mrs T Huffer, Mr R Hughes, Mr M Kenny, Mrs C Motley and Mr M Williams.

3 ELECTION OF CHAIRMAN AND DEPUTY SPEAKER

It was proposed by Mr K Barrow and seconded by Mr S Charmley that Mr M Pate be elected Chairman and Deputy Speaker of the Council for the 2015/16 municipal year.

RESOLVED:

That Mr M Pate be elected Chairman and Deputy Speaker of the Council and hold office until the Annual Meeting of the Council scheduled to be held on 12 May 2016.

The Chairman and Deputy Speaker then subscribed his Declaration of Acceptance of Office and was invested with Chairman's badge of office. He thanked the Council for the honour it had bestowed on him and said how much he enjoyed representing the Council.

4 DISCLOSABLE PECUNIARY INTERESTS

Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

At item 12, Review of Non-Domestic Rates, Discretionary Relief and Council Tax Discretionary Discounts, the following declared various memberships as detailed:

Mr N Bardsley – Business Rates
Mr T Barker – Director of a Charitable Company and two CIC's
Mrs C Barnes – Business Rates and Member of a Social Enterprise Company
Mr T Bebb – Business Rates
Mr S Davenport – Business Rates
Mrs P Dee – SHA Director
Mr N Hartin - Director of a Charitable Company
Mrs H Kidd – Community Interest Company
Mr C Mellings – Personal and Director of a Charitable Company
Mr A Moseley – Community Interest Company
Mr J Price - Director of a Community Interest Company
Mr D Roberts – Business Rates

Mrs M Shineton – Director of a Charitable Company
Mr J Tandy – Adelphi Care and Community Interest Company
Mr S West – Business Rates
Mr M Wood - Community Interest Company
Mr P Wynn – Business Rates

At exempt item 17, 'Application for Section 32 Consent for Disposal of Land and Buildings at Monkmoor Recreation Ground, Shrewsbury', the following declared that they were members of Shrewsbury Town Council; Mr P Adams, Mr A Bannerman, Mrs A Chebsey, Mrs H Fraser, Mrs J Mackenzie, Mr A Mosley, Mrs P Moseley, Mr K Pardy, Mr M Price, Mr K Roberts, Mr P Nutting and Mr J Tandy.

5 MINUTES

RESOLVED: That the Minutes of the meeting held on 26 February 2015, as circulated with the agenda papers, be approved and signed as a correct record.

Arising thereon:

At Minute 107 (vi) on page 60, Mr Ted Clarke highlighted that to date, his supplementary question had not been answered. The Leader confirmed that he would respond to this following the meeting.

6 ANNOUNCEMENTS

Chairman's Engagements

The Chairman referred Members to the list of official engagements carried out by himself and the Speaker since the last meeting of the Council on 26 February 2015, which had been circulated at the meeting.

7 PUBLIC QUESTIONS

Petitions

The Speaker advised that there were no petitions.

Public Questions

The Speaker announced that three public questions had been received in accordance with Procedure Rule 15 (a copy of the report containing the detailed questions and the formal responses is attached to the signed minutes):

- (i) Received from Mr J Woolmer and answered by Mr S Charmley, Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North), in relation to the intended closure of the Church Stretton Visitor Information Centre – copy attached to the signed minutes.

By way of a supplementary question Mr Woolmer asked if the Portfolio Holder felt that the action being taken by Shropshire Council was satisfactory; a sub-standard Visitor Information Service for the town of Church Stretton?

In response, the Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North) confirmed that there were no plans to close or reduce the visitor information services being provided in Church Stretton. However, it was possible that the Visitor Information Service might be looked at with a view to re-locating in the future. In the meantime discussions and consultation would continue.

- (ii) Received from Dr J Robertson and answered by Mr K Barrow, the Leader, in relation to how councillors can perform their role responsibly if they are denied information on the grounds of commercial confidentiality, given the transfer of services to ip&e – copy attached to the signed minutes.

By way of a supplementary question Dr Robertson asked if given that Mr Barrow was the sole shareholder of ip&e and also the Leader of the Council, did this not constitute a conflict of interest and if not, why not?

In response, the Leader confirmed that he represented Shropshire Council and the Council was the one shareholder in ip&e, not just himself as an individual. The course of action being taken had all been in the manifesto upon which the Council had been elected. The public sector was experiencing a financial crisis and Shropshire Council felt that ip&e was the way to deal with it.

- (iii) Received from Mrs J Brand and answered by Mr K Barrow, the Leader, in relation to ip&e – copy attached to the signed minutes.

By way of a supplementary question Mrs Brand asked why decision-making for the county had been put into one person's hands, whilst stating that she believed democracy within Shropshire was being destroyed.

In response, the Leader confirmed that every Conservative candidate had put their manifesto through doors which clearly explained what they intended to do if elected. The existing Council had been democratically elected taking 48 out of the 74 seats available. Unfortunately the Leader feared more budget reductions on the horizon and explained that he was trying to deal with a very difficult financial situation in the best way. Ip&e was part of that solution.

8 QUESTIONS FROM MEMBERS

The Speaker advised that the following three Member questions had been received in accordance with Procedure Rule 15 (copy of report containing the detailed questions and their formal responses is attached to the signed minutes).

- (i) Received from Mrs M Shingleton and answered by Mrs Claire Wild, Portfolio Holder for Highways and Transport about the new procedure for highways maintenance

which was not proving successful and what revised procedures might be recommended to improve this vital service.

By way of a supplementary question Mrs Shingleton stated that sadly the response did not address timeliness and quality issues and she asked what part would members have in the review scheduled for the end of May?

In response the Portfolio Holder said that on reflection she felt the best way forward would be to take this issue to the relevant Scrutiny Committee to be looked at.

- (ii) Received from Mr M Kenny and answered by Mrs Claire Wild, Portfolio Holder for Highways and Transport about the review of bus services currently being undertaken.

By way of a supplementary question, Mr R Evans, on behalf of Mr M Kenny, asked if the Portfolio Holder was satisfied that the consultation undertaken had been adequate?

In response the Portfolio Holder replied that yes she was.

- (iii) Received from Mr M Kenny and answered by Mrs Claire Wild, Portfolio Holder for Highways and Transport about progress in reducing the use of private motor car short journeys and the provision of secure cycle parking.

By way of a supplementary question, Mr R Evans, on behalf of Mr M Kenny, asked that in the light of no statistics being provided on monitored private car usage what are you doing to reduce this? He also expressed his thanks for the progress that had been made to date on cycle parking, and asked how this was being publicised?

In response the Portfolio Holder said they were doing all they could to publicise cycling to work and undertook to obtain the figures requested after the meeting.

9 CONSTITUTION OF COMMITTEES AND THE ALLOCATION OF SEATS TO POLITICAL GROUPS

It was proposed by the Speaker, and seconded by the Chairman, that the report by the Head of Legal and Democratic Services, a copy of which is attached to the signed minutes, and the recommendations contained therein, be received and agreed.

RESOLVED: That the constitution of committees and the allocation of seats to each of the political groups for the 2015/16 municipal year and the allocation of seats between the political groups, as set out in Appendices 1 and 2 of the report be approved.

10 AMENDMENTS TO THE CONSTITUTION

It was proposed by the Speaker, and seconded by the Chairman that the report, a copy of which is attached to the signed minutes and the recommendations contained therein, be received and agreed.

It was proposed as an amendment by Mrs C Barnes and seconded by Mrs H Fraser that at paragraph 5.5.k) the time allowed for petition organisers to speak be kept to 5 minutes and at paragraph 5.5.s) the length of speeches be kept to 5 minutes.

RESOLVED:

A. That subject to the length of speeches in paragraphs 5.5.k) and 5.5.s) being kept to 5 minutes, the following amended procedure rules attached as appendices to the report, be approved and included in the Constitution to Council:

- a) Council Procedure Rules
- b) Access to Information Procedure Rules
- c) Budget and Policy Framework Procedure Rules
- d) Standing Orders Relating to Proceedings and Business
- e) Executive Procedure Rules
- f) Licensing Act Sub Committee Procedure Rules
- g) Standing Orders relating to Staff

B. That, in Part 3 of the Constitution – Responsibility for Functions, the functions of the Housing Review Panel be extended to include a provision to determine requests:

- a) by Flexible Tenants for a review of a decision:
 - i. as to the length of the tenancy offered; and
 - ii. to not grant a further flexible tenancy
- b) for a review of a decision to seek possession under the Anti-social behaviour, Crime and Policing Act 2014.

C. That the Head of Adult Social Care be authorised to issue notices, commence court proceedings and make decisions to gain possession of a flexible tenancy on one of more of the statutory grounds and that such authority be included in the Scheme of Delegation set out in Part 8 of the Constitution.

11 SCHEME OF DELEGATION

It was moved by the Speaker, seconded by the Chairman and duly

RESOLVED: That the Responsibility for Functions, as set out in Part 3 of the Constitution and the Scheme of Delegation, set out in Part 8 of the Constitution be approved.

12 REVIEW OF NON-DOMESTIC RATES, DISCRETIONARY RELIEF AND COUNCIL TAX DISCRETIONARY DISCOUNTS

It was proposed by the Portfolio Holder, Mr M Owen, and seconded by Mrs K Calder that the report of the Head of Finance, Governance and Assurance, a copy of which is attached to the signed minutes and the recommendations contained therein, be received and agreed.

Mr R Evans proposed an amendment that this matter be taken to the appropriate Scrutiny Committee at the earliest convenience for review and then taken back to Council for any amendments. The Portfolio Holder advised that that decision was not for Council to agree; it was up to the Scrutiny Chairman to decide. At this point the Leader expressed his support for this matter to go to scrutiny for consideration and Mr Evans duly withdrew his proposal

RESOLVED:

- A. That the Discretionary Relief Policy set out in Appendix A of the report be approved.
- B. That the Council Policy for Discretionary Business rates and Council Tax reductions be reviewed by Council every three years
- C. That this matter be referred to the appropriate Scrutiny Committee for review and then reported back to Council.

13 FINANCIAL STRATEGY 2015/16 - 2016/17

It was proposed by the Leader Mr K Barrow and seconded by Mr M Owen that the report of the Head of Finance, Governance and Assurance, a copy of which is attached to the signed minutes and the recommendations contained therein, be received and agreed.

RESOLVED:

- A. That the financial implications of the proposed Inspire to Learn service transfers to ip&e which were to be considered by Cabinet on 20 May 2015 be approved.
- B. That the current budget for services which had been identified for future consideration for transfer to ip&e subject to Cabinet approval be noted.

14 CARE ACT FEES, CHARGING AND DEFERRED PAYMENTS SCHEME

It was proposed by the Portfolio Holder for Resources Finance and Support, Mr M Owen and seconded by the Portfolio Holder for Adult Services and Commissioning, Mr L Chapman that the report of the Director of Adult Services, a copy of which is

attached to the signed minutes and the recommendations contained therein, be received and agreed.

RESOLVED:

- A. That Shropshire Council charge a care arrangement fee (for care settings other than a care home placement) from June 2015 for those people who are not eligible for Local Authority funded care. The fee level will be set on a cost recovery basis with a cap of £1,000 per arrangement.
- B. That Shropshire Council charge a care arrangement fee (for care home settings) on a cost recovery basis from April 2016 for those people who are not eligible for Local Authority funded care. The fee level will be set at a later date.
- C. That Shropshire Council charge for care services from the week that care starts in both residential and non-residential settings.
- D. That Shropshire Council adopt a consistent approach to charging for all replacement care in both residential and non – residential settings.
- E. That Shropshire Council charge an administration fee for arranging a Deferred Payment on a cost recovery basis from June 2015. The fee level will be set at £610.
- F. That Shropshire Council charge interest on deferred payments at the maximum allowable (currently at around 2.65%) and that this be applied to both mandatory and discretionary deferred payments.
- G. That Shropshire Council consider on a case by case basis requests by adults to use interest in land or other property which is not their main or only home and where a first or second legal charge capable of registration as adequate security for a Deferred Payment.

15 DATES OF COUNCIL MEETINGS

It was proposed by the Speaker and seconded by the Chairman that the programme of dates for meetings of Shropshire Council for 2015/16, as set out below, be approved and that meetings commence at 10.00 a.m;

- 23 July 2015;
- 24 September 2015;
- 17 December 2015;
- 25 February 2015 and
- 12 May 2016 (Annual Council).

16 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, and Paragraph 10.4(3) of the Council’s Access to Information Procedure Rules, the public and press be excluded during consideration of the following items:

17 APPLICATION FOR SECTION 32 CONSENT FOR DISPOSAL OF LAND AND BUILDINGS AT MONKMOOR RECREATION GROUND, SHREWSBURY (Exempted by categories 1, 3, 4 and 5)

The Council received an exempt report by the Head of Legal and Democratic Services, a copy of which is attached to the signed minutes, requesting authority on behalf of the Council to authorise an application to the Secretary of State under Section 32 of the Housing Act 1985 for consent to the transfer of the Council’s interest in land and buildings at Monkmoor Recreation Ground, Shrewsbury to Shrewsbury Town Council as part of the wholesale transfer of recreational land approved by Cabinet on 12 September 2012.

RESOLVED: That the exempt report and recommendation contained therein be approved.

18 CHURCH STRETTON SECONDARY SCHOOL SPORTS AND COMMUNITIES FACILITIES (Exempted by categories 1 and 3)

The Council received an exempt report by the Director of Commissioning, a copy of which is attached to the signed minutes, on Church Stretton Secondary School Sports and Communities facilities.

RESOLVED: That the exempt report and recommendations contained therein be approved.

Signed (Chairman)

Date:

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MEMBERS' QUESTIONS

AGENDA ITEM 6

QUESTION 1

MR ROGER EVANS will ask the following question:

I note the following paragraph was included on page 2 of the recent report to Environment Services Scrutiny Committee. The 4 page report contained very few details. Can you please confirm which 6 of our libraries are to be helped by this fund and how much has been allocated to each of these 6 libraries? I note this external grant of £520k is to be spent before the end of March 2016. Is there any capital available to facilitate the transfer of the other libraries listed in the report either during 2015/16 or 2016/17?

Relevant paragraph of the report presented to the Scrutiny Committee on 22nd June:

'4.4. £520k of external funding is available by through a Transformation Challenge Award (TCA) to facilitate the transfer of 6 libraries to new community based management arrangements in 2015/16.'

MR STEVE CHARMLEY, the Portfolio Holder for Business, ip&e, Culture and Commissioning (North) will reply:

By way of summary, the Transformation Challenge Award (TCA) Programme is:

- A Department for Communities & Local Government funding stream;
- Builds on the success of Community Budget pilots;
- Enables transformation, service re-design, re-engineering;
- Creates services that are sustainable over the long term;
- Creates better outcomes for citizens;
- Supports partnerships with other local authorities, public sector bodies, voluntary and community groups (and private sector);
- £89.4 million awarded to 73 projects which will save over £900 million in the long-term; and
- Shropshire successful with a £520k bid.

What the TCA monies will be used for:

The programme will support the re-design of existing face to face customer focused services, including our libraries and customer service points, to provide places that residents can easily get information and advice that both helps them and enables them to help others within their community. The funding will enable us to transfer the management of 6 libraries and other face

to face services to others who then have the flexibility to adopt new and innovative approaches to developing community hubs.

How the TCA funding has been allocated:

- Building capacity within the voluntary and community sector and town and parish councils to build the resources and knowledge required to take over the ownership of buildings and services and deliver services within local communities that are locally owned and tailored to meet local needs - **£50,000**
- Investing in library buildings so that they are fit for future community management and their future purposes - **£470,000**
Total = **£520,000**

Work to date to deliver the programme:

We are using our locality commissioning approach to transfer a number of our libraries to new management arrangements. We are not currently able to formally confirm which of Shropshire's libraries will be supported with TCA funding, either because the development of proposals is still underway or formal consultation and decision making has not yet taken place.

The libraries that have confirmed **proposals** for community management are:

- Church Stretton;
- Bishops Castle;
- Broseley;
- Cleobury Mortimer; and
- Shifnal.

All of these proposals are still in development and all but Church Stretton require public consultation on proposals. They all have potential to be able to use TCA funding. Other libraries may well develop proposals sufficiently over the course of the year to be able to access the funding. The costs of the capital works needed to enable a new management arrangement at each library have not yet been confirmed and therefore the TCA funding hasn't yet been formally allocated.

At present there is no money in the capital programme for works associated with the transfer of libraries to new management arrangements. However, any requests for funding will be looked at on a case by case basis as the re3dsign model progresses.

QUESTION 2

MR ROGER EVANS will ask the following question:

To the Leader of Council.

I understand as Leader you have just taken over the IT Portfolio of the Council. What plans are there to improve the antiquated IT system at present in place in the Shirehall.

Also can all members be informed, so they know where to direct questions from residents, which cabinet member is responsible for which portfolio, this is especially applicable when in year alterations are made.

MR KEITH BARROW, Leader of the Council will reply:

I would like to thank Councillor Evans for his question.

Priority has been given to further improving the resilience of the ICT infrastructure ensuring that the integrity of the Councils data network remains safe and secure.

We are working with specialist ICT suppliers and the Local Government Association to learn from national best practice on bringing additional expertise to the business to support the Council's ambitions to becoming a commissioning Council. We are undertaking a programme of work to identify which systems that need to be retained and which need to be decommissioned to ensure we meet our commitment to maintaining compliance with national standards such as PSN.

Work is also progressing to make applications available from a secure, resilient "Private Cloud" e.g. we have moved away from hosting the email system on servers in our data centre and have this provided to us in the same way as you would access for example EBay, Facebook, Twitter and Amazon.

So, as an example we have moved Office 365 to the Cloud, providing staff and members with 24/7 access to email, calendaring and Microsoft Word etc.

We will continue to identify other systems for moving into the Cloud but recognise that some applications that we use are not "Cloud Ready". Where this is the case we are relocating these systems to externally hosted datacentres e.g. Planning System, Education Management system, Revenue & Benefits system, HR & Payroll System, Finance System, Social Care System.

All of this will improve security, ensure data integrity and increase availability, and, furthermore will provide robust disaster recovery, and business continuity processes for the Council. In addition it will further enhance remote working for staff across Shropshire thereby supporting the ambition to reduce our property portfolio.

In respect of informing members, they can access this information via the Council's website which is regularly updated and a recent email was sent to all members on 22 May regarding the most recent changes. In addition to this, portfolio holder job descriptions are also on the website for all to see.

QUESTION 3

MR ANDY BODDINGTON will ask the following question:

The Council has recently consulted on changes to opening hours of Registrar Offices around the county. Under Option 2, which appears to be the preferred option, the office in Ludlow will have reduced hours while the office in Oswestry will have its hours extended.

A visit to the Registrar Office is booked into half hour slots. The nature of the service means that not all slots can be filled.

This working pattern means that in Ludlow, the Registrar's Office is open for 1.5 hours for every visit made by a member of the public. In Oswestry, the office is open for 1.8 hours per visit. Under Option 2, Ludlow will be reduced to 0.9 hours per visit and Oswestry increased to 2.1 hours.

The number of visits and the length of opening hours are reflected in costs. It costs nearly a third more for a 30 minute appointment in Oswestry: £88 compared to Ludlow's £67.

- 1) What is the total income of the Registrars Service and what is its expenditure?
- 2) Why is Ludlow being targeted for cuts under Option 2, while the less used – in terms of appointments per hour – and more costly office in Oswestry is set to see extended opening hours?

MRS KAREN CALDER, the Portfolio Holder for Health will reply:

Thank you for your question.

The proposed opening hours take into account the current usage of the registrars' services across Shropshire. Page 5 of the consultation document sets out the reason why the service in Ludlow is proposed for reduction in opening times. Along with all council services, staff within the registrar's service were eligible for the voluntary redundancy (VR) offer which was introduced by the Council as part its financial savings plan and at which time a member of staff in that office applied for VR. If VR is granted the post cannot be replaced.

Page 5 in the consultation document also provided information relating to the Oswestry Office and its increase in opening hours. If the outcome of the consultation determines that the office in Bishops Castle closes, there is a

member of staff who works in Bishops Castle and in Oswestry who will transfer her to the Oswestry office. In the rest of the north, the proposal would be that the Wem office closes which would reduce the number of available hours in the North of the County by 17 hours (net) including management time. By adding 4.7 hours to the availability in Oswestry seeks to balance the situation.

As the outcome of the consultation cannot be pre-empted, and no decision has been made as yet, these proposals will be reviewed in the light of the feedback received.

The following figures are the outturn figures for Registrars for 2013-14 and 2014-15.

Registrars			Actual		Actual
			2013-14		2014-15
EMPLOYEES	Total	613947		542616	
PREMISES RELATED	Total	10003		11204	
TRANSPORT RELATED	Total	18597		17335	
SUPPLIES AND SERVICES	Total	59831		51259	
SUPPORT SERVICES	Total	256820		203130	
Total Expenses			959197		825544
INCOME		Total	-735606		-741287
BELOW THE LINE		Total	-20012		-9561
Redundancy Cont./	CAPITAL		-39468		
Total					
NET BUDGET AND EXPENDITURE			164111		74697

QUESTION 4

MRS VIVIENNE PARRY will ask the following question:

To the Leader:

- 1) When will Part 5 of the Council's Constitution be updated to bring it into line with the Openness of Local Government Bodies Regulations 2014?
- 2) Was removal of cameras from members of the public at the 14 May Council meeting legal, given that these regulations came into force on 6 August 2014?

MR KEITH BARROW, Leader of the Council will reply:

- 1) Amendments consequential to the Openness of Local Government Bodies Regulations 2014 have now been made to Part 5 of the Council's Constitution and are available to view on the Council's website

- 2) I was not in the chamber at the time this happened, but I am advised that the Members of the public were asked to leave their cameras at the desk where the minute takers sit in order to calm the meeting down as the atmosphere was beginning to get quite tense. There is nothing unlawful in asking someone to do this. It remains the Chairman's responsibility to ensure that the use of such equipment does not interfere with the overall integrity of a meeting. In such circumstances and in accordance with relevant legislation, the council may use its "power of exclusion to suppress or prevent disorderly conduct or other misbehaviour at a meeting.

QUESTION 5

MR RICHARD HUFFER will ask the following question:

The last government considerably extended permitted development rights. For example, the rights allow conversions from: office to residential; agricultural to residential or office use; and conversions of public houses to a range of uses. Members are not currently notified of these changes.

The Kremlin public house on Clee Hill recently sought prior approval for conversion from A4 (drinking establishments) to A1 (shops). By the time local councillors were aware of this, it was too late to consider any urgent action that might have secured the future of the pub.

- 1) Could Shropshire Council in future inform members of applications for prior approval in their divisions and could these applications be listed on the Council's Planning Portal?

- 2) What can be done by communities and Shropshire Council to oppose any change of use proposals that might be damaging to the fabric of communities or are unsuitable for their location.

MR MALCOLM PRICE, the Portfolio Holder for Regulatory Services Housing and Commissioning (Central) will reply:

The Kremlin "application", was an enquiry to establish whether the proposed change of use was permitted development or not. Previously such enquiries would have been dealt with by way of an exchange in correspondence and interested parties are not normally notified. Looking ahead, we intend to introduce a process for dealing with these.

The Council has 56 days through the formalised process to make any comments and local Members could be notified in the future of such cases, the officer will also check to see if the property has been registered as a Community Asset. However if the application is permitted development then the option available to the community is to seek to register the building as a community asset. In England, an asset of community value (ACV) is land or property of importance to a local community which is subject to additional protection from development under the Localism Act 2011. Voluntary and

community organisations can nominate an asset to be included on their local authority's register of asset of community value.

The owner of an asset of community value must inform the local authority if they wish to sell the asset. If a group wants to buy the asset, they can trigger a moratorium for six months, to give them a chance to raise the money to purchase the asset. The owner does not have to sell to a community group. The asset of community value listing only improves the chances of community groups being able to purchase by providing more time to raise funds. It does not require the owner to sell at a discount.

QUESTION 6

MR CHRIS MELLINGS will ask the following question:

The Business Plan and Financial Strategy Paper to Council in February referred to a number of Strategic Working Groups involving Administration & Cabinet Members “developing, challenging and testing alternative approaches and options for consideration.” Can the Cabinet Member for Resources advise Council of the makeup of these Groups and the outcomes to date?

MR MIKE OWEN, the Portfolio Holder for Finance, Resources and Support will reply:

Strategic Working Groups were put in place covering a number of areas for review across the Council. These included review of management structures, IT and income generation. The groups were led by Directors of the Council and Portfolio Holders and included other officers and Members of the Administration as necessary. The outcomes of the work undertaken resulted in the production of the Business Plan and Financial Strategy approved by Council on 26 February 2015.

QUESTION 7

MR CHRIS MELLINGS will ask the following question:

What are the current risks to the Council's budget / financial strategy and what is being done to address them?

MR MIKE OWEN, the Portfolio Holder for Finance, Resources and Support will reply:

The risks associated with the Council's budget and Financial Strategy were reported to Council on 26 February as part of the Business Plan and Financial Strategy report, beginning on page 55. In addition, the Council's strategic and operational risk registers take account of any identified risks, and actions are in place to mitigate these risks where possible. Quarterly reporting on the Council's budget monitoring position, both capital and revenue, is taken to Cabinet for ongoing review.

QUESTION 8

MRS CHARLOTTE BARNES will ask the following question:

It was recently stated that some ip&e employees have moved to Jupiter House which they rent from Shropshire Council who in turn lease the building from someone else. Although I understand many conversations have taken place to sell Shirehall is it sensible to have the council owned company giving money to an outside body at this time. I would have thought it better to invest the income raised by ip&e in a building owned by Shropshire Council. Could the portfolio holder or a board member give an explanation of the thought process around this please?

MR STEVE CHARMLEY, the Portfolio Holder for Business, ip&e, Culture and Commissioning (North) will reply:

It is not possible to contain all staff in Shirehall, whether employed through the Council, or ip&e Ltd. From time to time, it is therefore necessary to supplement this accommodation with a number of leased properties in the locality, when appropriate.

Within the Council's Asset Strategy (approved by Cabinet on 11 February 2015), we state that:

"We aim to improve quality of the existing estate, ensure that it is fit for purpose for the commissioning Council and provides opportunities to maximise our mobile and flexible working agenda. Where this is not the case, we will source suitable replacement property. We will identify, where possible, opportunities to provide accommodation for the Council's service delivery function and partners that are cost effective for the Council tax payer."

In partnership with ip&e, we made arrangements to lease Jupiter House with a local provider at a rate that demonstrated value for money as the existing portfolio did not have suitable accommodation. This building is shared by both Council and ip&e staff to ensure best use of the space.

Both ip&e and Shropshire Council are working to create a flexible workforce that is not reliant on a costly accommodation base. Jupiter House hosts a proportion of the total staff within ip&e, who use it as a central base only, with the remainder of people being mobile and out in the community, directly with the people they serve.

QUESTION 9

MRS CHARLOTTE BARNES will ask the following question;

The Council is having to find various savings due to cuts in Local Government. One of the areas that appear to be suffering are leisure services. Living in a largely rural county it is almost impossible to make leisure centres profitable - especially those with pools - and for that reason many rely on local government subsidy. There is a leisure services strategy in place which should remain in place until 2019 however the strategy was first introduced before the cuts to local government were implemented. For this reason could a Strategic Review of Shropshire's Leisure Services be carried out please?

There are many things which need to be considered ahead of changes to leisure service delivery. Below are some of the areas which need to be taken into account should the strategic review be accepted.

1. Primary school children have to have ten swimming lessons per year as part of the primary curriculum. Due to lack of funding we may see a reduction in the amount of pools available to swim in in the future and capacity to deliver for every Primary school child must be put in place.
2. The schools forum have suggested and as a result the changes have been implemented that funding is now distributed on a per pupil basis this means that joint use facilities have had significant funding reductions especially in the more rural areas.
3. There is a lot of emphasis on the health and Wellbeing. We would need to think of ways to enhance and protect people's health access to exercise and fitness. Fitness on prescription is also a vital measure bringing people back into full health.
4. One of the largest costs for running a swimming pool is the cost of utilities. Due to green energy incentives Shropshire Council could make council owned leisure properties more cost effective by implementing green energy such as photovoltaic technology and a good level of insulation.
5. Many of the outsourced leisure services do not have contracts that last more than twelve months. This may be the reason managers are not inclined to invest in sites.

MR STEVE CHARMLEY, the Portfolio Holder for Business, ip&e, Culture and Commissioning (North) will reply:

A Leisure Facilities Strategy was completed in 2009 and covers the period up to 2019 for all swimming pools and leisure centres that are under the control of Shropshire Council. A Playing Pitch Strategy was completed at the same time covering the same period. There are no plans at present to update the Leisure Facilities Strategy as we are only just over halfway through the timeframe it covers.

The Commissioning Strategy is the overarching strategy leisure works to do many service areas across the council. In this role as a commissioning authority, Shropshire Council have been working against the backdrop of identifying significant savings to transfer direct management responsibility of leisure facilities to schools/Academies or other third party organisations. This has resulted in a current situation whereby the Council directly operate only 3 facilities plus Meole Brace Golf Course (originally 18 facilities).

In terms of the levels of reduction of joint-use funding as a result of the changes to how monies are distributed, and associated timescales, these are not based on rurality. All 18 schools have seen a 25% reduction for 2015/16 as a result of the changes in how schools are funded.

As a result of this redistribution of funding based on an Age Weighted Pupil formula, Shropshire Council have begun to discuss future options at directly operated joint-use sites and will address this issue at other centres along with the contracted operators of those facilities. The priority to date has been at those directly operated sites that will be subject to the most significant reductions.



Committee and Date

Council

23 July 2015

10.00 am

Item

8

Public

PORTFOLIO HOLDER FOR ADULT SERVICES AND LOCAL COMMISSIONING (SOUTH)

Lead Member: Councillor Lee Chapman

Email: Lee.Chapman@shropshire.gov.uk

1. Introduction

1.1 This has been another extremely challenging but rewarding year as the Portfolio Holder for Adult Services. This period has had a focus on consolidation, transformation, managing our finances and strengthening partnerships. It has also seen significant work to ensure key preparation was carried out with robust planning and then from 1st April 2015 the implementation of the Care Act. This brought with it new and additional responsibilities. The implementation of the Better Care Fund (BCF), at a local level provided further opportunity to develop and formalise our partnership arrangement with the local NHS.

1.2 In addition we continued the work in the following key areas:

- New Operating Model
- Day Services Transformation
- Housing Services
- Responding to and supporting 'Urgent Care System pressures
- Integrated Community Services Development (ICS)

2. New Operating Model

2.1 Members will be aware of the transformational activities that have been taking place within Adult Social Care over the previous 18 months ago which saw a redefining of the approach that the council takes when responding to and supporting vulnerable people. This saw a move to greater focussing on working much earlier with families and individuals, exploring alternatives to what had often been very traditional models of support, greater utilisation of the strengths and capacity of individuals, their families and that communities offer as part of the support arrangement. This provides an earlier intervention or person focussed support and contributed to reducing the cost pressures on the service.

- 2.2 The last 12 months has seen the new operating model, as it is described, growing from strength to strength with the initial focus being on ensuring families and individuals receive the right type support when they contact us the first time and I am pleased to report that over 75% of individuals who contact us through First Point of Contact (FPoC) have their query or need met during the initial telephone conversation without any ongoing funded support requirement from the council. This has seen, as a result of the follow up, us making with families, an increase in the satisfaction of individuals and their families.
- 2.2 The service has developed the model further by introducing 'Let's Talk Local' whereby in 14 different locations across the county on a weekly basis individuals can meet on a formal and increasingly informal basis with our staff or our partners as part of this early intervention and support arrangement.
- 2.3 The 'Let's Talk Local' model is uniquely different than any other arrangement that exists nationally and is getting increased interest as does our focus on the asset based model utilising community capacity even more so.

3. Resilient Communities

- 3.1 The service has been working with design team in IP&E to explore how we can utilise across communities an asset based approach and we've had some significant success as we have prototyped this in Craven Arms. The prototype focussed on utilising the professional skills of staff within adults and housing alongside community resources and has shown how much more innovation is possible.
- 3.2 The culture within the service and communities is developing away from a primary reliance on council funding to one that sees the assets in communities and localities as being the first to utilise. There have been cross directorate exploration with Children's and commissioning to see how this model can work in those areas and findings of the prototype are promising. This work fully complements and adds to the new operating model.

4. Day Services

- 4.1 Council will be well aware of the programme of transformation set out over 2 years ago for our day services in Shropshire. I am pleased to advise that the Transformation Programme has progressed well with a number of innovative service delivery taking place and the overall transformation is near completion.
- 4.2 In the last year we have seen the transformation of Day Services in Oswestry with consolidation of services on the Avalon site following a significant refurbishment of facilities there. We have supported a change in provider at the Bradbury Centre in Whitchurch, increased the range of partnership involvement in a number of centres such as, Ellesmere

Day Centre and Helena Lane and successfully worked with alternative providers to support individuals such as the Mayfair Centre in Church Stretton and the Community Land Trust in Oak Farm.

- 4.3 Our approach to seek to find the most positive delivery vehicle for our day services, I believe, has resulted in a broader range of support options now being available and improved outcomes including better value for money being achieved. There remains further work to be done to complete the transformation of Day Services which will be carried out in the next 12 months.

5 Responding to and Supporting Urgent Care Pressures

- 5.1 Members will be aware of the increasing pressures faced by the NHS nationally and locally and adult services also experienced increasing numbers of people having entered the local acute hospital then requiring significant ongoing social care support to return home. As part of the 'Urgent Care System' we have worked closely with NHS and voluntary sector colleagues to improve the discharge processes for individuals.
- 5.2 The services have also in partnership with the Shropshire CCG and Shropshire Community Trust implemented the integrated community services (ICS) team which now supports in a truly integrated single team manner both admission avoidance and better hospital discharge. Unfortunately, the increased pressure within the urgent care system has contributed to an increased number of delays, both attribute to health and social care

6 ICS (Integrated Community Services)

- 6.1 The specification for this service was developed jointly between Shropshire Council and Shropshire CCG. The implementation and operation of the services is currently carried out jointly between Shropshire Council and Shropshire Community Health Trust with staff working together in truly integrated teams, north, central and south, providing support to people primarily who are in hospital requiring support upon discharge but ultimately also working with individuals to avoid the need for hospital admission in the first instance. This team is developing its own unique culture sometimes defined as 'Purple' reflecting the approach of looking for real imaginative outcome focussed alternatives in supporting people, building upon the individual professional skill set as well as the organisational support.

7. Housing Services

- 7.1 There were organisational changes with part of Housing services moving into Adult Services in September 2014. This has allowed us to really explore at a practical level the benefits of aligning social and housing together. Some initial 'early wins' have seen individuals being able to access housing and housing changes quicker enabling them to leave hospital sooner.

7.2 It has also allowed for a much more proactive and targeted support for individuals utilising housing stock in a different way. This is still early days in that relationship but I am pleased with the work to date. Significant activity is also underway working with housing partners to deliver differently services commissioned through the sustained contact.

8. Care Act 2014

8.1 Members will be aware of the significant preparation and change that has resulted from the implementation of phase 1 of the Care Act in April 2015. This required significant changes to the way the council works, system and process it has in place it has in place and the focus on individuals. Through robust project management I am pleased to report that the council went live with all of the new responsibility (changed eligibility, new responsibilities for carers, statutory changes to safeguarding etc.) We are monitoring closely the impact of these changes to identify any further activities that maybe required as well as continuing the work to prepare for phase 2 of the Care Act which is due commence from April 2016.

8.2 The significant challenges we face with the implementation of the Care Act are only starting to emerge and we are revisiting both the financial assumptions and the system readiness as part of that work. It was a positive recognition on both the councils approach to supporting its vulnerable citizens and its readiness for the Care Act that saw it sited in a Guardian supplement as one of those councils is a "Trail Blazer".

8.3 Safeguarding has always been one of the highest priorities for council and officers and with the new responsibilities surrounding Safeguarding contained within the act, the council with the statutory partners with the police and health have set up a Shropshire Adult Safeguarding Board. This is a significant move away from the historical arrangement whereby the Safeguarding Board was held jointly with Telford and Wrekin and allows us to ensure the safeguarding activities are Shropshire focussed and Shropshire prioritised. The board is now in operation with a newly appointed independent chair and is working to ensure the new responsibilities and requirement of the act are firstly fully understood by everyone and secondly implemented accordingly.

9. Managing our Money

9.1 There have been and continue to be significant pressures in managing adult social care resources. Despite the positive work and new operating models that have been implemented, (managing increasing levels of demand without any need for ongoing support) the demand on ASC resources continues to increase. Increasing numbers of people are presenting following hospital admission requiring high levels of funding who have not been in contact with council services previously. In addition, there have been a significant increase in the number of people who have previously arranged and funded their own care now asking the council for financial support (self-funders). These demands are very difficult and at times impossible to avoid.

9.2 The service is working to ensure every possible opportunity to help people make better choices and to continue to recover with a subsequent reduction in funding requirement are carried out. The service has made significant progress in delivering against savings and continues to work to deliver savings 15/16 and beyond. Work is underway with Cabinet and Directors to ensure the expenditure on ASC is absolutely appropriate and that the budget required to support both current and future required has been identified accordingly.

Conclusion

I am pleased to present this report to Council, it is important that we recognise both the challenges and the journey that the council and services supporting ASC have made during this last 12 months and to continue to support the transformational activities and journey moving forward.

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<u>Committee and Date</u> Council
23 July 2015
10.00 a.m.

Item
9
Public

**Councillor Gerald Dakin, Chairman
Health and Adult Social Care Scrutiny Committee**

ANNUAL REPORT OF THE HEALTH AND ADULT SOCIAL CARE SCRUTINY COMMITTEE 2014-2015

1.0 Summary

- 1.1 This is an overview of the work of the Health and Adult Social Care Scrutiny. It also outlines plans for the forthcoming year.

2.0 What have we done? – *Health and Adult Social Care Scrutiny Committee*

- 2.1 Since the last Annual Report, considered by Council in September 2014, the Committee has met formally 7 times. Members of the Committee have also met in smaller groups to: consider the Quality Accounts of the NHS Trusts operating in Shropshire; consider appropriate performance indicators to assess the implementation of the New Adult Social Care Operating Model; visit the First Point of Contact; visit day care settings and meet service users.

Adult Safeguarding

- 2.2 In its consideration of the Annual Safeguarding Report 2013 – 2014, the Committee was reassured that the increase in referrals was linked to greater public awareness around adult safeguarding. The Committee have asked that future annual reports demonstrate confirmation that people making referrals are informed when an investigation had been conducted and completed.

Members have also asked to be kept informed of the costs and challenges associated with the change in interpretation of Deprivation of Liberty legislation and the effect on the Adult Social Care Budget.

West Midlands Ambulance Service Performance

- 2.3 The Committee held a meeting on the West Midlands Ambulance Service with a focus on performance standards, particularly within rural parts of the county. Representatives of the Ambulance Service and CCG attended the meeting to explain work done on this issue. The Committee heard that to achieve target times in every postcode area of the county would require massive increases in staff, facilitated posts, ambulance and rapid response vehicle fleet which was completely unaffordable.
- 2.4 The Committee felt it would be useful to benchmark performance in Shropshire with comparative rural locations and the CCG confirmed that they were seeking this information and would provide it to the Committee.

The Committee asked questions of the CCG and Ambulance service covering:

- Cross border issues
 - Response time in rural areas
 - Coverage and use of Community First Responders
 - Delays to ambulance drop off times at out of county hospitals,
 - The new non emergency patient transport service
 - Staff recruitment issues
 - Use of rapid response vehicles as opposed to ambulances
 - The Service's view on performance standards related to the clock against clinical outcomes
- 2.5 The Committee supported the development of a communications plan with WMAS and patient representatives to improve public awareness and responsible use of ambulance resources within the county. It also agreed to write to Shropshire Council's spokesperson for rural affairs asking how best to provide support with the push for appropriate funding for rural services.
- 2.6 The Committee asked the CCG to encourage the collation of information on waiting time, response time, travel time and clinical outcome, which was not currently available.
- 2.7 Members of the Committee continue to be circulated with West Midlands Ambulance Service response time performance data on a monthly basis. When there are areas of particular concern, the Chairman writes to the service asking for an explanation and details of measures to be put in place.

Progress in Delivering the Council's Financial Strategy

- 2.8 In November 2014, the Committee considered progress made to date through receipt of the Quarter 1 Performance Report 2014/2015 the Business Plan and Financial Strategy 2014 – 2017 and the 'Your Life' and 'Your Health Long Enjoyable Life' Dashboards and the Shropshire Health Profile 2014. The Director Adult Social Care, Director of Public Health and Performance and Design Team Leader were questioned and the Committee identified priorities looking ahead and areas of concern around delivery of savings. These

findings were reported on to the Performance Management Scrutiny Committee to contribute to the overarching scrutiny response on progress made.

- 2.9 Discussions led to the identification of future areas for the attention of the Committee, including: Joint working and prevention of hospital admissions, addressing the needs of Service Users with very complex and ongoing needs; the need to understand better why people have more control through personalised budgets but that performance indicators did not show a corresponding level of satisfaction.

Integrated Community Services (ICS) Pilot and Better Care Fund

- 2.10 The Committee requested a briefing on the Better Care Fund and in particular the Integrated Community Services Pilot element of it. A survey conducted by Healthwatch on ICS was also considered and the Committee were assured that the results of this evaluation process in relation to the way ICS was explained to patient would help develop the workforce and prototype.
- 2.11 Having established the background to the Pilot, the Committee intends to review the success of ICS at a future meeting.

Annual Social Care Annual Account

- 2.12 In its consideration of the Adult Social Care Annual Account, the Committee considered what the Council has achieved, key challenges ahead and areas of focus for improvement. The Account included national Adult Social Care Outcomes Framework (ASCOF) measures to help assess how the Council compares with other local authorities.

Day Services

- 2.13 The Committee asked to be appraised on current day service opportunities, following changes made to in house provision between 2012 and 2015. Members visited a number of services, talked to service users and held a meeting at Avalon Day opportunities in Oswestry. Healthwatch reported on comments they had received and it was agreed that qualitative information gathered by Healthwatch be incorporated in any future discussions around social contact. The Committee emphasised the need to identify any facilities that could be used for community based services in rural areas and reiterated the importance of involving the local member for any rural areas under discussion.

Adult Social Care Transformation and Performance Indicators

- 2.14 The Committee wanted to gain a clear understanding of the impact and progress of the Adult Social Care New Operating Model and this has been a key area for Members this year. The Committee has considered a number of reports and presentations on its implementation. Members have visited the

First Point of Contact to understand how this step in the model helps people to access information, advice or support quickly, as part of their work.

- 2.15 Several Members of the Committee have also worked with officers to help identify appropriate measures to evidence the impact of the new operating model, maintaining a strong focus on the outcomes and experiences of people who receive services and their families and carers. These measures have been developed into a dashboard to present the information in a way that is useful for Members and provides the basis of understanding the impact of the New Operating Model and how adult social care relates to other elements of health and social care economy.
- 2.16 The Committee considered the first outcome dashboard including this information at its July meeting and initial feedback has been that this has been valuable. Further refinements are likely.
- 2.17 The Committee has also considered the ASCOF measures, initially presented in the Annual Account and have subsequently focused on the following areas:

‘proportion of service users who reported that they had as much social contact as they would like’

‘permanent admissions of older people age 65+ into residential/nursing care homes per 100,000 population’

‘Social Care related to quality of life score’

The Committee will be looking further into issues around ‘proportion of people who use services who feel they have control over their daily life’ as it was expected that this would have been better due to the extent of personalisation in Shropshire.

The Committee will re-visit the performance in the ASCOF measures initially in the Autumn, when the most recent user survey results will be published.

Adult Social Care Complaints Analysis

- 2.18 The Committee have considered information related to Adult Social Care Complaints on two occasions, seeking evidence that learning points are identified and translated into action. The Committee believes its role to include identification of service issues and understanding the relationship between commissioning decisions and performance information. The Committee intends in future to triangulate information available from the Council with that of others eg Healthwatch, the Health and Wellbeing Board and CCG.

Adult Social Care Bill

- 2.19 The Committee continues to be briefed on and appraise the implications of the Bill, including new duties related to adult safeguarding and costs and funding from April 2016.

Public and Member Questions

2.20 During the course of the year the Committee has considered, commented and established responses to six public and four member questions on issues such as monitoring of private providers of NHS services, Paediatric Care in the community, recruitment and retention, ambulance response times, handling of complaints, and residential care in the county. The questions and responses provided have been considered by the Committee and signposting to other sources of information have been provided where necessary.

3.0 What are We Planning To Do? Health and Adult Social Care Scrutiny Committee

3.1 Future work identified includes:

- **Shared Lives and Community Living** – Assessing the impact of Commissioning out Shared Lives and Community Living
- **Annual Safeguarding Report** – assessing progress and the impact of new responsibilities arising from the Care Bill
- **Integrated Care Strategy** – The Committee will assess success of the pilot and implications for future roll out.
- **Adult Social Care Customer Feedback** – Consideration of complaints, comments and feedback, including feedback from Healthwatch and ASCOF measures to ascertain how the council compares with other local authorities, identify progress over time, and any topics that require further scrutiny consideration
- **Integrated Community Services** – Assessment of the success of ICS to date.
- **Outcomes of the ‘Year of Physical activity’** – The Committee has been asked to look in to measuring the outcomes by the Health and Wellbeing Board
- **Quality Accounts** – The Committee has requested sight of regular exception reports from NHS Trusts.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Reports to Health and Adult Social Care Scrutiny Committee and the Joint Health Overview & Scrutiny Committee 2013-14

Human Rights Act Appraisal

The recommendations contained in this report are compatible with the provisions of the Human Rights act 1998
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Environmental Appraisal

There are no environmental issues relating to this report.
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Risk Management Appraisal

There are no risks associated with this report.

Community / Consultations Appraisal

Consultation is a component of Scrutiny work to collect information to support the development of conclusions and recommendations.

Cabinet Member

Councillor Ann Hartley, Councillor Karen Calder, Councillor Lee Chapman

Local Member

All

Appendices

None



<u>Committee and Date</u>
Council
23 July 2015
10.00 am

<u>Item</u>
10

PORTFOLIO HOLDER REPORT FOR HIGHWAYS AND TRANSPORT

Lead Member: Simon Jones, Portfolio Holder for Highways Transport.
E-mail: simon.p.jones@shropshire.gov.uk

1. Introduction

The purpose of this report is to summarise current activity over the past year with respect to the provision of Highways, Transport and Environment Services (HTEC), highlighting proposed developments, current improvements and cost efficiencies that the service is undertaking and intends to deliver.

2. Overview of the Service Functions

The service covers the maintenance and cleansing of some 5,500 km of adopted highway, 1,000 bridges and structures and ground maintenance of 1.2 million m² of amenity grass cutting and 4,157 km of verge maintenance, including 30,000 highway trees. The service also responds to severe weather events, such as snow, ice and floods. The service is a mixture of contracted (outsourced), commissioned and in-house delivery via Ringway, Mouchel and Vaisala (weather stations) these contracts are in the region of £30 million per annum, through to minor contracts for dog kennels as one requirement of our many statutory duties is to have arrangements to retrieve stray dogs as part of the commissioned service.

These services are comprised of:

- Highways maintenance
- Street Scene
- Grounds maintenance
- Street lighting
- Bridges and structures
- Workshops
- Transport planning
- Highways development control
- Severe weather and emergency responses
- Winter maintenance
- Street works and permits
- Engineering, professional services, project management etc.

3. Background

The existing Highways and Environmental Term Service Contract (HETSC) commenced in April 2012 and was let for a term of six years with a possible extension(s) of a further four years depending upon satisfactory performance by the in house maintenance contractor (Ringway). This would be on an offer and acceptance basis and linked to performance criteria. A decision on this issue is required to be made in the future.

4. Highway and Environmental Maintenance - Key Issues

- Development of an integrated approach to the preparation, planning and delivery of the maintenance programme. Thus the current £9 million programme for Highways has been developed collaboratively with Ringway.
- Current lean review of the Winter Maintenance operation across Shropshire Council and Ringway. This is a joint review including all levels of staff, with the aim of identifying efficiencies within the operation; the review will not dilute or remove operating standards or accepted policy but will 'test' working practices. A 'general rule of thumb' is that a well-planned and effective review will identify savings in the region of 10%, this is a key component of the service's anticipated revenue savings for this financial year.
- The integrated contract and use of a joint (Shropshire Council and Ringway) innovation fund has developed service initiatives such as:
 - Joint training of staff in traffic management and Streetworks accreditation
 - Professional contract training seminars
 - Improved IT programmes and equipment
 - Development of new working practices to support the transition to a commissioning authority.

The contract is now in Year 3 of its 6 year period with the option of additional years to a maximum of 4 (for a 10 year contract). There have been operational issues to resolve with the contract, typical examples are:

- Recent decline in Street Scene performance; this has now recovered, however, local amenity grass cutting needs improvement.
- Delivery of some remedial works / projects have been delayed or deferred within the programme and this has frustrated some local communities
- Operational work such as ease of delivery have been issues for local operational staff
- Lining works have been problematic
- Street lighting and bridge works have been problematic

All of these issues have and are constantly being addressed at local and higher levels of Shropshire Council and Ringway, and a further report to the Council's Scrutiny Committee will be submitted as routine in the near future.

However, there have been notable improvements and benefits from Ringway since the last report:

- Winter Maintenance and Emergency Response works are positive and of a high standard
- To date large scale schemes have been delivered well, for example,

£4,600,000 severe weather project with Ringway and other partners delivering numerous schemes across the county on time, on cost and on quality.

- Performance Indicators for the service have improved. The majority now consistently being classed as Green on a Red, Amber, Green (RAG system), and contract financial deductions have now ceased, this is a major improvement on previous years.
- Large scale projects such as Resurfacing, Surface dressing, A and B road improvements and other scheme delivery, forming the financial “bulk” of the programme in the region of £5 million, have been delivered satisfactorily.
- Environmental Maintenance depot programme progression, which delivered refurbishment, new build (extension) or re-orientation of existing depots to accommodate integrated staff (Shropshire Council, Ringway, Mouchel and support mobile working) is substantially complete :
 - Craven Arms depot - £1.1 million improvement programme
 - Stourbridge Rd depot - £300,000 programme
 - Hodnet depot - £100,000 programme
 - Whittington depot - £40,000 improvements
 - Longden Rd depot - programme in planning stage
- Internal audit report dated March 2015 provided a final report across the service of ‘reasonable’ (from a range of Good, Reasonable, Limited and Unsatisfactory). An agreed action plan was identified and agreed with finance and audit colleagues prior to implementation.

5. Mouchel Contract

The new professional services contract was initiated and delivered and began on April 1st 2015 with Mouchel being awarded an initial three year contract, with possible extensions available, for professional services and support (design, engineering support, project management etc.) The value of this contract is approximately £5 million per year. Thus Environmental Maintenance now operates:

- i. Highways Term Maintenance Contract = £25 million per annum
- ii. Professional Services Contract = £ 5 million per annum.

The contract allows for numerous areas of professional support across the Council’s breadth of work; examples are:

- Bridges and structures
- Highways maintenance
- Design and project management of schemes
- Drainage
- Traffic management
- Contract and programme management
- Traffic engineering
- Local development
- Professional advice and support

Additionally the equivalent of 9 full-time staff have now transferred (TUPE) from Shropshire Council to Mouchel, to support the contract and the Council’s transition to commissioning.

6. Shropshire Highways Alliance

The key issue for the contract is to develop a Highways Alliance for Shropshire, this will consist of:

- Shropshire Council
- Mouchel
- Ringway

This alliance will ensure that the integration of services, people, processes and outcomes are targeted on providing the best possible service as efficiently as possible. To date various staff briefings and presentations have been held and a review of processes undertaken and new ways of working proposed. The alliance will have a key role in attracting and sustaining Department for Transport funding, as a new self-assessment process linked to asset management and demonstration of good practice in asset management is linked to future funding settlements, which are programmed to decline over the next few years as part of Central Governments Block Grant to Highways.

This process could have implications for the Council's capital budget, and tri-partite working with Mouchel and Ringway is in place to ensure that the Draft guidance and self-assessment is as robust as possible. This issue will utilise staff and partners time to develop the assessment with other colleagues within the Council. The Department for Transport (DfT) has indicated that capital budgets will decline to this authority over the next 4 years and the new self-assessment process will impact over and above this reduction. Thus this is a key issue for the service.

The initial feedback is that the new Mouchel contract is working well and that the new way of working and culture have begun to assist all parties in delivering joint and collective outcomes.

7. Restructure of Highways and Environmental Maintenance

A restructure is currently being undertaken in the highways and transport teams. The objectives are to:

- Define and advance the commissioning and service provider split in the teams, to support delivery of the new Mouchel engineering contract and to support the Ringway contract and further embed a commissioning ethos within the service.
- Promote local service delivery in line with the locality vision.
- Ensure effective succession planning and continual development.
- Promote remote, mobile and flexible working, including the sharing of all support resources.
- Re-organise the service to embed new disciplines of commissioning and commercial management etc. and requirements to further support the contract.

8. Street Works

The permit scheme has been operational in Shropshire for over a year and Key Performance Indicators confirm the scheme is providing a significant benefit to the County including approximately 1000 saved days of Network Occupancy per month through reduction on requested durations and enforcing collaborative working. The scheme is being used in Warwickshire, Coventry and Cheshire East Councils and Worcestershire will be joining at the end of this year. Due to the schemes success our

Permit Manager has joined national strategic groups including the Department for Transport Strategic Development group.

There is a change to the national legislation which will be required in October 2015, whereby a local order can be created in order to align the existing scheme with the new regulations. As such all existing schemes including our scheme need aligning to the new regulations, once the guidance is released and worked through. Shropshire as all Authorities in the scheme will seek approval to align to the new regulations.

Street Works continue to develop and introduce new procedures, processes and income streams; these will be developed over the year. Brief list of those projects are below –

- Enforcement Policy
- Standardisation of Charging Structure
- Defective Utility Apparatus Inspection Charges
- Review of the Street Data and Classification
- Retrospective S.50 charge and process
- Conveyancing Check charges
- Pre Resurfacing/Surface Dressing Investigations for defects
- Road Closure process and Communication
- New Development Road Space and Traffic Management Applications
- Local Approval for Events on the Highway
- Development of Contingency Plans throughout the County
- Consequential Damage Policy

Since the appointment of 8 new Street Works Inspectors there has been a dramatic increase in the number of safety defects and non-compliance offences identified which will have a direct impact on the enforcement revenue generated by the team.

9. Strategic Transport

The following provides a brief overview of the key issues in relation to the Strategic Transport Service, which includes Transport Planning, Passenger Transport, Concessionary Travel & Rail, Major Infrastructure Projects (LEP), Integrated Transport Block Programme Delivery, Car Parking, Developing Highways (HDC) and the Highways Information service areas.

Key Activities:

Major Infrastructure Projects (LEP & Council)

- Shrewsbury Integrated Transport Package (SITP) - £12m
- Oxon Link Road (OLR) - £15m
- University Campus Shrewsbury - £60m+
- Oswestry Innovation Park - £10m
- Shifnal Town Centre Strategy – £3.5m
- Junction 4 - M54 Improvements - £5m

Future Schemes development:

- Craven Arms (Railway Bridge & link Road) £4.5m
- Dobbies Roundabout - £4.5m or £35m Schemes
- North West Relief Road - £110m

Integrated Transport Block Programme

We receive an annual ITB grant of £1.6 million, which is used to implement small to medium scale highways & transport safety and improvement schemes throughout the County. The current 2015/16 programme was approved by Cabinet in April this year. A new prioritisation process has been developed, and Schemes work on a two year rolling programme basis with design in Year 1 and Construction in Year 2. Further development is required to move this forward into a 3 to 5 year programme and include major asset and infrastructure projects, to comply with new legislation/best practice and central government funding requirements.

Strategic Policy & Framework Development

Many Highways & Transport strategies, policies and frameworks need be reviewed, refreshed and/or developed further to meet current legislation and best practice, particularly in respect to how 'Highways & Transport' contribute to Economic and Local Community Growth and considering future infrastructure requirements, needed to support a growing economy and community.

These documents will also need to reflect our new operating model (commissioning) and our new procedures required to improve efficiency and VFM, as well as aligning with the Council's overall strategy.

Some of the specific documents to be considered are:

- Asset Management Strategy, Framework & Lifecare Plan
- Local Transport Plan (LTP4)
- Car Parking Strategy (inc. Park & Ride)
- Local Bus & Rail Services
- Local Development Framework (LDF & SAMDev) inc:
 - Place Plans,
 - CIL 123 List
 - Implementation Plan
 - Supplemental Planning Guidance (Travel Planning, Highway Design Guide & SuDS)
 - Shrewsbury Vision
 - Strategic Economic Plan (Regional document - The Marches LEP)
 - Economic Growth Strategy (Local – SC)

Passenger Transport, Concessionary Travel and Rail

- Subsidised Local Bus Services will exceed the available revenue budgets, even though the current network fulfils the minimum standards currently prescribed in the Councils Bus Strategy 2011/16. We will need to review and recast this strategy in order to create a less prescriptive approach, so it can be more flexible whilst still fulfilling statutory requirements.
Changes in service levels following implementation of a revised strategy will need to account for; consultation requirements, wider development site requirements around bus routes, routes function and the nature of the demographic it serves with reference to wider Council corporate strategies.
- Shrewsbury Park and Ride service is currently out to tender on a like for like basis in terms of service levels and specification. However, in line with budget pressures, there are options to explore a recast of the services and the sites involved. At this

time and due to new competition in the market, there are savings expected through the tender process and decisions on any future changes to reduce revenue subsidy should only be made when this cost information is available. The effect of the University developments within the town on the Parking Strategy, the role of the Park and Ride in the Strategy, and the future availability of off street parking spaces should also be considered more widely when the Park and Ride Strategy is reviewed.

- Bus Service Redesign - In line with the corporate Redesign approach, key corridor routes are being evaluated and combined with appropriate town service routes. Initial work on the 436 (Shrewsbury to Bridgnorth) services has shown considerable savings available in overall revenue support required with negligible effect on service levels. This approach will also be applied to the 511 (Whitchurch to Shrewsbury) service and others in due course. Management of consultation on affected services and local Member engagement will be key to seeing Redesign approach through, and to delivering the anticipated cost savings.
- Concessionary Fare Scheme - The reimbursement scheme is a statutory function and is reactive to local operator activity. In order to manage some of the largest factors in the variation in reimbursement value, there is currently a 2 year fixed deal with Arriva (£1m pa). There is however potential for increased operator activity and therefore a risk that claims could outstrip the available budget. Renegotiation with Arriva on a further 2 year deal will commence this year for a 2016 start.
- Rail – The current 2 priorities are; meaningful input to the Welsh Assembly's devolved franchise currently operated by Arriva Trains Wales due for award in 2017, and Shropshire Council taking on a formal partner role in the devolved West Midlands Rail franchise (currently the London Midland services) with other West Midlands authorities, also with effect from 2017. Input to franchise specification will need to highlight Shropshire priorities as described in the emerging Shropshire Rail Strategy (part of the LTP4 suite), and also acknowledge the wider ambitions of the Marches LEP.

Highways Development Control (HDC)

This service principally provides statutory Highway & Transport Technical and Safety Advice on all prospective new developments, subject to planning applications. Ensuring that any new development and the movements associated with its use, do not unduly impact of the adjacent road network. In many cases this is somewhat of an emotive issue for immediate neighbours, the local communities and sometimes the wider public at large, particularly if the development generates significant new traffic movements. Therefore it takes careful consideration, time and resources to ensure that appropriate development can be achieved. This includes negotiating, securing and facilitating: the delivery of Infrastructure, Transport or Network Improvements, Legal Agreements, new road and asset adoptions, Planning Policy support and Development, as well as Local Consultation and Engagement.

Some of the current Major Development projects where the service has a key role:

- SUE South (Oteley Road) – 950 homes + retail & employment land
- SUE West (Oxon) – 750 homes + employment, retail & extra care
- SUE Oswestry – 850 homes + employment retail & extra care
- Bowbrook – 750 homes
- Longden Road – 250 homes
- Weir Hill – 450 homes
- Shelton – 200 homes
- Morrison supermarket, Oswestry - retail
- Lidl supermarket, Oswestry - retail
- Shifnal – 1200 homes + employment + Town Centre enhancement
- Wind Farm Developments (Mid Wales) – major transport impacts
- National Grid (Pylons) – major transport impacts

Demand on this service is increasing, and a future review of resources is required.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information) -
Cabinet Member (Portfolio Holder) Cllr Simon Jones
Local Member N/A
Appendices None



Committee and Date

Council

23 July 2015

10.00 am

Item

11

Public

PORTFOLIO HOLDER FOR REGULATORY SERVICES, HOUSING AND COMMISSIONING

Lead Member: Malcolm Price, Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)

E-mail: malcolm.price@shropshire.gov.uk

1. Introduction

This annual report has been written to provide an informative overview of the past 12 months for the Portfolio area of Regulatory Services, Housing and Commissioning.

It highlights a number of challenges and issues facing the authority, the approaches being taken to meet them and new ways being adopted to meet future demand and improve services.

2. Specific responsibilities and accountabilities

Specific responsibilities include enabling sustainable development to meet the needs of Shropshire's communities and supporting business growth.

The Portfolio has a wide remit and includes; Development Management, Building Control, Land Charges, Street Naming and Numbering and Local Land and Property Gazetteer, Public Protection (including Trading Standards, Environmental Health and Licensing functions and Parking Enforcement), Historic and Natural Environment and regulation of Private Sector Housing, Empty Homes Strategy, including the business support elements of these services and Parking Enforcement.

The Portfolio also covers all of Communities and Housing Policy; Shropshire Towns and Rural Housing (Arm's Length Management Organisation); and Community Housing Services.

Responsibilities for the Planning Policy Service also remain as part of the Portfolio Holder's brief, but the policy area continues for operational management purposes within the Commissioning Directorate under the management of the Head of Economic Growth and Prosperity.

3. Development of Business Support and Regulatory Services

Significant effort was put into developing and refining the model for Business Support and Regulatory Services during 2014/15, balanced against the challenge of continuing to deliver development management and regulatory services which remained fit for purpose and resilient. The Interim Business Case for Business Support and Regulatory Services was reported to Cabinet on 31 July 2014 and the recommendations supported to move to prepare a final business case which would be subject to further approval by Cabinet. The final Business Case was reported to Cabinet on 11 April 2015. Cabinet gave its approval to transfer the services into ip&e with an initial contract and service specification for 12 months pending resolution of issues that would facilitate a longer-term transfer.

Following a short delay to complete the contractual work, Business Support and Regulatory Services actually transferred into ip&e on 1 June 2015. The transfer was made through staff secondment following the sealing of a contract for an initial period of 10 months with the potential to extend the contract for a further period of 5 years subject to completion of the outstanding issues.

4. Operational Service Performance - Background and Context

Generating sufficient capacity to develop the Business Support and Regulatory Services model, and its subsequent transfer into ip&e, was made against a background of continuing and significant service pressures and the need for further re-design to meet ongoing financial pressures and increases in service demand. Indeed, both development management and licensing have seen increases in demand and rising customer expectations. Officers and support staff had worked incredibly hard over the previous 12 months to maintain service quality levels with a reduced resource base and tangible increases in service demand and increasing and sometimes unrealistic customer expectations.

Development Management has faced unprecedented increases in the number of large, complex and speculative planning applications during the period in which the SAMDev Plan has been developed leading to the examination in late 2014 and release of the Inspectors main modifications in June and adoption now anticipated in September 2015. The impact of this should not be underestimated with twice the number of complex major planning applications submitted for consideration throughout 2014/15 compared with previous years creating pressure within the system.

However, it isn't simply the volume or complexity of the work that has put the planning service under pressure but also the changing planning policy context throughout the year, with the impact of the National planning Policy Framework affecting a large number of planning decisions creating tensions where local communities found development pressure in locations they had not supported through the plan making process. Demand has outstripped supply in this case and although efforts have been made to recruit additional planning officers, to address the increase in demand, attracting candidates of the right calibre in a highly competitive and diminishing recruitment pool has been challenging in itself.

Notwithstanding all of this, the Planning Services record at appeal has been very good. For example, in the first quarter of this year, Shropshire received some of the highest number of planning appeals against decisions to refuse planning permission on sites considered unsuitable for development. Of these 96% were dismissed and this is a positive reflection of the quality of decision making either by planning committee or planning officer. Changes to national planning policy have also impacted on Shropshire's ability to deliver against its adopted policies. In November 2014, the Planning & Housing Minister, Brandon Lewis issued a Written Ministerial Statement to advise Local Planning Authorities that S106 legal agreements should not be used to secure affordable housing contributions for schemes of 10 houses or less. 92% of housing planning applications in Shropshire are for schemes of 10 or less houses, so the impact for the delivery of affordable housing in a county where house price to income ratios can be as high as 13:1 is potentially significant. It is intended to test this policy at a forthcoming planning appeal.

Similarly, changes to the Council's Hackney Carriage and Private Hire Licensing Policy to tighten up safeguarding provisions has placed the Licensing team under significant pressure. The development and approval of the policy with its requirements for wide consultation with the trade and the need to find additional resource to support the effective regulation and enforcement of the new safeguarding provisions provided the team with a significant challenge. However, despite this much of the feedback from the trade has been positive.

5. Development Management – Summary of Operational Issues Planning Services

The profile of planning applications has changed significantly this year, with double the number of major planning applications received compared with previous years.

Planning performance is tracked against a series of quantitative and qualitative performance measures. The increase in major planning applications, for example, delivered a significant increase in planning fee income arising primarily from applications for larger planning schemes. Renewable energy schemes and agricultural proposals such as poultry farms also increased. This has affected the staff resource available to process the applications with a direct consequence being longer determination periods for a number of planning applications.

Planning processes are time sensitive and the Government has aligned its performance measures with those adopted by Shropshire a number of years ago, with the primary focus on measuring the percentage of applications determined in a time frame agreed with the applicant. This measure is qualitative in that it is a reflection of the requirement established in the National Planning Policy Framework (NPPF) at paragraph 187 to work proactively with applicants to secure positive outcomes where possible. Shropshire Council performance for this is over 90% (93.3% for Quarter 4).

Another measure of success is the Council's performance with planning appeals. The council works to a benchmark of 75% of appeals being dismissed. The final quarter of 2014

indicated not only that Shropshire is receiving a high volume of appeals, (typically there are 10-15 live appeals at any one time, currently there are 50) but also that most decisions were being dismissed 96%.

This is a very high success rate and a reflection of the quality of decisions taken by both planning committees and planning officers.

The planning service continues to work with applicants to secure positive outcomes in accordance with the Governments objectives set out in the NPPF and 90% of planning applications in 2014/15 were approved. This figure may fall in subsequent quarters as the plan is adopted and takes primacy in decision taking.

The Council's delegation rate for planning applications is around 94% across the three area planning committees which compares favourably with near neighbour unitary authorities.

Other performance measures seek to support customer behaviour change. For example, increasing electronic communication with stakeholders and increasing electronic submission of planning applications to reduce the cost and time of processing these. Currently about 60% of planning applications are submitted electronically and the intention is to drive this figure higher.

We are looking at developing more effective ways of dealing with customer feedback. Planning can be controversial and inevitably generates complaints, primarily from those who are dissatisfied with the outcome of a planning decision in addition to complaints about planning processes. There has been an increase in the number of complaints received by those who disagree with planning outcomes. A number of controversial planning applications have been approved in 2014/15, in advance of the SAMDev Plan adoption, which have been locally unpopular and the reason for this is the balance of planning considerations has weighed more heavily in favour of national strategic policy than local planning policy. A member led task and finish group was reconvened in in early 2015 to review planning committee processes to confirm what works best for Shropshire.

6. Natural and Historic Environment

The historic environment and tree team officers have continued to work closely with colleagues within Planning Services and the policy teams to deliver a more closely integrated service, working towards identified performance measures and a stronger policy framework. In common with the other service areas, this has been against a background of a substantially increased volume of planning applications and a resultant increased level of public scrutiny of decisions. The Historic Environment Team has continued to deliver savings through the reduction in the number of officers, although this has been partially compensated for through the successful recruitment of three extremely capable technicians to support the more senior officers, an approach mirrored in the tree team.

The team continues to provide high quality advice to owners, occupiers, agents and developers of historic properties and other heritage assets, and in relation to all aspects of tree, hedgerow and woodland planting and management. Within the past year it also delivered the significant majority of decisions on applications that it has responsibility for,

and advice on those for which officers are consultees, within the identified timescales.

Whilst the numbers of some category of application have remained broadly static, (e.g. hedgerow removal notices and those relating Tree Preservation Orders) there has been a very substantial increase in others (e.g. trees in conservation areas has risen by 23%, although in this case this was due increase in size of the Church Stretton conservation area).

Overall the numbers of planning consultations handled by the teams has increased over the past financial year (over 42% for trees, 17% for archaeology 4% for conservation,). In addition to this large increase in workload, there has been an issue for the tree officers with the timeliness and consistency of consultation on planning applications, caused in part by reduced capacity within the Central Validation Team and in the number of planning officers. On occasion this has resulted in tree-related issues only being identified late in the process, causing frustration and delay for applicant and officers alike.

The team continues to liaise closely with the relevant statutory bodies on policy and strategy, as well as individual applications matters. Some of these bodies have also undergone significant organisational change within the past year. Therefore, the team's focus has been to sustain working relationships and ensure continuity of service levels during these changes.

In addition to planning related functions, the tree team is also responsible for carrying out tree safety inspections of adopted roads and council-owned sites and facilities across the county. Significant problems with IT (both portable hardware devices and the 'Confirm' software used by 'Highways') have meant the team has had to rely upon paper records for data capture on site, resulting in slippage against the tree safety survey schedule. They have responded by prioritising known and likely higher-risk sites and will be working hard to catch up with the inspection programme over the coming year.

In addition to statutory functions, the tree team has recently carried out a community based 'i-Tree' survey of Belle-Vue's trees. i-Tree identifies the environmental value of trees, which in the case of Belle-Vue turns out to be over 1,500kg of airborne pollutants and ~200 tonnes of carbon 'absorbed' per year, with a financial benefit of over £38,000 per year. Other data about the type, age, condition and distribution of Belle-Vue's tree can be used to inform land management and resource allocation decisions.

The Belle-Vue i-Tree project was funded by a grant from Natural England and it is hoped to expand it Shrewsbury-wide this summer.

The resulting information will be invaluable in providing a local evidence base to inform and underpin tree and woodland related policies and strategies, as well as assist resource allocation decisions.

In addition to the teams planning related functions, the historic environment officers have worked with community groups in Much Wenlock and Ludlow to pilot a methodology for Buildings at Risk surveys. This information is being fed back into the Shropshire Historic

Environment Record to assist with evidence based decision making. The team has provided specialist conservation accredited architectural services for a range of publically funded projects, including the repairs to Lord Hill's statue outside Shirehall, a Natural England agri-environment scheme projects at Creswell Chapel in Staffordshire and ongoing works on Shropshire Council's former lead mine buildings at Snailbeach, and at the Buttercross in Ludlow.

The team has also been working with Clwyd Powys Archaeological Trust to deliver two community based projects for the Stipertones and Corndon Hill Heritage Lottery Fund Landscape Partnership Scheme to deliver improved management of a medieval castle at Pulverbatch and an Iron Age hillfort above Callow Quarry, Minsterley.

The team continues to provide archaeological planning advice and a Historic Environment Record service to Telford and Wrekin Council under a Service Level Agreement.

7. Building Control

Building Control provides statutory regulation, advice and added value services on behalf of the council which are all now commissioned into ip&e Ltd. This year has included reviewing the delivery of the service to ensure it meets customer needs, working towards developing customer relationships and marketing its services to retain market share in a highly competitive market.

The Building Regulations (fees and charges) Regulations 2010 requires a Council's building regulation service to breakeven and not be a burden on the council tax payer. CIPFA's Principles of Building Control accounting guidance clarifies the rules including how the services operating costs are to be split between the 3 cost centres – allocated on a true cost basis.

Building Control has the following objectives:

- Market its services to maintain its market share.
- Generate a positive financial position in order to have a sound platform to build from for the future.
- Ensure that its complimentary Energy Services are cost neutral.

The team are currently working hard with its customers to respond to their needs. Building Control has implemented a marketing strategy to help retain existing customers and win new business.

8. Public Protection Services – Summary of Operational Issues Health and Community Protection

Community based Empty Homes Action Zones in Market Drayton, Oswestry and Whitchurch have successfully engaged the local residents and businesses to bring empty properties back into use generating employment and training opportunities for local people. This approach and targeting individual properties across the county has resulted in the team directly facilitating returning 85 empty properties into use and created 12 new homes during 2014/15. The Council's Empty Homes Strategy was revised in 2014 and sets out the future

focus of the work.

The Council is currently working with ITV to film the good work the authority is doing to return empty properties into use. This will be shown later in the year.

Officers responded to a complaint of illegal meat being processed in a domestic property. Officers obtained a warrant to enter the premises and seized half a ton of meat to prevent it from entering the food chain. Further details cannot be reported at this stage as the investigation is ongoing.

Following the relaxation of border control checks on animals being imported into Britain, there has been an increase in complaints regarding imported dogs with inaccurate or invalid passports which are not vaccinated against rabies. One investigation resulted in a dog being formally quarantined whilst vaccination was administered. A preventative campaign to raise awareness of the need to buy dogs from reputable breeders and checking the validity of passports has been undertaken. The team has also updated the Council's contingency plans and disease response plans in case of an outbreak.

Officers have worked with 1830 food businesses in Shropshire to ensure food produced and sold in Shropshire is safe to eat. 94% of Shropshire food businesses are broadly compliant with food safety legislation which is a measure used by the Food Standards Agency to indicate satisfactory standards. The team have also piloted the use of ATP monitors which measure the cleanliness of food contact surfaces. This approach has been very effective in highlighting inadequate cleaning on surfaces that look clean allowing for improvements to be made in the methods of cleaning employed.

The Community Resolution team have responded to a wide range of complaints of domestic nuisance many of which are highly complex. There has been an increased focus on partnership working and use of mediation skills to respond to these complaints. For example, one officer investigated a complaint about the accumulation of rubbish and the presence of rats. When the officer visited she found the occupant to be overwhelmed by the problems. This was a highly sensitive case which the officer managed with exemplary skill providing much needed support to the complainant.

9. Environmental Protection and Resolution

Following the transfer into ip&e Ltd they have already won significant new pest control contracts one with a large government research facility for a 5 year period. The council has been involved in a substantially increased number of Public Health Act funerals – the number carried out already in 2015 has surpassed the number of public funerals of 2014.

All of these cases come with their own unique story and posed different challenges for the staff but are all delivered with dignity and a high level of care as the fundamental objective.

There have been some innovative and challenging projects throughout the year in respect of environmental protection and resilience all targeted at improved outcomes for local people, the environment and businesses in support of the Council's vision, priorities and objectives.

Of particular note are the introduction with government grant funding of a novel system for smart traffic signals which will prioritise traffic signalling to improve air quality in Shrewsbury town centre and a project, funded through the EU, at the Maesbury Road closed landfill site near Oswestry.

The site is owned by the council and is one of five sites selected by the Environment Agency to take part in the ACUMEN project aimed at reducing climate change impacts. The project has involved the installation of a bio-oxidation unit to help break down the methane in the landfill gas hence reducing emissions and reduce greenhouse gas emissions. The new system is being monitored and the information will be used to assess viable approaches to managing gas economically from old landfill sites across Europe.

The Council's ecologists have continued to work innovatively to help positively deliver development within Shropshire and the team have also overseen the management of a former sands and gravel quarry to a now well used local nature reserve as well as delivering other community land use initiatives.

As part of the service's commitment to ensuring all activities are based on risk and evidence, they have appointed to a new and innovative post of Intelligence Officer. This post will promote better recording of intelligence within the service and sharing with partner organisations to ensure that we focus our enforcement activities on those posing the greatest risk and harm to maximise protection of vulnerable people.

Throughout the year they have continued to carry out investigation and pragmatic enforcement of illegal activities. They have had a number of successful prosecutions throughout the year including a premises selling illicit tobacco products in Market Drayton (and subsequently the premises licence was revoked), a number of cases against private hire vehicles illegally plying for hire (and some individual driver licences have been revoked) and a key case against a rogue Trader, who was finally sentenced in Shrewsbury Crown Court to a total of 5 years for a combination of trading standards and related police drugs cases.

Finally, they have taken an active part in the working with partners to protect communities. They have undertaken proactive enforcement of environmental crimes such as littering and dog fouling resulting in a number of written warnings and fixed penalty notices been administered. They have also taken an active part in Team Shrewsbury which is proving a benefit to tackling low level crime and in particular developing a very useful partnership approach with police and others.

10. Shropshire Towns and Rural Housing (STaR)

On 1st April 2013, Shropshire Towns and Rural Housing Ltd took responsibility for the management of all 4200 Shropshire Council owned homes in the Oswestry & Bridgnorth areas.

They now provide all housing management services to council tenants, including all work to repair, maintain and improve. This also includes garage tenancies and

leaseholders.

Shropshire Towns and Rural Housing (ST and R Housing) is an Arm's Length Management Organisation (ALMO), which means that Shropshire Council retains the ownership of the housing stock, controls the allocations policy and retains the homelessness duty but ST and R Housing manage and improve the housing service provided to tenants.

The ALMO has invested £9million into Council homes in the last financial year. £5.5million was invested in the new build scheme which saw the development and creation of 68 affordable homes in Shropshire. 25 of these will be for sale as low-cost housing (shared ownership) and the remaining 43 will be affordable rent. The majority of these will be 2 storey houses, but the programme also includes 3 bungalows.

£3.5million was spent on planned maintenance works over the course of the financial year. These works include bathroom and kitchen replacements, new heating installations, door and window replacements, aids and adaptations etc.

Investing in this area helped to achieve the Decent Homes Standard for 100% of properties. However, work does not stop there, tenants have said that they would like homes to be maintained to a higher standard and see further investment in their environment.

11. CIL and Developer Contributions

In enacting the Community Infrastructure Levy (CIL), Shropshire Council adopted a community led approach, recognising the important link between new development and local infrastructure provision. This localised approach is supported by Government who require that a 'meaningful proportion' of CIL income must be given to the Town or Parish Council where that development occurred. This meaningful proportion is known as a 'Neighbourhood Fund'.

In, Shropshire Council is targeting 90% of the residual CIL monies to local infrastructure priorities in the area where development takes place, as identified through the Place Plans. The remaining 10% of residual CIL monies will be used for strategically significant infrastructure. This means that within Shropshire, CIL is distributed as follows:

CIL Fund	Proportion of Funds	Responsible	Area for Spend
Administrative fee	5%	Shropshire Council	Administrative expenses incurred during the implementation and enforcement of CIL.
Neighbourhood Fund	- 25% where there is a formal Neighbourhood Plan or Neighbourhood	Town and Parish Councils	Provided directly to the local Town/Parish Council to fund locally identified infrastructure projects.

	Development Order. - 15% where there is no formal Neighbourhood Plan (capped at £100 per council tax dwelling).		Please note: <i>Neighbourhood Fund only applies to income from development where the CIL Liability Notice has been issued since the introduction of the Amendment CIL Regulations (2013) on the 25th April 2013.</i>
Of the Remainder			
Strategic Infrastructure Funding	10% (of remaining amount)	Shropshire Council in conjunction with infrastructure providers	Strategic infrastructure priorities across Shropshire.
Local Infrastructure Funding	90% (of remaining amount)	Shropshire Council in conjunction with Town/Parish Councils and infrastructure providers	Local infrastructure priorities to meet the infrastructure needs in the area where development takes place, as identified within the Place Plans.

CIL has been applied to around 900 development applications between January 2012 and March 2015, with over 300 of these notices issued in the last 12 months. However, over a third of the total notices issued did not result in any charge being made because they involved the deduction of existing floorspace resulting from the demolition or conversion of existing buildings, or were eligible for a form of relief such as self-build relief.

From the CIL liable development on which construction has started, we have collected around £2,400,000, whilst instalment payments of a further £4,670,000 have been committed. A further £8,250,000 of potential income is associated with development which has not yet commenced, however this is only payable if the development commences.

The Neighbourhood Fund which was introduced on the 25 April 2013 applies to income from development where the CIL Liability Notice has been issued since this date. It is the portion of CIL provided directly to Town and Parish Councils to be used for the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else concerned with addressing the demands that development place on an area. The second payment of the Neighbourhood Fund was made to those Town and Parish Councils where funds had accrued, alongside the annual precept in April 2015. These payments totalled approximately £200,000 a significant increase on the £11,000 provided in April 2014.

Shropshire Council has ring-fenced some CIL funds collected from development in Shrewsbury for a package of infrastructure projects within the town and has also spent £11,500 on a project to purchase and provide community facilities on a field in Clive. The remaining CIL funds collected have been banked and allocated in accordance with the agreed distribution of CIL funding.

Shropshire Council has continued to provide advice and guidance to many of the Local Authorities across the Country that are proceeding with the development and implementation of a CIL Charging Schedule, both through presentations at planning events and direct discussions with individual Authorities. Whilst Shropshire Council was the second Authority to introduce a CIL Charging Schedule, the number of Authorities that have now done so has increased to over 200.

Planning obligations, or Section 106 legal agreements, continue to play a key role in helping to deliver local infrastructure in Shropshire, albeit gradually replaced by CIL in many ways.

The Council inherited a large number of planning legal agreements (Section 106) from predecessor councils and continues to use such agreements in appropriate circumstances. The total value of monies in hand currently amounts to around £5,200,000. These contributions will, amongst other things be spent on support for affordable housing provision, highway improvements, play and recreation provision and maintenance, and education provision.

In the first quarter of 2015 over £1,000,000 of developer contributions (CIL and S106 obligations) have been collected across Shropshire.

12. Local Planning

We have now received confirmation from the SAMDev Plan Inspector, Claire Sherratt of her main modifications proposed to the Plan following the examination sessions late last year. The SAMDev Plan Schedule of Main Modifications is published for a six week consultation from Monday 1 June until 5pm Monday 13 July 2015. The Inspector is now inviting comments on the Main Modifications as part of the examination into the Shropshire Council SAMDev Plan. The Main Modifications have been identified by the Inspector as those necessary to make the policies in the SAMDev Plan sound. The Inspector will take account of all representations relating to the modifications before finalising her report to the Council.

Following this, assuming no fundamental issues arising, the Inspector will issue her report and the Council can move towards adoption, which is likely to be in September at full Council.

The Community Led Planning process is active across Shropshire. Following the successful referendum and adoption of the Much Wenlock Neighbourhood Plan last year formal Neighbourhood Plan areas have been designated in Shifnal and Stoke on Tern. These areas will now proceed through the formal neighbourhood plan process and ultimately to referendum. These will then be an important document and taken into consideration as part of the development plan for Shropshire.

Now in their regular annual review phase, one of the key roles of the Place Plans is to provide local evidence with which to agree the use of Community Infrastructure Levy (CIL) funds resulting from new development, and in doing so supporting the sustainable growth of settlements. In line with agreed practice, each Parish and Town Council was encouraged to respond to the annual review process between October and April.

Alongside this, there has been on-going engagement with strategic infrastructure providers and internal council departments to clarify the long-term infrastructure needs for Shropshire as a result of settlement growth strategies.

13. Housing Policy and Delivery

In terms of the headline issues Shropshire Council considers that it has a demonstrable 5 year supply of deliverable housing land.

This position has been supported within recent appeal decisions in Wem and Ford where the Inspector undertook a detailed appraisal of the Shropshire Council approach and considered extensive submissions from the development industry. The Inspector concluded that the Council is able to demonstrate a year supply of housing land.

Whilst it is considered that our calculation uses appropriate methodology, for the sake of robustness the Council has presented a range of scenarios based upon different assumptions, including the use of an annualised housing requirement and the 'Liverpool' approach. In each scenario, Shropshire is able to demonstrate a five year housing land supply. The Council strongly disagrees with the assertions of the development industry, which includes many untested claims and assumptions, and in particular disputes the methodology used to arrive at this alternative view.

Nevertheless the Council continues to be mindful of the requirement to boost housing supply in line with the requirements of the National Planning Policy Framework and is working to bring forward suitable sites in particular those allocated in SAMDev and others meeting the policy requirements set out in SAMDev.

14. Enabling and Development

As stated in previous reports, since late 2007, the economic recession caused profound difficulties for developers and for delivering housing and in particular delivering locally needed affordable housing. Falling house prices and financial lender reluctance were preventing developers being able to bring sites forward with the existing planning permissions and associated obligations due to viability issues.

Though there are recognised signs that house building is beginning to recover and increased developer activity on sites, the Council still recognises the wider economic benefits of helping stalled or unviable sites to come forward and has had a longstanding proactive and pragmatic approach to renegotiating obligations where viability issues are apparent.

Through policy, the Council has an annually adjusted affordable housing target rate, a rate that not only reflects current economic difficulties for developers and landowners, but one that responds to the housing markets movement, whether that be either up or down. This has meant far fewer viability appraisals have been submitted to the Council, as the adjusted rate accurately reflects the current development environment.

Shropshire continues to respond to the market positively through a range of initiatives that has meant although annual housing completions are down on pre 2008 figures, we have still consistently delivered relatively high open market and affordable housing completions when compared nationally and in the current local context. Developers do consider Shropshire a good place to develop and that is positive news for the wider local economy and for the Council in particular because of the annual performance related New Homes Bonus award.

As well as monitoring and continuing dialogue with developers, landowners, Registered Providers (RP's) and other building professionals relating to over 500 sites, the Enabling team also administer the highly popular and nationally acclaimed single plot exception site policy that seeks to offer those with a degree of housing need, a strong local connection and a need to remain in a rural community, the opportunity to build a home there.

These homes have a restricted value, are secured for the community in perpetuity and fundamentally contribute to the continued sustainability of rural communities.

15. Affordable Housing Contributions

Since April 2010, Shropshire Council has required that all planning permissions for an open market dwelling contribute to affordable housing through the provision on site (depending on the site density and prevailing target rate), and/or the generation of a capital receipt (Affordable Housing Contribution – AHC), these have proved to be a vital source of funding for affordable housing schemes in Shropshire.

As of the 31st March 2015, this policy requirement has accumulated an affordable capital pot of nearly £10,550,000 based upon approved planning permissions, ring fenced for local affordable housing projects. There is a time lag before these sums are received and available for use by the Council, as it is only payable by the developer after work has begun on site. To date, the implemented permissions have generated receipts of £2,000,000.

On the 28th Nov 2014, in a Written Ministerial Statement (WMS) Brandon Lewis MP stated that Councils should not seek affordable housing or other tariff type burdensome contributions from developments of 10 or less houses (5 or less in some rural protected areas). This would affect over 90% of planning applications in Shropshire and therefore our ability to deliver affordable housing on site or secure an AHC. The Council's current position is that our local policy prevails, but this is due to be tested shortly on appeal.

16. Housing Capital Schemes

Since the Local Government Review in April 2009, Shropshire Council has been proactive in using land, capital and developer contributions collected through historic and current Affordable Housing Contribution (AHC) s106 agreements to help fund Registered Providers and the private sector to develop additional affordable housing.

To date, the Council has allocated £5.51m to help deliver 366 new affordable homes in Shropshire. Not only is this a much needed addition to the stock of local needs housing, it is also important to note that the total construction value of these schemes amounts to more than £41.7m of much needed investment into the local economy as well as the wider economic stimulus construction sites generate locally. The construction business sector estimates that for every £1 pound directly spent on construction, a further £3 to £7 pounds is brought into the local economy.

Additionally, the Council currently has under consideration submitted applications from local RP's to fund a further 91 affordable homes on developments worth £19.3m.

17. Community Led Housing

Following on from the Sept 2012 Homes and Communities Agency (HCA) award of £1.3m to the Shropshire Council and Marches umbrella community land trust partnership, to develop 68 homes on 5 sites across the Marches, Shropshire Council continued to support and encourage similar initiative and new development opportunities through a New Homes Bonus funded grant initiative to RP's (Providers Grant) and host local parishes (Housing Parish Grant).

The Shropshire Community-Led Housing Providers Grant recognises the additional project costs that providers of affordable housing may experience when partnering on Community-Led schemes. Developing schemes in a genuinely collaborative and engaging way is simply more time consuming than more traditional developer led approaches. The Council is also of the view that rural schemes generally cost more to deliver in terms of high-quality design, materials, service infrastructure and a lack of opportunity for economies of scale and as such specific additional financial assistance is proposed for schemes demonstrating true community-led credentials.

The Shropshire Community-Led Housing Parish Grant acknowledges the fact that as the new Community Infrastructure Levy (CiL) applies only to open market housing, there is no direct financial "reward" to communities that have actively supported and shaped new community-led affordable housing. Plainly the principal benefit is affordable housing to meet local housing need, but the grant provides some financial reward to these communities for promoting and actively engaging with a "Community-Led" project.

The funding for these grants began in 2012/13 and continued until March 2015. A bid for continuation and a further 3 years of funding from the annual NHB award is due to be considered by Council in July 2015. To date, £2.0m has been used to fund an additional 165 homes on contracts worth over £17.74m. As stated before, these construction schemes add significantly to the local economy.

18. Self-Build

Work continues to progress on this exciting opportunity to bring forward an identified piece of Council land owned land in Shrewsbury to be developed for up to 45 self-build homes. Site investigations and Highway negotiations are complete and an outline application is due for submission in the late summer following further

consultation.

Shropshire Council is one of 12 LA's nationally to be chosen as Custom and Self Build "Vanguard" authorities, who were asked to pilot and develop a database of those keen to self-build and then seek to bring forward a site such as London Road.

This is pending formal legislation from Government to compel LA's to identify the need for this house building sector and then make provision through offering serviced plots. The aim being to increase this house building sector nationally from 5% to 15%.

Shropshire Council has a budget sourced from the New Homes Bonus (NHB) to provide the necessary infrastructure and services and then sell the plots to self-builders.

The intention is that this scheme encapsulates the complete range of self-build, from the aspirational to the affordable. There is a great deal to consider in such a scheme but there are very exciting opportunities to develop this innovative market.

19. Community Housing Services

The austere economic conditions in the county and nationally, with Welfare Reform changes and stresses to Social Care and Health have amplified the pressure and demand for Housing Services across Shropshire.

This increased demand, has however presented Housing Services with the perfect opportunity to review how services are delivered and how best to ensure the full resources available are used as effectively as possible.

Since the beginning of February 2015, with the direct leadership of the Head of Social Care and Housing Operations, the Housing Services Management Team has actively begun a review process with weekly Management Teams Meetings, Planning Away Days and meetings with Partners and key stakeholders.

The platform used to base the Review upon is the Authority's 'Strategic Priorities' and 'Principles to Ensure the Best Use of Resources'.

This has already led to many major successes and a renewed energy and drive within the service.

20. Housing Options Services

Since February 2015, improvements introduced to working practices have seen a dramatic reduction in the number of households who have been in priority banding on Shropshire HomePoint for a period longer than 6 months. The result has been a reduction of 31% and it is expected this figure will continue to reduce in the coming months. During 2014/15, the Housing Options Team assisted 3,969 households who were homeless, at risk of homelessness, or living in unsuitable accommodation.

- Homelessness was prevented or resolved for 511 households.
- 1,191 homeless applications were made, of which 239 were owed a full duty for provision of accommodation.
- 423 households were provided with emergency accommodation.

In March 2014, Housing Options launched the 'Housing Solutions Wizard', an online self-help tool enabling clients to access personalized advice about their housing options, and produce a tailored action plan specific to their circumstances.

To date, 1097 housing options assessments have been completed using this online tool. Work is on-going to promote and improve the Housing Solutions Wizard, including focus groups with specific client groups, such as young people.

The Housing Options Team continue to be lead authority for the sub-regional partnership funded by the DCLG, focusing on prevention of single homelessness. Strong relationships have been built with local authorities across Staffordshire and Telford & Wrekin, resulting in increased partnership working and sharing of good practice.

Outcomes of the sub-regional group include:

- Securing match-funding from the Homeless Transition Fund for continuation of the rough sleeper outreach service. Since this service began in May 2013, significant numbers of rough sleepers have been supported into accommodation in Shropshire alone.
- Improving access to affordable shared accommodation for young people through three pilot projects across the sub-region, one of which was shortlisted in two categories of the Local Government Chronicle awards 2015.

Housing Option's Welfare Reform Officer sits on the Operational and Strategic Welfare Reform Boards, and the Digital Inclusion Board, with relevant organisations to mitigate the impact of Welfare Reform and prepare for Universal Credit. Improved joint working with the Benefits Team, Local Support and Prevention Fund, Social Housing, the Private Rented Sector, and other interested parties, has resulted in greater efficiency and better outcomes for clients.

From week commencing 15th June 2015 the Housing Options team has centralised all staff to one office base on the fourth floor in Shirehall. This is in response to reduction in staff numbers to ensure Officers can work together more efficiently in a supportive environment and also reduces the need for office space and associated costs elsewhere around the county. Officers originally located outside of Shrewsbury continue to provide face to face customer appointments as required from hub locations in the County market towns to ensure continuity of service for the public throughout the county.

21. Private Sector Housing

The service is seeing a significant increase in reports of owner occupied properties which are in serious disrepair and exhibit a high number of Category 1 hazards. In many of these cases issues associated with hoarding are being identified which is seen as a significant contributor to poor and hazardous home environments. Housing is working closely with

Health, Community Mental Health and Social Care services to address this issue through partnered approaches.

Shropshire HeatSavers has been developed as a partnership between Shropshire Council's Private Sector Housing Team, Public Health, NHS, Age UK and Mears plc, to identify and respond to fuel poverty, the absence of suitable forms of heating in properties occupied by vulnerable people. The Private Sector Housing team host the Shropshire HeatSavers referral hub. HeatSavers received a total of 56 referrals from health professionals and trained volunteers during 2014/15.

The scheme delivered over £68,000 in financial assistance in the form of heating grants and 48 emergency portable radiators were supplied to 24 vulnerable households.

Utilising the National Housing Health Cost Calculator in the region of £115,000 in savings to the NHS and society as a whole were identified. It is important to note that this saving will accumulate as on-going savings year on year. Since 2012 the HeatSavers scheme has made savings to the NHS and society as a whole in the region of a £1,000,000.

In collaboration with Telford and Wrekin and Herefordshire Councils, Marches Energy Agency and the Council's Private Sector Housing Team successfully bid for funding under the DECC Green Deal Pioneer Places scheme, securing a share of £450,639. During 2014/15 this funding has assisted the Council to procure an aerial thermal imaging survey over a number of Shropshire Market Towns.

The data is currently being overlaid onto the Council's GIS Mapping system which will be made available to the general public through the Council's website. The aim is to help homeowners; landlords and tenants identify the level of energy performance of their homes. Information will also be provided on Green Deal, Energy Company Obligation and other national and local initiatives available to help make homes more energy efficient and to provide affordable warmth.

A number of energy efficiency roadshows are also being planned across the county ahead of the next winter period.

During 2014/15 Housing Services have been working with a number of Council departments, Local Authorities, and partners to bid for external funding to support our work in the promotion of energy efficiency and affordable warmth. Details of these funds are provided below:

NEA The Warm & Healthy Homes Fund

The Partnerships Programme aims to provide 10 local health and housing partnerships across England and Wales with access to a share of a fund totalling £3.25 million to provide households most at risk of fuel poverty and cold-related illness with heating, insulation and other complementary measures that will lead to an improvement in their circumstances. The Council has submitted a bid for £325,000.

Government's Central Heating Fund

£25m capital funding programme to provide first time central heating systems in off-gas mains areas. A Consortium bid is currently being prepared by Worcestershire, Shropshire, Herefordshire and other partners.

British Gas Energy Trust

This fund is open to charitable organisations to bid for between £50,000 and £500,000 to deliver projects which will assist low-income and vulnerable households and demonstrate a positive health impact. In particular, the programme will focus on addressing health problems exacerbated by fuel poverty, as outlined in the Public Health England report on 'Fuel Poverty and Cold Home – related health problems'.

22. Disabled Adaptations

During 2014/15, the total number of DFG referrals received by Private Sector Housing from 77, an increase on the 241 received in 2013/14.

The total number of DFG approvals was 196 an increase on the 157 approved in 2014/15.

Also during the same year, 181 Disabled Facilities Grants were completed an increase on the 138 completed in 2014/15.

The total expenditure was £1,304,923, an increase on the previous year's figure of £885,080.

The remaining budget was committed against pipeline cases and has rolled forward into 2015/16. The total budget for DFG's for 2015/16 is £1,832,329. From 2015/16 Government allocation of DFG funding to the Council is via The Better Care Fund.

Improved service delivery and outcomes for disabled people in relation to adaptations and appropriate accommodation, remains a priority. Work is currently underway focusing on more efficient and effective working and resource management, across Occupational Therapists, Private Sector Housing, The Home Improvement Agency and Housing Providers.

23. Housing Support Services

Housing Services has a number of provider contracts expiring this year, which are to be re-specified and tendered.

This is seen as a perfect opportunity to review how services are commissioned in the county; with an expectation that with improved collaboration and a co-ordinated approach, outcomes for users will be much better and delivered considerably more competitively.

A number of innovative solutions are being considered, which along with improved

systems and an emerging culture of professional performance management, will remove unnecessary duplication and ensure resources throughout Shropshire provide a protective safety-net for vulnerable citizens and are targeted to where they are needed.

Currently, the Supporting People Contracts Reviews are undergoing extensive analysis, planning and discussion. The HandyPerson Service and Home Improvement Agency Reviews are now at an advanced stage and proposals will be announced shortly.

24. Shropshire HomePoint

Shropshire HomePoint, the county's partnership choice-based lettings scheme was integrated into Housing Services on 1st July 2015 to complement the service; and provide a one-stop customer focused solution to meet the increasing needs and high aspirations of Shropshire citizens.

After reviewing and successfully implementing new systems, Shropshire HomePoint is now recognised as one of the most effective and efficient in the country.

Average work processing times since February 2015 have reduced from 12 weeks to same day / next day.

Shropshire HomePoint is also leading the way in the authority with its reporting and performance management systems to help plan strategically for the future.

In addition to the Housing and Property Stock Registers, the scheme has also recently launched a Shropshire Mutual Exchange Register and will later this year introduce a Waiting Time Calculator and Virtual Presenter to its website.

In 2014/15 over 1,184 applicants and their families were rehoused through Shropshire HomePoint and many more were helped to find alternate housing solutions.

25. Challenges for 2015 - 2016

The authority faces a number of issues and challenges this year, which include:

Right to Buy

Right to Buy (RTB) presents a number of significant challenges for the Council, principally being the loss of affordable homes and the inability for the received receipt to provide a replacement home, particularly in rural areas. Latest industry figures indicate for every 8 homes sold through RTB only 1 is replaced. Currently the maximum "discount" a Shropshire tenant could receive is £77,000.00, this discount increases annually in line with inflation (CPI). On a rent of £90.00/week the maximum discount equates to nearly 17 years of rent paid.

The Government also announced before the election that they would extend the same opportunities to tenants of Housing Associations. This has caused considerable concern for these private companies and registered charities as they have business, improvement and development plans based upon long term financial borrowings, borrowed against their asset base (the homes they own), clearly an initiative that diminishes that asset base and at a rate they cannot control, adds considerable uncertainty and nervousness into long term investment plans.

Shropshire Council currently has a long running issue with the Government and DCLG over getting large areas of Shropshire designated as "Rural".

Such a designation would mean that homes lost through RTB in these areas, would have a restriction on their value for a determined time period to prevent them being sold at full open market value. The Government has refused to issue a decision on the Council's application for over 2 years.

Affordable Housing Contributions

The Minister of State for Housing and Planning, Brandon Lewis MP issued a Written Ministerial Statement (WMS) on 28th November announcing that Local Authorities should not request affordable housing contributions on sites of 10 units or less. And which have a maximum combined gross floor space of 1,000 m², or 5 units or less in designated protected rural areas, the aim being to boost housing supply on smaller sites by removing "burdensome obligations".

This statement and the subsequent adoption into the National Planning Practice Guidance is a material consideration that the Local Planning Authority now has to take into consideration and is clearly at odds with Shropshire's adopted Core Strategy.

The scale of impacts due to the rural nature of Shropshire are profound, sites of 11 or more dwellings are the exception rather than the rule, an analysis of submitted applications between Jan 2012 and Dec 2014 (1001 applications) demonstrated that 92% (928) were on sites of 10 or less and 85% (851) on 5 or less.

Currently the Council position is to afford more weight to local policy than the WMS, but this has been challenged through appeal, with the first relevant hearing being in July. Depending upon the Inspectors decision, the Council may have to reconsider it's position.

26. Conclusion

With the current economic climate and subsequent increased demand for services, the Portfolio area of Regulatory Services, Housing and Commissioning has faced significant pressure and issues over the past year.

However, as this report reflects, rather than just meeting these challenges, teams are

determined to improve services by making them better, quicker, more customer-focused, and cost efficient as possible.

This has been achieved in a number of ways, including improving and developing business systems; using performance management to focus and target resources where they are most effective; redesigning teams and organisational structures to better meet demand; and encouraging and empowering individuals and teams to think innovatively to achieve the authorities aims, goals and ambitions.

This dynamic approach is already set to continue throughout this year, with a number of service reviews currently underway and a determination by all, to not only meet the needs of Shropshire's citizens but to exceed their aspirations as well.

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Committee and Date

Council

23 July 2015

10.00 am

Item

12

Public

Councillor Vince Hunt
Environment and Services Scrutiny Committee Chairman

ANNUAL REPORT 2014-2015
ENVIRONMENT AND SERVICES SCRUTINY COMMITTEE

1.0 Summary

1.1 This is an overview of the work of the Environment and Services Scrutiny Committee during 2014-2015, the plans for the forthcoming year, and its achievements in providing positive outcomes for local people.

2.0 What have we done?

2.1 The Committee has met formally on six occasions over the last municipal year both in Shirehall and off-site and has considered a wide variety of issues.

2.2 In July 2014 the Committee received a public petition to 'Save the Shropshire badgers'; the petitioners were calling on Shropshire Council to prohibit the culling of badgers on Council owned land and to offer financial or 'in principle' support for the local free badger vaccination programme to six farms in Shropshire. After a lengthy debate, the Committee agreed to offer its 'in principle' support to the vaccination wholly funded by the Shropshire Badger Group. It was also agreed that should any extension to the badger cull be agreed by Government, the Council would consider its position at that time.

2.4 The redesign of the Council's Waste Collection Service, Shropshire Energy and Growth Solutions [SEGS], has received the Committee's attention and the two prototype services being trialled in the Bayston Hill, Meole Brace and the Hanwood areas have been fully explained and Members received assurances on the benefits of 'doing things differently' that were being closely scrutinised and the costs analysed. Members took up the offer to see the two prototypes in action and arrangements were made for those who were interested to accompany a waste collection to see the service in action. Members then also visited residents to ascertain their views on the pilot services.

2.5 Consideration of the information provided within the performance dashboards has been a regular and ongoing agenda item for the Committee. The dashboards are presented on screen and in colour in order to facilitate

understanding of the information presented. The Committee regularly considers the information in the dashboards relevant to its remit, namely:

- Financially Secure Outcome Dashboard
- Economic Growth Priority Dashboard
- Environment Outcome Dashboard

- 2.6 During the early Autumn 2014 the Committee took the opportunity to hold a meeting off-site at the Energy Recovery Facility at Battlefields to see the new facility for themselves and have an understanding of the process involved and the benefits to Shropshire residents in dealing with municipal waste produced in the county in future.
- 2.7 Given the addition to the Committee's remit to include highways, the Committee undertook some detailed scrutiny of the redesign of this area that included scrutiny of the Ringway contract. At its meeting in October 2014 the Committee heard evidence from the UK Managing Director of Ringway and the Midlands Director and had a frank exchange of comments. The Committee formed the opinion that although performance had not been impressive during the first third of the contract, reassurance was received that performance would continue to improve. The Committee agreed that a further performance report should be provided at the three year point of the contract cycle.
- 2.8 In November 2014 the Committee held a meeting specifically to contribute to the overarching scrutiny response to the progress made in delivering the Council's Financial Strategy and Business Plan. Its comments were reported back to the Performance Management Scrutiny Committee to compile the overall scrutiny response. During this debate the Committee identified areas within its remit that would be added to its future Work Programme including, keeping Shropshire's streets clean, visitors to theatres, museums, libraries and leisure facilities, the 'condition' of highways, development of the Shrewsbury swimming pool and monitoring of the part night lighting initiative.
- 2.9 In order to promote an understanding of the future commissioning and provision of library services and hubs, the Committee held its December meeting at the Craven Arms Community Centre and received a tour of the facility. Members witnessed for themselves the link between the library and the other community initiatives in that location. The Committee had been pleased to note that the location of the library in the community centre had resulted in increased usage of the library facility whilst contributing to the development of a strong and resilient community base. The Committee agreed to receive a further update on the library redesign and co-location model. [This has just taken place at the Committee's meeting in June 2015].
- 2.10 At its last 2014-2015 meeting, the Committee considered a detailed report on Shropshire Council's play area provision and will be receiving an update on the development of a Play Strategy and how this can be achieved.

3.0 What are our Future Plans?

3.1 The direction of work for the Committee is guided by the Director of Commissioning and the Committee continues to focus its work by involvement in the following areas:

- i. Face to Face redesign in libraries, customer service points and registrars.
- ii. Waste – a) how to encourage more recycling and behaviour change in customers and b) ways to support Veolia in encouraging customers to recycle.
- iii. Ringway – ongoing monitoring of the contract and performance and the annual Winter preparations.
- iv. Development of the Shrewsbury swimming pool and the options being considered.
- v. Petition re 20mph speed limit on New Street, Shrewsbury and a ‘Kill Your Speed’ sign to be considered at the Committee’s September meeting.

<p>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information) Reports to Environment and Services Scrutiny Committee 2014-15</p>
<p>Human Rights Act Appraisal The recommendations contained in this report are compatible with the provisions of the Human Rights act 1998</p>
<p>Environmental Appraisal There are no environmental issues relating to this report.</p>
<p>Risk Management Appraisal There are no risks associated with this report.</p>
<p>Community / Consultations Appraisal Consultation is a component of Scrutiny work to collect information to support the development of conclusions and recommendations.</p>
<p>Cabinet Members Councillor Steve Charmley Councillor Tim Barker Councillor Simon Jones Councillor Malcolm Price</p>
<p>Local Member/s All</p>
<p>Appendices None</p>

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Committee and Date

Council

23rd July 2015

10.00 am

Item

13

Public

PORTFOLIO HOLDER REPORT FOR THE UNIVERSITY CENTRE AND SHREWSBURY BID

Lead Member: Claire Wild, Portfolio Holder for University Centre and Shrewsbury BID

E-mail: claire.wild@shropshire.gov.uk

1. Summary

- 1.1** This report is an update on University Centre Shrewsbury (UCS) and details the work currently underway in preparation for the arrival of the first undergraduate students in September 2015. This includes accommodation, teaching and learning provision and planning policy in relation to the management of student housing.

REPORT

University Centre Shrewsbury

2 Student Numbers & Curriculum Update

- 2.1** The anticipation for student numbers for September 2015 is approximately 130 split between undergraduate (approx.85) and postgraduate (approx.45) programmes.
- 2.2** The curriculum consists of 10-12 undergraduate programmes and 5-6 postgraduate programmes based around the four research clusters consisting of:
- Sustainable Business & Community Development
 - Medicine & Health
 - Societal Innovation
 - Design, Heritage & Built Environment

Recent appointments include Professor Anna Sutton as Provost for University Centre Shrewsbury, who will lead the future development of the project. Professor Claire Schofield has also been appointed as the lead for the Sustainable Business & Community Development research cluster. This includes engaging with the Shropshire business community to develop skills and resilience in the local economy.

3. Mardol House Refurbishment

- 3.1 The conversion of Mardol House is currently ongoing with a programme completion date of Monday 14 September in readiness for the arrival of the first undergraduates during the week of 28 September 2015. The development comprises 85 student bedrooms with a mixture of cluster living and individual studio apartments which will provide accommodation for all first year intake undergraduates. A residential tutor will live on site with the students providing pastoral care and support.
- 3.2 Due to a determination by both the authority and the contractor to mitigate as much as possible the effects of the construction programme weekend road closures, required for essential service connections, have been scheduled for 5 & 12 July to avoid any major events.

4. Guildhall Refurbishment

- 4.1 The internal refurbishment of the Guildhall as the primary teaching location is due to commence by the University of Chester in early July for a 6 week programme. This will include the creation of teaching and seminar space, library, student support and academic offices. Rowley's House will remain in use for a variety of administration functions and public events and forums ensuring the University Centre is highly visible to and engaged with Shrewsbury and Shropshire.

5. OJEU (IMC-157) Development & Operation of Student Accommodation

- 5.1 The OJEU process for the provision of up to 800 additional managed student bedrooms is progressing and has currently reached preferred bidder stage. Units will be developed on a call off basis based on demand. Final designs are currently being developed and it is envisaged that public consultation relating to location will commence shortly. This level of provision is intended to secure the future growth of UCS for at least the next 5 years.

6. Accommodation Strategy

- 6.1 In conjunction with the OJEU (Official Journal of the European Union) process the Council is also conducting a detailed investigation into the potential effects of any student migration into residential areas outside the provision of managed accommodation. The Council is working with 'ARUP' consulting and will receive recommendations before the arrival of the first undergraduate students to ensure the most effective measures to manage student growth are implemented.
- 6.2 Work is also progressing on a Landlord accreditation scheme in order to regulate the suitability of the provision of Student Living.

7. Partnership Agreement

- 7.1 Work is progressing on a Partnership Agreement to succeed the Memorandum of Understanding that exists between the Council and the University of Chester.

8. Communications Plan

- 8.1 Communications are managed jointly between both parties and regular press releases are issued alongside postings on Social Media.

9. Conclusions

- 9.1 The collaboration between Shropshire Council and the University of Chester continues to deliver on the successes achieved to date. The utilisation and recycling of existing and redundant Council infrastructure combined with the academic expertise of the University of Chester provides a unique opportunity to not only benefit the educational offer available in the county but also provide a substantial contribution to the local economy.

Shrewsbury Business Improvement District (BID)

10.0 Shrewsbury Business Improvement District (BID)

- 10.1 The Shrewsbury Business Improvement Business District (BID) company represents the private sector businesses and organisations within the BID area of central Shrewsbury and works in partnership with Shropshire Council, Shrewsbury Town Council, Shrewsbury Tourism Association, Shrewsbury Business Chamber and West Mercia Police. It is a democratically elected private sector led organisation which aims to invest in and deliver projects and priorities, which are set out in a five year business plan, to improve the trading environment and raise the profile of the town. The company is financed principally from levies collected from organisations that operate within the BID area and which occupy buildings with a rateable value above £10,000. BID levy payers are members of the company and exceed 500 in number and it also invites voluntary members for those under the rateable value mentioned.

- 10.2 The Company completed its first year of operation in 2014/15 and has achieved some notable successes in terms of projects delivered to promote and support increased footfall, investment and economic growth in the town.

- 10.3 These include:

10.4 Marketing, profile and promotion

The company has created a twelve month marketing plan and is delivering high quality PR and marketing outcomes in partnership with a locally based company, as well as communicating successes to businesses. Activity has generated £0.5m PR value and reached 3million people.

Shrewsbury's tourism website has been re developed to ensure it is the principal website for the town. Social media accounts and campaigns have been used successfully, attracting many users, to raise the town's profile and to attract visitors. The company is working closely with key partners to project key projects and initiatives for the town including the Shrewsbury vision, the University Centre of Shrewsbury and the direct Shrewsbury to London rail link.

10.5 Access and Car Parking

The company continues to work in collaboration with Shropshire Council to deliver car parking incentives to attract and retain greater footfall in the town.

These initiatives are jointly planned and promoted; Sunday car parking initiatives have seen an average of 21% increase in footfall on these days. Footfall counts are recorded and measured and have demonstrated a correlation between parking incentives and increased footfall.

The Company is subsequently working with Shropshire Council to develop a strategy for Sunday and Bank Holiday car parking policy which has led to the recent park all day for £1 trials.

Working with Shropshire Council and Shrewsbury Town Council, the company has appointed public realm wayfinding consultants to transform the town's on street signage system into a more efficient and effective mapping approach. Initially creating a new master map for hard copy and digital use, the team will then work on a public realm system to install signage totems around town, linking spaces, places and locations including the town's key tourism, shopping, business and education sites. This project is planned for delivery in 2016 as part of the Shrewsbury Integrates Transport Package.

10.6 Backing Business

Footfall cameras have been procured and installed and information is shared monthly with local business.

Regular e-bulletins and town centre information is being provided to keep members informed of benefits and town centre news is channelled directly to business owners to help them keep informed of news that affects the town. Visitor information is provided via a range of user friendly channels, including social media and promotional videos for the town, reaching tens of thousands of people across the globe.

10.7 Direction and Drive

The company continues to work closely with Shropshire Council, Shrewsbury Town Council, public and third sector bodies to develop and promote business friendly town centre policies. These support the Team Shrewsbury initiatives and assist with the joint promotion of the highly successful town based festivals.

The BID board has ensured that it continues to be a supportive and valued partner in the bringing the new university into the town centre. Five new directors were elected by the business community after a recent annual meeting.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

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Cabinet Member (Portfolio Holder)

Councillor Claire Wild

Local Member

Councillor Andrew Bannerman

Conflicts of interest declared by members

-

Appendices

N/A

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<u>Committee and Date</u>
Council
23 rd July 2015
10.00am

<u>Item</u>
14
Public

Councillor Steve Davenport
Enterprise and Growth Scrutiny Committee Chairman

ANNUAL REPORT 2014-15
ENTERPRISE AND GROWTH SCRUTINY COMMITTEE

1.0 Summary

1.1 This is an overview of the work of the Enterprise and Growth Scrutiny Committee during 2014-15 and its plans for the forthcoming year.

2.0 What have we done?

The Committee has met formally on seven occasions over the last year and also held an additional meeting in December to review the Empty Homes Strategy following a call-in from the Leader of the Liberal Democrat Group. The Members of the Work Programme Group have also met on three occasions to consider topics to be added or removed from the Committee's work programme.

2.1 Economic Growth Redesign

The Committee set up a Task and Finish Group to undertake a substantial piece of work. The Group considered the most effective methods of business engagement to take forward to the new Economic Growth operating model.

The Task and Finish Group worked in a number of different ways:

- It conducted a web based review of the Council's geographic and statistical neighbours' economic growth activity;
- A visit was undertaken to view Economic Development assets at two business park sites in Shrewsbury;
- A desk top review of assets was undertaken with maps detailing workshops and land holdings. Financial information was considered for both individual assets and the overall portfolio;

- The group reviewed the management of the Economic Development Portfolio and the transactions that took place for successful lettings and management;
- Council Members were asked to disseminate a questionnaire to local businesses to assess their business engagement with the Council;
- The Portfolio Holder for Business Growth, ip&e, Culture and Commissioning was interviewed.
- Two prominent commercial property agents were invited to answer questions on their interaction with the Council and to give views on how improvements could be made; and
- A process map proposing future engagement was studied and discussed.

The group's final report fully supported the aims of the Economic Growth Redesign proposals and acknowledged that Shropshire Council working in conjunction with partners had responsibility for promoting Shropshire as a business location. It recommended greater business intelligence and cohesive business engagement, working with stakeholders to allow a more complete approach to facilitating economic growth, underpinned by the provision of standalone website to act as a shop window for the County. It also made recommendations on the management of the Council's property assets and for Cabinet to provide direction on the Council's future role as investor and developer. These recommendations were all accepted by Cabinet on 20th May 2015.

2.2 Empty Homes Strategy

An additional meeting of the Scrutiny Committee was called following a call-in by the Liberal Democrat Leader of the Cabinet's decision to endorse the Empty Homes Strategy 2014 - 2017. The Enterprise and Growth Scrutiny Committee also endorsed the Strategy but agreed to set up the Empty Homes Strategy Task and Finish Group with the aim of developing a better understanding of the national and local situation of empty homes and how the Empty Homes Team work. It also considered the funding for Empty Homes work, the generation of the New Homes Bonus, and how additional funding could be utilised to further the work of the Team.

The Group met five times and received detailed information on the work of the Empty homes team. They closely examined the working relationship between Council Tax and the Empty Homes Team and considered possible improvements in the Team's access to Council Tax information. The Group also examined how the Team's work was funded and how additional funding could increase the return of the investment in empty homes work. The Group's final report is expected to be considered by the Enterprise and Growth Scrutiny Committee at its meeting on 2nd July 2015, before being considered by Cabinet at the end of July 2015.

2.3 Planning Committee Structures

The Committee re-established the Planning Committee Task and Finish Group, to consider:

- the mechanism for delivering efficient Planning committees and consistent decision making;
- the potential for a single Planning Committee; and
- to consider the options for dealing more effectively with controversial planning.

The work of the Task and Finish Group is ongoing but it has already received evidence from Members and Town and Parish Council Members via an on-line questionnaire, the group has visited Cheshire West and Chester Council to observe its Planning Committee, and the Chairs and Vice-Chairs of the existing Planning Committees have been invited to give their views.

2.4 Tourism

Tourism Officers updated Members on the work undertaken to promote tourism in the County since the completion of the work of the Tourism Task and Finish Group. Members agreed on the importance of the work to the local economy and the need for its continued support.

Members noted the recommendations of the Visitor Economy Manager's 'Delivering Shropshire's Visitor Economy Strategies through Destination Partnerships Report' and also noted the significant contribution made by the visitor economy to the global economy of Shropshire both through supporting employment and visitor spend. The Committee requested that further information be made available to them once the outcome of the LEP funding bid was known. Members also requested that Officers consider exploration of the potential for Members as a resource for promoting Shropshire.

2.5 Hackney Carriage and Private Hire Vehicle Licensing

The Senior Commissioner for Public Protection was invited to brief Members on the Council's system for licensing private hire vehicles and hackney carriages, and the Policy which underpinned it.

Members took the opportunity to ask questions about the licensing of drivers and vehicles, and how the Policy supported public safety and safeguarding of children and vulnerable adults. The Senior Commissioner for Public Protection emphasised the need for Members appointed to Licensing sub-committees to undergo regular licensing training and this was supported by the Committee.

2.6 Business Rates

The Head of Finance, Governance and Assurance with the Financial Advice Manager briefed the Committee on the Business Rates System. Members heard how Business Rates were calculated and about the mandatory and discretionary reliefs available to businesses.

Members noted that the Council could not set its own Business Rates, the Valuation Office provided property valuations and a multiplier set by Central

Government determined the Business Rates levied according to the size of the business.

2.7 Progress in Delivering the Council's Financial Strategy

In November 2014, the Committee received the Quarter 1 Performance Report 2014/15 and the Business Plan and Financial Strategy 2014- 2017. The Director of Commissioning attended the meeting to enable Members to question him on these documents. The Performance and Design Team Leader also attended and Members considered a number of Dash Boards that brought together financial and business information.

Members raised concerns regarding the tourism economy and requested that these be noted. They endorsed the importance of the economy as a priority within the revised Business Plan.

At the end of January 2015, The Head of Finance, Governance and Assurance updated Members on the Progress of the Financial Strategy and Members considered a report on it that was considered by Cabinet in December 2014.

Members agreed that they would add the impact of the County's age demographics and the effect of this on the economy to the Committee's work programme.

3.0 What are our Future Plans?

3.1 The Committee's Work Programme Group met on three occasions to update and revise the Committee's Work Programme.

3.2 The Committee's on-going work programme includes:

- Economic Redesign Work - update
- Tourism
- Shropshire Economic Growth Strategy
- Planning Committees
- Telecom Connectivity
- The Museum Service
- LEP Funding
- Apprenticeships
- Provision of Student Accommodation following the establishment of the University Centre, Shrewsbury
- Age Demographics of the County and the effect this has in relation to employment and business

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)
Reports to Enterprise and Growth Scrutiny Committee

Human Rights Act Appraisal

The recommendations contained in this report are compatible with the provisions of the Human Rights act 1998

Environmental Appraisal

There are no environmental issues relating to this report.

Risk Management Appraisal

There are no risks associated with this report.

Community / Consultations Appraisal

Consultation is a component of Scrutiny work to collect information to support the development of conclusions and recommendations.

Cabinet Members

Councillors Mal Price, Steve Charmley and Claire Wild

Local Member/s

All

Appendices

None

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Committee and Date

Cabinet
10th June 2015

Audit Committee
25th June 2015

Council
23rd July 2015

Item

15

Public

REVENUE OUTTURN 2014/15

Responsible Officer James Walton

Email: james.walton@shropshire.gov.uk Tel: (01743) 255011

1. Summary

1.1 This report provides details of the revenue outturn position for Shropshire Council for 2014/15 and provides a summary of:

- The revenue outturn for each service area with a commentary on the main variations and an outline of how the position has changed since Quarter 3.
- The movements in the Council's general balance.
- The Council's reserves and provisions.

1.2 The Council's financial position for 2014/15 has improved by £0.672m when compared to projections made at Quarter 3 resulting in a net underspend of £0.300m.

2. Recommendations

2.1 Members are asked to:

- A. Note that the Outturn for the Revenue Budget for 2014/15 is an underspend of £0.300m, this represents 0.05% of the original gross budget of £578m.
- B. Note that the level of general balance stands at £15.206m, which is above the anticipated level included within the Financial Strategy.
- C. Note that the Outturn for the Housing Revenue Account for 2014/15 is an underspend of £0.763m and the level of the Housing Revenue Account reserve stands at £3.076m (2013/14 £2.542m).
- D. Note the increase in the level of Earmarked Reserves and Provisions (excluding delegated school balances) of £17.939m in 2014/15.
- E. Note that the level of school balances stand at £3.957m (2013/14 £5.523m).

REPORT

3. Risk Assessment and Opportunities Appraisal

3.1 Details of the potential risks affecting the balances and financial health of the Council are detailed within the report. Each variation from budget is also RAG rated to confirm the level of risk to the Council's balances.

4. Financial Implications

4.1 This report is based on the financial outturn of the Council's budget for 2014/15 and therefore considers the effect that the underspend has on the Council's balances.

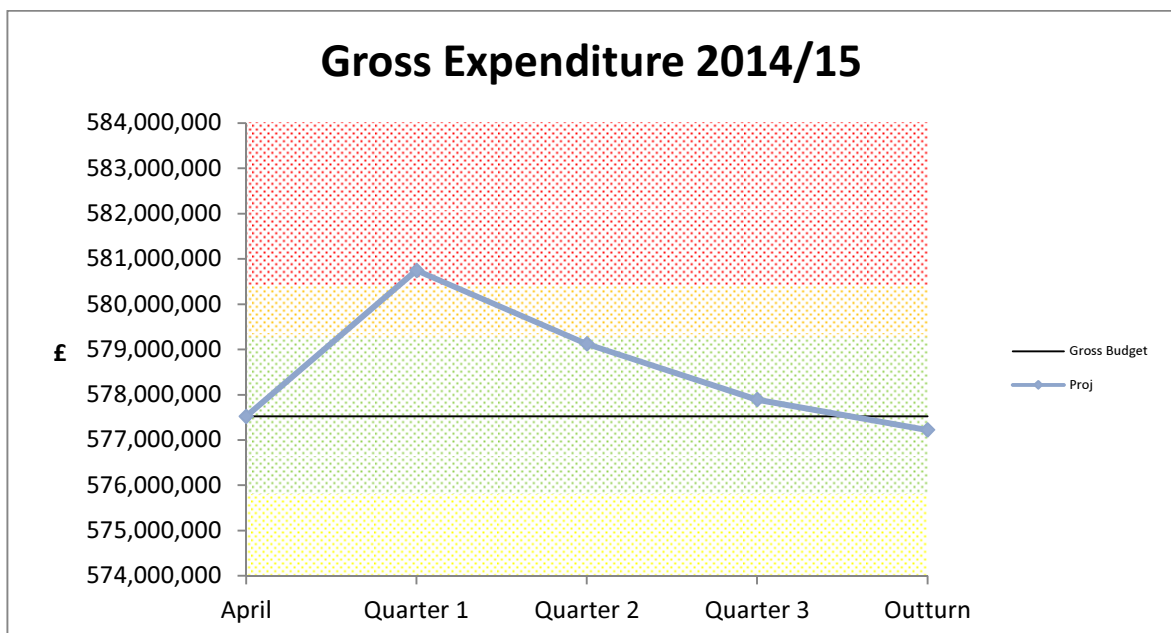
5. Background

5.1 Cabinet has received quarterly monitoring reports on the revenue budget during the course of the year. This has meant that Service Areas have identified problem areas as they have arisen and management have been able to take the action necessary to deal with the issues arising.

6. Overall Position

6.1 The final outturn for 2014/15 shows overall net revenue expenditure of £223.145m and an underspend of £0.300m. The overall position for Service areas and Schools' balances is detailed below:

	£000
Original Budget	223,445
Outturn for 2014/15	223,145
Underspend for 2014/15	(300)



- 6.2 The underspend of £0.300m for 2014/15 is presented below by Service Area (shaded column). End of year entries include items of non-controllable spend (e.g. depreciation) that are not included within service projections throughout the year. To enable comparison with previous monitoring reports, the non-controllable element of spend has been separately identified within this report where relevant. This allows a direct comparison to be made between controllable spend at year end, and projections made throughout the year.

Table 1: 2014/15 Budget Variations Analysed by Service Area (£'000)

Service Area	Revised Budget	Outturn	(Under) / Overspend	Non - Controllable (Under)/Overspend	RAGBY	Controllable (Under)/Overspend
	£'000	£'000	£'000	£'000		£'000
Adults Services	71,896	78,153	6,257	1,466	R	4,791
Children's Services	55,464	55,986	522	(44)	Y	566
Commissioning	84,085	85,105	1,020	1,396	Y	(376)
Public Health	2,273	2,070	(203)	(118)	Y	(85)
Resources & Support	7,950	18,325	10,375	11,147	Y	(772)
Corporate	1,777	(16,494)	(18,271)	(13,847)	Y	(4,424)
TOTAL	223,445	223,145	(300)	0		(300)

- 6.3. The outturn position has improved by £0.672m since Quarter 3 as a result of further underspends achieved across the Council but particularly within Resources & Support. The most significant change was realised in Finance, Governance and Assurance, specifically in relation to costs of collection for the Revenues Team and additional grant income received. Further analysis of the variations to budgets for all service areas is provided within Appendix 1.

7. General Fund Balance

- 7.1 The effect on the Council's Reserves is detailed below. The Council's policy on balances is to have a general fund balance (excluding schools balances) of between ½% and 2% of the gross revenue budget. For 2014/15 the minimum balance required is £2.861m. The general fund balance as at 31st March 2015 is shown in Table 2 below:

Table 2: General Fund Balance As At 31st March 2015 (£'000)

General Fund Balances as at 1 April 2014	14,497
Budgeted contribution to General Fund Balance	409
2014/15 Revenue Outturn	300
General Fund Balance at 31 March 2015	15,206

- 7.2 The General Fund Balance at 31 March is above the level anticipated within the Financial Strategy, however it still lies below the risk based target for 2014/15 which stands at £18.513m.

7.3 The council's policy is to hold general fund balances of between ½ and 2% of the gross revenue budget, however the balance of £15.206m now falls above this policy level. This is considered appropriate given the significant increase in the risk based general fund calculation for 2015/16 to £15.86m (as agreed by Council in February 2015) and the significant level of savings required in the budget strategy for 2015/16. The expectation is that the level of general fund balance will be brought in line with the risk based calculation over years 2 and 3 of the Council's Medium Term Financial Plan, on the basis that all savings targets are achieved. As a result, the budgeted contribution to the general fund balance has been removed from 2016/17 onwards. The risk based calculations in years 2 and 3 are in line with the Council's policy to hold between 0.5% and 2% of gross revenue budget.

8. Housing Revenue Account (Appendix 2)

8.1 The Housing Revenue Account (HRA) outturn for 2014/15 shows an underspend of £0.763m against gross turnover (4.3%) which has mainly arisen due to increased rent income from faster turnaround on voids, an underspend on planned repairs to the HRA properties and a reduced contribution to the bad debt provision for the year due to improved collection rate of rents.

8.2 The underspend takes the closing balance on the HRA Reserve to £3.076m which represents a contingency of £744 per home.

8.3 The HRA also holds the Major Repairs Reserve which is an earmarked reserve required to meet the costs of major repairs on the Council's housing stock. The reserve has decreased in 2014/15 to £1.635m which reflects the increased capital expenditure during the year.

9. Reserves and Provisions (Appendix 4)

9.1 The Council has created a number of specific reserves and provisions to provide for known or anticipated future liabilities and to assist in protecting essential services. Earmarked reserves are balances held for specific items that will occur in the future. Provisions are held to meet expenses that will occur as a result of past events and where a reliable estimate can be made of the obligation.

9.2 The overall position for reserves and provisions is set out in the Statement of Accounts 2014/15, however a detailed breakdown of the balances is contained at Appendix 4, with an explanation of each reserve and provision. These figures may be subject to change before the Council's final Statement of Accounts is produced. The change in revenue reserves and provisions is as follows:

Balance Held	Reserves	Provisions	Bad Debt Provisions	Total Reserves & Provisions
	£000	£000	£000	£000
As at 31 March 2014	40,640	9,393	4,731	54,764
As at 31 March 2015	55,026	11,484	4,628	71,138
Increase/(Decrease)	14,386	2,091	(103)	16,374
Delegated School Balances Movement	(1,565)	0	0	(1,565)
Increase/(Decrease) (excluding Delegated School Balances)	15,951	2,091	(103)	17,939

9.3. Delegated School Balances

9.3.1 The movement in delegated schools' balances is as follows:

	2013/14	2014/15	Increase/ (Decrease)
	£000	£000	£000
Schools:			
- Revenue Balances	3,927	2,564	(1,363)
- Invested Balances	1,550	1,188	(362)
- Extended Schools Grant Balance	378	473	95
Sub Total within Schools	5,855	4,225	(1,630)
Purchasing IT equipment	(215)	(172)	43
Carbon efficiency measures	(118)	(96)	22
Total Delegated School Balances	5,522	3,957	(1,565)

9.3.2 Schools' balances have to be ringfenced for use by schools and schools have the right to spend those balances at their discretion. Of the 133 schools, 122 schools have surplus balances and 11 have deficit balances.

9.3.3 The Extended Schools Grant allocations for schools are paid over during 2014/15, however as the balance will not be fully committed until the end of the school academic year, these balances have been ringfenced to each individual school within School Balances.

9.3.4 Following consultation with the school's forum and head teachers, the school balances have been used to purchase IT equipment for schools, the cost of this equipment is then recharged to schools over the life of that equipment, effectively operating as an internal leasing arrangement. At the end of 2014/15 £171,761 of the £4,225,000 was being used in this way.

9.3.5 School balances have also been used to fund carbon efficiency measures within schools. At the end of 2014/15, £96,165 of the £4,225,000 was used for this purpose.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Revenue & Capital Budget 2014/15

Financial Rules

Revenue Monitoring Report – Quarter 1 2014/15

Revenue Monitoring Report – Quarter 2 2014/15

Revenue Monitoring Report – Quarter 3 2014/15

Cabinet Member

All

Local Member

All

Appendices

App 1 – Service Area Outturn and Actions

App 2 – Housing Revenue Account 2014/15

App 3 – Amendments to Original Budget

App 4 – Reserves and Provisions

Service Area Outturn and Actions 2014/15**Summary**

	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Adult Services	71,895,780	78,153,101	6,257,321	1,465,727	4,791,594	R
Children Services	55,464,517	55,986,068	521,551	(43,673)	565,224	A
Commissioning	84,085,030	85,105,053	1,020,023	1,395,695	(375,672)	Y
Public Health	2,273,000	2,069,551	(203,449)	(117,896)	(85,553)	Y
Resources & Support	7,950,290	18,324,903	10,374,613	11,146,506	(771,893)	Y
Corporate	1,776,333	(16,494,121)	(18,270,454)	(13,846,359)	(4,424,095)	Y
Total	223,444,950	223,144,555	(300,395)	0	(300,395)	

Detail

ADULT SERVICES	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	71,895,780	78,153,101	6,257,321	1,465,727	4,791,594	R

Adult Business Support & Development	1,531,260	1,037,232	(494,028)	(73,223)	(420,795)	Y
Underspend due to one off external funding allocations being applied, along with one off savings on Client Property and Contract Savings.						
Contracts & Provider	7,051,250	8,719,077	1,667,827	2,079,109	(411,282)	Y
One off in year savings achieved in Day Services along with the delivery of 2015-16 savings early.						
Social Care Operations	54,466,370	59,827,009	5,360,639	(558,989)	5,919,628	R
Purchasing budgets faced considerable pressure throughout 2014/15. The year saw an additional pressure of £5.8m added as a result of new clients entering the system. 21% of the new pressure came as a result of capital reduction, 19% from Hospital Discharge, 11% from transition, 6% from carer breakdown as well as a number of other sources. The significant new pressure areas sit outside the scope of the New Operating Model. The overall pressure in purchasing has been offset by underspends elsewhere in the system generated through savings programme successes and effective management of existing purchasing commitments. A high level review of funding agreements between 13/14 and 14/15 shows an overall reduction in both the number of funding agreements entered into and their cost between the two years.						

Appendix 1

Service Area Outturn and Actions 2014/15

ADULT SERVICES	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Adult Services Management	2,924,420	2,389,394	(535,026)	(58,212)	(476,814)	Y
£0.454m of underspend as a result of early achievement of 2015-16 savings.						
Housing Health & Wellbeing	5,922,480	6,180,389	257,909	77,052	180,857	R
Overspend as a result of underachieved stretch savings target applied to 2014-15. Plans to achieve this saving in 2015-16 are in place and being worked through.						

CHILDREN'S SERVICES	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	55,464,517	55,986,068	521,551	(43,673)	565,224	A

Learning & Skills	27,719,247	28,115,135	395,888	507,305	(111,417)	Y
Unachieved savings in 2014/15 of £1.644m have been offset by a one off contributions from reserves of £1.100m, one off revenue savings, re-structuring of teams and spending freeze totalling £0.655m.						
Children's Safeguarding	27,745,270	27,870,933	125,663	(550,978)	676,641	R
Growth in 'Looked After children' numbers has resulted in an overall pressure of £1.100m within placements which is mainly reflected within external fostering as we move to reduce the number of children placed in residential care settings. This pressure has been partly offset by savings achieved through restructures, vacancies and a spending freeze of £0.170m and a one off allocation from reserves of £0.250m.						

Service Area Outturn and Actions 2014/15

COMMISSIONING	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	84,085,030	85,105,053	1,020,023	1,395,695	(375,672)	Y
Director of Commissioning	745,710	736,038	(9,672)	(8,830)	(842)	Y
Minor variations.						
Director of Commissioning Total	745,710	736,038	(9,672)	(8,830)	(842)	Y
Local Commissioning	346,790	322,249	(24,541)	(18,752)	(5,789)	Y
Minor variations.						
Community Action	883,520	871,014	(12,506)	58,049	(70,555)	Y
Vacancy management and significant efficiency savings, plus specific budget for redundancies not required this year.						
Local Commissioning Total	1,230,310	1,193,263	(37,047)	39,297	(76,344)	Y
Area Commissioner North – Positive Activities	1,079,030	1,069,960	(9,070)	2,499	(11,569)	Y
Minor variations						
Area Commissioner North – Libraries	4,121,300	3,640,009	(481,291)	(590,620)	109,329	R
Virtually all required 2014/15 savings were achieved in year, although approximately £0.050m of the required savings were achieved on a one-off basis through freezing IT and other supplies and services budgets. An improved position in Commissioning as a directorate allowed £0.100m to be transferred to reserves to fund self-service provision in 2015/16.						
Area Commissioner North – Markets	66,200	999,360	933,160	921,486	11,675	G
Minor variations.						
Area Commissioner North - Waste	26,804,840	26,611,387	(193,453)	(254,725)	61,272	G
All savings RAG rated red have been achieved this year on a one-off basis. The scale of in year-savings from transferring waste to waste treatment facilities rather than to landfill, including to the new facility at Battlefield (which is in its commissioning phase), has almost offset the in-year payment to Veolia for repayment of energy recovery facility planning appeal costs.						
Area Commissioner North – Shrewsbury BID	0	(10,300)	(10,300)	0	(10,300)	Y
Minor variations.						
Area Commissioner North	240,260	220,781	(19,479)	(8,951)	(10,528)	Y
Minor variations.						
Area Commissioner North Total	32,311,630	32,531,197	219,567	69,689	149,879	G

Service Area Outturn and Actions 2014/15

COMMISSIONING	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Area Commissioner South – Environmental Maintenance	26,443,250	28,892,747	2,449,497	1,249,503	1,199,994	R
Due to an improved position for Commissioning as a directorate overall, the decision was taken not to draw from the 'Severe Weather' reserve, leaving the balance intact for future years. This overspend is deliberately covered by underspends elsewhere in the Directorate.						
Area Commissioner South – Highways & Transport	5,117,970	5,200,746	82,776	(34,186)	116,961	R
Additional costs for 'Local Bus Subsidies' and 'Concessionary Fares' partially offset by additional 'Street Works income'.						
Area Commissioner South – Passenger Transport	778,300	774,653	(3,647)	(13,090)	9,443	G
Minor variations						
Area Commissioner South – Leisure	4,064,370	3,782,639	(281,731)	(11,105)	(270,626)	Y
The unachieved Shropshire Community Leisure Trust contract saving, plus the one-off payment to transfer a facility to an educational establishment during the year, have been offset by efficiency savings across the portfolio, including an improving position at the facilities operated in-house. There has also been a contribution from Public Health of over £0.200m towards sports development and provision of swimming facilities.						
Area Commissioner South	326,240	315,595	(10,645)	(12,021)	1,376	G
Minor variations.						
Area Commissioner South Total	36,730,130	38,966,379	2,236,249	1,179,101	1,057,148	R

Public Protection & Enforcement - Healthier People and Communities	1,416,520	1,232,113	(184,407)	(80,787)	(103,620)	Y
Significant underspends on salaries, through vacancy management and redesign in preparation for the service area transferring to Fulcrum.						
Public Protection & Enforcement - Healthier and Sustainable Environment	1,243,780	1,085,251	(158,529)	(84,497)	(74,032)	Y
Salary underspends and overachievement of penalty charge notice income have helped to offset reductions in income relating to private water supplies and pest control.						
Public Protection & Enforcement - Safer and Stronger Communities	(145,320)	(236,856)	(91,536)	(19,084)	(72,452)	Y
2014/15 has been a particularly good year for taxi licence income, which has achieved an improvement on budget of over £0.100m. This has been partially offset by a reduction in income relating to premises licences.						

Service Area Outturn and Actions 2014/15

COMMISSIONING	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Public Protection & Enforcement – Public Protection Management	1,077,890	1,056,139	(21,751)	(42,820)	21,069	G
£0.172m savings were applied to the management cost centre, and although the majority of savings have been made here, some of the savings have been made within Healthier People and Communities.						
Public Protection & Enforcement Total	3,592,870	3,136,647	(456,223)	(227,188)	(229,035)	Y

Business Growth & Prosperity - Arts	224,260	216,582	(7,678)	(724)	(6,954)	Y
Minor variations						
Business Growth & Prosperity - Enterprise & Business	964,630	1,034,274	69,644	129,914	(60,270)	Y
A number of deliberate savings in this area (essentially staffing and reduced expenditure on development items) to offset additional costs in 'Infrastructure and Growth' (please see below).						
Business Growth & Prosperity - Visitor Economy	1,876,510	1,504,658	(371,852)	(366,636)	(5,216)	Y
Minor variations.						
Business Growth & Prosperity - Outdoor Recreation	2,530,280	2,294,171	(236,109)	(147,098)	(89,011)	Y
There are a number of underspends within this this service, the majority being on staffing, essentially through vacant posts.						
Business Growth & Prosperity - Theatre Severn	599,040	516,640	(82,400)	37,936	(120,336)	Y
Theatre Severn continues to grow and develop, with the aim of increasing income and reducing overall net costs. Admissions income has increased significantly in 2014/15.						
Business Growth & Prosperity - Infrastructure & Growth	314,390	625,782	311,392	284,260	27,132	G
Income from lettings remains challenging, with some additional development expenditure. This is offset by staffing savings and savings in 'Enterprise and Business', as above.						
Business Growth & Prosperity - Development Management	2,486,540	1,877,574	(608,966)	413,436	(1,022,402)	Y
2014/15 was an exceptional year for receipt of income for planning applications, with income £1m greater than budgeted for.						
Business Growth & Prosperity - Management	478,730	471,849	(6,881)	(7,462)	581	G
Minor variations						
Business Growth & Prosperity Total	9,474,380	8,541,529	(932,851)	343,626	(1,276,478)	Y

Service Area Outturn and Actions 2014/15

PUBLIC HEALTH	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	2,273,000	2,069,551	(203,449)	(117,896)	(85,553)	Y

Public Health	2,273,000	2,069,551	(203,449)	(117,896)	(85,553)	Y
Underspend is on areas of Public Health not ring-fenced by the DoH Grant, but previous Council Services that have transferred into Public Health such as Coroners and Registrars.						

RESOURCES & SUPPORT	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	7,950,290	18,324,903	10,374,613	11,146,506	(771,893)	Y

Commercial Services	4,253,870	15,708,893	11,455,113	11,447,765	7,348	G
For Commercial Services (excluding Shire Services) the costs of dilapidations across premises in this financial year resulted in a one-off cost of £0.200m. A further overspend of £0.296m relates to property savings. These were identified as Red and Amber flagged savings targets, and can only be realised on disposal of assets, which is beyond our control and necessarily subject to market forces. Efficiencies have been identified in various areas within Commercial Services to offset these savings pressures in 2014/15 only.						
Customer Involvement	816,230	1,408,600	592,370	(58,582)	650,952	R
The year-end overspend has resulted from the budget pressures which were identified in year relating to the costs for software £0.270m and the delays in the rollout of Lync £0.200m. There was also a reduction in external income relating to the contract for services provided to ST&RH of £0.143m, and replacement of this income is currently being investigated. As forecast the Print Unit made a year end loss of £0.300m. There were unachievable savings targets of £0.139m across the Customers Service Centre and Face to Face, these have been offset by savings on staff restructures across the service and other teams in Benefit Options, Complaints/SLA's and Digital Services.						
Finance, Governance & Assurance	1,128,190	373,768	(754,422)	(184,959)	(569,463)	Y
Additional grants of £0.100m have been received in relation to new burdens which have been placed on the Local Authority by Central Government in relation to Revenues and Benefits administration. Funds above the value forecast have been collected in relation to the recovery of costs for Council Tax and Business rates an additional £0.187m has been recovered above the value which was forecast. Additional savings of £0.186m have been realised in Financial Management and Transaction Services across staffing, software and maintenance and printing costs.						

Appendix 1

Service Area Outturn and Actions 2014/15

RESOURCES & SUPPORT	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Human Resources & Development	134,280	28,918	(105,362)	(22,151)	(83,211)	Y
<p>A one-off budget pressure totalling £0.035m occurred resulting from two invoices paid to Teacher Pensions Association for Employer Pensions Contributions arrears with compound interest. The Payroll Team are seeking to mitigate the risk of future invoices by going through systems to ensure all teachers that should have been opted in have been dealt with correctly. Additional pressures resulted from reduced income totalling £0.012m from Occupational Health and first aid training courses, however this overspend was offset by in-year vacancy management savings in these teams. Additional unforeseen annual systems costs were also incurred. This pressure was more than offset by in-year vacancy management savings totalling £0.171m across Employment Services and HR Advice teams plus reduced spending on corporate training of £0.025m</p>						
Legal, Democratic & Strategy	617,720	(35,545)	(653,265)	(33,256)	(620,009)	Y
<p>There have been savings realised on Corporate Subscriptions of £0.060m, reduced printing and postage costs in Election Services of £0.050m, alongside additional income received of £0.055k for parish elections. Savings have also been achieved of £0.158m across member's services in relation to member allowances, and reduced costs for printing. Committee services had achieved savings of £0.114m from a combination of reducing staffing and printing costs.</p>						
Strategic Management Board	1,000,000	840,179	(159,821)	(2,311)	(157,510)	Y
<p>There have been savings on staffing in the PA team of £0.074m, additional income from external client's has been received of £0.030m, the balance of the underspend has occurred across various budget heading and is a result of the reduced spending on stationary, training, printing and related budgets.</p>						

CORPORATE	Full year					RAGBY
	Budget	Outturn	Total Variation	Non Controllable Variation	Controllable Variation	
	£	£	£	£	£	
Total	1,776,333	(16,494,121)	(18,270,454)	(13,846,359)	(4,424,095)	Y

Corporate Budgets	1,776,333	(16,494,121)	(18,270,454)	(13,846,359)	(4,424,095)	Y
<p>The Council's Medium Term Financial Plan took account of a number of assumptions in Council Tax Freeze Grant, Section 31 grants (relating to, for example small business rate relief) and Business Rate appeals provision. While the longer term implications of these elements remain uncertain (for example whether they will be rolled transparently into future RSG allocations) it was identified that £10.386m had been budgeted for, but was uncommitted in 2014/15.</p> <p>As a result, the underspend has been contributed towards earmarked reserves during the year end process. The balance of uncommitted balances within Corporate Budgets has been used as a one-off to offset a large proportion of the year-end pressures identified.</p>						

Housing Revenue Account 2014/15

Outturn (pre Audit)	Budget £	Outturn £	Variance Adverse/ (Favourable) £
Income			
Dwellings Rent	(16,959,450)	(17,197,625)	(238,175)
Garage Rent	(185,240)	(175,346)	9,894
Other Rent	(22,090)	(27,200)	(5,110)
Charges for Services	(216,660)	(329,303)	(112,643)
Total Income	(17,383,440)	(17,729,474)	(346,034)
Expenditure			
ALMO Management Fee	7,312,710	7,312,714	4
Supplies and Services	324,700	397,185	72,485
Capital Charges - Dwelling Depreciation	4,262,170	4,262,170	0
Capital Charges - Depreciation Other	69,810	43,030	(26,780)
Interest Paid	2,995,110	2,994,856	(254)
Repairs charged to revenue	533,560	417,706	(115,854)
Revenue Financing Capital Expenditure	1,650,000	1,650,000	0
Increase in Bad Debt Provision	310,000	(23,620)	(333,620)
Corporate & Democratic Core	181,180	184,815	3,635
Total Expenditure	17,639,240	17,238,856	(400,384)
Net Cost of Services	255,800	(490,618)	(746,418)
Interest on Balances	(23,000)	(39,267)	(16,267)
Net Operating Expenditure	232,800	(529,885)	(762,685)
Net Cost of Service	232,800	(529,885)	(762,685)
HRA Reserve			
B/fwd 1 April	2,546,067	2,546,067	
Surplus/(Deficit) for year	(232,800)	529,885	
Carried Forward 31 March	2,313,267	3,075,952	

Earmarked Reserves for the HRA

	Purpose of Balance	Balance Brought Forward (£'000)	Expenditure in 2014/15 (£'000)	Income in 2014/15 (£'000)	Balance Carried Forward (£'000)
HRA Earmarked Reserves					
Major Repairs Reserve	Required to meet the costs of major repairs to be undertaken on the Council's housing stock.	3,722	(6,392)	4,305	1,635
		3,722	(6,392)	4,305	1,635

Appendix 3**Amendments to Original Budget 2014/15**

	Total £'000	Adult Services £'000	Children's Services £'000	Commissi oning £'000	Public Health £'000	Resources & Support £'000	Corporate £000
Original Budget as agreed by Council	223,445	64,555	55,902	90,356	1,470	5,127	6,035
<u>Quarter 1</u>							
Professional Development Unit transferred from Children's Services to Adult Services	0	130	(130)	0	0	0	0
Grant funding re shortfall in ESG	0	0	416	0	0	0	(416)
Funding to Develop University Plans	0	0	0	0	0	1,000	(1,000)
Cost of dual running of the WAN contract	0	0	0	0	0	490	(490)
Financial pressures within the Property Services Design Team	0	0	0	0	0	428	(428)
<u>Quarter 2</u>							
Minor budget variations	0	0	(3)	(1)		4	
Structure change	0	0		(22)		22	
Sustainability transfer	0	0		(163)		163	
Restructure of IT budgets held corporately	0	0				337	(337)
Transfer of corporate funding for redesign projects in Resources & Support:							
- Mail room	0	0	0	0	0	300	(300)
- Printing	0	0	0	0	0	200	(200)
- EDRMS	0	0	0	0	0	412	(412)
- CSC	0	0	0	0	0	250	(250)
- Mobile working	0	0	0	0	0	280	(280)
- Revs & Bens	0	0	0	0	0	238	(238)
- Business Design	0	0	0	0	0	120	(120)
<u>Quarter 3</u>							
Structure change – Housing Health	0	5,746	0	(5,746)	0	0	0
Teme Neighbourhood Life	0	0	0	5	(5)	0	0
Structure change – Community Safety	0	0	0	(288)	288	0	0
Housing staff transfer	0	148	0	(148)	0	0	0
Benefits fraud transfer	0	0	0	(133)	0	133	0
Blue Badge transfer	0	(114)	0	114	0	0	0
Structure change – Lifelong Learn	0	818	(818)	0	0	0	0
Structure change – CIS SSA	0	0	178	0	0	(178)	0
<u>Outturn</u>							
Internal Market	0	613	408	120	279	(1,292)	(128)
Structure change – Public Health	0	0	(150)	0	242	(92)	0
Structure change - Other	0	0	11	(9)	(1)	8	(9)
ESG Grant	0	0	(349)	0	0	0	349
Revised Budget	223,445	71,896	55,465	84,085	2,273	7,950	1,776

Reserves and Provision 2014/15

	Purpose of Balance	Balance Brought Forward (£'000)	Expenditure in 2014/15 (£'000)	Income in 2014/15 (£'000)	Balance Carried Forward (£'000)
Reserves					
Sums set aside for major schemes, such as capital developments, or to fund major reorganisations					
Redundancy	Required to meet one-off costs arising from approved staffing reductions, allowing the full approved savings in salaries or wages to reach the revenue account.	13,201	(2,671)	73	10,603
Revenue Commitments for Future Capital Expenditure	Comprises of underspends against budgeted revenue contributions available for capital schemes. The underspends have arisen due to slippage in capital schemes or because other funding streams were utilised during the year so as to maximise time limited grants.	545	(336)	818	1,027
Transformation	Required to fund invest to save projects in order to deliver the service transformation programme.	3,315	(128)	2,866	6,053
University	Required to meet the revenue costs arising from the setup of the university project and student accommodation development.	0	0	1,810	1,810
		17,061	(3,135)	5,567	19,493
Insurance Reserves					
Fire Liability	Required to meet the cost of excesses on all council properties.	1,887	0	248	2,135
Motor Insurance	An internally operated self-insurance reserve to meet costs not covered by the Council's Motor Insurance Policy.	791	0	76	867
		2,678	0	324	3,002
Reserves of trading and business units					
Shire Catering and Cleaning Efficiency	Built up from trading surpluses to invest in new initiatives, to meet exceptional unbudgeted costs or cover any trading deficits.	131	0	169	300
		131	0	169	300
Reserves retained for service departmental use					
Care Act Reserve	Required to fund the costs of implementing the Care Act requirements within the Council. This will be committed to the costs of one off posts required to implement the changes and training costs for staff within Adult Services.	0	0	1,316	1,316
Economic Development Workshops Major Maintenance	Established to meet the costs of major maintenance of Economic Development Workshops.	391	(45)	39	385
Highways Development & Innovation Fund	Set aside funds for pump priming the Development and Innovation programme agreed within the Ringway Contract.	0	0	437	437
Major Planning Inquiries	Required to meet the one-off costs of major planning inquiries, and is a corporate reserve.	562	0	30	592

Reserves and Provision 2014/15

	Purpose of Balance	Balance Brought Forward (£'000)	Expenditure in 2014/15 (£'000)	Income in 2014/15 (£'000)	Balance Carried Forward (£'000)
New Homes Bonus	Established from unapplied New Homes Bonus Grant balances.	3,426	(4,508)	5,758	4,676
PFI Buildings Equipment Replacement	Established in 2007/08 to fund replacement equipment in PFI buildings. This relates to items of equipment not covered by the PFI contract, that the council are responsible for maintaining.	4	0	0	4
Planning Reserve	Set aside funds for investment in planning application processes.	0	0	1,285	1,285
Public Health Reserve	This reserve includes balances committed to specific public health projects. The increase in the reserve in 2014/15 relates to the delay in a number of programmes progressing until the transfer of Help2Change to ip&e was completed. These programmes will now go ahead in 2015/16.	1,230	(120)	1,602	2,712
Repairs & Maintenance Reserve	Set aside for known repairs and maintenance required to Council owned properties.	0	0	1,350	1,350
Resources Efficiency	Established for investment in new developments, particularly information technology, that service area would not be expected to meet from their internal service level agreements for support services.	601	(189)	4,993	5,405
Revenue Commitments from Unringfenced Revenue Grants	Established from unapplied unringfenced Grant balances. Commitments have been made against these balances in 2015/16.	2,885	(157)	1,336	4,064
Severe Weather	Required to meet unbudgeted costs arising from the damage caused by severe weather. The policy of the Council is to budget for an average year's expenditure in the revenue accounts and transfer any underspend to the reserve or fund any overspend from the reserve.	2,839	0	0	2,839
Shropshire Waste Partnership (Smoothing)	The PFI smoothing reserve reflects the budgeted contributions in the early years of the Waste PFI contract that will be used to smooth the step up in the Unitary This increase has now been included within the 2014/15 budget strategy to cover the annual increase therefore the bulk of this reserve has been released in 2013/14.	623	(21)	0	602
Theatre Severn R&M	Established from underspends within culture and leisure, the reserve is earmarked towards future capital and revenue expenditure on repairs, maintenance and replacement of essential equipment at the Theatre.	29	0	0	29

Reserves and Provision 2014/15

	Purpose of Balance	Balance Brought Forward (£'000)	Expenditure in 2014/15 (£'000)	Income in 2014/15 (£'000)	Balance Carried Forward (£'000)
TMO Vehicle Replacement	Set up to meet the costs of replacement vehicles by the Integrated Transport Unit.	1,040	(434)	37	643
		13,630	(5,474)	18,183	26,339
School Balances					
Balances held by schools under a scheme of delegation	Schools' balances have to be ringfenced for use by schools and schools have the right to spend those balances at their discretion.	5,522	(5,491)	3,926	3,957
Education – Staff Sickness Insurance	Schools' self help insurance for staff sickness with premiums met from delegated budgets.	89	0	73	162
Education – Theft Insurance	Schools' self help insurance scheme to cover equipment damage and losses.	86	0	10	96
Schools Building Maintenance Insurance	The schools building maintenance insurance scheme is a service provided by Property Services for schools. In return for an annual sum all structural repairs and maintenance responsibilities previously identified as the "authority's responsibility" are carried out at no additional charge to the school.	1,443	(21)	255	1,677
		7,140	(5,512)	4,264	5,892
Total Reserves		40,640	(14,121)	28,507	55,026
Provisions					
Short Term Provisions					
Accumulated Absences Account	Provision to cover potential future payments of employee benefits not taken as at the end of the year. This is required under IFRS accounting regulations.	3,217	(3,217)	3,211	3,211
Redundancy Provision	Provides for redundancy costs that the Council is committed to from issuing redundancy notices prior to 31 st March 2015.	932	(777)	68	223
CRC Provision	This provides for the council's liability in relation to the Carbon Reduction Commitment for carbon emissions from the Council's properties.	320	(320)	0	0
Other Provisions	Includes a number of small provisions including Ringway materials and a leisure liability.	23	0	129	152
		4,492	(4,314)	3,408	3,586
Long Term Provisions					
Liability Insurance	Provision to meet the estimated actuarial valuation of claims for public liability and employers' liability	3,509	(25)	111	3,595
NDR Appeals Provision	Represents the Council's share of the provision held for successful appeals against business rates.	787	(5,119)	8,122	3,790

Reserves and Provision 2014/15

	Purpose of Balance	Balance Brought Forward (£'000)	Expenditure in 2014/15 (£'000)	Income in 2014/15 (£'000)	Balance Carried Forward (£'000)
Tenancy Deposit Clawbacks	This represents deposits held for the economic development workshops that may be repaid at some point in the future.	70	(1)	52	121
Other Provisions	Includes a number of small provisions including S106 Accrued Interest and Profit share agreements.	535	(143)	0	392
		4,901	(5,288)	8,285	7,898
Total Provisions		9,393	(9,602)	11,693	11,484
Bad Debt Provisions					
General Fund Bad Debts	Held for potential write offs of debtor balances for General Fund Services including Housing Benefits.	4,269	(837)	879	4,311
HRA Bad Debts	Held for potential write offs of debtor balances for Housing Revenue Account rents and other debtor balances.	462	(145)	0	317
		4,731	(982)	879	4,628
Total Provisions including Bad Debt Provisions		14,124	(10,584)	12,572	16,112

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<u>Committee and Date</u>	<u>Item</u>
Cabinet 10 June 2015	16
Audit Committee 25 June 2015	
Council 23 July 2015	
	<u>Public</u>

CAPITAL OUTTURN REPORT – 2014/15

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1. Summary

1.1 The purpose of this report is to inform Members of the final outturn position for the Council's 2014/15 capital programme and the current position regarding the 2015/16 to 2017/18 capital programme taking into account the slippage following the closure of the 2014/15 programme, and any budget increases/decreases for 2014/15 and future years. The report reflects:

- § The re-profiled 2014/15 budget of £66.4m and the future years capital programme budget;
- § The outturn capital expenditure of £54.2m, representing 81.7% of the re-profiled budget for 2014/15;
- § An underspend of £12.2m, of which £12.1m has been slipped to 2015/16 and £100k of which is no longer required/available to the capital programme; and
- § The current funding of the programme and its future affordability.

2. Recommendations

Members are asked to:

- A. Approve budget variations of £209,067 to the 2014/15 capital programme, detailed in Appendix 1/Table 1 and the re-profiled 2014/15 capital budget of £66.4m.
- B. Approve the re-profiled capital budgets of £66.6m for 2015/16, including slippage of £12.1m from 2014/15, £34.6m for 2016/17 and £27.5m for 2017/18 as detailed in Appendix 1/Table 4.
- C. Accept the outturn expenditure set out in appendix 1 of £54.2m, representing 81.7% of the revised capital budget for 2014/15.

- D. Approve retaining a balance of capital receipts set aside of £14.1m as at 31st March 2015 to generate a Minimum Revenue Provision saving of £564,000 in 2015/16.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Risk assessments are undertaken as part of the evaluation of all capital bids.
- 3.2 Capital receipt levels and the timing of receipts are dependant on planning approvals and prevailing market conditions.
- 3.3 Environmental appraisals are carried out for individual schemes as appropriate.
- 3.4 Community consultations are carried out for individual schemes as appropriate.

4. Financial Implications

- 4.1 This report considers the capital spend within the capital programme for 2014/15 and considers the impact that slippage within the programme will have on the financing of the capital programme in the future, including any future revenue implications.

5. Background

- 5.1 The capital programme for 2014/15 and future years, was updated as part of the Business Plan and Financial Strategy 2014/15 to 2016/17 report, approved by Council 27 February 2014. This included updated allocations of capital grants and a review of and delivery schedule for schemes.
- 5.2 The Council's capital programme is subject to regular review and an updated programme was included in the Business Plan and Financial Strategy 2015/16 to 2016/17, approved by Council on 26 February 2015.

6. Original and latest proposed capital programme for 2014/15

- 6.1 The capital budget for 2014/15 is subject to change, the largest element being slippage from 2014/15 and re-profiling into future years. In Quarter 4 there has been a net budget decrease of £209k, compared to the position reported at Quarter 3 2014/15. Table 1 summarises the overall movement, between that already approved, and changes for Quarter 4 that require approval.

Table 1: Revised Capital Programme Quarter 4 2014/15

Service Area	Agreed Capital Programme - Council 27/02/14	Slippage and budget changes approved to Quarter 3 14/15	Quarter 4 budget changes to be approved	Revised 2014/15 Capital Programme Quarter 4
General Fund				
Commissioning	33,394,659	286,971	(128,073)	33,553,557
Adult Services	1,419,791	2,882,884	-	4,302,675
Children's Services	13,173,406	(2,212,678)	(11,679)	10,949,049
Resources & Support	268,000	6,987,219	(69,315)	7,185,904
Total General Fund	48,255,856	7,944,396	(209,067)	55,991,185
Housing Revenue Account	10,090,890	351,092	-	10,441,982
Total Approved Budget	58,346,746	8,295,488	(209,067)	66,433,167

6.2 Full details of all budget changes are provided in Appendix One to this report, there have been no significant changes in Quarter 4.

7. Current Capital Programme and Forecast Outturn

7.1 The capital programme is reviewed on a regular basis to re-profile the budget to reflect the multi-year nature of capital schemes, whereby spend may slip into later years. However, it is possible that a level of underspend or overspend may be experienced against the revised capital budget at outturn. Outturn projections are incorporated into the capital monitor to enhance the monitoring information provided and allow the early identification where schemes are deviating from budget. Table 2 summarises the outturn position for 2014/15.

Table 2: Capital Programme Outturn Position by Service area 2014/15

Service Area	Revised Capital Programme – Outturn 2014/15	Actual Expenditure 31/03/15	Variance	Spend to Budget %
General Fund				
Commissioning	33,553,557	27,225,632	6,327,925	81.1%
Adult Services	4,302,675	3,292,288	1,010,387	76.5%
Children's Services	10,949,049	8,561,473	2,387,576	78.2%
Resources & Support	7,185,904	6,061,955	1,123,949	84.4%
Total General Fund	55,991,185	45,141,347	10,849,838	80.6%
Housing Revenue Account	10,441,982	9,111,534	1,330,448	87.3%
Total	66,433,167	54,252,882	12,180,285	81.7%

7.2 Total capital expenditure for 2014/15 was £54.2m, which equated to 81.7% of the re-profiled capital programme of £66.4m. £12.1m of the £12.2m underspend has been slipped to 2015/16. The balance has been released from the capital programme as it is no longer required, This mainly relates to a £100,000 revenue contribution to a Highways scheme, that can be released

back to revenue following an underspend in other areas of the Highways capital programme. Full details of expenditure variances at scheme level are in Appendix 1. A summary of significant variances by service area are provided below:

- 7.3 **Commissioning** – Total underspend against the Commissioning capital programme was £6.3m. The most significant area of underspend was £3.2m against Highways & Transport, this was due to the failure to deliver schemes scheduled for 2014/15 as a result of ongoing issues with delivery of capital schemes with the Councils Highways contractor and delays in delivery of some tendered work caused by a national shortage of materials. The full underspend has been slipped to 2015/16 and a programme is being put in place to deliver these works in early 2015/16, so it does not impact on delivery of the 2015/16 programme. The remaining balance of monies carried forward, have been allocated to priority schemes in 2015/16.

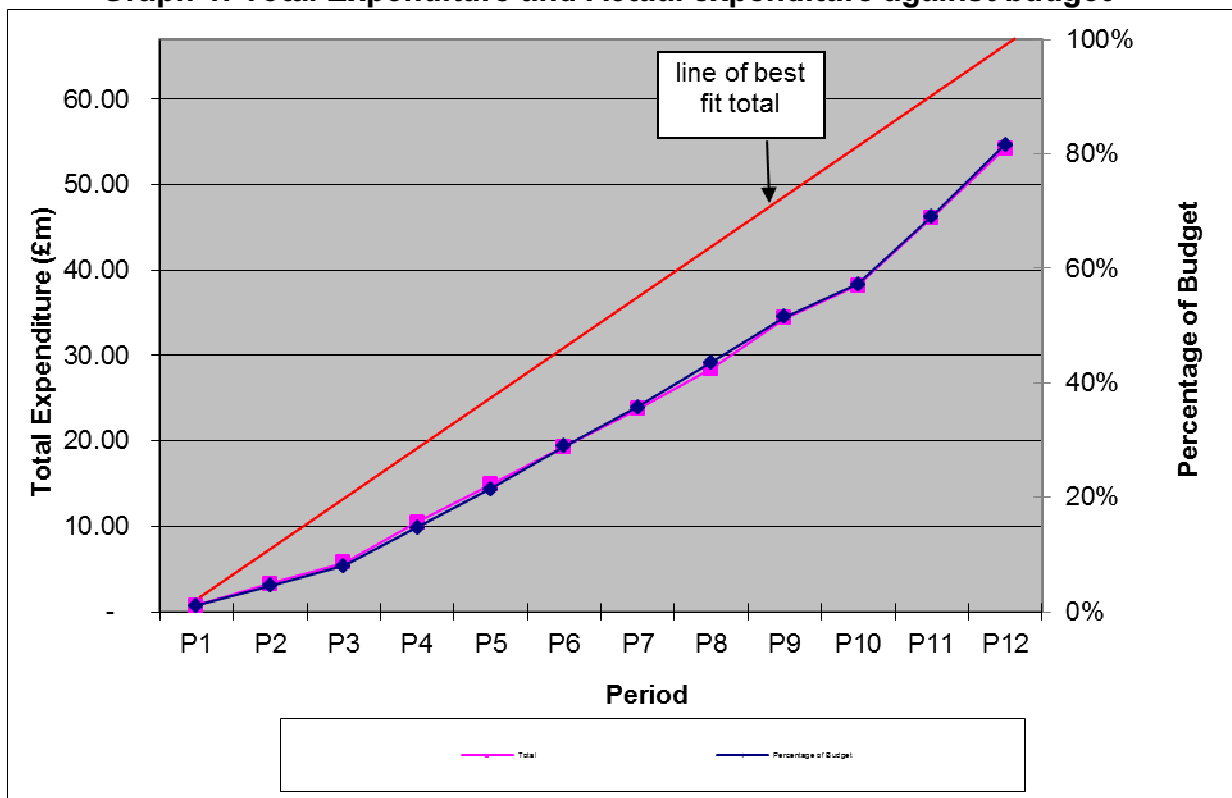
The other significant area of underspend was £2.6m against schemes under Business Growth & Prosperity. This included £990k on Broadband from delays in delivery by BT, £434k on Affordable Housing schemes from delays in grants being drawn down by developers, £250k on Small Business Loans due to lower take up of loans and £462k on Visitor Economy schemes from delays in agreeing final scheme accounts.

- 7.4 **Adult Services** – The total underspend against Adult Services was £1m; this was across all schemes in the programme and despite significant re-profiling earlier in the year.
- 7.5 **Children's Services** – The total underspend against the Children's Services capital programme was £2.4m. This was spread through-out the different areas of the programme and despite significant re-profiling earlier in the year. The underspend mainly resulted from the failure to deliver a number of schemes commissioned later in the year.
- 7.6 **Resources & Support** – The underspend against the Resources & Support capital programme was £1.1m, the main area of this was on the Gypsy Site schemes, where contractor delays pushed completion into 2015/16.
- 7.7 **Housing Revenue Account** – The Housing Revenue Account underspent by £1.3m, this was across the various elements of the programme.

8. Actual Expenditure to Date – *is the programme being delivered to plan?*

- 8.1 The outturn capital expenditure is £54.2m, which represents 81.7% of the revised outturn capital budget. Graph One below shows actual expenditure by Period and actual expenditure on the total capital programme by Period as a percentage of the total budget.

Graph 1: Total Expenditure and Actual expenditure against budget



9. Financing of the capital programme

9.1 Appendix 1 provides a full summary of the financing of the 2014/15 capital programme. Table 3 summarises the financing sources and changes made to Quarter 3 and to be approved in Quarter 4.

Table 3: Revised Capital Programme Financing

Financing	Agreed Capital Programme - Council 28/02/13	Slippage and budget changes approved to Period 11 13/14	Period 12 budget changes to be approved	Revised 2013/14 Capital Programme Period 12
Self-Financed Prudential Borrowing*	261,142	4,320,079	-	4,581,221
Government Grants	34,408,091	1,869,891	(71,461)	36,206,521
Other Grants	442,303	1,548,796	(37,346)	1,953,753
Other Contributions	382,512	530,444	(5,586)	907,370
Revenue Contributions to Capital	2,805,294	1,637,414	111,571	4,554,279
Major Repairs Allowance	6,293,314	1,163,212	-	7,456,526
Corporate Resources (Capital Receipts/ Prudential Borrowing)	13,754,090	(2,774,348)	(206,245)	10,773,497
Total Confirmed Funding	58,346,746	8,295,488	(209,067)	66,433,167

* Borrowing for which on-going revenue costs are financed by the Service, usually from revenue savings generated from the schemes.

10. Projected Longer Term Capital Programme to aid Medium Term Financial Plan

10.1 The updated capital programme for 2015/16 to 2017/18 is summarised by year and financing in Table 4 below (2015/16 includes £12.1m slippage from 2014/15):

Table 4: Capital Programme 2015/16 to 2017/18

Service Area	2015/16	2016/17	2017/18
General Fund			
Commissioning	36,743,329	25,345,216	16,293,000
Adult Services	4,971,146	110,000	-
Children's Services	12,418,468	5,228,259	7,666,783
Resources & Support	4,545,752	60,430	-
Total General Fund	58,678,695	30,743,905	23,959,783
Housing Revenue Account	7,911,817	3,843,000	3,550,000
Total Approved Budget	66,590,512	34,586,905	27,509,783
Financing			
Self-Financed Prudential Borrowing*	3,111,929	60,430	-
Government Grants	33,353,479	22,010,259	21,509,999
Other Grants	639,634	-	-
Other Contributions	97,678	-	-
Revenue Contributions to Capital	3,034,127	-	-
Major Repairs Allowance	5,777,757	3,600,000	3,550,000
Corporate Resources (Capital Receipts/ Prudential Borrowing)	20,575,908	8,916,216	2,449,784
Total Confirmed Funding	66,590,512	34,586,905	27,509,783

* Borrowing for which on-going revenue costs are financed by the Service, usually from revenue savings generated from the schemes.

10.2 Full details of all budget changes are provided in Appendix One to this report. Significant changes are:

Budget Increases

- § Department for Education have confirmed grant allocations for 2015/16 to 2017/18. The Council will receive Condition funding of £3.4m per annum to 2017/18, with the final 2 years allocations indicative, subject to changes as a result of schools moving responsible body, opening or closing. £760k in DFC funding for schools in 2015/16 and Basic Need funding of £1.8m in 2017/18, in addition to the similar amounts previously confirmed for the previous 2 years.
- § Learning & Skills are to capitalise £500k in ring-fenced DSG revenue grant to finance a programme of works required in school kitchens following the introduction of Universal Infant Free School Meals.
- § The budget for the refurbishment of Mardol house to student accommodation has increased by £500k. £200k is financed from borrowing, utilising the full £7.5m borrowing approved by Council. A further £300k has been added to the scheme financed by a revenue contribution.
- § £200k of New Homes Bonus monies have been allocated to the Whitchurch Area Empty Property Incentive Grant as approved as part of the allocation of New Homes Bonus monies.
- § Capital receipts of £67k have been added to the programme for installation of Solar PV at Shawbury St Marys Primary School.

Budget Re-profiling

- § £2.45m in funding allocated for Basic Need provision re-profiled from 2015/16 to 2017/18, based on projected profile of additional school spaces requirement.

11. Capital Receipts Position

- 11.1 The current capital programme is reliant on the Council generating capital receipts to finance the capital programme. There is a high level of risk in these projections as they are subject to changes in property and land values, the actions of potential buyers and being granted planning permission on sites. Table 5 below, summarises the current allocated and projected capital receipt position across 2014/15 to 2017/18. A RAG analysis has been included for capital receipts projected, based on the current likelihood of generating them by the end of each financial year. Those marked as green are where they are highly likely to be completed by the end of the financial year, amber are where they are achievable, but challenging and thus there is a risk of slippage and red are highly unlikely to complete in year and thus there is a high risk of slippage. However, no receipts are guaranteed to complete in this financial year as there may be delays between exchanging contracts and completing.

Table 5: Projected capital receipts position

Detail	2014/15 £	2015/16 £	2016/17 £	2017/18 £
Corporate Resources Applied to finance Capital Programme	3,510,538			
Capital Receipts applied direct to CAA	64,403			
Corporate Resources Allocated in Capital Programme		20,575,908	8,916,216	2,449,784
To be allocated from Ring Fenced Receipts	-	2,575,778	1,145,410	1,762,500
Total Commitments	3,574,941	21,661,908	13,068,589	2,449,784
Capital Receipts in hand/projected:				
Brought Forward in hand	13,245,785	14,106,162		
Generated 2014/15	4,435,318			
Future Years - 'Green'	-	3,372,843	3,000,000	800,000
Total in hand/projected	17,681,103	17,479,005	3,000,000	800,000
Surplus to be carried forward to 2014/15	(14,106,162)			
Shortfall / (Surplus) to be financed from Prudential Borrowing		4,182,903	10,068,589	1,649,784
Further Assets Being Considered for Disposal		9,788,245	4,245,000	4,400,000

- 11.2 Capital receipts of £4.4m have been generated in 2014/15. As previously reported, following the re-profiling in the capital programme, sufficient receipts had been generated to finance this year's capital programme without any corporate prudential borrowing.
- 11.3 Following the outturn underspend position for the capital programme for 2014/15 and the Council policy of applying un-ringfenced capital grants in place of capital receipts where they are not required in full due to scheme underspends, the Council has £14.1m in capital receipts in hand at 31/03/15. These will be set-aside, enabling the Council to achieve an additional MRP saving of £564,000 in 2015/16.

- 11.4 The above capital receipt projections for 2015/16 to 2017/18 are based on current scheduled disposals that are profiled for each year. Those listed as Green are where it is rated as 'highly likely' that the disposals will be completed in year. In addition to these there are a number of further disposals that have been identified for potential disposal in future years. These receipts hold significant risk against delivery and therefore until the plans for disposal against these assets are formally agreed, these will not be included when considering the programmes affordability. On the basis that the current programme is unaffordable, further work is required on the deliverability of the list of assets being considered for disposal.
- 11.5 If the Council cannot generate the required level of capital receipts, the Council will need to further reduce or re-profile the capital programme or undertake prudential borrowing, which will incur revenue costs that are not budgeted in the revenue financial strategy.

12. Unsupported borrowing and the revenue consequences

- 12.1 The Council can choose what level of unsupported (prudential) borrowing to undertake to fund the capital programme, based on affordability under the prudential code. There is an associated revenue cost to fund the cost of the unsupported borrowing. This consists of the Minimum Revenue Provision (MRP) charge for the repayment of the principal amount, based on the asset life method and the interest charge associated with the borrowing. The current PWLB borrowing rate over 25 years is projected to be around 4% for 2015/16. At this rate, £1m of Prudential Borrowing would result in additional revenue financing costs of £0.08m (MRP and interest cost) in the following year, reducing by £1,600 each year over the 25 year period. The Council is working towards generating sufficient capital receipts (see section 11); to avoid any unsupported borrowing requirement at lower level of borrowing could also be sustained through internal borrowing against Council balances, removing the need for any new external borrowing.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Council Business Plan and Financial Strategy 2014 to 2017 – Council 27 February 2014
 Capital Monitoring Report – Period 10 2013/14 – Cabinet 12 March 2014
 Capital Monitoring Report – Period 11 2013/14 – Cabinet 09 April 2014
 Capital Outturn Report – 2013/14 – Council 17 July 2014
 Capital Monitor Report – Quarter 1 – Cabinet 30 July 2014
 Capital Monitor Report – Quarter 2 – Cabinet 15 October 2014
 Capital Monitor Report – Quarter 3 – Cabinet 11 February 2015
 Business Plan and Financial Strategy 2015/16 to 2016/17 – Council 26 February 2015

Cabinet Member (Portfolio Holder)

Keith Barrow, Leader of the Council.
 Portfolio Holders

Local Member

All

Appendices

1. Capital Budget and Expenditure 2014/15

Shropshire Council - Capital Programme 2014/15 - 2017/18

Capital Programme Summary - Period 12

Scheme Description	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 14/15 £	Actual Spend 31/03/15	Spend to Budget Variance £	% Budget Spend	Slipped to 2015/16 £	No Longer Required / available £	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
General Fund													
Commissioning	33,681,630	-	(128,073)	-	33,553,557	27,225,632	6,327,925	81.1%	6,227,925	100,000	36,743,329	25,345,216	16,293,000
Adult Services	4,302,675	-	-	-	4,302,675	3,292,288	1,010,387	76.5%	1,010,386	1	4,971,146	110,000	-
Children's Services	10,960,728	-	(11,679)	-	10,949,049	8,561,473	2,387,576	78.2%	2,387,574	2	12,418,468	5,228,259	7,666,783
Resources & Support	7,255,219	-	(69,315)	-	7,185,904	6,061,955	1,123,949	84.4%	1,123,048	901	4,545,752	60,430	-
Total General Fund	56,200,252	-	(209,067)	-	55,991,185	45,141,347	10,849,838	80.6%	10,748,934	100,903	58,678,695	30,743,905	23,959,783
Housing Revenue Account	10,441,982	-	-	-	10,441,982	9,111,534	1,330,448	87.3%	1,330,447	1	7,911,817	3,843,000	3,550,000
Total Approved Budget	66,642,234	-	(209,067)	-	66,433,167	54,252,882	12,180,285	81.7%	12,079,381	100,904	66,590,512	34,586,905	27,509,783
Approved Self-Financing Borrowing Schemes, not included in main programme pending development of schemes													
Resources & Support	3,791,457	-	-	-	3,791,457						-	-	-
	3,791,457	-	-	-	3,791,457						-	-	-

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Commissioning																		
Leisure																		
Oswald Leisure Centre	K5T02	N Willcox	10,959,928	10,784,928	196,995	-	(21,995)	-	175,000	175,000	-	-	-	Green	Green	-	-	-
Sundorne Sports Village Skate Park	K5T27	S McCarthy	29,685	28,222	1,463	-	-	-	1,463	1,463	(0)	-	(0)	Green	Green	-	-	-
Market Drayton Swimming Centre - Changing Rooms	K5T51	P Davis	210,380	151,186	59,194	-	-	-	59,194	59,194	(0)	-	(0)	Green	Green	-	-	-
Total					257,652		(21,995)		235,657	235,657	(0)		(0)					
Community Action																		
Whitchurch Civic Centre	K5T48	N Willcox	857,297	590,566	249,573	-	-	-	249,573	236,265	13,308	13,308	-	Green	Green	30,466	-	-
Total					249,573				249,573	236,265	13,308	13,308				30,466		
Waste Management																		
In Vessel Composting Facility	K6WM0	L Wolfe	325,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	325,000	-
Road Vanguard Way	K6WMB	L Wolfe	128,510	123,508	-	-	-	-	-	-	-	-	-	Green	Green	5,002	-	-
Food Waste Disposal Units	K6WMC	J Thompson	16,000	13,840	2,160	-	-	-	2,160	2,160	-	-	-	Green	Green	-	-	-
Total					2,160				2,160	2,160						5,002	325,000	
Bereavement Services																		
Mytton Oak Remembrance Park - Shrewsbury	K6BS1	L Wolfe	1,187,031	950,000	137,031	-	-	-	137,031	113,536	23,495	23,495	-	Green	Green	123,495	-	-
Total					137,031				137,031	113,536	23,495	23,495				123,495		
Highways & Transport - LTP																		
Structural Maintenance of Bridges & Structure																		
Bridgeguard Rolling Programme	K6BG4	T Sneddon	Ongoing	-	56,733	6,023	-	-	62,756	59,756	3,000	3,000	(0)	Green	Green	3,000	-	-
Bridgeguard - Unallocated	KBG01	T Sneddon	3,076,782	-	-	120,188	-	-	120,188	-	120,188	-	120,188	Green	Green	76,782	1,500,000	1,500,000
Bridgeguard - Miscellaneous Expenditure	KBG02	T Sneddon	57,684	-	32,706	24,977	-	-	57,683	47,684	9,999	10,000	(1)	Green	Green	10,000	-	-
Bridgeguard - Consultancy Fees	KBG03	T Sneddon	537,508	-	181,530	(69,022)	-	-	112,508	112,508	-	-	-	Green	Green	425,000	-	-
Bridgeguard - Tern No 1 Bridge	KBG04	T Sneddon	386,469	-	351,624	18,020	-	-	369,644	369,644	(0)	-	(0)	Green	Green	16,825	-	-
Bridgeguard - Hadnall Culvert	KBG05	T Sneddon	675,459	-	155,560	(48,896)	-	-	106,664	97,146	9,518	9,520	(2)	Green	Green	578,313	-	-
Bridgeguard - Bankfields Lane Bridge	KBG06	T Sneddon	109,753	-	137,036	(33,033)	-	-	104,003	104,003	(0)	-	(0)	Green	Green	5,750	-	-
Bridgeguard - Snailbeach Retaining Wall	KBG07	T Sneddon	12,385	-	-	2,385	-	-	2,385	2,385	(0)	-	(0)	Green	Green	10,000	-	-
Bridgeguard - Aston Bridge	KBG08	T Sneddon	76,882	-	85,630	(8,748)	-	-	76,882	76,882	-	-	-	Green	Green	-	-	-
Bridgeguard - Church Window Bridge	KBG09	T Sneddon	95,944	-	94,300	1,644	-	-	95,944	86,995	8,949	8,949	-	Green	Green	8,949	-	-
Bridgeguard - Heathton West Bridge	KBG10	T Sneddon	27,726	-	24,408	3,318	-	-	27,726	27,726	(0)	-	(0)	Green	Green	-	-	-
Bridgeguard - Wagbeach Footbridge	KBG11	T Sneddon	37,031	-	42,513	(6,632)	-	-	35,881	35,881	-	-	-	Green	Green	1,150	-	-
Bridgeguard - Glazeley Bridge	KBG13	T Sneddon	70,400	-	63,030	4,720	-	-	67,750	67,750	-	-	-	Green	Green	2,650	-	-
Bridgeguard - Outrack Bridge	KBG14	T Sneddon	56,327	-	-	6,327	-	-	6,327	6,327	-	-	-	Green	Green	50,000	-	-
Bridgeguard - Lloyney Bridge	KBG15	T Sneddon	75,600	-	87,369	(11,769)	-	-	75,600	75,600	-	-	-	Green	Green	-	-	-
Bridgeguard - Mytton Bridge	KBG16	T Sneddon	144,560	-	-	14,560	-	-	14,560	14,560	(0)	-	(0)	Green	Green	130,000	-	-
Bridgeguard - Bridgnorth Endowed Footbridge	KBG17	T Sneddon	92,049	-	17,049	-	-	-	17,049	17,049	(0)	-	(0)	Green	Green	75,000	-	-
Bridgeguard - Ticklerton Bridge	KBG18	T Sneddon	138,002	-	-	13,002	-	-	13,002	13,002	-	-	-	Green	Green	125,000	-	-
Bridgeguard - Bourton Bridge	KBG19	T Sneddon	25,183	-	-	5,183	-	-	5,183	5,183	-	-	-	Green	Green	20,000	-	-
Bridgeguard - High House Lane Bridge	KBG20	T Sneddon	10,349	-	-	149	-	-	149	149	(0)	-	(0)	Green	Green	10,200	-	-
Bridgeguard - Corve Footbridge	KBG21	T Sneddon	12,583	-	-	83	-	-	83	83	-	-	-	Green	Green	12,500	-	-
Bridgeguard - Coybrook Bridge	KBG22	T Sneddon	9,066	-	-	66	-	-	66	66	(0)	-	(0)	Green	Green	9,000	-	-
Bridgeguard - Colehurst Cottages Bridge	KBG23	T Sneddon	16,583	-	-	83	-	-	83	83	-	-	-	Green	Green	16,500	-	-
Bridgeguard - Borlemall Bridge	KBG24	T Sneddon	15,666	-	-	166	-	-	166	166	-	-	-	Green	Green	15,500	-	-
Bridgeguard - Linley No.2 Bridge	KBG25	T Sneddon	5,650	-	-	-	-	-	-	-	-	-	-	Green	Green	5,650	-	-
Bridgeguard - Count Arbour Bridge	KBG26	T Sneddon	19,056	-	-	356	-	-	356	356	(0)	-	(0)	Green	Green	18,700	-	-
Bridgeguard - Hayes Lane	KBG27	T Sneddon	2,442	-	-	2,442	-	-	2,442	2,442	-	-	-	Green	Green	-	-	-
Bridgeguard - Boretton Road Bridge	KBG28	T Sneddon	10,000	-	-	-	-	-	-	-	-	-	-	Green	Green	10,000	-	-
Bridgeguard - Twmpath Bridge	KBG29	T Sneddon	5,000	-	-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
Bridgeguard - Wheelbarrow	KBG30	T Sneddon	6,452	-	-	1,452	-	-	1,452	1,452	(0)	-	(0)	Green	Green	5,000	-	-
Bridgeguard - Plox Green No.2	KBG31	T Sneddon	73,885	-	-	8,885	-	-	8,885	8,885	(0)	-	(0)	Green	Green	65,000	-	-
Bridgeguard - Eaton No.3	KBG32	T Sneddon	13,297	-	-	8,297	-	-	8,297	8,297	-	-	-	Green	Green	5,000	-	-
Bridgeguard - Sandyford Bridge	KBG33	T Sneddon	5,000	-	-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
RoW - Blue Bridge	KBG34	T Sneddon	100,000	-	-	-	-	-	-	-	-	-	-	Green	Green	100,000	-	-
Bridgeguard - Little Tasker Farm Bridge	KBG35	T Sneddon	5,430	-	-	430	-	-	430	430	(0)	-	(0)	Green	Green	5,000	-	-
Bridgeguard - Bridgnorth Bypass	KBG36	T Sneddon	31,031	-	-	6,031	-	-	6,031	6,031	-	-	-	Green	Green	25,000	-	-
Bridgeguard - Castle Walk Footbridge	KBG37	T Sneddon	-	-	-	4,786	-	-	4,786	4,786	(0)	-	(0)	Green	Green	-	-	-
Bridgeguard - Severe Weather Schemes	KBG9M	T Sneddon	147,478	-	240,000	(92,522)	-	-	147,478	146,978	500	500	-	Green	Green	500	-	-
Total					1,552,439				1,552,439	1,400,282	152,157	31,969	120,188			1,851,969	1,500,000	1,500,000
Structural Maintenance of Roads																		
Structural Maintenance of Principal Roads		T Sneddon	Ongoing	-	3,615,988	(49,962)	-	-	3,566,026	2,764,641	801,385	921,363	(119,978)	Green	Green	4,457,894	-	-
Structural Maintenance of Secondary Roads			Ongoing	-	10,883,890	11,889	-	-	10,895,779	9,819,692	1,076,087	1,456,267	(380,180)	Green	Green	10,492,542	300,000	-
Structural Maintenance of Road to be allocated				-	699,330	33,160	-	-	732,490	550,100	182,390	-	182,390	Green	Green	2,046,390	13,324,000	13,167,000
Total					15,199,208	(4,913)			15,194,295	13,134,434	2,059,861	2,377,630	(317,769)			16,996,826	13,624,000	13,167,000
Street Lighting																		
Programme of structural replacement of lighting columns	K6SL1	J Hughes	Ongoing	-	306,764	-	-	-	306,764	188,654	118,110	183,986	(65,876)	Green	Green	843,699	-	-
Street Lighting LED Conversions	K6SL2	J Hughes	Ongoing	-	100,000	-	-	-	100,000	99,035	965	16,387	(15,422)	Green	Green	116,387	-	-
Part Night Lighting	K6SL3	J Hughes	Ongoing	-	133,456	-	-	-	133,456	113,944	19,512	161	19,351	Green	Green	30,161	-	-
Street Lighting Rolling Replacement Programme	K6SL4	J Hughes	Ongoing	-	50,000	-	-	-	50,000	25,900	24,100	-	24,100	Green	Green	-	-	-
Total					590,220				590,220	427,533	162,687	200,534	(37,847)			990,247		
Local Transport Plan - Integrated Transport Plan																		

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Pedestrian & Cycle Facilities																		
Central																		
ITP Central - Castle Street Pedestrian Crossing, Shrewsbury	KTC01	V Merrill			878	-	-	-	878	878	-	-	-	Green	Green	-	-	-
ITP Central - Claremont Bank Pedestrian Crossing Bank, Shrewsbury	KTC02	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
North																		
ITP North - Wem Mill St/Drawell Lane Pedestrian Crossing, Wem	KTC03	V Merrill			35,000	-	-	-	35,000	17,747	17,253	56	17,197	Green	Green	10,056	-	-
ITP North - Woore, Newcastle Road Footway Improvement	KTC04	V Merrill			5,000	3,009	-	-	8,009	8,009	(0)	-	(0)	Green	Green	37,995	-	-
ITP North - B5069 Rhyn Park St Martins Crossing	KTC05	V Merrill			150,000	(31,057)	-	-	118,943	118,943	(0)	-	(0)	Green	Green	20,000	-	-
ITP North - B5067 Baschurch Pedestrian Crossing	KTC06	V Merrill			6,000	1,961	-	-	7,950	3,989	3,961	-	3,961	Green	Green	45,307	-	-
ITP North - A53 Shawbury Footway Link	KTC07	V Merrill			5,000	1,008	-	-	6,008	6,008	-	-	-	Green	Green	5,313	-	-
ITP North - Trefonen Pedestrian Crossing	KTC08	V Merrill			1,500	(1,500)	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - Oswestry branch line cycle route (aka Cambrian Railway)	KST11	V Merrill			177,000	-	-	-	177,000	39,151	137,849	-	137,849	Green	Green	140,629	-	-
South																		
ITP South - B4555 Bridgnorth Road Highley	KTC09	V Merrill			6,000	-	-	-	6,000	48	5,952	-	5,952	Green	Green	25,000	-	-
ITP South - A4117 Clee Hill Pedestrian Crossing	KTC10	V Merrill			10,000	-	-	-	10,000	6,288	3,712	-	3,712	Green	Green	47,282	-	-
ITP South - B4363 Hollybush Road/Underhill Street Pedestrian Crossing	KTC11	V Merrill			3,000	-	-	-	3,000	2,641	359	-	359	Green	Green	21,475	-	-
ITP South - Broseley Road Bridgnorth Road Pedestrian Improvement	KTC12	V Merrill			31,007	-	-	-	31,007	19,608	11,399	-	11,399	Green	Green	1,585	-	-
ITP South - B4373 Wenlock Road & Westgate Crossing, Bridgnorth	KTC13	V Merrill			95,000	(27,061)	-	-	67,939	15,611	52,328	52,328	(0)	Green	Green	60,313	-	-
ITP South - Station Road, Albrighton Pedestrian Facilities	KTC14	V Merrill			6,000	-	-	-	6,000	3,742	2,258	-	2,258	Green	Green	58,816	-	-
ITP South - B4379 Sherriffhales Pedestrian Improvements	KTC15	V Merrill			3,858	-	-	-	3,858	3,518	340	-	340	Green	Green	37,396	-	-
ITP South - A464 Park Street Shifnal Pedestrian Crossing	KTC16	V Merrill			3,472	-	-	-	3,472	3,341	131	-	131	Green	Green	74,517	-	-
ITP South - B4386 Worthen Footway Extension	KTC17	V Merrill			5,000	3,201	-	-	8,201	5,858	2,343	-	2,343	Green	Green	-	-	-
ITP South - B4376 Barrow Pedestrian Safety	KTC18	V Merrill			15,000	(2,932)	-	-	12,068	6,266	5,802	5,802	(0)	Green	Green	8,467	-	-
ITP South - High Street Cleobury Zebra Crossing Enhancement	KTC19	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
ITP South - Innage Lane to Stanley Lane, Bridgnorth, Junction Imp	KTC20	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	140,000	-	-
Total					558,715	(53,382)			505,333	261,646	243,687	58,186	185,501			739,151		
Signal Enhancements																		
Central																		
ITP Central - Whitchurch Road (Morrison's) Junction Improvement	KTS01	V Merrill			20,000	(14,260)	-	-	5,740	5,740	(0)	-	(0)	Green	Green	-	-	-
ITP Central - Abbey Foregate/Monkmoor traffic signals	KTS02	V Merrill			100,000	37,667	-	-	137,667	137,667	(0)	-	(0)	Green	Green	15,000	-	-
ITP Central - Bellstone/Barker Street crossing Refurbishment/signage	KTS03	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
ITP Central - Coleham Gyratory	KTS04	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
North																		
ITP North - A53 Shrewsbury road/Wem road signal Refurbishment/signage	KTS05	V Merrill			20,000	-	-	-	20,000	-	20,000	13,353	6,647	Green	Green	28,353	-	-
ITP North - B5395 Whitchurch 5 ways junction improvement	KTS06	V Merrill			353,757	56,326	-	-	410,083	406,962	3,121	3,121	-	Green	Green	28,121	-	-
South																		
ITP South - A41 Cosford junction signal Refurbishment/signage	KTS07	V Merrill			415,000	35,000	-	-	450,000	447,821	2,179	-	2,179	Green	Green	22,000	-	-
Total					908,757	114,733			1,023,490	998,190	25,300	16,474	8,826			93,474		
Safety/Speed Reductions																		
Central																		
ITP Central - A488 HGV Advance Warning signs	KTR01	V Merrill			71,143	-	-	-	71,143	71,143	(0)	-	(0)	Green	Green	-	-	-
ITP Central - Shrewsbury Town Centre 20mph Extension	KTR02	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
ITP Central - Lancaster Road Speed Management	KTR03	V Merrill			6,000	(1,586)	-	-	4,414	-	4,414	4,414	-	Green	Green	4,414	-	-
North																		
ITP North - A49 Prees Green Signage	KTR04	V Merrill			8,000	(6,000)	-	-	2,000	1,487	513	-	513	Green	Green	-	-	-
ITP North - A525 Broughall crossroads widening	KTR05	V Merrill			5,000	(3,579)	-	-	1,421	1,421	(0)	-	(0)	Green	Green	30,000	-	-
ITP North - B5069 Moors Bank St Martins speed reduction	KTR06	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - Prees Lower Heath speed reduction	KTR07	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - B4397 Baschurch speed reduction	KTR08	V Merrill			375	-	-	-	375	375	-	-	-	Green	Green	8,000	-	-
ITP North - B4396 Knockin Village speed reduction	KTR09	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - A49 Hadnall to Preston Brock safety	KTR10	V Merrill			5,000	266	-	-	5,266	4,376	890	14	876	Green	Green	12,014	-	-
ITP North - Chirk Road Gobowen speed reduction	KTR11	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - B5065 Soulton road speed reduction	KTR12	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
ITP North - A49 Prees Higher Heath speed reduction	KTR13	V Merrill			5,000	(167)	-	-	4,833	4,833	-	-	-	Green	Green	12,000	-	-
ITP North - B5063 The Blamer speed reduction	KTR14	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
South																		
ITP South - A442 Norton	KTR15	V Merrill			8,000	-	-	-	8,000	-	8,000	-	8,000	Green	Green	10,000	-	-
ITP South - A456 Burford Speed Reduction	KTR16	V Merrill			33,801	8,865	-	-	42,666	42,624	42	42	(0)	Green	Green	3,482	-	-
ITP South - B4368 Long Medaowend	KTR17	V Merrill			6,000	(747)	-	-	5,253	5,253	-	-	-	Green	Green	-	-	-
ITP South - A5 Burlington safety	KTR18	V Merrill			35,000	(778)	-	-	34,222	-	34,222	34,222	-	Green	Green	34,222	-	-
ITP South - B4176 Upper Aston junction improvement	KTR19	V Merrill			15,000	(11,235)	-	-	3,765	3,448	317	317	-	Green	Green	317	-	-
ITP South - B4555 Severn Centre Highley traffic calming	KTR20	V Merrill			8,000	(3,157)	-	-	4,843	666	4,177	-	4,177	Green	Green	28,439	-	-
ITP South - A458 Morville Road Safety Improvements	KTR21	V Merrill			12,000	-	-	-	12,000	2,973	9,027	42	8,985	Green	Green	42	-	-
ITP South - A488 Hope valley safety barrier	KTR22	V Merrill			20,000	-	-	-	20,000	-	20,000	-	20,000	Green	Green	-	-	-
ITP South - Chorley speed limit	KTR23	V Merrill			3,000	-	-	-	3,000	-	3,000	-	3,000	Green	Green	5,000	-	-
ITP South - B4378 Shipton speed limit	KTR24	V Merrill			5,000	-	-	-	5,000	102	4,898	-	4,898	Green	Green	5,000	-	-
ITP South - Ironbridge Road Broseley Speed Reduction	KTR25	V Merrill			17,000	-	-	-	17,000	943	16,057	1,686	14,371	Green	Green	1,686	-	-
ITP South - A4169 Sheinton Street Much Wenlock	KTR26	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	70,000	-	-
Total					263,319	(18,118)			245,201	139,643	105,558	40,737	64,821			254,616		
Traffic Management																		
Central																		

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
ITP Central - Traffic Management Cromwre & Belvidere schools	KTM01	V Merrill			99,837	2,429	-	-	102,266	102,266		-	-	Green	Green	5,000	-	-
ITP Central - Traffic Management Meole Brace School	KTM02	V Merrill			138,851	(11,077)	-	-	127,774	126,612	1,162	-	1,162	Green	Green	-	-	-
ITP Central - Racecourse Lane, Shrewsbury	KTM03	V Merrill			5,307	(76)	-	-	5,231	1,925	3,306	3,306	(0)	Green	Green	3,306	-	-
ITP Central - Eaton Constantine traffic management	KTM05	V Merrill			5,575	-	-	-	5,575	4,871	704	-	704	Green	Green	53,147	-	-
North																		
ITP north - B4579 Salop Road Car Park Access	KTM06	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
South																		
ITP South - A41 Pickmere Roundabout signage	KTM07	V Merrill			40,000	(7,516)	-	-	32,484	32,484	(0)	-	(0)	Green	Green	-	-	-
ITP South - B4386 Little Brampton/Purslow crossroads	KTM08	V Merrill			10,000	(2,145)	-	-	7,855	7,856	(1)	-	(1)	Green	Green	-	-	-
ITP South - A464 Upton Crossroads Shifnal signs	KTM09	V Merrill			3,000	-	-	-	3,000	-	3,000	-	3,000	Green	Green	20,000	-	-
ITP South - Albrighton cross road	KTM10	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	3,500	-	-
ITP South - Stanley Lane, Bridgnorth	KTM11	V Merrill			-	12,677	-	-	12,677	12,677	1	-	1	Green	Green	-	-	-
Total					302,570	(5,708)			296,862	288,690	8,172	3,306	4,866			84,953		
Parking Infrastructure																		
Countywide																		
ITP Countywide - Parking Strategy Improvements	KTP02	V Merrill			40,000	-	-	-	40,000	-	40,000	40,000	-	Green	Green	40,000	-	-
South																		
ITP South - The Innage Shifnal Parking	KTP01	V Merrill			-	-	-	-	-	-	-	-	-			5,000	-	-
Total					40,000				40,000		40,000	40,000				45,000		
Network Improvements																		
Central																		
ITP Central - Chester Street Gyatory	K6NE4	V Merrill			60,030	-	-	-	60,030	60,030	-	-	-	Green	Green	-	-	-
South																		
ITP South - Shifnal Network Improvement (S106)	KTN03	V Merrill			-	-	-	-	-	40,803	(40,803)	-	(40,803)			-	-	-
Total					60,030				60,030	100,832	(40,802)		(40,802)					
Local Sustainable Transport Fund																		
Central																		
LSTF - Park & Ride improvements & Signage	KST01	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Canal Path Ditherington	KST02	V Merrill			30,000	(764)	-	-	29,236	29,236	-	-	-	Green	Green	-	-	-
LSTF - A488 Pontesbury to Minsterley Cycle Route	KST03	V Merrill			168,579	1,605	-	-	170,184	170,184	-	-	-	Green	Green	24,000	-	-
LSTF - A458 Old Potts Way Cycle/Pedestrian crossing	KST04	V Merrill			70,000	(24,568)	-	-	45,432	22,106	23,326	-	23,326	Green	Green	5,000	-	-
LSTF - St Julians Friars shared space, Shrewsbury	KST06	V Merrill			264,489	95	-	-	264,584	264,584	(0)	-	(0)	Green	Green	15,000	-	-
LSTF - Wenlock Road Shrewsbury	KST07	V Merrill			47,000	(36,871)	-	-	10,129	10,129	(0)	-	(0)	Green	Green	-	-	-
LSTF - Heathgates Roundabout - Cycling & Pedestrian Improvement	KST08	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Greenfields Cycleways	KST09	V Merrill			10,000	-	-	-	10,000	-	10,000	-	10,000	Green	Green	40,000	-	-
LSTF - Hazledine Way (Derestriction to Reabrook roundabout entrance)	KST10	V Merrill			5,000	2,026	-	-	7,026	1,741	5,285	-	5,285	Green	Green	30,000	-	-
LSTF - Princess Street, Shrewsbury	KTM04	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
North																		
ITP North - A49 Hadnall pedestrian crossing	KST12	V Merrill			60,000	(10,000)	-	-	50,000	41,563	8,437	-	8,437	Green	Green	5,000	-	-
ITP North - Gobowen, B5069 St martins road crossing	KST13	V Merrill			40,000	-	-	-	40,000	9,937	30,063	42	30,021	Green	Green	5,042	-	-
LSTF - Gobowen Footway Improvements	KST14	V Merrill			6,000	(2,971)	-	-	3,029	739	2,290	-	2,290	Green	Green	34,239	-	-
South																		
LSTF - Henley Road, Ludlow sign scheme	KST15	V Merrill			25,000	(20,706)	-	-	4,294	2,012	2,282	-	2,282	Green	Green	25,000	-	-
LSTF - Temeside, Ludlow signs	KST16	V Merrill			3,000	(3,000)	-	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Bull Ring Ludlow traffic management	KST17	V Merrill			2,000	(2,000)	-	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Bromfield road cycle route	KST18	V Merrill			2,000	(2,000)	-	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Minor walking improvements	KST19	V Merrill			40,000	2,175	-	-	42,175	42,175	(0)	-	(0)	Green	Green	-	-	-
Countywide																		
LSTF - Unallocated	KST00	V Merrill			-	36,000	(36,000)	-	-	-	-	-	-	Green	Green	-	-	-
LSTF - Cycle & Pedestrian Direction signs	KST20	V Merrill			6,044	-	-	-	6,044	6,044	-	-	-	Green	Green	-	-	-
LSTF - Bus Shelters	KTN02	V Merrill			30,000	1,867	-	-	31,867	7,677	24,190	25,000	(810)	Green	Green	25,000	-	-
Total					809,112	(59,112)	(36,000)		714,000	608,128	105,872	25,042	80,830			208,281		
Integrated Transport Unallocated																		
Countywide																		
ITP Countywide - Unallocated	KT000	V Merrill			15,231	15,541	-	-	30,772	-	30,772	-	30,772	Green	Green	286,258	1,626,000	1,626,000
Area Small Works - Central	KT001	V Merrill			-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
Area Small Works - North	KT002	V Merrill			1,072	11,374	-	-	12,446	1,369	11,077	10,630	447	Green	Green	10,630	-	-
Area Small Works - South	KT003	V Merrill			7,000	(2,825)	-	-	4,175	4,175	(0)	-	(0)	Green	Green	-	-	-
Old Cost Centres																		
Network Management and Efficiency General	K6NE1	V Merrill	Ongoing	-	22,218	-	-	-	22,218	22,219	(1)	-	(1)	Green	Green	-	-	-
Public Transport - General	K6PT4	V Merrill	Ongoing	-	(10)	-	-	-	(10)	(10)	-	-	-	Green	Green	-	-	-
Walking and Cycling General	K6CY2	V Merrill	Ongoing	-	13,192	(34)	-	-	13,158	13,158	-	-	-	Green	Green	1,212	-	-
Walking and Cycling Shrewsbury	K6CY4	V Merrill	Ongoing	-	19,285	74	-	-	19,359	19,359	-	-	-	Green	Green	-	-	-
Speed Management - Rural	K6SM1	V Merrill	Ongoing	-	3,535	2,633	-	-	6,168	6,168	(0)	-	(0)	Green	Green	-	-	-
Speed Management - Vehicle Activated Signs	K6SM5	V Merrill	Ongoing	-	1,872	-	-	-	1,872	1,703	169	-	169	Green	Green	-	-	-
Speed Management - Safety Prioritised Interventions	K6SM6	V Merrill	Ongoing	-	5,688	-	-	-	5,688	5,688	-	-	-	Green	Green	-	-	-
Speed Management - School Travel	K6SM8	V Merrill	Ongoing	-	5,277	(5,176)	-	-	101	101	-	-	-	Green	Green	-	-	-
Total					94,360	21,587			115,947	73,930	42,017	10,630	31,387			298,100	1,626,000	1,626,000
Total Integrated Transport Plan					3,036,863		(36,000)		3,000,863	2,471,061	529,802	194,375	335,427			1,723,575	1,626,000	1,626,000
Total Highways & Transport - LTP					20,378,730	(4,913)	(36,000)		20,337,817	17,433,309	2,904,508	2,804,508	100,000			21,562,617	16,750,000	16,293,000

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £	
LEP Schemes																			
LEP Oxon Relief Road Project	KOX01	A Evans	368,000		368,000	-	-	-	368,000	172,326	195,674	195,674	-	Green	Green	195,674	-	-	
LEP Shrewsbury Integrated Transport Package	KIT01	A Evans	422,000		422,000	-	-	-	422,000	309,720	112,280	112,280	-	Green	Green	112,280	-	-	
Total					790,000				790,000	482,046	307,954	307,954				307,954			
Project Management																			
Cleobury Mortimer Public Conveniences	K6EM3	S Brown	101,722	99,081	2,641	-	-	-	2,641	2,641	(0)	-	(0)	Green	Green	-	-	-	
Bridgnorth Riverside Enhancement Scheme	K6PMC	G McGrandle	112,316	50,998	49,000	-	12,318	-	61,318	61,318	-	-	-	Green	Green	-	-	-	
Total					51,641		12,318		63,959	63,959									
Retaining Walls and Footbridges																			
Castle Square Car Park Retaining wall	K6BP5	T Sneddon	701,633	669,721	31,912	-	-	-	31,912	31,912	-	-	-	Green	Green	-	-	-	
Total					31,912				31,912	31,912									
Flood Defences & Water Management																			
Much Wenlock - Flood & Water Management	K6FW1	D Edwards	807,572	175,120	32,452	-	-	-	32,452	35,608	(3,156)	(3,156)	-	Green	Green	596,844	-	-	
Craven Arms - Flood & Water Management	K6FW2	D Edwards	70,000	43,951	26,049	-	-	-	26,049	-	26,049	26,049	-	Green	Green	26,049	-	-	
Church Stretton - Flood & Water Management	K6FW3	D Edwards	179,400	174,636	4,764	-	-	-	4,764	4,764	-	-	-	Green	Green	-	-	-	
Shifnal - Flood & Water Management	K6FW4	D Edwards	185,000	36,835	48,165	-	-	-	48,165	-	48,165	48,165	-	Green	Green	148,165	-	-	
Oswestry - Flood & Water Management	K6FW5	D Edwards	91,640	85,648	5,992	-	-	-	5,992	-	5,992	5,992	-	Green	Green	5,992	-	-	
Shrewsbury - Flood & Water Management	K6FW6	D Edwards	158,262	125,400	32,862	-	-	-	32,862	-	32,862	32,862	-	Green	Green	32,862	-	-	
DEFRA Repair & Renewal Flood Grant Scheme	K6FW7	D Edwards	78,534	-	55,000	-	23,534	-	78,534	78,534	-	-	-	Green	Green	-	-	-	
The Grove, Minsterley IPP Scheme	K6FW8	D Edwards	66,000	-	34,000	-	-	-	34,000	25,821	8,179	8,179	-	Green	Green	8,179	32,000	-	
Shropshire IPP Scheme Phase 1	K6FWA	D Edwards	75,200	-	75,200	-	-	-	75,200	56,384	18,816	18,816	-	Green	Green	18,816	-	-	
Total					314,484		23,534		338,018	201,110	136,908	136,907				836,907	32,000		
Environmental Maintenance - Depots																			
Oswestry Depot	K6H02	S Brown	1,495,223	1,459,899	35,324	-	-	-	35,324	35,324	-	-	-	Green	Green	-	-	-	
Depot Redevelopment - Unallocated	K6H03	S Brown	264,877	-	-	-	-	-	-	66,974	(66,974)	(66,974)	-	Green	Green	197,903	-	-	
Depot Redevelopment - Hodnet	K6H06	S Brown	137,076	112,936	24,140	-	-	-	24,140	2,971	21,169	21,169	-	Green	Green	21,169	-	-	
Depot Redevelopment - Craven Arms	K6H08	S Brown	1,053,136	321,827	731,309	-	-	-	731,309	585,863	145,446	145,446	-	Green	Green	145,446	-	-	
Depot Redevelopment - Stourbridge Road, Bridgnorth	K6H09	S Brown	221,797	59,594	162,203	-	-	-	162,203	46,018	116,185	116,185	-	Green	Green	116,185	-	-	
Depot Redevelopment - Stourbridge Road Bridgnorth - Salt Dome	K6H10	S Brown	100,000	-	10,000	-	-	-	10,000	-	10,000	10,000	-	Green	Green	100,000	-	-	
Depot Redevelopment - Manor House Lane Store	K6H11	S Brown	50,000	-	50,000	-	-	-	50,000	-	50,000	50,000	-	Green	Green	50,000	-	-	
Total Environmental Maintenance - Depots					1,012,976				1,012,976	737,148	275,828	275,827				630,703			
Passenger Transport																			
Replacement Vehicles ITU	K6L14	A Maiden	Ongoing		40,750	-	-	-	40,750	40,750	-	-	-	Green	Green	-	-	-	
Total					40,750				40,750	40,750									
Total Commissioning					23,266,909	(4,913)	(22,143)		23,239,853	19,577,854	3,661,999	3,561,999	100,000			23,497,144	17,107,000	16,293,000	
Commissioning - Heads of Service																			
Business Growth & Prosperity																			
Visitor Economy																			
Music Hall Refurbishment	K5HA9	A Evans	10,162,270	9,495,029	607,241	-	-	-	607,241	240,331	366,910	366,910	-	Green	Green	426,910	-	-	
Music Hall - Miscellaneous	K5HAN	A Evans	25,857	20,579	5,278	-	-	-	5,278	5,278	-	-	-	Green	Green	-	-	-	
Heritage Assets Acquisition	K5HAA	E-K Lanyon	4,500	-	4,500	-	-	-	4,500	4,500	-	-	-	Green	Green	-	-	-	
Digitalisation of Records	K5HAH	M McKenzie	68,932	64,027	5,973	-	(1,068)	-	4,905	4,905	-	-	(0)	Green	Green	-	-	-	
Records, Archives & Museums Store - Hortonwood	K5HAP	M McKenzie	215,000	56,617	158,383	-	-	-	158,383	89,389	68,994	68,994	-	Green	Green	68,994	-	-	
Theatre Services																			
Theatre Severn	K5T14	G Candler	26,323,072	26,302,072	21,000	-	-	-	21,000	21,000	-	-	-	Green	Green	-	-	-	
Old Market Hall Projector Replacement	K5HAR	L Cross	48,421	-	44,000	-	4,421	-	48,421	48,421	-	-	-	Green	Green	-	-	-	
Theatre Severn - Digital Projector	K5HAT	L Cross	45,609	-	38,500	-	7,109	-	45,609	45,609	-	-	-	Green	Green	-	-	-	
Theatre Severn - Major Maintenance Improvement Works	KBT01	L Cross	393,860	-	25,770	-	-	-	25,770	-	25,770	25,770	-	Green	Green	386,260	7,600	-	
Total					910,645		10,462		921,107	459,433	461,674	461,674				882,164	7,600		
Enterprise & Business																			
Food Enterprise Centre - Construction (Battlefield)	KER38	M Pemberton	6,658,535	6,617,861	40,674	-	-	-	40,674	-	40,674	40,674	-	Green	Green	40,674	-	-	
Ludlow Eco Park Plot 3	KED20	M Pemberton	75,000	39,825	35,175	-	-	-	35,175	22,758	12,417	12,417	-	Green	Green	12,417	-	-	
Adoption/Upgrade of existing Business Park/Workshop Facilities	KED22	M Pemberton	298,565	286,851	12,050	-	(336)	-	11,714	11,714	-	-	-	Green	Green	-	-	-	
Shropshire Small Business Loan Scheme - Phase 1	KED32	M Pemberton	500,000	200,000	100,000	-	-	-	100,000	100,000	-	-	-	Green	Green	200,000	-	-	
Shropshire Small Business Loan Scheme - Phase 2	KED36	M Pemberton	500,000	125,000	375,000	-	-	-	375,000	125,000	250,000	250,000	-	Green	Green	250,000	-	-	
Shrewsbury Business Park Phase 2 Extension	KED33	M Pemberton	1,797,283	1,072,801	654,482	-	-	-	654,482	499,514	154,968	154,968	-	Green	Green	224,968	-	-	
MTRP																			
Market Towns Revitalisation	KED19	M Pemberton	408,686	387,069	21,617	-	-	-	21,617	21,617	-	-	-	Green	Green	-	-	-	
Market Towns Revitalisation - Oswestry	KED25	M Pemberton	655,569	646,072	9,497	-	-	-	9,497	9,497	-	-	-	Green	Green	-	-	-	
Market Towns Revitalisation - Bridgnorth	KED26	M Pemberton	330,330	200,000	93,417	4,913	-	-	98,330	57,796	40,534	40,534	-	Green	Green	72,534	-	-	
Market Towns Revitalisation - Market Drayton	KED27	M Pemberton	358,083	356,245	6,470	-	(4,632)	-	1,838	1,838	(0)	-	(0)	Green	Green	-	-	-	
Market Towns Revitalisation - Ludlow	KED28	M Pemberton	380,886	268,132	112,754	-	-	-	112,754	63,868	48,886	48,886	-	Green	Green	48,886	-	-	
Total					1,461,136	4,913	(4,968)		1,461,081	913,601	547,480	547,480				849,479			
Outdoor Recreation																			
Higley/Alveley Colliery Bridge	K5BCN	T Sneddon	1,874,893	1,824,380	50,513	-	-	-	50,513	38,240	12,273	12,273	-	Green	Green	12,273	-	-	
Snailbeach Lead Mine Project	K5BCY	M Blount	105,818	99,859	5,959	-	-	-	5,959	1,895	4,064	4,064	-	Green	Green	4,064	-	-	

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Outdoor Recreation - Unallocated	K5BC0	M Blount	-	-	1,069	-	(1,069)	-	-	-	-	-	-	Green	Green	-	-	-
Craven Arms - Project Onion	K5BC4	M Blount	97,266	89,636	7,630	-	-	7,630	-	1,680	5,950	5,950	-	Green	Green	5,950	-	-
Pontesbury & Minsterley Cycling & Walking	K5BC6	J Stabler	19,777	19,777	1,600	-	(1,600)	-	-	-	-	-	-	Green	Green	-	-	-
Oswestry Play & Recreational Improvements	K5BC7	M Blount	50,000	-	-	-	-	-	-	-	-	-	-	Green	Green	50,000	-	-
Mere Boathouse Heating	K5BC9	M Blount	88,403	88,403	7,759	-	(7,759)	-	-	-	-	-	-	Green	Green	-	-	-
Playbuilder North Shropshire	K5T34	M Blount	125,588	125,588	1,008	-	(1,008)	-	-	-	-	-	-	Green	Green	-	-	-
The Mere Play Area	K5T41	M Blount	102,655	100,184	2,471	-	-	2,471	-	-	2,471	2,471	-	Green	Green	2,471	-	-
Ash Road Oswestry	K5T43	M Blount	73,519	63,345	10,174	-	-	10,174	-	6,092	4,082	4,082	-	Green	Green	4,082	-	-
Trefonen Playing Pitch Phase 2 - Drainage Improvements	K5T52	M Blount	39,146	-	38,637	-	509	-	39,146	39,146	-	-	()	Green	Green	-	-	-
Snailbeach Lead Mine Higher Level Stewardship	K5T53	C Dean	148,297	1,160	147,137	-	-	147,137	-	74,418	72,719	72,719	-	Green	Green	72,719	-	-
Nesscliffe - Higher Level Stewardship	K5T55	C Dean	27,071	-	18,048	-	-	18,048	-	15,768	2,280	2,280	-	Green	Green	11,303	-	-
Crown Meadow Skatepark, Bridgnorth	K5T57	M Blount	90,000	-	90,000	-	-	90,000	-	81,063	8,937	8,937	-	Green	Green	8,937	-	-
Mill Park Play Area	KBR01	M Blount	20,905	-	30,000	-	(9,095)	-	20,905	20,905	-	-	-	Green	Green	-	-	-
Unicorn Skate Park Refurbishment	KBR02	M Blount	13,800	-	13,800	-	-	13,800	-	13,250	550	550	-	Green	Green	550	-	-
Mere Toilet Improvements	KBR03		-	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
Total					425,805		(20,022)		405,783	292,458	113,325	113,325	()			203,734		
Infrastructure & Growth - Growth Point																		
Shrewsbury Growth Point	K6GP1	A Mortimer	804,204	195,591	-	-	-	-	-	-	-	-	-	Green	Green	608,613	-	-
Flaxmill Project - Bus Depot & Sports & Social Club	K6GP2	A Mortimer	4,680,000	4,293,747	226,253	-	-	226,253	-	189,211	37,042	37,042	-	Green	Green	197,042	-	-
Northern Corridor	K6GP3	A Mortimer	379,500	352,031	27,469	-	-	27,469	-	11,012	16,457	16,457	-	Green	Green	16,457	-	-
Shrewsbury Vision	K6GP4	A Mortimer	627,259	379,158	48,081	-	-	48,081	-	3,332	44,749	44,749	-	Green	Green	244,769	-	-
Flaxmill Project - Implementation	K6FM1	A Mortimer	1,000,000	-	-	-	-	-	-	-	-	-	-	Green	Green	1,000,000	-	-
Shrewsbury Vision - New Riverside Development	K6HR1	A Mortimer	4,000,000	-	-	-	-	-	-	-	-	-	-	Green	Green	500,000	3,500,000	-
Total					301,803				301,803	203,555	98,248	98,248				2,566,881		3,500,000
Natural Build & Historical Landscape																		
Historic Environment Grants	K6HE1	A Mortimer	Ongoing	-	26,162	-	-	26,162	-	4,980	21,182	21,182	-	Green	Green	41,182	-	-
Partnership Schemes in Conservation Areas (North)	K6HE4	A Mortimer	208,598	175,941	124,059	-	(91,402)	-	32,657	32,657	-	-	-	Green	Green	-	-	-
Total					150,221		(91,402)		58,819	37,637	21,182	21,182				41,182		
Planning Policy - Affordable Housing																		
Affordable Housing - Rolling Fund	K6AHG	A Mortimer	Ongoing	-	-	-	-	-	-	-	-	-	-	Green	Green	200,580	-	-
Affordable Housing - Plas Fynnon, Oswestry	K6AHQ	A Mortimer	300,000	-	300,000	-	-	300,000	-	300,000	-	-	-	Green	Green	-	-	-
Shrewsbury Self Build Scheme	K6AHT	A Mortimer	300,000	-	50,000	-	-	50,000	-	7,773	42,227	42,227	-	Green	Green	292,227	-	-
Drainers Almshouses	K6AHU	A Mortimer	240,000	-	240,000	-	-	240,000	-	240,000	-	240,000	-	Green	Green	240,000	-	-
Community Led Affordable Housing Grant Scheme	K6AHV	A Mortimer	1,443,000	780,000	549,000	-	-	549,000	-	432,000	117,000	117,000	-	Green	Green	231,000	-	-
Affordable Housing Contributions Grant Scheme (S106)	K6AHW	A Mortimer	75,000	-	75,000	-	-	75,000	-	40,000	35,000	35,000	-	Green	Green	35,000	-	-
Total					1,214,000			1,214,000		779,773	434,227	434,227				998,807		
Community Infrastructure Levy																		
CIL Project Grants	KBC01	A Mortimer	Ongoing	-	11,500	-	-	11,500	-	11,500	-	-	-	Green	Green	-	-	-
Total					11,500			11,500		11,500								
Broadband																		
Broadband Project - Milestone 0	KB000	C Taylor	874,700	109,883	400,720	-	-	400,720	-	463,337	(62,617)	(62,617)	-	Green	Green	182,173	119,307	-
Broadband Project - Milestone 1	KB001	C Taylor	9,957,510	-	3,785,379	-	-	3,785,379	-	3,139,195	646,184	646,184	-	Green	Green	4,701,080	2,117,235	-
Broadband Project - Milestone 2	KB002	C Taylor	4,912,390	-	1,753,512	-	-	1,753,512	-	1,347,288	406,224	406,224	-	Green	Green	2,820,685	744,417	-
Broadband Project - Milestone 3	KB003	C Taylor	1,749,657	-	-	-	-	-	-	-	-	-	-	Green	Green	-	1,749,657	-
Total					5,939,611			5,939,611		4,949,821	989,790	989,790				7,703,938	4,730,616	
Total Business Growth and Prosperity					10,414,721	4,913	(105,930)		10,313,704	7,647,778	2,665,926	2,665,926				13,246,185	8,238,216	
Total Commissioning					33,681,630		(128,073)		33,553,557	27,225,632	6,327,925	6,227,925	100,000			36,743,329	25,345,216	16,293,000
Adult Services																		
Social Care																		
Adults - DoH Grant	KA000	R Houghton	Ongoing	-	-	-	-	-	-	-	-	-	-	Green	Green	542,632	-	-
Mount Pleasant - Shared Development Site	K5B60	R Houghton	470,253	453,190	17,063	-	-	17,063	-	1,770	15,293	15,293	-	Green	Green	15,293	-	-
Avalon - Office Extension & Alterations	K5B76	R Houghton	87,334	3,785	83,549	-	-	83,549	-	64,810	18,739	18,739	-	Green	Green	18,739	-	-
Four Rivers Specialist Beds	K5B87	R Houghton	7,387	-	7,387	7,387	-	7,387	-	7,387	-	-	1	Green	Green	-	-	-
Telecare Call Monitoring	K5B88	R Houghton	251,413	3,264	98,149	-	-	98,149	-	45,737	52,412	52,412	-	Green	Green	202,412	-	-
IT Mobile Flexible Working	K5B89	R Houghton	200,000	11,135	58,865	-	-	58,865	-	8,649	50,216	50,216	-	Green	Green	180,216	-	-
Safe Place Hub - ALD's Louise House	K5B91	R Houghton	50,000	-	50,000	-	-	50,000	-	50,000	-	50,000	-	Green	Green	50,000	-	-
Development Trust Bungalow - Raven Site, Market Drayton	K5B94	R Houghton	2,172,058	172,925	1,889,133	-	-	1,889,133	-	1,625,583	263,550	263,550	-	Green	Green	373,550	-	-
Shared Lives Dementia Respite Adaptations	K5B98	R Houghton	7,613	-	15,000	(7,387)	-	7,613	-	7,613	7,613	-	-	Green	Green	7,613	-	-
Adult Social Care Community Capital Grant Scheme	K5B01	R Houghton	40,000	-	20,000	-	-	20,000	-	1,000	19,000	19,000	-	Green	Green	39,000	-	-
IT Hardware - Implementation of Care Bill	K5B02	R Houghton	279,000	-	40,000	-	-	40,000	-	15,850	24,150	24,150	-	Green	Green	263,150	-	-
Extra Care Initiative	K5B03	R Houghton	39,791	-	39,791	-	-	39,791	-	39,791	-	39,791	-	Green	Green	39,791	-	-
Baschurch Assisted Living Bungalow - Phase 3	K5B04	R Houghton	430,000	-	50,000	-	-	50,000	-	23,125	26,875	26,875	-	Green	Green	406,875	-	-
London Road Assisted Living Bungalow - Phase 4	K5B05	R Houghton	120,000	-	20,000	-	-	20,000	-	-	20,000	20,000	-	Green	Green	120,000	-	-
Adult Social Care Bungalow - Phase 5	K5B06	R Houghton	470,000	-	-	-	-	-	-	-	-	-	-	Green	Green	360,000	110,000	-
Kempfield/Aquamira Gas Installation	KA001	R Houghton	15,000	-	15,000	-	-	15,000	-	15,000	-	15,000	-	Green	Green	15,000	-	-
Autism Innovation Capital Grant	KA002	R Houghton	18,500	-	18,500	-	-	18,500	-	10,180	8,320	8,320	-	Green	Green	8,320	-	-
Transforming Care - Adaptations Grant	KA003	R Houghton	25,000	-	25,000	-	-	25,000	-	-	25,000	-	-	Green	Green	25,000	-	-
Total					2,440,050			2,440,050		1,804,090	635,960	635,959	1			2,667,591	110,000	

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Housing Health & Wellbeing																		
Disabled Facilities Grants	K5P03	A Begley	Ongoing	-	1,458,124	-	-	-	1,458,124	1,304,923	153,201	153,201	-	Green	Green	1,832,329	-	-
Market Drayton Empty Property Incentive Grant	K5P14	K Collier	300,000	45,499	254,501	-	-	-	254,501	125,245	129,256	129,256	-	Green	Green	129,256	-	-
Oswestry Area Empty Property Incentive Grant	K5P15	K Collier	200,000	-	150,000	-	-	-	150,000	58,030	91,970	91,970	-	Green	Green	141,970	-	-
Whitchurch Area Empty Property Incentive Grant	K5P17	K Collier	200,000	-	-	-	-	-	-	-	-	-	-	-	-	200,000	-	-
Total					1,862,625	-	-	-	1,862,625	1,488,198	374,427	374,427	-			2,303,555	-	-
Total Adult Services					4,302,675	-	-	-	4,302,675	3,292,288	1,010,387	1,010,386	1			4,971,146	110,000	-
Children's Services																		
Children's Safeguarding																		
Children's Residential Care																		
Children's Residential Care - Buildings Conversion	K3A47	K Bradshaw	35,334	959	-	-	-	-	-	-	-	-	-	Green	Green	34,375	-	-
Total																34,375	-	-
Youth Work																		
Youth - Oswestry Teenspace	K3EY4	R Parkes	2,735,667	2,687,271	48,396	-	-	-	48,396	-	48,396	48,396	-	Green	Green	48,396	-	-
Total					48,396	-	-	-	48,396	-	48,396	48,396	-			48,396	-	-
Total Children's Safeguarding					48,396	-	-	-	48,396	-	48,396	48,396	-			82,771	-	-
Learning & Skills																		
Early Years																		
Short Breaks	K3L59	N Ward	453,887	428,697	25,190	-	-	-	25,190	16,109	9,081	9,081	-	Green	Green	9,081	-	-
Early Years Unallocated	KLE00	N Ward	Ongoing	-	1,859	12,252	-	-	14,111	-	14,111	14,111	-	Green	Green	94,111	-	-
Two Year Old Funding for Early Education	K3LA1	N Ward	806,770	806,770	20,993	(20,993)	-	-	-	-	-	-	-	Green	Green	-	-	-
Brin Clew Nursery	K3L01	N Ward	282,722	260,679	22,043	-	-	-	22,043	329	21,714	21,714	-	Green	Green	21,714	-	-
Ammond House Refurbishment	K3L02	N Ward	21,766	13,119	4,712	3,935	-	-	8,647	8,647	-	-	-	Green	Green	-	-	-
Merley EY Demountable Refurbishment	K3L04	N Ward	10,051	-	9,642	409	-	-	10,051	10,051	-	-	-	Green	Green	-	-	-
Woodfield Infants Demountable Roof Works & Glazing	K3L05	N Ward	6,313	-	6,313	-	-	-	6,313	6,313	-	-	-	Green	Green	-	-	-
Deside Primary - St Giles Pre-school Extension & Refurbishment	K3L06	N Ward	220,000	-	60,000	-	-	-	60,000	385	59,615	59,615	-	Green	Green	219,615	-	-
Crowmoor Primary - Nursery Toilet Accommodation	K3L08	N Ward	35,109	25,912	9,197	-	-	-	9,197	9,197	-	-	-	Green	Green	-	-	-
Broseley Primary Alterations to Bungalow	K3L09	N Ward	52,693	-	49,150	3,543	-	-	52,693	52,693	-	-	-	Green	Green	-	-	-
Mossley - Treetops Alterations	K3L10	N Ward	13,512	-	12,658	854	-	-	13,512	13,512	(0)	-	(0)	Green	Green	-	-	-
Broseley Primary Early Years	K3L11	N Ward	200,000	-	-	-	-	-	-	105	(105)	(105)	-	Green	Green	199,895	-	-
Worthen Primary Early Years	K3L12	N Ward	100,000	-	-	-	-	-	-	-	-	-	-	Green	Green	100,000	-	-
Whitchurch Children's Centre	K3L14	N Ward	210,000	-	-	-	-	-	-	1,075	(1,075)	(1,075)	-	Green	Green	208,925	-	-
Total					221,757	-	-	-	221,757	118,416	103,341	103,341	-			853,341	-	-
Primary Schools																		
Primary School Refurbishment Unallocated	KLP00	P Wilson	Ongoing	-	-	16,005	-	-	16,005	-	16,005	16,005	-	Green	Green	21,461	-	-
Chirbury - School House Refurbishment	K3122	P Wilson	96,314	1,776	94,538	-	-	-	94,538	58,200	36,338	36,338	-	Green	Green	36,338	-	-
Bridgnorth Castlefields - Nursery & Classbase	K3156	P Wilson	305,344	304,518	826	-	-	-	826	826	(0)	-	(0)	Green	Green	-	-	-
Christ Church Cressage Primary - Secure Lobby	K3165	P Wilson	46,997	41,547	5,450	-	-	-	5,450	5,450	-	-	-	Green	Green	-	-	-
Ford Trinity - Secure Lobby	K3170	P Wilson	82,620	68,005	14,615	-	-	-	14,615	14,615	-	-	-	Green	Green	-	-	-
Longnor - Secure Lobby	K3171	P Wilson	57,289	45,717	11,572	-	-	-	11,572	11,572	-	-	-	Green	Green	-	-	-
Wistanstow - Secure Lobby	K3172	P Wilson	31,322	31,091	232	-	-	-	232	231	1	-	1	Green	Green	-	-	-
Belvidere Primary - Creation of GP Space	K3A04	P Wilson	78,152	760	79,230	(1,839)	-	-	77,391	77,392	(1)	-	(1)	Green	Green	-	-	-
Highley - Reconfigure Office Area & Accessible Toilet	K3A08	P Wilson	90,000	-	30,000	-	-	-	30,000	618	29,382	29,382	-	Green	Green	89,382	-	-
Ludlow Infants - Creation of PPA Space	K3A13	P Wilson	29,176	27,926	1,250	-	-	-	1,250	1,250	-	-	-	Green	Green	-	-	-
St Andrews Shifnal KS2 GP Space	K3A21	P Wilson	94,292	93,914	378	-	-	-	378	378	(0)	-	(0)	Green	Green	-	-	-
St Giles Shrewsbury - GP Space	K3A22	P Wilson	104,922	51,421	53,501	-	-	-	53,501	53,501	-	-	-	Green	Green	-	-	-
Sundorne Infants - Nursery & Reception Toilet Refurbishment	K3A26	P Wilson	81,914	80,885	1,029	-	-	-	1,029	1,029	(0)	-	(0)	Green	Green	-	-	-
Woodfield Infants - Refurbishment Nursery Demountable/Secure Lobby	K3A30	P Wilson	208,838	178,041	30,797	-	-	-	30,797	3,190	27,607	27,607	-	Green	Green	27,607	-	-
Buildwas Primary - Demountable Toilets Refurbishment & Kinlet Primary - Heads Office/PPA/Lobby Works	K3A53	P Wilson	88,080	420	87,660	-	-	-	87,660	87,660	(0)	-	(0)	Green	Green	-	-	-
Beckbury - Improve Outside EYFS Area	K3A56	P Wilson	19,863	18,223	1,640	-	-	-	1,640	1,640	(0)	-	(0)	Green	Green	-	-	-
Radbrook Primary - Secure Lobby	K3A57	P Wilson	89,748	-	67,579	22,169	-	-	89,748	89,748	-	-	-	Green	Green	-	-	-
St. Thomas & St. Anne CE Primary School, Hanwood - Secure Lobby	K3A58	P Wilson	73,236	865	78,457	(6,086)	-	-	72,371	72,371	(0)	-	(0)	Green	Green	-	-	-
Worthen Primary - Secure Lobby	K3A59	P Wilson	76,736	195	35,325	-	-	-	35,325	-	35,325	35,325	-	Green	Green	76,541	-	-
St Laurence, Ludlow - Secure Lobby & Office Extension	K3A60	P Wilson	89,779	-	99,388	(9,609)	-	-	89,779	89,779	(0)	-	(0)	Green	Green	-	-	-
West Felton Primary - Lobby/Office/Staffroom Improvements	K3A66	P Wilson	93,091	22,156	70,935	-	-	-	70,935	70,935	-	-	-	Green	Green	-	-	-
Criffins Primary - Secure Lobby	K3A67	P Wilson	45,354	28,050	17,304	-	-	-	17,304	17,304	(0)	-	(0)	Green	Green	-	-	-
Cheswardine - Extension reception & office	K3A70	P Wilson	93,354	385	97,518	(4,549)	-	-	92,969	92,969	(0)	-	(0)	Green	Green	-	-	-
Whitchurch Infant School - Paving Replacement	K3A73	P Wilson	21,963	21,963	-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
Woodfield Infants - Toilet Refurbishment	K3A77	P Wilson	72,298	66,600	5,697	-	-	-	5,697	5,698	(1)	-	(1)	Green	Green	-	-	-
Beckbury Fire Alarm System	K3A83	P Wilson	5,074	-	5,074	-	-	-	5,074	5,074	-	-	-	Green	Green	-	-	-
Ellesmere Primary - Alterations to Secure Lobby/Reception	K3A85	P Wilson	48,346	-	50,519	(2,173)	-	-	48,346	48,346	-	-	-	Green	Green	-	-	-
Harlescote Junior Toilet Refurbishment	K3A86	P Wilson	36,774	-	42,464	(6,952)	-	-	35,512	35,050	463	463	-	Green	Green	1,724	-	-
St George's Toilet Refurbishment	K3A87	P Wilson	47,143	-	47,143	-	-	-	47,143	47,143	-	-	-	Green	Green	-	-	-
St John The Baptist Secure Lobby	K3A88	P Wilson	7,770	-	7,770	-	-	-	7,770	-	7,770	7,770	-	Green	Green	7,770	-	-

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Longnor Primary GP Space	K3A89	P Wilson	31,118	-	32,928	(1,810)	-	-	31,118	31,118	-	-	-	Green	Green	-	-	-
Rushbury Primary Reception & Playground	K3A90	P Wilson	31,790	-	31,790	-	-	-	31,790	13,080	18,710	18,710	-	Green	Green	18,710	-	-
St Lawrence, Church Stretton, Lobby & Office Extension	K3A91	P Wilson	85,761	-	90,241	(4,480)	-	-	85,761	85,761	-	-	-	Green	Green	-	-	-
Stokesay Primary Toilet Refurbishment Annex	K3A92	P Wilson	31,924	-	31,924	-	-	-	31,924	31,924	-	-	-	Green	Green	-	-	-
Wistanstow Primary GP Space	K3A93	P Wilson	9,047	-	9,047	-	-	-	9,047	9,047	-	-	-	Green	Green	-	-	-
Trinity Primary Security System Upgrade	K3A95	P Wilson	2,277	-	2,277	-	-	-	2,277	2,277	(0)	-	(0)	Green	Green	-	-	-
Belvidere Primary Toilet Refurbishment	K3A96	P Wilson	86,190	-	-	-	-	-	-	-	-	-	-	Green	Green	86,190	-	-
Weston Rhyn Secure Lobby	K3A98	P Wilson	10,262	-	10,262	-	-	-	10,262	10,262	(0)	-	(0)	Green	Green	-	-	-
Hinstock Primary Reconfigure Boys/Girls Toilets	K3A99	P Wilson	25,216	-	-	-	-	-	-	-	-	-	-	Green	Green	25,216	-	-
Stoke on Tern Primary GP Room	K3AA1	P Wilson	21,318	-	21,318	-	-	-	21,318	21,318	-	-	-	Green	Green	-	-	-
Sundourne Infant - Infant Toilet Refurbishment	K3AA2	P Wilson	36,740	-	37,416	(676)	-	-	36,740	36,115	625	625	-	Green	Green	625	-	-
Sundourne Infant Toilet Upgrade phase 2	KLP01	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
Belvidere Primary Reception play area	KLP02	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Crowmoor Reception play area	KLP03	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Longnor Toilet refurbishment	KLP04	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Pontesbury Toilet Upgrades Phase 1	KLP05	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
St Peters Wem Toilet Remodelling	KLP06	P Wilson	87,200	-	-	-	-	-	-	-	-	-	-	Green	Green	87,200	-	-
Gobowen Toilet refurbishment	KLP07	P Wilson	29,997	-	-	-	-	-	-	-	-	-	-	Green	Green	29,997	-	-
Bomere Heat hToilet refurbishment	KLP08	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Total					1,305,094				1,305,094	1,132,871	172,223	172,224	(1)			796,891		
Basic Need																		
Basic Need Unallocated	KLB00	P Wilson	Ongoing	-	-	-	-	-	-	-	-	-	-	Green	Green	31,358	875,273	2,213,797
Market Drayton - Basic Need	K3181	P Wilson	264,060	220,756	43,304	-	-	-	43,304	-	43,304	43,304	-	Green	Green	43,304	-	-
Whitchurch Infant School - Basic Need	K3182	P Wilson	307,825	16,000	291,825	-	-	-	291,825	174,486	117,339	117,339	-	Green	Green	117,339	-	-
Morda - Basic Need	K3184	P Wilson	195,867	191,572	4,295	-	-	-	4,295	4,295	-	-	-	Green	Green	-	-	-
Elgworth Primary Basic Need	K3AX1	P Wilson	318,188	18,000	300,188	-	-	-	300,188	252,520	47,668	47,668	-	Green	Green	47,668	-	-
Shawbury Mount Pleasant	KLB01	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	20,000	280,000	-
Church Stretton Primary	KLB02	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	20,000	280,000	-
Shannon St Andrews	KLB03	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	20,000	280,000	-
Shawbury North Primary	KLB04	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	20,000	280,000
Market Drayton Primary	KLB05	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	20,000	280,000
Shannon Primary	KLB06	P Wilson	600,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	40,000	560,000
Sundourne Infants/Harlescott Junior	KLB07	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	300,000
Market Drayton Primary	KLB08	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	300,000
Shannon St Andrews	KLB09	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	300,000
Total					639,612				639,612	431,301	208,311	208,310	0			299,669	1,795,273	4,233,797
School Amalgamations																		
School Amalgamations Unallocated	KLA00	P Wilson	Ongoing	-	11,297	9,810	-	-	21,107	-	21,107	21,107	-	Green	Green	21,107	-	-
Mount Pleasant	K3200	P Wilson	2,908,208	2,817,356	90,852	-	-	-	90,852	-	90,852	90,852	-	Green	Green	90,852	-	-
Holy Trinity	K3201	P Wilson	2,069,679	2,008,069	61,610	-	-	-	61,610	-	61,610	61,610	-	Green	Green	61,610	-	-
Oakmeadow	K3202	P Wilson	4,669,769	4,669,769	1,771	(1,771)	-	-	-	-	-	-	-	Green	Green	-	-	-
Grange	K3203	P Wilson	1,671,643	1,659,604	12,039	-	-	-	12,039	12,039	-	-	-	Green	Green	-	-	-
Mereside	K3204	P Wilson	1,237,358	1,236,914	444	-	-	-	444	444	-	-	-	Green	Green	-	-	-
Meole Brace	K3205	P Wilson	1,382,809	1,381,914	895	-	-	-	895	895	-	-	-	Green	Green	-	-	-
Bishop Hooper	K3094	P Wilson	3,440,817	3,402,059	38,758	-	-	-	38,758	-	38,758	38,758	-	Green	Green	38,758	-	-
Buntingsdale - Nursery Extension /Additional Toilets/Secure Lobby	K3206	P Wilson	282,241	259,477	22,764	-	-	-	22,764	481	22,283	22,283	-	Green	Green	22,283	-	-
Shawbury Primary / St Mary's Amalgamation	K3207	P Wilson	1,997,001	1,838,877	50,000	-	-	-	50,000	959	49,042	49,042	-	Green	Green	157,165	-	-
Shawbury Amalgamation - Furniture Allocation	K3214	P Wilson	1,961	1,961	8,039	(8,039)	-	-	-	-	-	-	-	Green	Green	-	-	-
St Martins - All Through School	K3208	P Wilson	3,388,023	2,406,944	783,200	-	-	-	783,200	791,975	(8,775)	(8,775)	-	Green	Green	189,104	-	-
Total					1,081,669				1,081,669	806,792	274,877	274,876				580,879		
Secondary Schools																		
Secondary School Refurbishment Unallocated	KLS00	P Wilson	Ongoing	-	17,547	13,087	-	-	30,634	-	30,634	30,634	-	Green	Green	530,634	-	-
William Brookes School Renewal	K3BY5	P Wilson	27,037,896	27,036,168	1,728	-	-	-	1,728	1,728	-	-	-	Green	Green	-	-	-
Church Stretton - Sports Hall	K3BZ1	P Wilson	3,118,874	3,102,250	16,624	-	-	-	16,624	-	16,624	16,624	-	Green	Green	16,624	-	-
Oldbury Wells Sports Hall	K3155	P Wilson	1,710,000	1,646,351	63,649	-	-	-	63,649	4,477	59,172	59,172	-	Green	Green	59,172	-	-
Belvidere Science College Toilet Refurbishment	K3A97	P Wilson	81,751	-	522	-	-	-	522	523	(1)	-	(1)	Green	Green	81,228	-	-
Meole Brace Secondary - Toilet Refurbishment	K3B04	P Wilson	53,191	52,742	449	-	-	-	449	449	-	-	-	Green	Green	-	-	-
Meole Brace New Floor Classroom S7	K3B08	P Wilson	9,845	-	14,638	(4,793)	-	-	9,845	9,845	(0)	-	(0)	Green	Green	-	-	-
Lacon Childre Games Hall Lighting Upgrade	K3B09	P Wilson	15,720	-	15,720	-	-	-	15,720	15,720	-	-	-	Green	Green	-	-	-
St Martins Games Hall Lighting Upgrade	K3B10	P Wilson	15,068	-	15,068	-	-	-	15,068	15,068	-	-	-	Green	Green	-	-	-
Thomas Adams Games Hall Lighting Upgrade	K3B11	P Wilson	16,736	-	16,736	-	-	-	16,736	16,736	-	-	-	Green	Green	-	-	-
Ludlow School Sports Hall Lighting Upgrade	K3B12	P Wilson	21,389	-	23,404	(2,015)	-	-	21,389	21,389	(0)	-	(0)	Green	Green	-	-	-
Meole Brace - Toilets Near Entrance	K3B13	P Wilson	47,000	-	1,596	-	-	-	1,596	1,669	(73)	(73)	-	Green	Green	45,331	-	-
Meole Brace Drama Room Lighting Upgrade	K3B14	P Wilson	17,053	-	17,053	-	-	-	17,053	17,053	-	-	-	Green	Green	-	-	-
Mary Webb Sports Hall Lighting Upgrade	K3B15	P Wilson	17,980	-	18,000	(20)	-	-	17,980	-	17,980	17,980	-	Green	Green	17,980	-	-
Ludlow School Refurbishment of Science Classrooms	K3B16	P Wilson	158,793	-	157,478	1,315	-	-	158,793	158,793	-	-	-	Green	Green	2,440	-	-
Lacon Childre Refurbishment of Science Classrooms	K3B17	P Wilson	101,107	-	108,960	(7,853)	-	-	101,107	98,667	2,440	2,440	-	Green	Green	58,000	-	-
Oldbury Wells Improved Science Room/Arts	K3B18	P Wilson	58,000	-	-	-	-	-	-	-	-	-	-	Green	Green	58,000	-	-
Thomas Adams Upgrade Changing Rooms	K3B19	P Wilson	61,502	-	61,023	479	-	-	61,502	61,502	(0)	-	(0)	Green	Green	-	-	-
Meole Brace - New External Staircase in Maths Block	K3B20	P Wilson	17,029	-	17,229	(200)	-	-	17,029	17,029	(0)	-	(0)	Green	Green	-	-	-
Lacon Childre DT Room Floor	K3B21	P Wilson	12,549	-	12,549	-	-	-	12,549	12,549	(0)	-	(0)	Green	Green	-	-	-
Total					579,973				579,973	453,197	126,776	126,777	(1)			811,409		

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Universal Infant Free School Meals																		
Universal Infant Free School Meals	K3FSM	P Wilson	43,483	-	11,985	47,759	-	-	59,744	-	59,744	59,744	-	Green	Green	43,483	-	-
School Kitchen Unallocated (Capitalised DSG)	KLK00	P Wilson	224,174	-	-	-	-	-	-	-	-	-	-	Green	Green	224,174	-	-
Brosley - Asbestos removal, electrics	KLK01	P Wilson	23,765	-	-	3,765	-	-	3,765	-	3,765	3,765	-	Green	Green	23,765	-	-
Corvedale (aided) - Convert Storeroom	KLK02	P Wilson	5,000	-	-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
Greenfields - Ventilation Upgrade	KLK03	P Wilson	13,946	-	-	3,536	-	-	3,536	-	3,536	3,536	-	Green	Green	13,946	-	-
Longnor - New Kitchen	KLK04	P Wilson	27,792	-	-	2,412	-	-	2,412	-	2,412	2,412	-	Green	Green	27,792	-	-
Ruyton X1 Towns - Extend Kitchen	KLK05	P Wilson	57,053	-	-	6,928	-	-	6,928	-	6,928	6,928	-	Green	Green	57,053	-	-
Shifnal - Dishwasher	KLK06	P Wilson	12,563	-	-	5,563	-	-	5,563	-	5,563	5,563	-	Green	Green	12,563	-	-
Wilfred Owen - Dishwasher & Ventilation	KLK07	P Wilson	17,000	-	-	-	-	-	-	-	-	-	-	Green	Green	17,000	-	-
Wistanstow - Refurb whole Kitchen	KLK08	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Market Drayton Infants - Fire Doors out of Hall	KLK09	P Wilson	13,272	-	-	4,441	-	-	4,441	13,272	(8,831)	(8,831)	-	Green	Green	-	-	-
Oakmeadow - Fire Doors out of Hall	KLK10	P Wilson	15,600	-	-	-	-	-	-	-	-	-	-	Green	Green	15,600	-	-
Stoke on Tern - Refurb whole Kitchen	KLK11	P Wilson	78,780	-	-	-	-	-	-	-	-	-	-	Green	Green	78,780	-	-
Bryn Offa - Electrical Work	KLK12	P Wilson	5,000	-	-	-	-	-	-	-	-	-	-	Green	Green	5,000	-	-
Total					11,985	74,404			86,389	13,272	73,117	73,117				556,856		
Carbon Loan																		
Carbon Loan Greenfields Lighting	K3528	P Wilson	6,034	-	6,034	-	-	-	6,034	6,034	-	-	-	Green	Green	-	-	-
Total					6,034				6,034	6,034								
Harnessing Technology																		
Harnessing ICT	K36B2	P Wilson	Ongoing	-	17,404	-	-	-	17,404	9,218	8,186	8,186	-	Green	Green	8,186	-	-
Total					17,404				17,404	9,218	8,186	8,186				8,186		
Condition																		
Condition Unallocated	KL000	P Wilson	Ongoing	-	43,196	358,379	-	-	401,575	-	401,575	401,575	-	Green	Green	860,404	3,432,986	3,432,986
Adderley Primary - re-new roofing to demountable	K3R41	P Wilson	-	-	9,810	(9,810)	-	-	-	-	-	-	-	Green	Green	-	-	-
Alveley Primary tiled roof repairs - Hall/Kitchen/Entrance	K3R42	P Wilson	20,537	16,571	3,966	-	-	-	3,966	3,966	-	-	-	Green	Green	-	-	-
Buildwas Primary - Part Replacement Rotten Roof Joists	K3R44	P Wilson	15,859	3,401	12,622	(164)	-	-	12,458	12,458	-	-	-	Green	Green	-	-	-
Coleham Primary - Stonework Repairs	K3R46	P Wilson	18,234	16,728	43,272	(41,766)	-	-	1,506	1,506	-	-	-	Green	Green	-	-	-
Harlescott Primary - Re-roofing	K3R51	P Wilson	137,586	137,586	49,319	(49,319)	-	-	-	-	-	-	-	Green	Green	-	-	-
Market Drayton Jnrs - Re-new Asphalt Roof	K3R56	P Wilson	15,042	-	15,042	-	-	-	15,042	2,375	12,667	12,667	-	Green	Green	12,667	-	-
Mary Webb - Roofing	K3R57	P Wilson	105,706	97,297	8,409	-	-	-	8,409	8,409	-	-	-	Green	Green	-	-	-
Messide Primary - Roof Repairs	K3R59	P Wilson	9,270	8,728	541	-	-	-	541	542	(1)	-	(1)	Green	Green	-	-	-
Thomas Adams School - Replace Woodwork Stannier Hall	K3R65	P Wilson	11,151	-	11,151	-	-	-	11,151	11,151	-	-	-	Green	Green	-	-	-
Clive Primary - Ventilation Works	K3R69	P Wilson	4,248	-	4,248	-	-	-	4,248	4,248	-	-	-	Green	Green	-	-	-
Woolchurch Infants - Re-Roof Demountable	K3R71	P Wilson	-	-	5,500	(5,500)	-	-	-	-	-	-	-	Green	Green	-	-	-
Messide Primary - Upgrade Electrics	K3R75	P Wilson	211,361	127,012	84,349	-	-	-	84,349	84,349	-	-	-	Green	Green	-	-	-
St Georges Primary - roof repairs	K3RA1	P Wilson	-	-	15,000	(15,000)	-	-	-	-	-	-	-	Green	Green	-	-	-
Woodfield Infants - refenestration	K3RA2	P Wilson	32,350	-	32,350	-	-	-	32,350	-	32,350	32,350	-	Green	Green	32,350	-	-
Ludlow Secondary - re-roof e block	K3RA3	P Wilson	77,194	73,357	64,817	(60,980)	-	-	3,837	3,837	(0)	-	(0)	Green	Green	-	-	-
Bishops Castle Primary - hall lighting	K3RA6	P Wilson	13,068	-	13,068	-	-	-	13,068	13,068	-	-	-	Green	Green	-	-	-
Cleobury Mortimer Primary - re-wire	K3RA7	P Wilson	302,313	18,482	283,538	293	-	-	283,831	283,831	-	-	-	Green	Green	-	-	-
Market Drayton Longlands - re-wire middle school	K3RC1	P Wilson	225,418	220,475	4,943	-	-	-	4,943	-	4,943	4,943	-	Green	Green	4,943	-	-
St Lucias Upton Magna - re-wire whole school	K3RC2	P Wilson	138,323	139,465	(1,142)	-	-	-	(1,142)	(1,143)	1	-	1	Green	Green	-	-	-
Belvidere School - re-roof technology block	K3RC4	P Wilson	50,813	46,617	13,383	(9,188)	-	-	4,195	4,196	(1)	-	(1)	Green	Green	-	-	-
Norbury Primary - Replace 8 x metal windows	K3RC5	P Wilson	6,550	4,905	1,645	-	-	-	1,645	1,645	-	-	-	Green	Green	-	-	-
Sundorne Youth/TMBSS - Re roofing	K3RC6	P Wilson	19,436	17,818	1,618	-	-	-	1,618	1,618	-	-	-	Green	Green	-	-	-
Harlescott Junior School - Refenestration	K3RC8	P Wilson	22,758	-	22,758	-	-	-	22,758	22,758	(0)	-	(0)	Green	Green	-	-	-
Woodfield Infants - Drainage	K3RC9	P Wilson	1,909	-	2,195	(286)	-	-	1,909	1,909	(0)	-	(0)	Green	Green	-	-	-
Bomere Heath - Refenestration	K3RD1	P Wilson	24,217	-	24,217	-	-	-	24,217	24,217	-	-	-	Green	Green	-	-	-
Rushbury Primary Re Roof Pitch Roof	K3RD2	P Wilson	62,906	-	62,906	-	-	-	62,906	8,200	54,706	54,706	-	Green	Green	54,706	-	-
Alveley Primary - Replace Quad Window	K3RD4	P Wilson	14,787	7,288	7,499	-	-	-	7,499	7,499	-	-	-	Green	Green	-	-	-
Belvidere School - Upgrade Electrics	K3RD5	P Wilson	18,510	-	18,510	-	-	-	18,510	18,510	(0)	-	(0)	Green	Green	-	-	-
Clive School - Replace Glass Windows	K3RD6	P Wilson	3,536	-	3,536	-	-	-	3,536	3,536	(0)	-	(0)	Green	Green	-	-	-
St Peters Wem - Replace Windows & Doors	K3RD7	P Wilson	10,324	9,472	771	81	-	-	852	852	(0)	-	(0)	Green	Green	-	-	-
St Peters Wem - Replace Classroom Windows	K3RD8	P Wilson	20,209	-	20,209	-	-	-	20,209	20,209	-	-	-	Green	Green	-	-	-
Welshampton - Septic Tank	K3RD9	P Wilson	38,785	3,375	35,410	-	-	-	35,410	35,410	(0)	-	(0)	Green	Green	-	-	-
Albrighton Primary Bring Single Pipe Heating System above Floor	K3RE1	P Wilson	92,034	-	92,034	-	-	-	92,034	33,245	58,789	58,789	-	Green	Green	58,789	-	-
Alveley Primary Demolition & Make Good External Store	K3RE2	P Wilson	37,100	-	37,527	(427)	-	-	37,100	37,100	-	-	-	Green	Green	-	-	-
Beckbury Replace Demountable Floor	K3RE3	P Wilson	9,153	-	9,153	-	-	-	9,153	9,153	-	-	-	Green	Green	-	-	-
Belvidere Primary Re-roof Nursery Demountable	K3RE4	P Wilson	10,445	-	10,445	-	-	-	10,445	10,445	-	-	-	Green	Green	-	-	-
Belvidere Science College Re-roof admin area & corridor	K3RE6	P Wilson	168,009	-	175,303	(7,293)	-	-	168,010	168,009	1	-	1	Green	Green	-	-	-
Bomere Heath Insulate Ceiling Voids	K3RE7	P Wilson	19,620	-	19,620	-	-	-	19,620	-	19,620	19,620	-	Green	Green	19,620	-	-
Bridgnorth Castlefields Replace Windows Toilets & Class 3/4	K3RE8	P Wilson	13,826	-	15,251	(1,425)	-	-	13,826	13,826	(0)	-	(0)	Green	Green	-	-	-
Bryn Offa Primary Boiler & Controls Upgrade	K3RE9	P Wilson	42,138	-	42,138	-	-	-	42,138	42,138	(0)	-	(0)	Green	Green	-	-	-
Burford Primary Re-Roof Main Block Flat Roof	K3RF2	P Wilson	19,026	-	19,026	-	-	-	19,026	19,026	-	-	-	Green	Green	-	-	-
Church Preen Primary Re-Roof Flat Roof	K3RF3	P Wilson	60,082	-	81,427	(21,345)	-	-	60,082	60,082	(0)	-	(0)	Green	Green	-	-	-
Coleham Primary External Walls, Windows & Doors & Re-roof	K3RF4	P Wilson	165,967	-	158,369	7,598	-	-	165,967	165,967	-	-	-	Green	Green	-	-	-
Crowmoor Primary General Roof Repairs	K3RF6	P Wilson	23,453	-	23,453	-	-	-	23,453	-	23,453	23,453	-	Green	Green	23,453	-	-
Ellesmere Primary Replace Hall & Classroom Windows Phase 2	K3RF7	P Wilson	33,032	-	33,032	-	-	-	33,032	33,032	(0)	-	(0)	Green	Green	-	-	-
Greenfields Primary Boiler & Controls Upgrade	K3RF8	P Wilson	42,761	-	42,761	-	-	-	42,761	42,761	-	-	-	Green	Green	-	-	-
Grove School Curtain Walling	K3RF9	P Wilson	131,972	-	131,972	-	-	-	131,972	68,859	63,113	63,113	-	Green	Green	63,113	-	-
Harlescott Junior Floor Screed Issues & New Flooring	K3RG1	P Wilson	15,805	-	15,805	-	-	-	15,805	-	15,805	15,805	-	Green	Green	15,805	-	-

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Highley Primary Music Room Fenestration	K3RG2	P Wilson	15,622	-	15,622	-	-	-	15,622	15,622	-	-	-	Green	Green	-	-	-
Highley Primary Re-Wire	K3RG3	P Wilson	58,593	-	69,132	(10,539)	-	-	58,593	58,593	-	-	-	Green	Green	-	-	-
John Wilkinson Primary Nursery External Repairs	K3RG5	P Wilson	-	-	105	(105)	-	-	-	-	-	-	-	Green	Green	-	-	-
Kinlet Primary Replace Timber Windows Stone Building	K3RG6	P Wilson	4,867	-	4,867	-	-	-	4,867	-	4,867	-	-	Green	Green	4,867	-	-
Kinlet Primary Replace Render Gable Wall	K3RG7	P Wilson	2,589	-	4,006	(1,417)	-	-	2,589	2,589	-	-	-	Green	Green	-	-	-
Kimmerley Primary Demountable Roof Over Roof	K3RG8	P Wilson	8,468	-	9,738	(1,270)	-	-	8,468	8,468	0	-	0	Green	Green	-	-	-
Ludlow Infants Renew Area of Fenestration	K3RG9	P Wilson	27,139	-	27,139	-	-	-	27,139	27,139	-	-	-	Green	Green	-	-	-
Ludlow Junior Renew Area of Fenestration	K3RH1	P Wilson	33,362	-	29,493	3,869	-	-	33,362	33,362	-	-	-	Green	Green	-	-	-
Ludlow Junior Fan Convactor Renewal	K3RH2	P Wilson	24,945	-	24,945	-	-	-	24,945	24,945	-	-	-	Green	Green	-	-	-
Ludlow Junior Boiler & Controls Upgrade	K3RH3	P Wilson	47,449	-	47,449	-	-	-	47,449	47,449	-	-	-	Green	Green	-	-	-
Ludlow School Re-roofing Science Block	K3RH4	P Wilson	37,234	-	37,234	-	-	-	37,234	37,234	0	-	0	Green	Green	-	-	-
Newtown Primary Hall Double Glazing	K3RH5	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Norbury Primary Stone Repairs	K3RH6	P Wilson	2,910	-	2,910	-	-	-	2,910	2,910	0	-	0	Green	Green	-	-	-
Oakmeadow Primary Music Area Re-Roofing	K3RH7	P Wilson	32,671	-	32,671	-	-	-	32,671	21,990	10,681	10,681	-	Green	Green	10,681	-	-
Pontesbury Primary Re-Wire	K3RH8	P Wilson	158,438	-	158,438	-	-	-	158,438	158,438	0	-	0	Green	Green	-	-	-
Pontesbury Primary External Wall Repairs	K3RH9	P Wilson	14,547	-	14,547	-	-	-	14,547	8,654	5,893	5,893	-	Green	Green	5,893	-	-
Radbrook Primary Boiler & Controls Update	K3RJ1	P Wilson	26,766	-	26,766	-	-	-	26,766	26,766	-	-	-	Green	Green	-	-	-
Sheriffhales Primary Damp Penetration Repairs	K3RJ2	P Wilson	12,843	-	13,263	(420)	-	-	12,843	12,843	0	-	0	Green	Green	-	-	-
Sheriffhales Primary Damp Repairs to Classroom Floor	K3RJ3	P Wilson	9,110	-	6,540	2,570	-	-	9,110	9,110	0	-	0	Green	Green	-	-	-
Sheriffhales Primary Secondary Glazing to Classroom & Draught	K3RJ4	P Wilson	7,489	-	7,489	-	-	-	7,489	-	7,489	-	-	Green	Green	7,489	-	-
Shifnal Primary Replace High Level Window Frames to Hall	K3RJ5	P Wilson	27,250	-	-	-	-	-	-	-	-	-	-	Green	Green	27,250	-	-
Sir John Talbots Re-Roofing Flat Roof	K3RJ6	P Wilson	28,857	-	28,857	-	-	-	28,857	28,857	-	-	-	Green	Green	-	-	-
St Andrew's Shifnal Boiler & Controls Update	K3RJ7	P Wilson	55,016	-	55,016	-	-	-	55,016	55,016	-	-	-	Green	Green	-	-	-
St Andrew's Nesscliffe Ceilings & Partial Re-Wire	K3RJ8	P Wilson	30,520	-	30,520	-	-	-	30,520	1,236	29,284	29,284	-	Green	Green	29,284	-	-
St George's Roofing & Gutting Issues	K3RJ9	P Wilson	19,620	-	19,620	-	-	-	19,620	-	19,620	-	-	Green	Green	19,620	-	-
St Peter's Wem Quad Windows	K3RK1	P Wilson	25,937	-	25,937	-	-	-	25,937	-	-	-	-	Green	Green	-	-	-
Thomas Adams Replace Sports Hall Roof Covering	K3RK2	P Wilson	78,715	-	78,715	-	-	-	78,715	78,715	0	-	0	Green	Green	-	-	-
Woodlands Boiler & Control Update	K3RK3	P Wilson	17,348	-	17,348	-	-	-	17,348	17,348	0	-	0	Green	Green	-	-	-
Meole Brace Primary - Re-roof (Southeast) flat roofs	K3RK4	P Wilson	78,480	-	-	-	-	-	-	-	-	-	-	Green	Green	78,480	-	-
Lighton - Fenestration KS2 ICT Suite/Stairwell	K3RK5	P Wilson	30,108	-	32,896	(2,788)	-	-	30,108	30,108	0	-	0	Green	Green	-	-	-
St Leonards - Replace Windows Four Infant Classrooms	K3RK6	P Wilson	14,261	-	14,261	-	-	-	14,261	-	-	-	-	Green	Green	-	-	-
St Leonards - Part Re-Roof Four Infant Classrooms	K3RK7	P Wilson	30,017	-	30,006	11	-	-	30,017	30,017	-	-	-	Green	Green	-	-	-
Thomas Adams - Replace Science Classroom Windows	K3RK9	P Wilson	21,386	-	-	-	-	-	-	-	-	-	-	Green	Green	21,386	-	-
Thomas Adams - Replace Windows Science Classroom	K3RL1	P Wilson	20,032	-	21,359	(1,327)	-	-	20,032	20,032	-	-	-	Green	Green	-	-	-
Hall - Rewire Phase 1	K3RL2	P Wilson	53,912	-	53,912	-	-	-	53,912	53,912	0	-	0	Green	Green	-	-	-
Hodnet Primary - Rewire Phase 2	K3RL3	P Wilson	51,635	-	51,635	-	-	-	51,635	51,635	-	-	-	Green	Green	-	-	-
Ellesmere Primary Replace Windows Phase 3	K3RL4	P Wilson	38,150	-	-	-	-	-	-	-	-	-	-	Green	Green	38,150	-	-
Welshampton - Replace Rotten Timber Window	K3RL5	P Wilson	7,170	-	7,170	-	-	-	7,170	7,170	0	-	0	Green	Green	-	-	-
Woodlands - Replace Slate Roof Coverings	K3RL6	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
Criffins - Replace Windows in Corridor	K3RL7	P Wilson	10,658	-	10,727	(69)	-	-	10,658	10,658	0	-	0	Green	Green	-	-	-
Sundorne Infant - Replace Hall Windows	K3RL8	P Wilson	39,990	-	40,227	(237)	-	-	39,990	39,990	0	-	0	Green	Green	-	-	-
Hodnet Primary - Partial Re-roofing	K3RL9	P Wilson	11,187	-	11,187	-	-	-	11,187	11,187	-	-	-	Green	Green	-	-	-
Meole Brace Secondary - Replacement Windows/Doors Boys/Girls	K3RM1	P Wilson	10,051	-	10,269	(218)	-	-	10,051	10,051	-	-	-	Green	Green	-	-	-
Meole Brace Secondary - Replace Sash Windows to Front North/N	K3RM2	P Wilson	20,225	-	21,148	(923)	-	-	20,225	20,225	0	-	0	Green	Green	-	-	-
Christ Church, Replace External Timber Doors	K3RM3	P Wilson	2,724	-	3,940	(1,216)	-	-	2,724	2,724	0	-	0	Green	Green	-	-	-
Various - Boiler Controls	K3RM4	P Wilson	47,284	-	52,538	(5,254)	-	-	47,284	47,284	0	-	0	Green	Green	-	-	-
Market Drayton Junior - Electric Cabinet	K3RM5	P Wilson	17,524	-	29,158	(11,634)	-	-	17,524	17,524	0	-	0	Green	Green	-	-	-
Minsterley - Reroof Demountable Classroom	K3RM6	P Wilson	7,264	-	7,264	-	-	-	7,264	7,264	-	-	-	Green	Green	-	-	-
Minsterley - Replace Single Glazed Windows Hall	K3RM7	P Wilson	24,081	-	25,086	(1,005)	-	-	24,081	24,081	-	-	-	Green	Green	-	-	-
Prees - Rewire Phase 2	K3RM8	P Wilson	53,356	-	53,356	-	-	-	53,356	53,356	(1)	-	(1)	Green	Green	-	-	-
St Thomas & St Annes, Hanwood - Kitchen Ventilation	K3RM9	P Wilson	3,243	-	3,243	-	-	-	3,243	3,243	-	-	-	Green	Green	-	-	-
Weston Rhyn - Kitchen Ventilation	K3RN1	P Wilson	6,270	-	6,270	-	-	-	6,270	6,270	-	-	-	Green	Green	-	-	-
Stokesay Timber Repairs	K3RN2	P Wilson	7,042	-	7,042	-	-	-	7,042	7,042	0	-	0	Green	Green	-	-	-
Christ Church, Cressage - External Decoration Demountable	K3RN3	P Wilson	2,720	-	2,720	-	-	-	2,720	2,720	-	-	-	Green	Green	-	-	-
Kinlet - External Decoration Demountable	K3RN4	P Wilson	2,918	-	2,918	-	-	-	2,918	2,918	-	-	-	Green	Green	-	-	-
Thomas Adams - Sports Hall Roof	K3RN5	P Wilson	53,536	-	53,536	-	-	-	53,536	52,309	1,227	1,227	-	Green	Green	1,227	-	-
Norton in Hales - Re-roofing Demountable	K3RN6	P Wilson	20,255	-	19,838	417	-	-	20,255	20,255	0	-	0	Green	Green	-	-	-
Prees Primary - Re-roofing Demountable	K3RN7	P Wilson	13,386	-	14,547	(1,161)	-	-	13,386	13,386	0	-	0	Green	Green	-	-	-
Market Drayton Junior Boiler Replacement	K3RN8	P Wilson	7,647	-	7,647	-	-	-	7,647	7,647	0	-	0	Green	Green	-	-	-
St Peter's, Wem Replacement Windows/Hall/Corridor	K3RN9	P Wilson	22,774	-	23,838	(1,064)	-	-	22,774	22,774	-	-	-	Green	Green	-	-	-
Oldbury Wells Ventilation/Replacement Windows	K3RP1	P Wilson	26,727	-	30,207	(3,480)	-	-	26,727	26,727	-	-	-	Green	Green	-	-	-
Meadow Primary Kitchen Ventilation	K3RP2	P Wilson	8,958	-	8,958	-	-	-	8,958	8,958	-	-	-	Green	Green	-	-	-
Whitchurch Infants Upgrade Water Supply Pipe	KL001	P Wilson	21,800	-	21,800	-	-	-	21,800	-	21,800	-	-	Green	Green	21,800	-	-
Buildwas - Boiler Replacement	KL002	P Wilson	37,605	-	38,150	(545)	-	-	37,605	-	37,605	-	-	Green	Green	37,605	-	-
Longnor - Boiler Replacement	KL003	P Wilson	30,273	-	-	-	-	-	-	30,273	(30,273)	(30,273)	-	Green	Green	-	-	-
Oxon Primary Boiler Replacement	KL004	P Wilson	17,529	-	19,859	(2,330)	-	-	17,529	17,529	-	-	-	Green	Green	-	-	-
Belvidere Secondary - Upgrade Electrics Phase 2	KL005	P Wilson	53,567	-	58,613	(5,045)	-	-	53,567	53,567	1	-	1	Green	Green	-	-	-
Ludlow Junior - Upgrade Electrics Phase 1	KL006	P Wilson	16,375	-	17,110	(735)	-	-	16,375	16,375	0	-	0	Green	Green	-	-	-
Bryn Offa - Rewire Phase 1	KL007	P Wilson	18,375	-	20,228	(1,854)	-	-	18,375	18,375	(1)	-	(1)	Green	Green	-	-	-
Sundorne Infants - Rewire Phase 1	KL008	P Wilson	14,628	-	14,628	-	-	-	14,628	14,628	-	-	-	Green	Green	-	-	-
Weston Rhyn - Upgrade Electrics Phase 1	KL009	P Wilson	16,350	-	16,350	-	-	-	16,350	-	16,350	-	-	Green	Green	16,350	-	-
Weston Rhyn - Replace Fire Alarm	KL010	P Wilson	11,990	-	11,990	-	-	-	11,990	-	11,990	-	-	Green	Green	-	-	-

Capital Scheme Details Period 12 2014/15

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q3	Budget Virements Q4	Budget Inc/Dec Q4	Reprofile to/from future years Q4	Revised Budget Q4	Actual Spend 31/03/15	Spend to Budget Variance	Slipped to 2015/16	No Longer required / available	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget	2016/17 Revised Budget	2017/18 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£			£	£	£
Martin Wilson - Rewire Phase 1	KL011	P Wilson	13,990	-	32,700	(18,709)	-	-	13,991	13,990	1	-	1	Green	Green	-	-	-
St Leonards, B'north - Rewire Phase 1	KL012	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Crowmoor - Insulation Roof Space	KL013	P Wilson	6,426	-	9,579	(3,153)	-	-	6,426	6,426	-	-	-	Green	Green	-	-	-
Belvidere Secondary - Replace Curtain Walling	KL014	P Wilson	5,429	-	5,450	(21)	-	-	5,429	-	5,429	5,429	-	Green	Green	5,429	-	-
Belvidere Primary - Replace Windows & Doors	KL015	P Wilson	21,800	-	21,800	-	-	-	21,800	4,841	16,959	16,959	-	Green	Green	16,959	-	-
Shifnal Primary - Reroof Demountable	KL016	P Wilson	16,350	-	16,350	-	-	-	16,350	-	16,350	16,350	-	Green	Green	16,350	-	-
Crowmoor - Refenestration of 7 Classrooms	KL017	P Wilson	59,829	-	59,950	(121)	-	-	59,829	-	59,829	59,829	-	Green	Green	59,829	-	-
Market Drayton Junior - Boiler & Controls Upgrade	KL018	P Wilson	54,500	-	54,500	-	-	-	54,500	-	54,500	54,500	-	Green	Green	54,500	-	-
Market Drayton Infants - Replace Windows	KL019	P Wilson	35,285	-	43,600	(8,315)	-	-	35,285	35,285	-	-	-	Green	Green	-	-	-
Whitchurch Infants - Re-roof Hall	KL020	P Wilson	15,505	-	21,800	(6,295)	-	-	15,505	-	15,505	15,505	-	Green	Green	15,505	-	-
Bridgnorth St Leonards - Re-roof Hall	KL021	P Wilson	44,142	-	44,142	-	-	-	44,142	28,449	15,693	15,693	-	Green	Green	15,693	-	-
Oldbury Wells - External Work 2 Demountables	KL022	P Wilson	26,962	-	28,803	(1,842)	-	-	26,962	26,962	(1)	-	(1)	Green	Green	-	-	-
Trinity Ford - Replace Demountable Windows	KL023	P Wilson	14,778	-	17,471	(2,693)	-	-	14,778	14,778	(1)	-	(1)	Green	Green	-	-	-
Burford - Rewire Phase 1	KL024	P Wilson	12,959	-	13,056	(97)	-	-	12,959	12,959	(1)	-	(1)	Green	Green	-	-	-
Greenacres Kitchen Ventilation	KL025	P Wilson	6,673	-	6,673	-	-	-	6,673	6,673	-	-	-	Green	Green	-	-	-
Gobowen Kitchen Ventilation	KL026	P Wilson	11,035	-	11,035	-	-	-	11,035	11,035	-	-	-	Green	Green	-	-	-
Sundorne Infants - Replace Nursery Windows	KL027	P Wilson	12,263	-	237	-	-	-	237	8,796	(8,559)	(8,559)	-	Green	Green	3,467	-	-
Bomere Heath - 1st phase re-wire & new ceilings	KL028	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
St Georges - Drainage	KL029	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Chirbury C.E. Primary School - suspended timber floors	KL030	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Meole Brace Secondary - Reroofing	KL031	P Wilson	38,150	-	-	-	-	-	-	-	-	-	-	Green	Green	38,150	-	-
Belvidere Primary - Window replacements to main school	KL032	P Wilson	4,905	-	-	-	-	-	-	-	-	-	-	Green	Green	4,905	-	-
Bridgnorth St Leonards Primary - Int Quadrangle Fenestration	KL033	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
St Andrews, Shifnal - Localised reroof	KL034	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Albrighton - Boiler & Control Upgrade	KL035	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Belvidere Secondary - Boiler & Controls Upgrade	KL036	P Wilson	81,750	-	-	-	-	-	-	-	-	-	-	Green	Green	81,750	-	-
Burford - Boiler & Controls Upgrade	KL037	P Wilson	52,862	-	-	-	-	-	-	-	-	-	-	Green	Green	52,862	-	-
Hinstock - Part Rewire 1st Phase	KL038	P Wilson	17,440	-	-	-	-	-	-	-	-	-	-	Green	Green	17,440	-	-
Ludlow Secondary - Boiler & Controls Upgrade	KL039	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Wenlock - Boiler & Controls Upgrade	KL040	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Oldbury Wells East - Boiler & Controls Upgrade	KL041	P Wilson	81,750	-	-	-	-	-	-	-	-	-	-	Green	Green	81,750	-	-
Shifnal Primary - Boiler & Control Upgrade	KL042	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Hinstock - Boiler & Controls Upgrade	KL043	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Whitchurch Junior - Boiler & Controls Upgrade	KL044	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Ludlow - Re-roofing the Main Pitched Roof	KL045	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
Brockton - Re-roofing Works to Flat Roof to Main Block	KL046	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
Albrighton - Part Replace Windows & Doors to Lower KS2	KL047	P Wilson	44,724	-	-	-	-	-	-	-	-	-	-	Green	Green	44,724	-	-
Albrighton - Repair of Roof & Brickwork to Gas Meter	KL048	P Wilson	6,540	-	-	-	-	-	-	-	-	-	-	Green	Green	6,540	-	-
Beckbury School House - Felt Underside of Roof & Replace	KL049	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Bishops Castle Primary - Replace Windows	KL050	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
St Lawrence, Church Stretton - Replace Demountable Windows	KL051	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Buildwas - Part Rear Window/Door Replacement to Entrance	KL052	P Wilson	8,720	-	-	-	-	-	-	-	-	-	-	Green	Green	8,720	-	-
Albrighton, St Mary's - Demolition of Disused Brick Chimney and Reroofing	KL053	P Wilson	13,080	-	-	-	-	-	-	-	-	-	-	Green	Green	13,080	-	-
Highley - Part Replace Various w20 Windows/Doors	KL054	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Ludlow Jnr - 2nd Phase Electrical Rewire	KL055	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Trinity, Ford - Rewire Phase 1	KL056	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Mary Webb - Dining Room Roof, Drainage	KL057	P Wilson	119,900	-	-	-	-	-	-	-	-	-	-	Green	Green	119,900	-	-
Meole Brace Secondary - Replacement Windows to Art Room B13	KL058	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
John Wilkinson Primary - Improvement Storm Drainage to GP Road	KL059	P Wilson	4,360	-	-	-	-	-	-	-	-	-	-	Green	Green	4,360	-	-
Stoke on Tern - Replacement Windows to Rear Elevation	KL060	P Wilson	22,522	-	-	-	-	-	-	-	-	-	-	Green	Green	22,522	-	-
Longnor - Rewire Phase 1	KL061	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Stiperstones - Repairs to Demountable	KL062	P Wilson	5,450	-	-	-	-	-	-	-	-	-	-	Green	Green	5,450	-	-
Bryn Offa - 2nd Phase Electrical Rewire	KL063	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Sundorne Infant - 2nd Phase Electrical Rewire	KL064	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Weston Rhyn - 2nd Phase Electrical Rewire	KL065	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
St Giles - 1st Phase Rewire	KL066	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
Whixall - Re-Roofing Demountables	KL068	P Wilson	38,951	-	-	-	-	-	-	-	-	-	-	Green	Green	38,951	-	-
Kinlet - Replacement of Rotten Timber Suspended Floor to Old Classroom	KL069	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Coleham - External Walls, Windows & Doors	KL070	P Wilson	49,050	-	-	-	-	-	-	-	-	-	-	Green	Green	49,050	-	-
Moreton Say - Re-Roofing of Original Main Building	KL071	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
Hanwood - External Demountable Repairs - Roofing & Windows	KL072	P Wilson	11,336	-	-	-	-	-	-	-	-	-	-	Green	Green	11,336	-	-
Pontesbury - Reroofing the School Hall & Classroom 6	KL073	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
Hope - 1st Phase re-roof of School to include Remedial Drainage	KL074	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
St Lawrence, Church Stretton - 1st Phase Rewire	KL075	P Wilson	54,500	-	-	-	-	-	-	-	-	-	-	Green	Green	54,500	-	-
Highley - 2nd Phase Electrical Rewire	KL076	P Wilson	87,200	-	-	-	-	-	-	-	-	-	-	Green	Green	87,200	-	-
Beckbury - Ext Decoration of Demountable	KL077	P Wilson	5,450	-	-	-	-	-	-	-	-	-	-	Green	Green	5,450	-	-
Minsterley - Phase 2 Replacement Hall Windows	KL078	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
St Peters, Wem - Replace Slate Roof Covering 2 Stopyre Classrooms	KL079	P Wilson	39,307	-	-	-	-	-	-	-	-	-	-	Green	Green	39,307	-	-
Longnor - Phased Replacement Windows	KL080	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Whixall - 2nd Phase Rewire	KL081	P Wilson	32,630	-	-	-	-	-	-	-	-	-	-	Green	Green	32,630	-	-
Stoke on Tern Primary - 1st Phase Rewire	KL082	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Albrighton, St Marys - Part Reroof Infants	KL083	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q3	Budget Virements Q4	Budget Inc/Dec Q4	Reprofile to/from future years Q4	Revised Budget Q4	Actual Spend 31/03/15	Spend to Budget Variance	Slipped to 2015/16	No Longer required / available	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget	2016/17 Revised Budget	2017/18 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£			£	£	£
Mary Webb - English Classrooms Rewiring	KL084	P Wilson	54,391	-	-	-	-	-	-	-	-	-	-	Green	Green	54,391	-	-
Belvidere Secondary - Rewire Phase 3	KL085	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
St Andrews, Shifnal - Renewal Fan Convector	KL086	P Wilson	33,300	-	-	-	-	-	-	-	-	-	-	Green	Green	33,300	-	-
Shawbury Primary - Re-roofing Hall	KL087	P Wilson	18,023	-	-	18,022	-	-	18,022	11,391	6,632	6,632	-	Green	Green	6,632	-	-
Thomas Adams Secondary - 1st Phase Rewire of Switch gear & s	KL088	P Wilson	32,700	-	-	-	-	-	-	-	-	-	-	Green	Green	32,700	-	-
Moreton Say Primary - 1st Phase Rewire & Switch Gear	KL089	P Wilson	21,800	-	-	-	-	-	-	-	-	-	-	Green	Green	21,800	-	-
Prees - 3rd Phase Rewire	KL090	P Wilson	35,815	-	-	-	-	-	-	-	-	-	-	Green	Green	35,815	-	-
Hodnet - 3rd Phase Rewire	KL091	P Wilson	43,330	-	-	-	-	-	-	-	-	-	-	Green	Green	43,330	-	-
St Martins - 1st phase secondary rewire	KL092	P Wilson	55,165	-	-	-	-	-	-	-	-	-	-	Green	Green	55,165	-	-
Alveley - replace rotten timber classroom external doors.	KL093	P Wilson	6,540	-	-	-	-	-	-	-	-	-	-	Green	Green	6,540	-	-
Coleham - Reroof pitched roofs phase 2	KL094	P Wilson	109,000	-	-	-	-	-	-	-	-	-	-	Green	Green	109,000	-	-
St Martins - Replace flat roof covering	KL095	P Wilson	87,200	-	-	-	-	-	-	-	-	-	-	Green	Green	87,200	-	-
Market Drayton Infant - Replace windows and doors Phase 2	KL096	P Wilson	65,400	-	-	-	-	-	-	-	-	-	-	Green	Green	65,400	-	-
Oldbury Wells East - Re-roofing Science Block	KL097	P Wilson	91,560	-	-	-	-	-	-	-	-	-	-	Green	Green	91,560	-	-
Sheriffhales - Roof repairs to demountable	KL098	P Wilson	2,180	-	-	-	-	-	-	-	-	-	-	Green	Green	2,180	-	-
St Andrews, Shifnal - Replace Doors	KL099	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
Hadnall - fenestration	KL100	P Wilson	46,870	-	-	-	-	-	-	-	-	-	-	Green	Green	46,870	-	-
Lower Heath Primary - window frames to main building	KL101	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
Burford - Rewire 2nd Phase	KL102	P Wilson	27,250	-	-	-	-	-	-	-	-	-	-	Green	Green	27,250	-	-
Newtown CE Primary - Replace timber framed windows to main s	KL103	P Wilson	19,620	-	-	-	-	-	-	-	-	-	-	Green	Green	19,620	-	-
St Georges - Window fenestration	KL104	P Wilson	70,850	-	-	-	-	-	-	-	-	-	-	Green	Green	70,850	-	-
Oxon - Roofing	KL105	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
Whixal - Roofing	KL106	P Wilson	81,750	-	-	-	-	-	-	-	-	-	-	Green	Green	81,750	-	-
Belvidere School - Reroof Block 1	KL107	P Wilson	109,000	-	-	-	-	-	-	-	-	-	-	Green	Green	109,000	-	-
Ludlow School - Part Humanities block re roof	KL108	P Wilson	87,200	-	-	-	-	-	-	-	-	-	-	Green	Green	87,200	-	-
Shifnal Primary - Electrical services, replacement of lighting	KL109	P Wilson	27,250	-	-	-	-	-	-	-	-	-	-	Green	Green	27,250	-	-
Shifnal Primary - Replace kitchen roof	KL110	P Wilson	10,900	-	-	-	-	-	-	-	-	-	-	Green	Green	10,900	-	-
Whitchampton - Replace windows	KL111	P Wilson	16,350	-	-	-	-	-	-	-	-	-	-	Green	Green	16,350	-	-
Whitchampton - Reroof 2 no. demountables	KL112	P Wilson	43,600	-	-	-	-	-	-	-	-	-	-	Green	Green	43,600	-	-
Whitchampton - Demountable windows	KL113	P Wilson	13,080	-	-	-	-	-	-	-	-	-	-	Green	Green	13,080	-	-
Bishops Castle CC - Hall re fenestration	KL114	P Wilson	87,200	-	-	-	-	-	-	-	-	-	-	Green	Green	87,200	-	-
Total					3,877,115	72,855			3,949,970	2,944,076	1,005,894	1,005,893	1			5,456,214	3,432,986	3,432,986
Fire Safety Schemes																		
Fire Safety - Unallocated	KLF00	P Wilson	Ongoing	-	3,158	21,601	-	-	24,759	-	24,759	24,759	-	Green	Green	326,943	-	-
Fire Safety - Bridgnorth St Leonards	K3V32	P Wilson	58,430	57,744	686	-	-	-	686	-	(686)	-	(686)	Green	Green	-	-	-
Fire Safety - Oakmeadow	K3V34	P Wilson	-	-	3,500	(3,500)	-	-	-	-	-	-	-	Green	Green	-	-	-
Fire Safety - Whitchurch Infants	K3V37	P Wilson	22,353	20,507	1,846	-	-	-	1,846	1,846	-	-	-	Green	Green	-	-	-
Fire Safety - Meole Brace Primary	K3V38	P Wilson	5,099	3,786	1,313	-	-	-	1,313	1,313	-	-	-	Green	Green	-	-	-
Fire Safety - Woodlands (Wem)	K3V42	P Wilson	69,456	-	69,456	-	-	-	69,456	47,259	22,197	22,197	-	Green	Green	22,197	-	-
Fire Safety - Coleham	K3V43	P Wilson	21,488	-	23,670	(2,181)	-	-	21,488	21,488	-	-	1	Green	Green	-	-	-
Fire Safety - Greenfields	K3V44	P Wilson	19,997	-	21,249	(1,252)	-	-	19,997	19,997	(1,252)	-	(1,252)	Green	Green	-	-	-
Fire Safety - Radbrook	K3V45	P Wilson	19,468	-	-	-	-	-	-	-	-	-	-	Green	Green	19,468	-	-
Fire Safety - Shifnal	K3V46	P Wilson	27,529	-	-	-	-	-	-	-	-	-	-	Green	Green	27,529	-	-
Fire Safety - Whitchurch Infants	K3V47	P Wilson	23,677	-	-	-	-	-	-	-	-	-	-	Green	Green	23,677	-	-
Fire Safety - Highley	K3V48	P Wilson	72,296	-	86,965	(14,668)	-	-	72,297	72,296	-	-	1	Green	Green	-	-	-
Fire Safety - Cleobury Mortimer	KLF07	P Wilson	24,492	-	24,492	-	-	-	24,492	24,492	(1,252)	-	(1,252)	Green	Green	-	-	-
Total					236,335				236,335	189,378	46,956	46,956	1			419,814		
Special Education Needs																		
Schools Access Initiative Unallocated	KLD00	P Wilson	Ongoing	-	-	94,534	-	-	94,534	-	94,534	94,534	-	Green	Green	236,038	-	-
SAI - St Andrews Nesscliffe Extension & Internal Works	K3C07	P Wilson	4,291	-	4,291	-	-	-	4,291	4,291	-	-	-	Green	Green	-	-	-
SAI - Internal SEN Equipment	K3C15	P Wilson	9,922	9,922	6,602	(6,602)	-	-	-	-	-	-	-	Green	Green	-	-	-
SAI - Albrighton St Mary's Changing Room	K3C18	P Wilson	52,414	49,387	3,027	-	-	-	3,027	3,027	(1,252)	-	(1,252)	Green	Green	-	-	-
SAI - Whitchurch Infants Suspended Ceiling	K3C22	P Wilson	-	-	2,805	(2,805)	-	-	-	-	-	-	-	Green	Green	-	-	-
SAI - Prees Door Widening & Ramps	K3C23	P Wilson	-	-	9,423	(9,423)	-	-	-	-	-	-	-	Green	Green	-	-	-
SAI - Worthen Additional Staff Toilet	K3C24	P Wilson	1,571	1,571	2,168	(2,168)	-	-	-	-	-	-	-	Green	Green	-	-	-
SAI - Belvidere Toilet Adaptions	K3C26	P Wilson	5,561	5,212	347	-	-	-	347	349	(2)	-	(2)	Green	Green	-	-	-
SAI - St Lawrence Level Access	K3C28	P Wilson	500	500	3,675	(3,675)	-	-	-	-	-	-	-	Green	Green	-	-	-
SAI - Whitchurch Junior Toilets Access	K3C30	P Wilson	3,094	-	3,094	-	-	-	3,094	3,094	(1,252)	-	(1,252)	Green	Green	-	-	-
SAI - St Georges Disabled Ramp	K3C31	P Wilson	4,304	-	4,849	(545)	-	-	4,304	4,304	(1,252)	-	(1,252)	Green	Green	-	-	-
Kettlemere Centre - Lakelands	K3CX0	P Wilson	1,014,540	12,000	796,555	-	-	-	796,555	820,426	(23,871)	(23,871)	-	Green	Green	182,114	-	-
Severndale Outreach Unit - Mary Webb	K3CX3	P Wilson	709,184	709,184	69,316	(69,316)	-	-	-	-	-	-	-	Green	Green	-	-	-
Sundorne PRU - Redesignation of Youth Building	K3CX6	P Wilson	136,666	133,901	2,766	-	-	-	2,766	2,765	1	-	1	Green	Green	-	-	-
Woodlands Outreach Ext Works	K3CX7	P Wilson	15,635	-	15,635	(182)	-	-	15,635	15,633	(2)	-	(2)	Green	Green	-	-	-
Woodlands Outreach IT/Telecoms	K3CX8	P Wilson	18,998	-	19,719	(721)	-	-	18,998	18,998	-	-	-	Green	Green	-	-	-
Woodlands Outreach Int Works	K3CX9	P Wilson	15,349	-	14,446	903	-	-	15,349	2,340	13,009	13,009	-	Green	Green	13,009	-	-
Total					958,918				958,918	875,249	83,669	83,671	(2)			431,161		
Contingency																		
Learning & Skills Contingency	K3R25	P Wilson	Ongoing	-	72,855	(72,855)	-	-	-	-	-	-	-	Green	Green	-	-	-
Total					72,855	(72,855)												
Devolved Formula Capital & UIFSM - Allocated by schools		P Wilson	Ongoing	-	1,903,581	(74,404)	(11,679)	-	1,817,498	1,581,669	235,829	235,827	2	Green	Green	2,121,277	-	-

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Total Learning & Skills					10,912,332	-	(11,679)	-	10,900,653	8,561,473	2,339,179	2,339,178	2			12,335,697	5,228,259	7,666,783
Total Children's Services					10,960,728	-	(11,679)	-	10,949,049	8,561,473	2,387,575	2,387,574	2			12,418,468	5,228,259	7,666,783
Resources & Support																		
Customer Care & Support Services																		
Property Services																		
Market Drayton Market Hall	KXX73	S Jackson	598,833	585,133	13,700	-	-	-	13,700	13,700	-	-	-	Green	Green	-	-	-
Lord Hill Statue Repairs	KCS01	S Jackson	70,492	15,368	124,632	-	(69,508)	-	55,124	55,124	-	-	-	Green	Green	-	-	-
Acquisition - Former Oswestry Health Centre	KRP01	S Jackson	340,000	-	340,900	-	-	-	340,900	340,000	900	-	900	Green	Green	-	-	-
Mardol House Acquisition	KRP02	S Jackson	4,161,000	-	4,161,000	-	-	-	4,161,000	4,160,000	1,000	1,000	-	Green	Green	1,000	-	-
Mardol House Adaptation and Refit	KRP03	S Jackson	3,639,000	-	420,221	-	-	-	420,221	167,641	252,580	252,580	-	Green	Green	3,410,929	60,430	-
Total					5,060,453	-	(69,508)	-	4,990,945	4,736,464	254,481	253,580	900			3,411,929	60,430	-
Estates & Facilities - Energy & Sustainability																		
Shawbury St Marys Solar PV	KRV01	S Law	66,548	-	-	-	193	-	193	193	1	-	1	Green	Green	66,355	-	-
Total					-	-	193	-	193	193	1	-	1			66,355	-	-
Estates & Facilities - Small Holdings																		
The Clamp - Smallholding Refurbishment	KCS03	S Law	149,940	-	31,940	-	-	-	31,940	6,207	25,733	25,733	-			143,733	-	-
Total					31,940	-	-	-	31,940	6,207	25,733	25,733	-			143,733	-	-
Estates & Facilities - Gypsy Sites																		
Gypsy Site - Park Hall, Oswestry	K6T01	S Law	520,000	224,986	295,014	-	-	-	295,014	209,798	85,216	85,216	-	Green	Green	85,216	-	-
Gypsy Site - Long Lane, Craven Arms	K6T02	S Law	311,999	192,193	119,807	-	-	-	119,807	75,402	44,405	44,405	-	Green	Green	44,404	-	-
Gypsy Site - Manor House Lane	K6T03	S Law	607,475	13,392	564,083	-	-	-	564,083	295,684	268,399	268,399	-	Green	Green	298,399	-	-
Gypsy Sites - Whittington Phase 2	K6T04	S Law	677,220	-	647,220	-	-	-	647,220	352,234	294,986	294,986	-	Green	Green	324,986	-	-
Gypsy Sites - Craven Arms Phase 2	K6T05	S Law	483,729	-	463,729	-	-	-	463,729	331,027	132,702	132,702	-	Green	Green	152,702	-	-
Total					2,089,853	-	-	-	2,089,853	1,264,146	825,707	825,707	-			905,707	-	-
Total Customer Care & Support Services					7,182,246	-	(69,315)	-	7,112,931	6,007,010	1,105,921	1,105,020	901			4,527,724	60,430	-
Local Strategy & Democratic Elections																		
Plot Booth Replacement Programme	KL01	S Ijewsky	43,615	-	43,615	-	-	-	43,615	43,615	-	-	-	Green	Green	-	-	-
A3 Forms Hardware Funding	KL02	S Ijewsky	29,358	-	29,358	-	-	-	29,358	11,330	18,028	18,028	-	Green	Green	18,028	-	-
Total					72,973	-	-	-	72,973	54,945	18,028	18,028	-			18,028	-	-
Total Resources & Support					7,255,219	-	(69,315)	-	7,185,904	6,061,955	1,123,949	1,123,048	901			4,545,752	60,430	-
Total General Fund Capital Programme					56,200,252	-	(209,067)	-	55,991,185	45,141,347	10,849,836	10,748,934	100,903			58,678,695	30,743,905	23,959,783

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Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 £	Actual Spend 31/03/15 £	Spend to Budget Variance £	Slipped to 2015/16 £	No Longer required / available £	RAG Status Scheme on Budget	RAG Status Scheme Progress	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Housing Revenue Account																		
Major Repairs Programme - SC Contracts																		
Housing Major Repairs Programme	K5P01	A Begley	Ongoing	-	109,412	49,947	-	-	159,359	-	159,359	159,359	-	Green	Green	159,359	3,600,000	3,550,000
Disabled Adaptations	K5P24	A Begley	Ongoing	-	129,642	(20,000)	-	-	109,642	96,779	12,863	12,863	-	Green	Green	12,863	-	-
Replacement Doors	K5P41	A Begley	Ongoing	-	18,177	-	-	-	18,177	-	-	-	-	Green	Green	-	-	-
Roofing	K5P42	A Begley	Ongoing	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
Heating Installations	K5P43	A Begley	Ongoing	-	3,284	-	-	-	3,284	3,284	-	-	-	Green	Green	-	-	-
Heating/Kitchen Void Works	K5P44	A Begley	Ongoing	-	279,652	-	-	-	279,652	259,794	19,858	19,858	-	Green	Green	19,858	-	-
Asbestos Removal	K5P45	A Begley	Ongoing	-	225,277	-	-	-	225,277	171,363	53,914	53,914	-	Green	Green	53,914	-	-
Major Works Programme	K5P56	A Begley	Ongoing	-	-	-	-	-	-	-	-	-	-	Green	Green	-	-	-
Total					765,444	29,947			795,391	549,395	245,996	245,995	1			245,994	3,600,000	3,550,000
Major Repairs Programme - STAR Housing Contracts																		
STAR Rewires	K5R02	A Begley	800,001	163,014	336,987	-	-	-	336,987	304,813	32,174	32,174	-	Green	Green	332,174	-	-
STAR Heating Installation Works	K5R03	A Begley	165,033	150,879	50,825	(36,671)	-	-	14,154	14,154	-	-	-	Green	Green	-	-	-
STAR Electrical Remedial Works	K5R04	A Begley	609,316	109,316	350,000	-	-	-	350,000	243,576	106,424	106,424	-	Green	Green	256,424	-	-
STAR Roofing	K5R05	A Begley	550,000	-	250,000	-	-	-	250,000	206,028	43,972	43,972	-	Green	Green	343,972	-	-
STAR Major Works	K5R06	A Begley	345,091	20,765	150,000	25,046	-	-	175,046	157,706	17,340	17,340	-	Green	Green	166,620	-	-
STAR Kitchens & Bathrooms	K5R07	A Begley	1,505,800	207,521	861,923	(13,644)	-	-	848,279	848,279	-	-	-	Green	Green	450,000	-	-
STAR Fire Safety Works	K5R08	A Begley	244,000	44,570	99,430	-	-	-	99,430	52,186	47,244	47,244	-	Green	Green	147,244	-	-
STAR One Off Doors	K5R09	A Begley	50,000	-	50,000	-	-	-	50,000	33,782	16,218	16,218	-	Green	Green	16,218	-	-
STAR Replacement Lighting & Major Works, Castlefields Oswest	K5R10	A Begley	13,322	-	18,000	(4,678)	-	-	13,322	13,322	()	()	()	Green	Green	-	-	-
STAR External Doors	K5R11	A Begley	218,000	-	50,000	-	-	-	50,000	975	49,025	49,025	-	Green	Green	217,025	-	-
STAR External Wall Insulation	K5R12	A Begley	900,000	-	100,000	-	-	-	100,000	6,395	93,605	93,605	-	Green	Green	893,605	-	-
STAR Disabled Aids & Adaptations	K5R13	A Begley	500,001	-	250,000	-	-	-	250,000	236,076	13,924	13,924	-	Green	Green	263,925	-	-
STAR Heating Insulation Works (Liberty)	K5R14	A Begley	1,750,000	-	950,000	-	-	-	950,000	819,652	130,348	130,348	-	Green	Green	930,348	-	-
STAR Sewage Treatment Works	KSH01	A Begley	70,000	-	-	-	-	-	-	-	-	-	-	Green	Green	70,000	-	-
STAR Asbestos Removal	KSH02	A Begley	200,000	-	-	-	-	-	-	-	-	-	-	Green	Green	200,000	-	-
STAR Kitchens & Bathrooms Voids	KSH03	A Begley	250,000	-	-	-	-	-	-	-	-	-	-	Green	Green	250,000	-	-
STAR Oswestry Castlefields Regeneration	KSH04	A Begley	150,000	-	-	-	-	-	-	-	-	-	-	Green	Green	150,000	-	-
Total					3,517,165	(29,947)			3,487,218	2,936,944	550,274	550,274				4,687,555		
House re-purchases																		
House re-purchases	K5RP1	A Begley	Ongoing	-	60,030	-	-	-	60,030	60,030	-	-	-	Green	Green	-	-	-
Total					60,030				60,030	60,030								
New Build Programme																		
Housing New Build Programme - Phase 1	K5NB1	A Begley	7,395,130	1,208,697	6,099,343	-	-	-	6,099,343	5,565,165	534,178	534,178	-	Green	Green	621,268	-	-
Housing New Build Programme - Phase 2	K5NB2	A Begley	2,600,000	-	-	-	-	-	-	-	-	-	-	Green	Green	2,357,000	243,000	-
Total					6,099,343				6,099,343	5,565,165	534,178	534,178				2,978,268	243,000	
Total Housing Revenue Account																		
					10,441,982				10,441,982	9,111,534	1,330,448	1,330,447	1			7,911,817	3,843,000	3,550,000
Total Capital Programme																		
					66,642,234		(209,067)		66,433,167	54,252,882	12,180,284	12,079,381	100,904			66,590,512	34,586,905	27,509,783

Shropshire Council - Capital Programme 2014/15 - 2017/18

Financing	Revised Budget Q3 £	Budget Virements Q4 £	Budget Inc/Dec Q4 £	Reprofile to/from future years Q4 £	Revised Budget Q4 14/15 £	2015/16 Revised Budget £	2016/17 Revised Budget £	2017/18 Revised Budget £
Self Financed Prudential Borrowing	4,581,221	-	-	-	4,581,221	3,111,929	60,430	-
Government Grants								
Department for Transport	18,578,888	-	(36,000)	-	18,542,888	18,124,000	16,750,000	16,293,000
Department for Health	808,163	-	-	-	808,163	776,000	-	-
Department for Education								
- Condition Capital Grant	4,275,499	-	-	-	4,275,499	3,432,986	3,432,986	3,432,986
- Basic Need Capital Grant	492,821	-	-	-	492,821	1,709,784	1,795,273	1,784,013
- Universal Infant Free School Meals	587,150	-	-	-	587,150	-	-	-
- Devolved Formula Capital	1,316,962	1,907	(60,902)	-	1,257,967	2,012,814	-	-
Disabled Facilities Grants	1,122,315	-	-	-	1,122,315	1,379,128	-	-
HCA - Travellers	2,062,853	-	-	-	2,062,853	905,707	-	-
HCA - New Build	751,000	-	-	-	751,000	-	-	-
BDUK - Broadband	5,939,611	-	-	-	5,939,611	4,234,554	-	-
Environment Agency	159,202	-	-	-	159,202	752,905	32,000	-
DEFRA	55,000	-	23,534	-	78,534	-	-	-
Cabinet Office	29,358	-	-	-	29,358	-	-	-
Local Enterprise Partnership (LEP) Fund	97,000	-	-	-	97,000	25,601	-	-
Local Government Association	2,160	-	-	-	2,160	-	-	-
	36,277,982	1,907	(73,368)	-	36,206,521	33,353,479	22,010,259	21,509,999
Other Grants								
English Heritage	65,988	-	(37,346)	-	28,642	2,062	-	-
Spas England	78,594	-	-	-	78,594	-	-	-
Sustrans	36,726	-	-	-	36,726	-	-	-
Natural England	165,185	-	-	-	165,185	84,022	-	-
Other Grants	1,644,606	-	-	-	1,644,606	553,550	-	-
	1,991,099	-	(37,346)	-	1,953,753	639,634	-	-
Other Contributions								
Section 106	624,724	3,000	(8,586)	-	619,138	48,569	-	-
Community Infrastructure Levy (CIL)	11,500	-	-	-	11,500	-	-	-
Other Contributions	276,732	-	-	-	276,732	49,109	-	-
	912,956	3,000	(8,586)	-	907,370	97,678	-	-
Revenue Contributions to Capital	4,442,708	38,500	73,071	-	4,554,279	3,034,127	-	-
Major Repairs Allowance	7,456,526	-	-	-	7,456,526	5,777,757	3,600,000	3,550,000
Corporate Resources (expectation - Capital Receipts only)	10,979,742	(43,407)	(162,838)	-	10,773,497	20,575,908	8,916,216	2,449,784
Total Confirmed Funding	66,642,234	-	(209,067)	-	66,433,167	66,590,512	34,586,905	27,509,783

Funding changes - Period 12

Budget Increase/Decreases	2014/15	2015/16	2016/17	2017/18	
Self Financed Prudential Borrowing		199,632			Increase in budget for Mardol House Refurbishment refurbishment to the £7.5m approved by Council for the whole project.
Government Grants					
Department for Transport	(36,000)				Grant funding transferred to revenue.
Department for Education					
- Condition Capital Grant		3,432,986	3,432,986	3,432,986	New future years grant allocation.
- Basic Need Capital Grant				1,784,013	New future years grant allocation.
- Devolved Formula Capital	(60,902)	757,373			Removal of funding as schools transferred to Academy. New future years grant allocation.
Disabled Facilities Grant		128			
DEFRA	23,534				Increase in funding for Repair & Renewal Flood Grant scheme.
Total Government Grants	(73,368)	4,190,487	3,432,986	5,216,999	
Other Grants					
English Heritage	(37,346)				Removal of funding for completed scheme.
Total Other Grants	(37,346)				
Other Contributions					
Section 106	(8,586)				Removal of funding for completed scheme.
Other Contributions		49,109			
Total Other Contributions	(8,586)	49,109	-	-	
Revenue Contributions to Capital	73,071	1,044,704			Minor school revenue contribution to schemes in 2014/15. Significant increases in 2015/16 are £500k of capitalised DSG allocated school kitchen schemes; £200k of New Homes Bonus monies allocated to Whitchurch Area Empty Property Incentive Grant and £300k allocated towards the Mardol House Refurbishment scheme.
Major Repairs Allowance		280			
Corporate Resources	(162,838)	66,355			Removal of minor underspends on completed schemes, offset by new allocation of funding for Solar PV scheme.
	(209,067)	5,550,567	3,432,986	5,216,999	
	-	-	-	-	



<u>Committee and Date</u>	<u>Item</u>
Council	17
23 July 2015	
10.00 am	
	<u>Public</u>

ANNUAL ASSURANCE REPORT OF AUDIT COMMITTEE TO COUNCIL 2014/2015

Responsible Officer James Walton
e-mail: James.walton@shropshire.gov.uk Tel: 01743 255011

1. Summary

Attached to this report is the draft Audit Committee's Annual Assurance Report to Council for 2014/2015. This provides Council with an independent assurance report that the Council has in place adequate and effective risk management and internal control systems that can be relied upon and which contribute to the high corporate governance standards that this Council expects and has consistently maintained.

2. Recommendations

Audit Committee is asked to consider and comment on the contents of the draft Annual Assurance report for 2014/15 before forwarding to Council with the recommendation that they accept this report.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 The Audit Committee's Annual Assurance Report is part of the overall internal control arrangements and risk management process. The Committee objectively examines and evaluates the adequacy of the control environment through the reports it receives and in turn can provide assurances to Council on its internal control systems that inform the Annual Governance Statement.
- 3.2 The recommendations contained in this report are compatible with the provisions of the Human Rights Act 1998. There are no direct environmental, equalities, consultation or climate change requirements or consequences of this proposal.

4. Financial Implications

There are no direct financial implications from this report

5. Background

- 5.1 A key part of the Audit Committee's role is to provide independent assurance of the adequacy of the risk management framework and the associated internal control environment. The Committee oversees the financial reporting process and it also provides independent scrutiny of the Council's financial performance to determine the extent to which it affects the Council's exposure to risk and weakens the control environment.
- 5.2 The Audit Committee has a well established role within the Council and it is important that an Annual Assurance report based on the work of the Committee is produced and recommended to Council. In compiling this assurance report, information provided at the Audit Committee meeting on 25 June 2015 has also been taken into account.
- 5.3 In addition, this report has been reviewed to ensure its continuing compliance CIPFA¹'s Audit Committees, Practical Guidance for Local Authorities and Police, 2013 edition. Section 6.34 requires the Audit Committee to be held to account on a regular basis by the Council specifically in relation to:

Whether the:

- committee has fulfilled its agreed terms of reference;
 - committee has adopted recommended practice;
 - development needs of committee members have been assessed and whether committee members are accessing briefing and training opportunities;
 - committee has assessed its own effectiveness, or been the subject of a review, and the conclusions and actions from that review and,
 - What impact the committee has on the improvement of governance, risk and control within the Council.
- 5.4 The annual assurance report to Council for 2014/2015, attached to this report, is a helpful way to address the key areas where the committee should be held to account. **(Appendix A).**

¹ The Chartered Institute of Public Finance and Accountancy

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

CIPFA's Audit Committees, Practical Guidance for Local Authorities and Police, 2013 edition

Draft Internal Annual Audit Plan 2014/15 - Audit Committee 27 March 2014

Internal Audit Plan 2014/15 – Ten month review - Audit Committee 23 February 2015

Internal Audit Plan 2014/15 – Seven month review - Audit Committee 27 November 2014

Internal Audit Plan 2014/15 – Performance report- Audit Committee 18th September 2014

Internal Audit Annual Report 2014/15 – Audit Committee 25 June 2015

Cabinet Member (Portfolio Holder)

Keith Barrow, Leader of the Council and Brian Williams, Chairman of Audit Committee

Local Member

N/A

Appendices

Appendix A - Draft Audit Committee Annual Assurance Report 2014/15

DRAFT AUDIT COMMITTEE ANNUAL ASSURANCE REPORT 2014/2015**STATEMENT FROM THE CHAIRMAN OF THE AUDIT COMMITTEE**

1. Governance of the public sector continues to be high profile with the Chartered Institute of Public Finance and Accountancy (CIPFA) supporting good practice in local government. In Shropshire we have a Code of Corporate Governance which is reviewed annually in line with the best practice issued by CIPFA and SOLACE²; we have also produced an Annual Governance Statement, again in line with best practice and legislative requirements. Being well managed and well governed are important attributes in helping to improve performance and in reducing the risk of failing to achieve our objectives and providing good service to our community.
2. Shropshire Council has a well-established Audit Committee in seeking to maintain and improve our governance procedures. The Committee is a key component of the Council's corporate governance arrangements and a major source of assurance about the Council's arrangements for managing risk, maintaining an effective control environment and reporting on financial and non-financial performance.
3. The benefits to the Council of operating an effective Audit Committee are:
 - Increasing public confidence in the objectivity and fairness of financial and other reporting.
 - Reinforcing the importance and independence of internal and external audit and any other similar review process; for example, reviewing the Annual Statement of Accounts and the Annual Governance Statement.
 - Providing additional assurance through a process of independent and objective review.
 - Raising awareness within the Council of the need for governance, internal control and the implementation of audit recommendations.
 - Providing assurance on the adequacy of the Council's risk management arrangements and reducing the risk of illegal or improper acts.
4. The Committee continues to enjoy a pleasant though professional and at arm's length relationship, with Grant Thornton, the Council's external auditors, who attend all meetings of the Committee to offer their advice where needed.
5. The Committee undertakes a substantial range of activities and works closely with both our internal and external auditors and the Chief Finance Officer (Section 151 Officer) in achieving our aims and objectives. We have put together a work and development plan for the year to enable key tasks to be considered and completed.
6. As Chairman of the Audit Committee, I have always seen training as a key

² Society of Local Authority Chief Executives

priority for myself and the other members in order to undertake our roles effectively. The Committee continues to undertake a full and extensive programme of training and this year has been no exception. In addition, the committee has updated a self-assessment of its activities against CIPFA's practical guidance released in 2013 to ensure that it continues to adopt recommended practice. The results of which have informed the future development needs and will help to ensure that all members of the Audit Committee continue to have access to appropriate training and are provided with the skills and knowledge to enable them to fulfil their roles effectively and efficiently. Members also have access to CIPFA's Better Governance Forum network which provides specific information in the form of regular briefings, an informative web site and attendance at training events

7. I am pleased to pay tribute to the work of all my four colleagues and their substitutes who are enthusiastic in their interest in the purpose and objectives of the Committee and whose regular attendance at training sessions has been impressive. As Chairman of the Audit Committee, I believe we have helped contribute to improvements and developments in the Council's corporate governance, risk and internal control arrangements and I intend that we will continue with the high standards and contributions established by this Committee over a number of years.
8. This year we have held six meetings including the meeting held on 27 June 2015. Four of which were planned, the other two arranged for Members to receive a specific update from officers on the IT control environment. We have received and considered a substantial number of reports across key areas of the Council's activity (see **Annex A**). The care and attention of the Section 151 Officer, Audit Service Manager and her staff to ensuring that members receive all reports in time for adequate consideration has been impressive. The dedication of Audit staff to the preparation of our training sessions in order to ensure that members can understand and give critical appraisal to all documents has been appreciated. We have asked questions and received answers to our questions. In line with best practice, we are completely satisfied that we are in a positive position to provide our annual assurance statement based on the reports received and considered and on the information provided by our officers and our External Auditors.

Audit Committee Membership and Dates of Meetings

9. Membership of the Audit Committee for 2014/15 was made up of the following Councillors:
 - Mr B Williams (Chairman)
 - Mr M Wood (Vice Chairman)
 - Mr J Cadwallader
 - Mr M Williams
 - Mr C Mellings
10. And substitutes who are invited to attend and contribute at all meetings and training are:

- Mr D Carroll
- Mr R Macey
- Mrs P Moseley
- Mr R Evans
- Mr S West

11. Meetings of the Committee have been held on
- 18 September 2014
 - 27 November 2014
 - 10 February 2015
 - 23 February 2015
 - 5 June 2015
 - 25 June 2015

Details of Reports/Information Received

12. **Annex A** provides a summary of the key reports and information received by the Audit Committee at its meetings. These appear categorised in the areas which under the Audit Committee's Terms of Reference we have a responsibility to consider and report upon. They are:

- Governance;
- Risk management framework;
- Controls, including specific focus on:
 - Contracts and partnerships
 - Fraud, corruption and whistleblowing
 - Value for money
- Financial reporting and treasury management.

A detailed audit work plan has been agreed for the current year.

13. Following receipt of the reports the Audit Committee agreed that:
- There were effective arrangements for corporate governance and where improvements are required there is a clear improvement plan with dedicated lead officers that will be monitored by Members;
 - The Risk management framework was fit for purpose and operating as intended but expressed concerns over the reduced level of Internal Audit resources when compared to the risk profile demands of the Council;
 - On the whole key controls were fit for purpose, being operated as intended, and were monitored by management. Ongoing concern was expressed relating to the controls in place on the IT infrastructure systems. The Committee were dissatisfied with the lack of progress in IT meeting the agreed improved controls and requested further updates and assurance from them to future meetings of the Committee.;
 - There is effective management and monitoring of contracts and partnerships. Performance around the management of contracts and commissioning processes will be strengthened further during 2015/2016 as the Council's commissioning guidance is adopted more widely;
 - There were effective arrangements for the prevention and detection of fraud and corruption, and for enabling whistleblowing (confidential reporting);
 - There were effective arrangements to ensure Value for Money;

- Financial statements reflected the Council's true position, were complete including all transactions, and were prepared in accordance with International Financial Reporting Standards
14. Given the Audit Service Manager's qualified opinion on the Council's internal control environment, the Audit Committee confirms that it had been made aware of the increase in terms of numbers and negative direction of travel of the internal audit assurances provided on the IT infrastructure systems. It has sought further explanation and appropriate assurance from management to address the issues identified by Internal Audit which are already known and reflected in the strategic risk register. Given the significance of the systems attracting limited and unsatisfactory assurances with the Audit Service Manager's explanations; it is understood that Council application systems reviewed in the year were in the main given a reasonable or higher level of assurance, confirming that material application systems are generally well embedded, well administered and controlled. However, the IT infrastructure on which they operate continues to present a clear risk to service continuity sufficient to warrant qualifying the annual audit opinion to the extent that management must prioritise implementing their responses to address the issues identified. As the Audit Service Manager has reviewed these control weaknesses and highlighted them to management, the Audit Committee is satisfied that there has been no evidence of significant IT business failure or material errors that could result in a material misstatement in the Council's accounts and reliance can be placed upon them for that purpose.

Additional Responsibilities

15. Members of the Audit Committee and the Audit Service Manager and her staff are well aware of the changing nature of local government in relation to the greater responsibilities for innovative practice allowed by the Government's Powers of Competence Act. In particular we are aware that the Audit function have an essential and on-going role to play in monitoring the risks involved in the arrangements for strategic commissioning and the creation of a Council owned trading company for service delivery. Members continue to receive training in this extended aspect of their responsibilities, and the Audit Service Manager is ensuring that adequate resources are available in order to minimise any possibility of the risk of financial malpractice. Members of the Committee and Audit staff are fully seized with the need to keep "ahead of the game", as the role of local government changes and evolves to meet the challenges of severe reductions in many of the traditional sources of income.

Audit Service Staff

16. I have written above about the impressive manner in which Audit staff prepare the wide range of reports which are necessary for the consideration of Committee members. The key staff are James Walton, the Section 151 Officer, Ceri Pilawski, the Audit Service Manager and Katie Williams, her Deputy.
17. Without the enthusiastic and committed support of all Audit staff and, in particular, of the three officers mentioned above, it would not be possible for the Audit Committee to be as highly effective as peer comparisons show us to be. My thanks and that of my fellow committee members are given to all our Audit Service officers who are coping with an increasing workload with much reduced

numbers.

Annual Statement of Assurance

- 18. On the basis of:
 - The work carried out by the Internal and External Auditors and their reports presented to this Committee;
 - Reports from service managers and
 - The work carried out by the Section 151 Officer, Audit Service Manager and their reports presented to this Committee.

- 19. It is the Audit Committee’s opinion, based on those reports, explanations and assurances received, that the Council continues to be aware that it is liable to increased risks in the currently operating IT systems. Whilst there is no evidence of significant IT business failure or material errors reported that could result in a material misstatement in the Council’s accounts; a number of internal control improvements have been agreed by management and require urgent dedicated implementation in order to improve internal control systems.

RECOMMENDATION – Council is invited to accept this report

Signed Date.....
On behalf of the Audit Committee
Brian Williams

Summary of assurance reports received by Audit Committee

Governance

Annual Governance Statement and a review of the effectiveness of the Council's system of internal control 2014/2015

Report of the Section 151 Officer on the effectiveness of the system of internal controls and the production of the Annual Governance Statement.

Annual review of the effectiveness of the system of Internal Audit and Quality Assurance and Improvement Programme (QAIP) 2014/2015

Report of the Section 151 Officer on the effectiveness of the system of Internal Audit in 2014/2015.

Annual Assurance report of Audit Committee to Council 2014/2015

Report of the Section 151 Officer in respect of the Audit Committee's Annual Assurance report to Council.

Audit Committee self-assessment of good practice

Report of the Section 151 Officer which requested members to review and comment on the self-assessment of good practice questionnaire to assess the effectiveness of the Audit Committee and identify any further improvements.

Review of the Audit Committee's annual work plan and future learning and development requirements 2015/16

Report of the Audit Service Manager providing members with a proposed work plan for the year ahead to ensure they received appropriate learning and development to deliver their responsibilities effectively to fulfil their roles as members of the Audit Committee

External Audit: Informing the Audit Risk Assessment for Shropshire Council

Report of the Engagement Lead (Grant Thornton) which set out the contribution towards the effective two-way communication between auditors and the Council's Audit Committee, as 'those charged with governance'.

Review of Shropshire Council's Code of Corporate Governance

Report of the Engagement Auditor providing an update on the review of the Council's compliance with the Code of Corporate Governance.

The Audit Committee agreed there were effective arrangements for corporate governance and where improvements are required there is a clear improvement plan with dedicated lead officers that will be monitored by Members.

Risk Management Framework

Risk and Insurance Annual Report 2013/2014

Report from the Risk Management Team Leader which set out the challenges and achievements accomplished by the Risk Management Team during 2013/2014. She advised that both the Risk Management and Insurance teams had been audited with no recommendations identified. It was noted that strategic risks remained a key area for the

Risk Management Team and updates were regularly reported to the Senior Management Team and Cabinet

Internal Audit report of the review of Risk Management 2014/2015

Report of the Engagement Auditor which summarised the detailed findings identified in the Internal Audit review of risk management of which the overall control environment had been assessed as Reasonable.

Draft Internal Audit risk based plan 2015/2015

Report of the Audit Service Manager on the draft Internal Audit Plan for 2014/15. It was noted that the plan provided audit coverage across the Council's services and also delivered internal audit services for a range of external clients. The Audit Service Manager summarised the Audit Plan and confirmed that the plan could be adjusted during the course of the year as workflow dictated and indicated that this would be undertaken in consultation with the Section 151 Officer if necessary. The Committee expressed significant concern in relation to the reduction in resources and acknowledged the significant challenges faced by the Internal Audit Team as a result. The Head of Finance, Governance and Assurance (Section 151 Officer) undertook to bring this issue to the attention of the Senior Management Team and Cabinet to ensure they were fully apprised of the concerns of the Audit Committee. The committee resolved that the proposed Internal Audit Plan 2015/2016 be accepted and adopted with concern expressed that the reduced resources were close to failing to meet the risk profile of the Council.

The Audit Committee agreed that the Risk management framework was fit for purpose and operating as intended but expressed concerns over the reduced level of Internal Audit resources when compared to the risk profile demands of the Council.

Controls

Internal Audit Plan 2014/2015 Performance Report September 2014

Report of the Audit Services Manager which set out an update to the draft Internal Audit Plan considered by the Committee in March. She indicated that several changes both in the Council's structure and available resources had necessitated changes to the draft plan. The refined Internal Audit Plan provided members of the Committee with an update on the work undertaken by the Internal Audit Team between the 1st April and the 17th August 2014. The Audit Service Manager reported that despite a challenging start to the year, 28% of the revised audit plan had been completed to date which was in line with a year-end target of 90%. Members of the Committee were informed that since April 2014, 37 final reports had been issued with 25 good and reasonable assurances, one unsatisfactory and a further 11 limited assurance opinions issued.

Internal Audit Plan 2014/15 - Seven Month Review

Report of the Audit Service Manager provided members with an update of the work undertaken by Internal Audit since the last report considered in September 2014 and summarises progress against the 2014/15 Internal Audit Plan.

Internal Audit Plan 2014/15 - Ten Month Plan Report

Report of the Audit Service Manager which provided members with an update of the work undertaken by Internal Audit since the last report considered in November 2014 and summarised the progress achieved against the 2014/15 Internal Audit Plan.

Management Report on the Implementation of IT Control Improvements and Risks

Report by the Head of Service Support, Marketing and Engagement provided members with an update on work being undertaken to ensure that the ICT infrastructure was, and continued to be, fit for purpose, robust and PSN compliant. The Committee was advised that the ICT Governance Framework would in future be monitored by the Information Governance Group to ensure the appropriate measures were in place to meet legal and external compliance requirements and to ensure appropriate business continuity measures were in place. A further IT update was provided to Committee in June 2015. The Committee expressed dissatisfaction with the lack of progress against the agreed audit recommendations and requested management update reports to the June and September Audit committees and an independent Internal Audit update to their November committee.

Internal Audit: IT Update

Report of the Audit Engagement Officer which set out details of the work undertaken on the IT control environment by the Internal Audit Team. The Audit Engagement Officer reported that good progress had been made on implementing the agreed control improvements however, two audits had achieved the same unsatisfactory audit opinion as in 2013/2014 and identified further work required to mitigate the ongoing risks identified. Due to the levels of concerns highlighted within the report, members requested that an update report be circulated at the earliest opportunity to seek to assure members of improvements to the IT control environment. Due to the severity of the concerns raised by the Committee, it was agreed that a special meeting be convened to consider the matter further. Exempt reports were provided at a meeting on the 10th February 2015 and the Committee is following up ongoing progress with officers.

Internal Audit Annual report 2014/2015

Report of the Audit Service Manager on achievements against the revised internal audit plan for 2014/2015 and the annual internal audit assurance. The Audit Service Manager qualified her overall opinion on the Council's internal control environment based on the continuing numbers, and negative direction of travel, of the internal audit assurances provided on the IT infrastructure systems.

Management Report on Housing Benefit Overpayment Performance

Report of the Revenues Manager which provided members with performance monitoring information on the collection of income in respect of Council Tax and National Non Domestic Rates for the year up to 31 July 2014.

Management Report: Council Tax and Non Domestic Rates Performance Monitoring Report

Report from the Revenues Manager which set out the performance monitoring rates on the collection of income through Council Tax and National Non Domestic Rates for the year up to 31 March 2014 and progress on the year to 31 March 2015.

External Audit: Audit Committee Update Report

Report of the Engagement Lead (Grant Thornton) which summarised the emerging national issues and developments and identified a number of challenge questions in respect of the emerging issues.

Council tax and non-domestic rates performance monitoring report

Report of the Revenues Manager setting out performance monitoring information on the collection of Council Tax and National Non Domestic Rates (NNDR).

The control environment for compromise agreements

Report of the Head of Human Resources on the control environment for compromise agreements following a request from members.

The Audit Committee agreed that on the whole key controls were fit for purpose, being operated as intended, and were monitored by management. Ongoing concern was expressed relating to the controls in place on the IT infrastructure systems. The Committee were dissatisfied with the lack of progress in IT meeting the agreed improved controls and requested further updates and assurance from them to future meetings of the Committee

Controls: Contracts and Partnerships

Land sales – public question

A question received from a member of the public: “Can the Audit Committee give serious consideration to investigating all land sales that were conducted by a particular officer and that all land sales documents are kept for future investigation and made publically available on line?” was responded to by Council officers who explained the audit and retention of documents processes to the satisfaction of the committee.

Management Report on Programme Management Controls and Risks including Contract Health Check

Report of the Director of Commissioning provided a progress update on the Council’s programme management controls and contract management activities. Members’ attention was draw to the robustness of the governance arrangements for the change related activities arising from the Council’s Business Plan and Financial Strategy. The Director sought to assure members that the Council was managing its risk in a consistent, cohesive and resilient manner.

Update on programme management and the top fifty contracts, controls and risks

Report of the Director of Commissioning provided a progress update on the Council’s programme management controls and contract management activities.

The Audit Committee agreed there is effective management and monitoring of contracts and partnerships. Performance around the management of contracts and commissioning processes will be strengthened further during 2015/2016 as the Council’s commissioning guidance is adopted more widely.

Controls: Fraud, Corruption and Whistleblowing

Internal Audit Counter Fraud Management Update

Report of the Audit Engagement Officer provided members with an update on the Council’s counter fraud activities and initiatives. She stated that the active participation in counter fraud remained a positive and integral part of the Council’s commitment to the detection and prevention of fraud.

Annual review of Counter Fraud, Bribery and Anti-Corruption Strategy

Report of the Audit Service Manager which informed members that the Counter Fraud, Bribery and Anti-Corruption Strategy had been reviewed and refreshed in line with best

practice and aligned to the CIPFA Code of Practice.

Annual Whistleblowing report

Report of the Head of Human Resources on the number of cases raised about Council employees over the last year through the whistleblowing process.

Fraud and Special Investigation Updates (Exempted by Categories 2, 3 and 7)

Exempt reports of the Audit Engagement Officer on an update on the current fraud and special investigations undertaken are provided to Members.

Benefit fraud Investigations - performance monitoring reports

Report of the Revenues and Benefits Service Manager set out details of the investigative work undertaken into fraudulent claims for Housing Benefit, Council Tax Benefit and other Welfare Benefits jointly with the Department for Work and Pensions for the financial year 2014/2015 to the 10 February 2015.

The Audit Committee agreed that there were effective arrangements for the prevention and detection of fraud and corruption, and for enabling whistleblowing (confidential reporting).

Controls: Value for Money

External Audit: Shropshire Council Audit Findings 2013/2014

Report of the Engagement Lead (Grant Thornton) on key matters arising from the audit of Shropshire Council's financial statements for the year ending 31 March 2014 which was substantially complete. The report highlighted the key messages arising from the audit of the Council's financial statements and the results of work undertaken to assess the Council's arrangements to secure value for money and use of resources. The External Auditor reported on his intention to issue an unqualified value for money conclusion which would confirm that the Council had proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

External Audit: Annual Audit Letter 2013/2014

Report of the Engagement Lead (Grant Thornton) which set out the findings from the 2012/2013 audit of the assessment of the Council's arrangements to achieve value for money in its use of resources.

External Audit: Plan 2014/15

Report of the Engagement Lead (Grant Thornton) setting out the work that Grant Thornton would be undertaking to discharge their responsibilities to provide a conclusion on the Council's arrangements for achieving Value for Money (VFM) and to consider the Council's Annual Governance statement.

The Audit Committee agreed that there were effective arrangements to ensure Value for Money.

Financial reporting

Audited Annual Statement of Accounts 2013/2014

Report of the Section 151 Officer which set out the final audited outturn position for the

financial year 2013/14 which would be confirmed by Council on the 25th September 2014. The Head of Finance, Governance and Assurance informed members that there had been no material changes to the main accounting statement since the version considered by the Committee in June.

Revenue outturn report 2014/2015

Report from the Section 151 Officer providing details of the revenue outturn position for the Council.

Capital outturn report 2014/2015

Report from the Section 151 Officer informing members of the full year capital expenditure and financing of the Council's capital programme.

Review of the Annual Statement of Accounts 2014/2015

Report of the Section 151 Officer on the draft Annual Statement of Accounts.

External Audit: Audit Committee update for Shropshire Council

Report of the Engagement Lead (Grant Thornton) which highlighted the progress made on work undertaken during the year and summarised the emerging national issues and developments of relevance to the Council. He indicated that no major issues had been identified.

External Audit: Certification summary reports 2014/15 including housing benefits

Report of the Engagement Lead (Grant Thornton) detailing the Certification Work Report 2013/14 relating to grants, subsidy and the return of financial information. It was noted that Grant Thornton had certified two claims for the financial year 2013/14 which related to £72 million. It was reported that the fees for the certification of housing benefit subsidy claims had been reduced by 12% to reflect the removal of council tax benefit.

External Audit: Pension Fund audit plan 2014/2015

Report of the Engagement Lead (Grant Thornton) which summarises for members the 2014/2015 planned audit of the Pension Fund financial statements.

External Audit: Certification plan 2014/2015

Report of the Engagement Lead (Grant Thornton) which summarised the overall assessment of the outcome of the grant certification work undertaken during the last financial year.

External Audit: Shropshire Council Audit Findings 2013/2014

Report of the Engagement Lead (Grant Thornton) on key matters arising from the audit of Shropshire Council's financial statements for the year ending 31 March 2014 which was substantially complete. The report highlighted the key messages arising from the audit of the Council's financial statements and the results of work undertaken to assess the Council's arrangements to secure value for money and use of resources. The External Auditor confirmed that he proposed to issue an unqualified opinion on the financial statements.

External Audit: Shropshire County Pension Fund Audit Findings Report 2013/2014

Report of the Engagement Lead (Grant Thornton) summarised the findings for the year

ended 31 March 2014 on the audit of the Pension Fund financial statements. He informed the meeting that this report would be considered by the Pensions Committee and had been brought to the Audit Committee as an information item.

External Audit: Annual Audit Letter 2013/2014

Report of the Engagement Lead (Grant Thornton) which set out the findings from the 2012/2013 audit of the Council's financial statements.

External Audit: Plan 2014/15

Report of the Engagement Lead (Grant Thornton) setting out the work that Grant Thornton would be undertaking to discharge their responsibilities in relation to the Council's financial statements.

Treasury Management

Annual Treasury report 2013/2014

Report of the Section 151 Officer providing information on treasury activities for Shropshire Council for 2013/2014. He indicated that the internal Treasury Team had outperformed their investment benchmark by 0.3% in 2013/2014 and performance for the last three years was 0.5% per annum above benchmark.

Treasury Strategy 2014/2015 Mid-Year Report

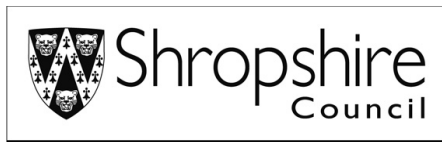
Report of the Section 151 Officer on a mid-term review of the Treasury Strategy which had been prepared in compliance with CIPFA's Code of Practice on Treasury Management. He highlighted that the internal Treasury Team achieved a return of 0.57% on the Council's cash balances, outperforming the benchmark by 0.27%.

Treasury Strategy 2015/16

Report of the Section 151 Officer which proposed the Treasury Strategy for 2015/2016 and the recommended Prudential Indicators for 2015/16 to 2017/18

The Audit Committee agreed that Financial Statements reflected the Council's true position, were complete including all transactions, and were prepared in accordance with International Financial Reporting Standards.

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<u>Committee and Date</u>	<u>Item</u>
Council	18
23 July 2015	
10.00 am	
	<u>Public</u>

WEST MERCIA YOUTH JUSTICE PLAN 2015-16

Responsible Officer

e-mail: karen.bradshaw@shropshire.gov.uk Tel: (01743) 254201

1. Summary

- 1.1 The Youth Justice Plan sets out how youth justice services across West Mercia are structured and identifies key actions to address risks to service delivery and improvement
- 1.2 The Youth Justice Plan is endorsed by Council annually.

2. Recommendations

- 2.1 That the Youth justice Plan as attached at Appendix A be recommended for approval by Council

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 The principal aim of the Youth Justice System is the prevention of offending and re-offending by children and young people. The Youth Justice Plan sets out an action plan to address the significant risks identified to future service delivery and improvement.

4. Financial Implications

- 4.1 These are covered by the existing budgetary contribution.

5. Background

- 5.1 Under section 40 of the Crime and Disorder Act 1998 each Local Authority has a duty to produce a Youth Justice Plan setting out how Youth Justice Services in their area are provided and funded and how the Youth Offending Service for the area is funded and composed, the plan is submitted to the Youth Justice Board for England and Wales (YJB).
- 5.2 The Youth justice Plan is prepared on an annual basis on behalf of Herefordshire Council, Shropshire Council, Telford and Wrekin Council and Worcestershire County Council. The basic plan preparation is undertaken by West Mercia Youth Offending Service according to the deadlines and guidance from the YJB.
- 5.3 The West Mercia Youth Justice Plan was agreed at the West Mercia Youth Offending Service Management Board on 1st June 2015 and is due to be submitted to the YJB by 31st August 2015. A provisional copy was sent to the YJB in June 2015.

6. Additional Information

- 6.1 The Youth Offending Service is subject to three national indicators. Performance against the indicators is outlined in the plan and actions identified to address risks to performance improvement. The Shropshire specific information is set out on pages 29 to 33 of the plan.
- 6.2 The first time entrant (FTE) indicator which is expressed as the number of first time entrants to the youth justice per 100,000 youth population was 364 for Shropshire in the year ending September 2014. The Shropshire rate for the year is lower than for West Mercia, 408 and for England, 417.
- 6.3 The second indicator is the use of custody indicator, which is measured as the number of custodial sentences per 1,000 youth population. The use of custody performance for 2014/15 was 0.21, this is in line with the West Mercia performance of 0.20.
- 6.4 The third indicator is re-offending. There are two measures both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency rate, is the average number of re-offences per young person in the cohort. The second is the percentage of the young people in the cohort who have re-offended.
- 6.5 The frequency measure for Shropshire for 2012/13 is 1.07 and this represents a slight decrease in performance from 2011/12 when the frequency rate was 0.92.

- 6.6 The percentage of young people re-offending in Shropshire for 2012/13 was 33.5%. Although this rate is slightly worse than for West Mercia it is better than for England at 36%.
- 6.7 During 2015/16 the YOS will be implementing the Youth Justice Board re-offending tracking tool in order to better understand the characteristics of the re-offending group and inform the services approach to reducing re-offending.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Crime and Disorder Act 1998 Section 40

Cabinet Member (Portfolio Holder)

Cllr Ann Hartley

Local Member

All Members

Appendices

Appendix A West Mercia Youth Justice Plan 2015/16

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WEST MERCIA YOUTH OFFENDING SERVICE

YOUTH JUSTICE PLAN

2015/16



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1.0 INTRODUCTION

1.1 Purpose

Youth offending partnerships have a statutory duty to produce an annual youth justice plan which must be submitted to the Youth Justice Board for England and Wales (YJB) in accordance with the directions of the Secretary of State. It is the duty of the Local Authorities, after consultation with partner agencies, to formulate and implement the youth justice plan which sets out how youth justice services in their area are to be provided and funded.

This plan and its content have been prepared in accordance with the guidance “Youth Justice Plans: YJB Practice Note for Youth Offending Partnerships” published in March 2015.

1.2 Context

West Mercia Youth Offending Service (YOS) is partnership between the Local Authorities, National Probation Service, West Mercia Police and NHS organisations across West Mercia, supported by the Office for the West Mercia Police and Crime Commissioner. The service is accountable to the West Mercia YOS Management Board comprised of senior officers from each partner agency.

West Mercia Youth Offending Service was established on the 1st October 2012 and replaced the previous Shropshire, Telford and Wrekin Youth Offending Service and the Worcestershire and Herefordshire Youth Offending Service following a review of how youth justice services were provided across the West Mercia area. The YOS was initially hosted, on behalf of the youth justice partnership, by West Mercia Probation Trust, but following the dissolution of the Trust at the end of May 2014, is being hosted on an interim basis by Worcestershire County Council pending the completion of a review of the future delivery arrangements for youth justice services.

The YOS and YOS Management Board do not work in isolation in reducing offending by children and young people and improving the outcomes for children and young people who have entered or at risk of entering the youth justice system. Other key relevant plans are the Children and Young People’s Plans, Community Safety Strategies and the Health and Wellbeing Plans for each area and the Police and Crime Plan for West Mercia. In respect of this the YOS Management Board recognise the need to make strategic alliances with other relevant boards and governance bodies and the YOS recognises the need to develop more integrated working with other services for children and young people at a local level.

The YOS is subject to three national indicators, the number of young people entering the youth justice system for the first time, the use of custodial sentences and the proportion of young people receiving youth justice sanctions who re-offend .

- The rate of first time entrants in West Mercia is at its lowest level since it was first measured in the current way in 2008/09, and the rate is lower than for England.
- The rate of custody in West Mercia is at its lowest level since the current measure was introduced in 2009 and the rate has fallen each year since then. The rate is significantly below the rate for England.
- The proportion of young people re-offending in West Mercia has fallen over the past year and is significantly below the rate for England.

More detail on the service performance against these indicators including comparative data can be found in section 1.8 of the plan.

A joint Management Board and Management Team planning day was held in March 2015 where the priorities and actions within this plan were developed, based on a needs analysis and service user feedback.

1.3 Plans for 2015/16

The YOS Management Board have agreed four main overarching priorities for 2015/16, key priorities for each local area are identified in area profiles (appendices 1 to 4).

(i) Improving Performance and Developing Practice

- In response to the findings of internal and external audits work to improve identified areas of practice and quality
- Implementation of the Short Quality Screening (SQS) Inspection action plan
- Re-establishing the Worcester Junior Attendance Centre (JAC) and developing the programme for the Telford JAC
- Developing service guidance and screening tools for child sexual exploitation (CSE)
- Implementation of a single ICT system and new case management system
- Review the management of risk processes and implementation of a single integrated intervention plan for young people

(ii) Understanding our Young People

- Implementation of tracker tools for re-offending, first time entrants, education, training and employment and victim work
- Further analysis of first time entrants to gain a greater understanding of journey of the child into the youth justice system
- Work to understand the nature and extent of harmful sexual behaviour by young people
- Reviewing and revising methods of collecting and the use of feedback from service users
- Building and developing the needs assessment and evidence base

(iii) Improved Joint Working and Integration

- Continued focus on joint issues between YOS and social care for looked after children and care leavers through the LAC and Care Leavers sub group of the Management Board
- Developing better joint work, information and integration with relevant children services
- Ensuring linkages with the Troubled Families and early help developments in each local authority
- Strengthening transition work with NPS, particularly through the implementation of the Y2A case transfer arrangements

(iv) Governance and Communication

- Complete the service review and agree future delivery arrangements for youth offending services across West Mercia
- Developing a more integrated approach to leadership and management of the YOS between the management team and management board
- Further development of the communications strategy
- Review of health participation in the YOS governance structure

1. REVIEW OF 2014/15

1.1 Changes in Service Delivery Arrangements

West Mercia YOS was based on a model of a YOS delivering a defined core service supported by commissioned non-core activities. Until June 2014 the non-core activities that had not been out sourced were delivered by a centrally managed provider services team within the YOS whilst subject to a commissioning process. The resulting decision from the commissioning process was that a cluster of specific youth justice activities including bail and remand services, provision of reparation and unpaid work, Intensive Supervision and Surveillance, resettlement, mentoring and programme and activity requirements would be integrated into the YOS. A revised YOS structure was implemented in June 2014 to accommodate most of these activities within the area teams aligned to the Local Authority areas, with the provision of reparation and unpaid work and mentoring co-ordinated centrally. A structural diagram of the YOS is included in section 3 of this plan.

1.2 Review of Key Developments 2014/15

(i) Priority 1 – Reduce Offending and Protect Communities from Harm

- In recognition of increasing numbers of young people entering the service with sexual offences the YOS implemented the strategy of providing harmful sexual behaviour (HSB) assessments and interventions within the service. Twenty six practitioners in the area teams have been trained to undertake AIM2 assessments, a nationally recognised assessment tool for adolescents demonstrating HSB, and twenty two practitioners trained to deliver the Good Lives (AIM2) intervention programme. Co-working arrangements have been put in place along with a service wide support group.
- Restorative Justice training was provided across the service throughout 2014/15, with 95 staff and volunteers now trained in RJ conferencing. The service RJ policy and guidance was reviewed, updated and adopted by the Management Board.
- Intensive Supervision and Surveillance, which was partly outsourced, was brought in house and consistent arrangements implemented across the five area teams. Reparation activities across the service became centrally co-ordinated under a single manager.

(ii) Priority 2 – Enabling Staff to Deliver Now and Into the Future

- New supervision policy implemented
- Communications group established and internal communications framework agreed

(iii) Priority 3 – Finish the Job

- The responsibility for the provision of Unpaid Work for 16 and 17 year olds transferred to the YOS on 1st June 2014. The decision was taken to manage Unpaid Work within the YOS and the YOS has worked towards meeting the national specification, this has included providing the following training for staff involved in service delivery; health and safety, motivational interviewing, pro-social modelling and restorative justice. Key staff are undertaking the level three award in education and training. Young people undertaking unpaid work are able to gain an ASDAN accredited qualification.
- A comprehensive Operational Manual was developed which is supported by an exemplar record on the case management system.

(iv) Priority 4 – Get Connected, Stay Connected

- The work of the Management Board reference group on Looked After Children and Care Leavers has continued throughout 2014/15, and a work programme developed.
- Remand protocols have been developed between the YOS and each Local Authority and a PACE transfer protocol developed between the Police, YOS and Local Authority Emergency Duty Teams. Work has commenced on developing a multi-agency protocol to reduce the need to criminalise looked after children.

(v) Priority 5 - Know the Right Thing

- A number of key case audits were undertaken during 2014/15 including a mock inspection, national standards audit and an independent audit of key practice standards. These have led to revised quality assurance and performance frameworks being implemented.

1.3 Innovative Practice

The YOS has been working with a multi-disciplinary academic team from Middlesex University and Royal Holloway University of London in piloting the Mobile Application for Youth Offending Teams (MAYOT). MAYOT is a smart phone application that provides a common platform for engagement and dialogue between the case worker and young person. The application allows communication around key activities, reminders for appointments, the provision of information and an activity meter/progress chart. Team members and young people from the South Worcestershire Team have been involved during 2014/15 in the iterative co-design and testing of the application. There are now twelve YOTs either using or planning to use the MAYOT application.

1.4 Thematic Inspections

During 2014/15 the YOS Management Board has considered the findings from the following thematic inspections; The Work of Probation Trusts and Youth Offending Teams to Protect Children and Young People, Girls and Offending and The Contribution of Youth Offending Teams to the Work of the Troubled Families Programme. An action plan in relation to the findings and recommendations of the report on the work of the YOT to protect children and young people has been put in place, and reports on this have been considered by two of the LSCBs. More detailed plans are to be developed in response to the other two reports.

1.6 Youth Offending in West Mercia

More detailed information on offending types, offenders by age and gender and numbers and offenders by proportion of youth population for each local authority area are contained in appendices 1 to 4 of this plan.

- There has been a considerable reduction in the number of young people committing offences over the past ten years from 3997 young people offending in 2005 to 1295 in 2014.
- The majority (82.5%) of young people entering the youth justice system are aged 14 or over
- Nearly a quarter (23%) of first time entrants to the youth justice system are female
- The four most prevalent offence types are violence against the person, theft and handling, criminal damage and drug related offences.
- Just over a third of young people (37%) receiving outcomes that require YOS interventions are children in care
- Whilst there are some variations across the local authority areas the four most prevalent assessed areas of risk and need are thinking and behaviour, family and personal relationships, lifestyle and mental health and wellbeing.
- Young people from outside of West Mercia have a significant impact on the levels of youth crime in West Mercia. Out of area young people were responsible for 16% of all offending resulting in a substantive outcome in 2014.
- Just under half (48%) of young people receiving outcomes that require YOS interventions have mental health or emotional well being issues
- Two fifths of young people receiving outcomes that require YOS interventions have substance misuse needs

1.7 Views of Young People

The following data is taken from a ViewPoint survey of 122 young people during 2014 who were subject to court orders managed by West Mercia YOS.

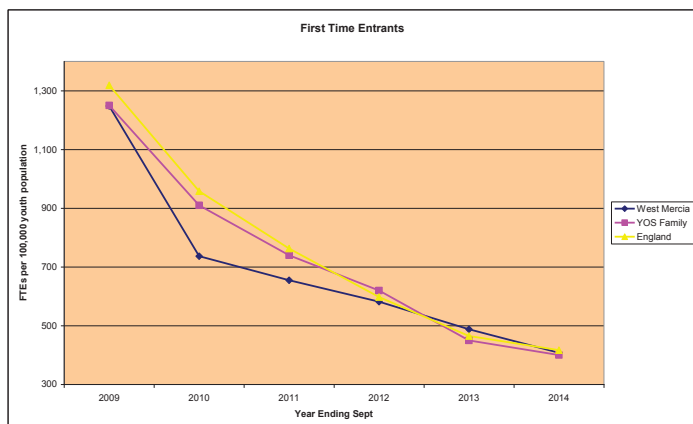
- 79% said that the work with the YOS has made them less likely to offend
- 94% said that the service given to them by the YOS was good most or all of the time
- 81% said they had enough say what went into their intervention plan
- 49% said they needed help with school, training or getting a job, of those needing help 86% said they received the help needed
- 25% said they needed help to cut down drug use and of those needing help 76% said they received the help needed.
- 31% said they needed help with relationships or things about their family, of those needing help 87% said they received the help needed.
- 24% said they needed help to deal with strange or upsetting thoughts, of those needing help 79% said they received the help needed
- 61% said they needed help to understand how to stop offending, of those needing help 93% said they received the help needed

1.8 Performance Review

Youth Justice Partnerships are subject to three national indicators;

- First Time Entrants (FTE) to the Youth Justice System
- Use of Custody
- Re-Offending

(i) First Time Entrants to the Youth Justice System (FTE)



The first time entrant measure is expressed as the number of first time entrants per 100,000 of 10 to 17 year old population. First time entrants are those young people receiving a first formal youth justice sanction (Youth Caution, Youth Conditional Caution or Conviction). A lower figure denotes good performance.

The rate of FTEs across West Mercia for the year ending September 2014 was 408, which is an improvement on the performance for year ending September 2013 when the FTE rate was 488. The performance for the year ending September 2014 is better than the national rate of 417. The average for the family group is 400.

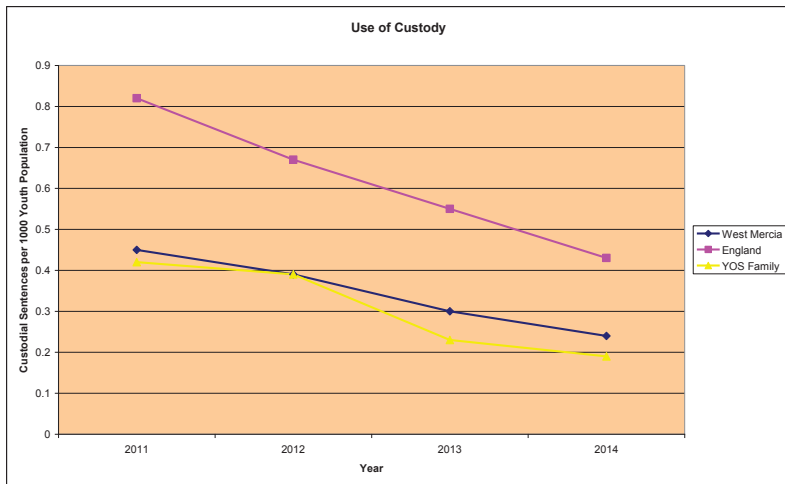
The percentage reduction in FTEs in West Mercia over the three year period between the year ending September 2009 and the year ending September 2014 was -67% compared to -68% for England and -68% for the family group.

Within West Mercia there are differing FTE rates between the four Local Authority areas, with the highest being 525 and the lowest 364. Some initial analysis undertaken in 2014 demonstrated that the highest rate was in part, a result of higher detection rates and a lower proportional use of the informal disposal of Community Resolution. Further analysis will be undertaken during 15/16 in order to better understand what works in preventing FTEs.

(ii) Use of Custody

The use of custody measure is expressed as the number of custodial sentences per 1,000 of 10 to 17 year population. West Mercia has, historically, had a low rate of custodial sentences. A lower figure denotes good performance.

For the year ending December 2014 the use of custody rate for West Mercia was 0.24 against the rate for England of 0.43, West Mercia performance is, therefore, significantly better than the national performance but slightly worse than the family group rate of 0.19. The West Mercia rate for 2014 has improved from 2013 when it was 0.30.

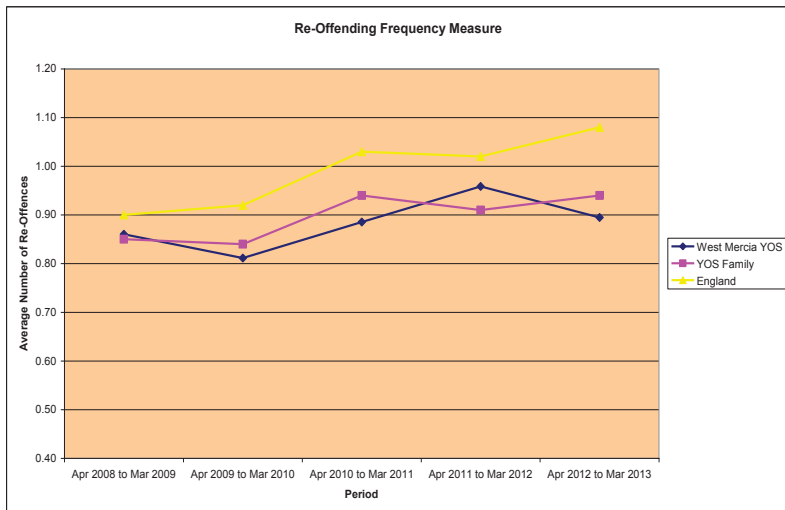


Over the three year period of 2011 to 2014 the rate has reduced from 0.45 to 0.24, a reduction of -47% which is in line in the reduction nationally over the same period.

The actual fall in custodial sentences was from 54 in 2011 to 27 in 2014, a reduction of -32%.

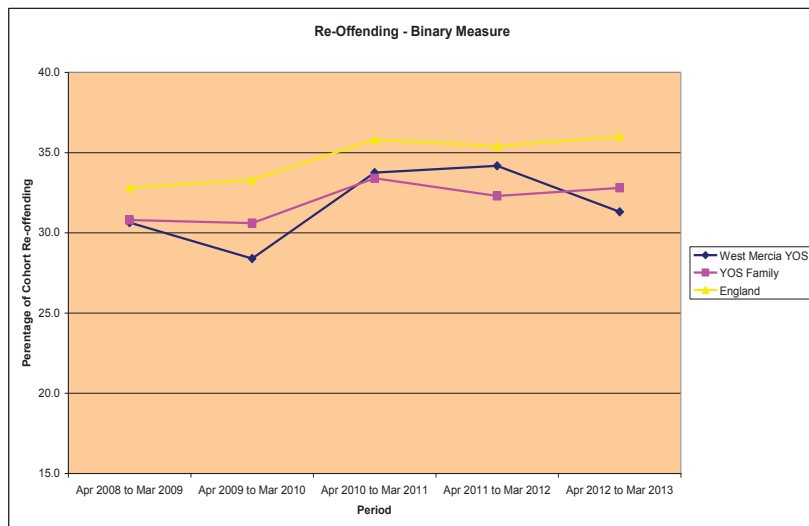
Intensive supervision and surveillance (ISS) is a community based alternative to custodial disposal. During 14/15 the YOS established a single and consistent ISS scheme for West Mercia. In 15/16 the service will develop a consistent approach to bail and remand work as part of the strategy to divert, where appropriate, young people from custodial remands and sentences.

(iii) Re-Offending



There are two re-offending measures, both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency measure, is the average number of re-offences per offender in the cohort. The second measure, the binary measure, is the percentage of the offenders in the cohort re-offending. The most recent data for the re-offending measure is for the cohort identified in the year ending March 2013. In both measures a lower figure denotes good performance.

For the year ending March 2013 the frequency measure performance for West Mercia was 0.89, compared to national performance 1.08. The West Mercia performance is slightly better than for the family group which is at 0.94.



A comparison over the three year period of the year ending March 2011 and the year ending March 2013, shows no change in the rate. Over the same period the rate for England increased from 1.03 to 1.08. There was no change in the family group performance over this period.

The binary measure performance for the year ending March 2013 for West Mercia is 31.3% compared with national performance of 36.0% and a family group performance of 32.8%.

A comparison over the three year period of the year ending March 2011 and the year ending March 2013, shows improvement in the rate from 33.8% to 31.3% a decrease of 2.5 percentage points. Over the same period the performance of the family group improved by 0.6 percentage points, and the national performance worsened by 0.2 percentage points.

It should be noted that the cohort size is falling, from 3039 young people in the March 2009 cohort compared to 1150 young people in the March 2012 cohort. The number of re-offences has therefore decreased over the same period from 2614 to 1029 a decrease of -61%.

Locally the West Mercia YOS is implementing the Youth Justice Board re-offending tracking tool during 2015/16 in order to understand the characteristics of the re-offending group and inform the services approach to reducing re-offending

3. RESOURCES AND STRUCTURE

3.1 Income

The Youth Offending Service has a complex budget structure comprising of partner agency cash, seconded staff and in kind contributions and the Youth Justice (YOT) Grant from the Youth Justice Board for England and Wales. The table below outlines the agreed contributions for 2015/16.

Agency	Staffing costs Seconded (£)	Payments in kind – revenue (£)	Other delegated funds (£)	Total (£)
Local Authorities ¹		68,000	1,426,470	1,494,470
Police Service	237,892		63,000	300,892
National Probation Service	168,088 ²		62,043	230,131
Health Service	139,705		66,036	205,741
Police and Crime Commissioner			180,293	180,293
YJB Youth Justice (YOT) Grant			1,410,784	1,410,784
Total	545,685	68,000	3,208,626	3,822,311

In addition to the YJB Youth Justice Grant outlined in the table there are three additional ring fenced YJB grants for 2015/16 , £2,000 for Restorative Justice, £27,571 for the provision of Unpaid Work and £54,798 for the provision of Junior Attendance Centres.

¹ Where YOTs cover more than one local authority area YJB Youth Justice Plan guidance requires the totality of local authority contributions to be described as a single figure.

² This represents four Probation Officers, however there are currently only two Probation Officers deployed in the YOS, the cash difference has been made available and used to directly employ two case managers. Practice is that whole Probation contribution, i.e. £230,131 is transferred to the YOS and then the YOS recharged for salary and expenses of officers deployed in the YOS.

3.2 The YJB Youth Justice (YOT) Grant

The YJB Youth Justice (YOT) Grant is provided for the provision of youth justice services with an aim of achieving the following outcomes; reducing re-offending, reducing first time entrants, reducing the use of custody, effective public protection and effective safeguarding. The grant will form part of the overall pooled partnership budget for the YOS, which is used to deliver and support youth justice services across West Mercia. The outline budget for 2015/16 is provided below, the expenditure against the Youth Justice Grant is included in this budget.

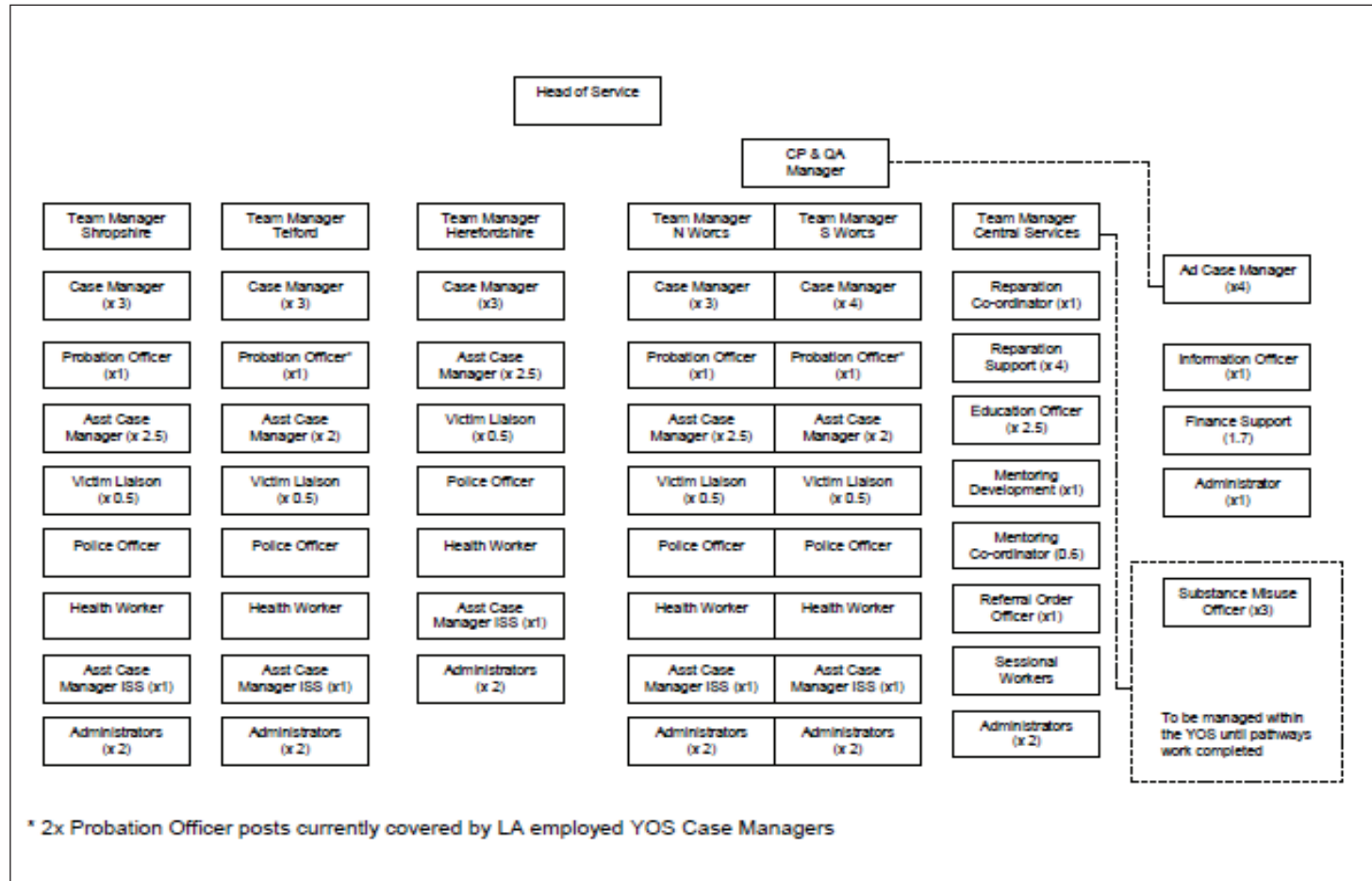
Category	Budget (£)
Salary and Wages	2,643,491
Travel and Expenses	163,685
Training and Development	28,386
Accommodation	186,323
Voluntary Associations	94,697
Commissioning	80,982
ICT	155,605
Other	107,914

West Mercia YOS is not due to implement AssetPlus, the new national assessment tool for YOTs, until 2016/17 and most of the resources required for implementation will not be required until early in 2016/17. It is expected, however, some training in advance may be required in the latter part of 2015/16 and this will be supported from part of the training and development budget.

3.3 YOS Structure and Staffing

The West Mercia Youth Offending Service comprises five multi-agency service delivery teams, aligned to the Local Authority areas (two teams in Worcestershire) to deliver the majority of services. These services are court facing services including the preparation of pre-sentence reports and remand management, and case management which includes assessment, planning interventions, the

management of risk, monitoring and review of intervention plans and where necessary the enforcement of court orders. A central services team supports the area teams in providing some services that are co-ordinated across the whole service including reparation and unpaid work, mentoring, and the co-ordination of Referral Order work, including the recruitment, training and management of Community Panel Members. A support team provides quality assurance, commissioning, data and finance support functions. There are 88 full time equivalent salaried posts in the YOS. The structure is given below.



The YOS is compliant with the minimum staffing requirements outlined in the Crime and Disorder Act 1998, as can be seen from the structural diagram above. There are four HCPC registered Social Workers within the staffing group.

3.4 Staff and Volunteers by agency, gender and ethnicity

The tables below show staff and volunteers by agency, gender and ethnicity. This data is at 1st April 2015.

PAID STAFF BY AGENCY							
Agency	Local Authorities	National Probation Service	Police	NHS Trusts	Voluntary Sector	Agency	Total
No of Staff	84	2	5	3	5	3	102

PAID STAFF BY GENDER AND ETHNICITY						
GENDER		ETHNICITY				
Male	Female	White	Mixed/Multiple Ethnic Groups	Asian/Asian British	Black/African/Caribbean/Black British	Other Ethnic Group
42	60	96	0	1	3	2

VOLUNTEERS BY GENDER AND ETHNICITY						
GENDER		ETHNICITY				
Male	Female	White	Mixed/Multiple Ethnic Groups	Asian/Asian British	Black/African/Caribbean/Black British	Other Ethnic Group
23	54	73	0	3	0	1

3.5 Staff and Volunteers Trained in Restorative Justice

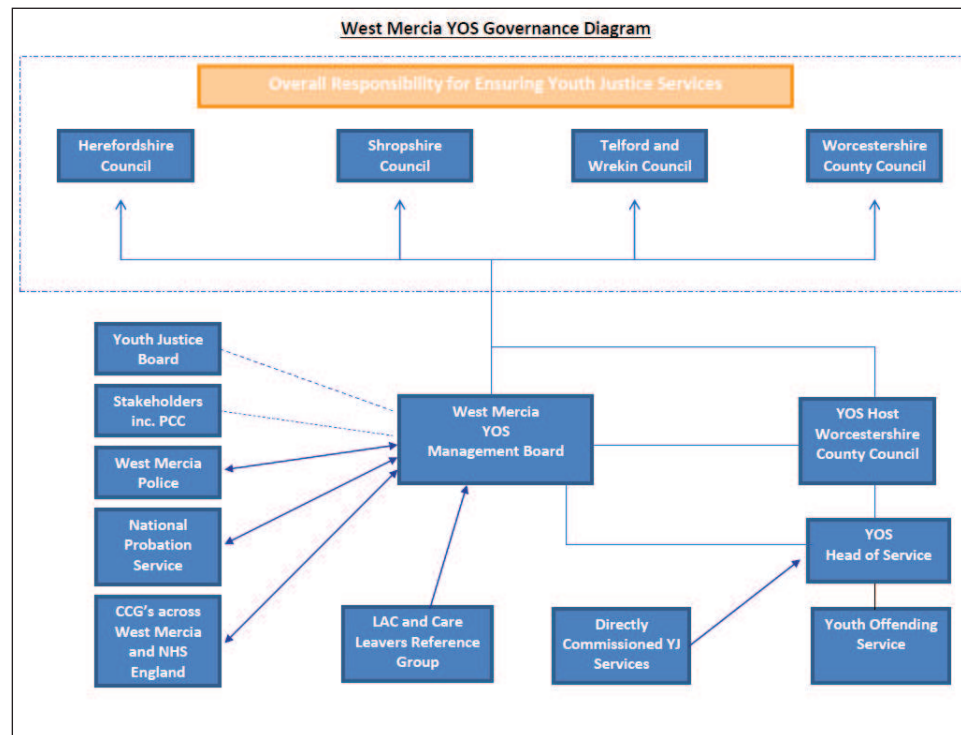
There are 63 staff and 32 panel members trained in Restorative Justice (RJ) conferencing, 8 staff are trained in managing complex cases and 5 managers have training in RJ supervision and management. There are 4 members of staff who are trainers in RJ, and 5 staff have received specific training in victim liaison and contact.

4. GOVERNANCE AND PARTNERSHIPS

4.1 Governance

The YOS is managed on behalf of the Local Authorities and the YOS partnership by Worcestershire County Council. Day to day management of the Head of Service is provided by the DCS of Worcestershire County Council. The Youth Offending Service is accountable to the YOS Management Board and the Management Board is accountable to each of the Local Authorities for the commissioning and delivery of youth justice services.

The partnership Youth Justice Plan is approved by the Management Board and approved by each of the four top tier Councils. The diagram below outlines the governance arrangements of West Mercia Youth Offending Service.



The YOS Management Board is currently chaired by the Director of Children Services for Worcestershire County Council. The Membership of the Board at 1st April 2015 is outlined in the table below:

Agency	Representative	Role
Worcestershire County Council	Gail Quinton	Director of Children Services
Shropshire Council	Karen Bradshaw	Director of Children Services
Telford and Wrekin Council	Laura Johnston	Director of Children and Family Services
Herefordshire Council	Jo Davidson	Director of Childrens Wellbeing
National Probation Service	Tom Currie	Head of West Mercia
West Mercia Police	Amanda Blakeman	Assistant Chief Constable
Local Area Team – NHS England	Becki Hipkins	Project Manager
Office for the West Mercia Police and Crime Commissioner	Glyn Edwards	Commissioning Manager

The Board has adopted the following purpose and underlying principles:

Purpose

- To focus collaborative multi-agency effort on work to improve outcomes for Young Offenders by offering an exemplary service, with timely interventions and strong links and partnership across all local services including Children's Services, criminal justice and community safety sectors.
- To set strategic direction for the Youth Offending Service across West Mercia and agree and review local youth justice planning
- To provide support and challenge to the West Mercia YOS on operational performance.

Underpinning Principles

- To demonstrate effective leadership, support and challenge to the West Mercia YOS.
- To ensure that the YOS is compliant with relevant national standards, including Youth Justice Board and local arrangements, and deals with exceptions/risks appropriately
- To ensure available resources are used efficiently to run an effective YOS.
- To ensure that Local Authorities jointly and singly manage the arrangements with the host agency.
- To provide the necessary governance to effectively steer the delivery of the service

The Management Board meets every six to eight weeks and monitors the performance and quality of the service through regular reporting. Where necessary the Management Board will monitor compliance with the YJB Grant conditions through exception reports. There is an agreed process of reporting community safeguarding and public protection incident reviews into the Management Board and the Board monitors the progress of critical learning review action plans as a standard agenda item

The Management Board ensures that, where relevant, commissioning across partner agencies take account of the needs of young people in or at risk of entering the youth justice system, and where appropriate explore joint commissioning arrangements.

4.2 Priorities for 2015/16

The Management Board have agreed four main priorities for 2015/16

1. Improving Performance and Developing Practice
2. Understanding our Young People
3. Improved Joint Working and Integration
4. Governance and Communication

1. Improving Performance and Developing Practice

Various service audits undertaken during 14/15 identified areas of performance, quality and practice that needed to be improved and plans are in place in address the findings of these audits. Early in 2015/16 a SQS Inspection Report on the service will be published and an action plan will be developed to address the findings in that report. During 2015/16 the service will further embed restorative justice, including contributing to development of local RJ strategies where appropriate. Through the LAC subgroup it is planned to promote the use of RJ in children homes, and a funding bid is to be made to provide training for children homes, with the intention of having at least one trained practitioner in each home. The service will also work to further develop and embed harmful sexual behaviour work. The service will take over the responsibility for Junior Attendance Centres and will re-establish the Worcester centre and review and develop the programme of both the Worcester and Telford centres. Implementation of a single ICT system for the service and the migration from the YOIS+ case management system to the ChildView case management system in preparation for the implementation of the new assessment framework will also be undertaken in 2015/16. The YOS will incorporate, in practice, the work around children harming children that has resulted from a MAPPA serious case review. Revised remand management and resettlement frameworks will be developed. Specific actions under this priority are outlined on section 5 of this plan.

2. Understanding our Young People

Further work will be undertaken during 2015/16 to better understand the cohort of young people that the YOS are working with in order to better direct resources and target interventions that will reduce the risk of re-offending, the risk of harm to others and the risk of harm to the young person. It is planned to devise and implement a number of tracking tools, in particular for re-offending, first time entrants and for education training and employment. Further analysis is planned to understand first entrants to inform the evidence base for what works in preventing offending, in particular there is specific analysis planned in Herefordshire and Telford. There will be some analysis undertaken to provide a better understanding of the nature and extent of young people perpetrating sexual offence. Specific actions under this priority are outlined on section 5 of this plan.

3. Improved Joint Working and Integration

Promoting greater integrated and joint working between the YOS and other services is a key priority. Initially in 15/16 there will be a continued focus on the joint issues with LAC and care leavers, ensuring linkages with the Troubled Families and Early Help developments and information exchange with the social care services. A revised case transfer protocol between the YOS and the providers of probation services will be developed following the implementation of the web based Y2A case transfer portal. The pilot process of developing working agreements with children homes will be rolled out across the service. Specific actions under this priority are outlined on section 5 of this plan.

4. Governance and Communication

During 2015/16 the Management Board will complete the service review and agree on the future delivery arrangements for youth offending services across West Mercia. This will include ongoing communication and engagement with the staff group to ensure the service is continued to be delivered during the change process. There will be further development of and a more integrated approach to leadership and management of the service between the Management Board and Management Team. To achieve this more regular joint workshops between the Board and Team will be arranged and terms of reference agreed. The YOS will further develop the internal communications framework and put in place an external communications plan. The Management Board will seek to develop strategic alliances with other relevant boards and governance bodies. Specific actions under this priority are outlined on section 5 of this plan.

4.3 Safeguarding

Although safeguarding is not one of the four main priorities identified for 2015/16, it nevertheless remains a key area of focus for the service. The YOS has a key role in safeguarding young people, in terms of assessing and reducing the risk of harm to the young people either from their own behaviour or the actions of others and reducing the risk of harm they may pose to others.

There are specific actions under each of the four main priorities which address safeguarding within service delivery, these include the implementation of a single integrated intervention and risk plan, the development of a service statement and guidance on child sexual exploitation (CSE) and developing CSE screening tools, work to understand better the extent and nature of children harming children, in particular those demonstrating harmful sexual behaviour and improvements to vulnerability assessment and planning. There is an action plan in place which addresses the findings from the thematic inspection report on the work of YOTs in protecting children and young people.

4.4 Partnerships

The Youth Offending Service only has one outsourced service, the provision of Appropriate Adults for young people in Police custody. The service is provided by a local voluntary sector organisation YSS. Due to previous contracting arrangements with YSS, the organisation currently second 4 staff into West Mercia YOS who are deployed in the delivery of ISS, reparation and assistant case manager roles.

The YOS is a member of the four Safeguarding Children Boards and several of the board's sub groups and the Children's Trusts or equivalent partnerships. The YOS is represented on the Crime and Disorder reduction partnerships at the unitary or top tier authority level. The YOS is an active member of the West Mercia Criminal Justice Board and the MAPPA Senior Management Board.

The YOS is represented on the strategic planning groups of Troubled Families programmes across three areas and has been contributing to all four programmes mostly through the exchange of data and information. It is recognised that stronger links at the practice level need to be developed and this will be progressed during 2015/16.

The National Police Chiefs Council (NPCC) has a children and young peoples strategy which has four priority areas; Children in Care, Detention, Custody and Criminalisation, Stop and Search and Engagement

Locally Warwickshire and West Mercia Police have established a Children and Young Peoples Board to take forward a local plan based on the national priorities above, and the YOS are participants within this. A joint protocol regarding the PACE transfer of young people charged and denied police bail between the Police YOS and Local Authorities has been agreed. Work, through the YOS LAC and Care Leavers Group has commenced on developing a protocol to reduce the criminalisation of children in care. Further work in finalising the protocol will be managed jointly between the LAC and Care Leavers group and the Police Children and Young Peoples Board.

5. RISKS TO FUTURE DELIVERY – THE ANNUAL ACTION PLAN

Risk to Future Delivery	Action	Key Priority	Owner	Timescale (by end of quarter)
Priority 1 – Improving Performance and Developing Practice				
Intervention plans not sufficiently addressing assessed risks leading to increased risk of re-offending, increased risks of harm to other or increased risks of harm to self.	Implement a single integrated plan	1	APIS Lead	Q3
	Implementation of Asset Plus – Prepare service for Asset Plus Implementation	1	APIS Lead	Q4
Gap in knowledge in what promotes engagement and compliance leading to increased levels of breach	Implementation of a compliance review process	1	APIS Lead	Q1
Inconsistent risk planning processes across the service leading to increased levels of risks	Commission a review of the service's management of risk processes	1	CPM	Q2
JACs not meeting the national specifications	Re-establish the Worcester JAC	1	CSTM	Q2
	Review and develop the JAC programmes		CSTM	Q3
Lack of coherent remand strategy risks increasing the number of remands to custody	Development of a remand management strategy	1	CPM	Q2
	Staff to be trained in bail and remand work to ensure consistent approach across the service	1	CPM	Q3
Restorative processes not embedded in practice	Launch the service RJ policy and guidance	1	RJ Lead	Q2
	Devise and implement a victim tracking tool	1	CPM	Q2
Insufficient risk management and planning with respect to vulnerability and safeguarding	To put in place service statement on CSE	1	TMW	Q3
	Develop and implement CSE screening tools	1	TMW	Q3
Inconsistent arrangements for resettlement leading to increase risks of re-offending on release from custody	Development of resettlement framework and action plan	1	TMH	Q4
YOS does not implement improvements identified from the SQS Inspection	Inspection improvement plan to be put in place	1	HOS	Q2

Risk to Future Delivery	Action	Key Priority	Owner	Timescale (by end of quarter)
Two ICT systems create barriers to performance monitoring and management oversight	Implement the WMP/YOS project plan to roll out the WMP hosted ICT system across the service	1	CPM	Q2
YOIS does not support the new assessment framework	Upgrade Client/Management Information system to ChildView	1	CPM	Q4
Priority 2 – Understanding Our Young People				
Insufficient risk management and planning with respect to vulnerability and safeguarding	Commission analysis to understand the nature and extent of HSB	2	HSB Lead	Q3
Insufficient understanding of reasons for differential FTE rates	Analysis of reasons behind YPs entry into YJS	2	CPM	Q2
	Analysis of previous service provision to young people entering the YJS	2	YJB SPA	Q3
	Devise and implement a FTE tracking tool	2	CPM	Q2
Not understanding matters affecting re-offending performance	Implementation of the re-offending live tracking tool	2	CPM	Q1
	Develop and implement an ETE tracking tool	2	CPM	Q3
Service development not informed by user feedback	Review and revise service user feedback process across the service	2	CPG	Q2
	Service user views to be built into Management Board performance reporting framework	2	CPM	Q3
Future planning not informed by relevant data and information	Further development of the annual assessment	2	CPM	Q4
Priority 3 – Improved Joint Working and Integration				
Disproportionate criminalisation of LAC affecting FTE and re-offending rates	Agreement of multi-agency protocol to reduce criminalisation of LAC	3	HOS	Q3
	Roll out the pilot of working agreements with children homes	3	TMS	Q2
Inconsistent decision making across West Mercia in respect to out of court disposals	Establish joint YOS/Police out of court disposal protocol	3	HOS	Q3
Unplanned transition between youth and adult services leading to increased risks of re-offending	Review and revise the case transfer arrangements between the YOS and the providers of probation services	3	HOS	Q2
	Implement the use of the Y2A portal for case transfer	3	HOS	Q2

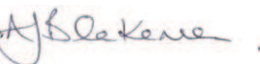

Risk to Future Delivery	Action	Key Priority	Owner	Timescale (by end of quarter)
Lack of joint working with other agencies and services leading fragmented planning and case management	Development of protocols with social care	3	HOS	Q3
	Developing better links and joint working with other relevant services for children and young people at a local level	3	ATMs	Ongoing
Robust arrangements not in place for some key areas of discretionary practice	Review commissioning work regarding the delivery arrangements for Substance Misuse and Parenting with the Management Board	3	CPM	Q4
Assessments not taking account of full range of information sources	Develop access to Children Social Care information systems in areas where this does not exist	3	CPM	Q2
Priority 4 – Governance and Communication				
Inconsistent communication and West Mercia identity	Development of an external communications policy	4	CGC	Q2
	Staff workshop to communicate key achievements but also to communicate where improvements are required	4	HOS	Q2
	Implement a new service logo	4	CGC	Q2
Uncertain delivery arrangements for 2016/17	Complete the YOS review and agree future delivery arrangements	4	CMB	Q4
Leases coming to an end	Relocation of N Worcestershire and Shropshire Teams	4	CPM	Q2 – Q3
A disconnect between the management board and management team	Joint management board and management team workshops at 6 monthly intervals	4	CMB/ HOS	Q2/3
	Agreement of the ToR as to how the management board and management team work together	4	CMB	Q3
Health services not fully engaged in YOS governance leading to health needs of young offenders not being met	Review of health participation in the YOS Governance structure	4	CMB	Q4
	Management Board ensure that pathways are in place to access speech, language and communication assessments and service in each area	4	CMB	Q4

Key to Action Owners

HOS	Head of Service	CPM	Commissioning and Performance Manager	ATMs	Area Team Managers
APIS Lead	Lead Manager for APIS	HSB Lead	Lead Manager for HSB		
CSTM	Central Service Manager	CGC	Communication Group Chair		
RJ Lead	Lead Manager for RJ	CPG	Chair Participation Group		
TMW	Team Manager South Worcs	CMB	Chair of the Management Board		
TMH	Team Manager Herefordshire	YJB SPA	YJB Partnership Advisor		

6 MANAGEMENT BOARD APPROVAL

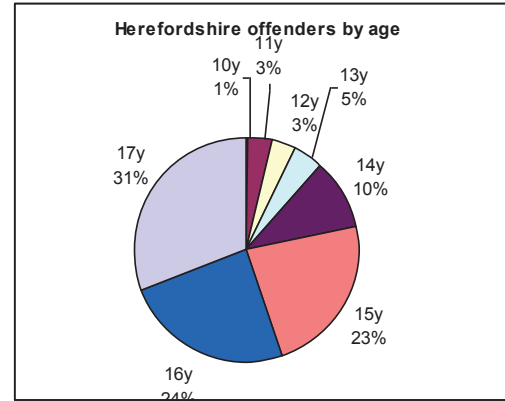
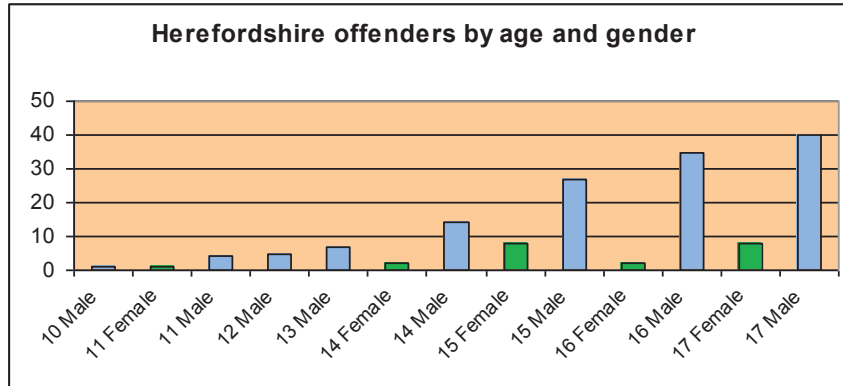
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Agency	Agency	Signature	Date
Gail Quinton	Worcestershire County Council		1 st June 2015
Karen Bradshaw	Shropshire Council		1 st June 2015
Laura Johnston	Telford and Wrekin Council		1 st June 2015
Jo Davidson	Herefordshire Council		1 st June 2015
Tom Currie	National Probation Service		1 st June 2015
Amanda Blakeman	West Mercia Police		1 st June 2015
Becki Hipkins	NHS England		1 st June 2015
Andy Champness	Office of the West Mercia Police and Crime Commissioner		1 st June 2015

APPENDIX 1 - AREA PROFILE – HEREFORDSHIRE

Youth Offending Population – all Young People

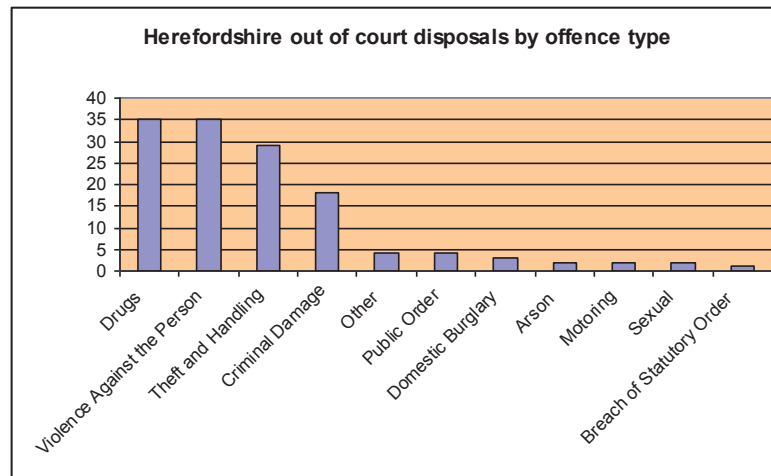
There are 16,423 young people aged 10 to 17 in Herefordshire. In 2014/15 there were 215 youth justice sanctions (youth cautions, youth conditional cautions or convictions) made on Herefordshire young people. A total of 154 individual young people accounted for these 215 outcomes, 0.94% of the youth population.



Of the 154 young people entering or in the youth justice system in 2014/15, 86% were male. The majority, 78%, were aged 15 to 17 years. The peak age of offending for both young males and young females was 17 years.

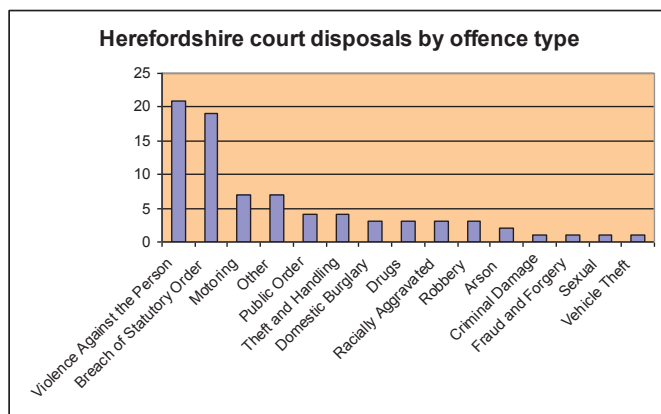
Youth Offending Population – Young People Subject to Out of Court Disposals

During 2014/15 there were a total of 135 pre-court disposals made on Herefordshire young people, 123 of these were Youth Cautions and 2 Youth Conditional Cautions. The YOS is required to assess all young people made subject to second or subsequent Youth Cautions and Youth Conditional Cautions and if assessed appropriate provide a programme of intervention, in 2014/15 intervention programmes were provided for 22 pre-court disposals.



The most frequently occurring primary offences for out of court disposals were drug offences and violence against the person both at 26% followed by theft and handling, 21% and criminal damage, 13%.

Youth Offending Population – Young People Subject to Court Outcomes



In 2014/15 a total of 46 Herefordshire young people accounted for 80 court outcomes. Orders requiring YOS interventions (Referral Orders, YROs and Custodial sentences) accounted for 47 of the 80 court outcomes.

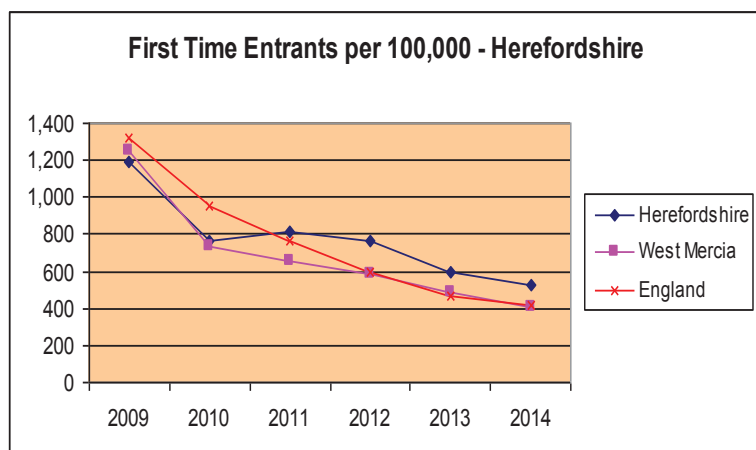
The majority, 92% of young people receiving court sentences were aged 15 to 17, with 17 year olds accounting for 38% of young people receiving a court sentence.

The most frequently occurring primary offence for court sentences was violence against the person, accounting for 26% of all outcomes. Breach of a statutory order was the next frequently occurring offence, 24%, followed by motoring, 9% and criminal damage 8%. These four categories of offences accounted for 67% of all sentencing outcomes.

Performance Against National Indicators

(i) First Time Entrants

The first time entrant measure is expressed as the number of first time entrants per 100,000 of 10 to 17 year old population. First time entrants are those young people receiving a first formal youth justice sanction (Youth Caution, Conditional Caution or Conviction). Good performance is indicated by a lower rate.



In the twelve month period October 2013 to September 2014 there were 525 first time entrants per 100,000 youth population in Herefordshire, representing a reduction of -56% since the year ending September 2009. This compares with a reduction for England of -68% and for West Mercia of -67% over the same period. The actual number of first time entrants in the year ending September 2014 is 86, compared to 217 in 2009.

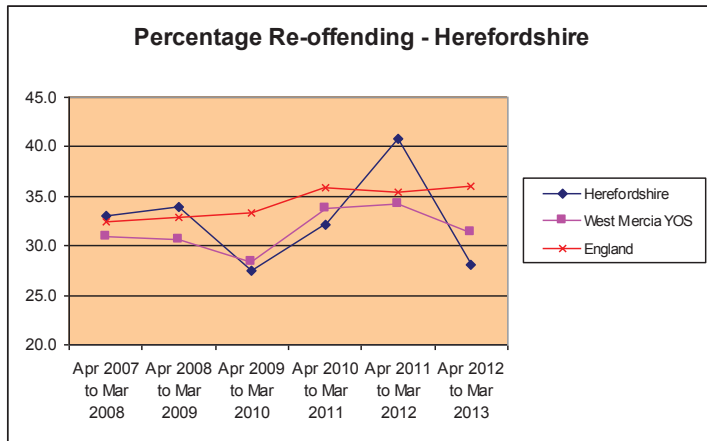
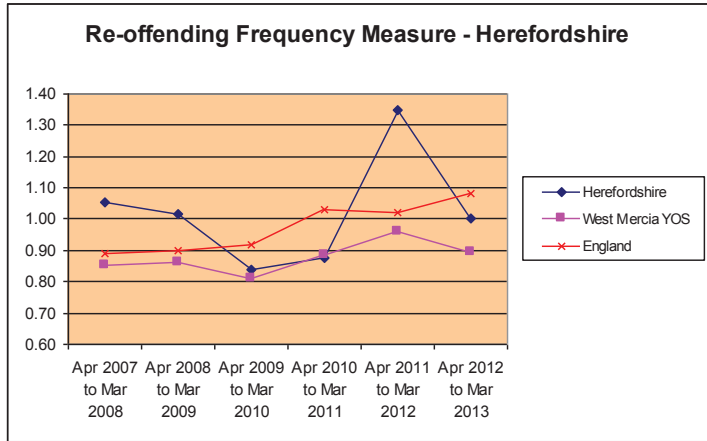
At 525 Herefordshire has the highest rate of FTEs across West Mercia, the next highest rate being 490. Some analysis into reasons for the higher has been undertaken, and it has been found that in part it is due to a higher detection rate and a lower proportional use of informal disposals. Further analysis on FTEs across West Mercia is planned for 2015/16.

(ii) Use of Custody

The use of custody measure is expressed as the number of custodial sentences per 1,000 of 10 to 17 year population, a lower rate indicates better performance. Herefordshire has, historically, had a low rate of custodial sentences.

There were 4 custodial sentences during 2014/15, equating to a rate of 0.24 custodial sentences per 1000 youth population this represents a reduction in custodial sentences from 2013/14 where there were 5 custodial sentences equating to a rate of 0.30. The 2014/15 rate of 0.24% compares to a West Mercia rate of 0.20. The national rate for 2014/15 was not available at the time of writing but in 2013/14 it was 0.52. Custodial sentences accounted for 5% of all court outcomes in Herefordshire, compared to 6.3% of all court outcomes across West Mercia.

(iii) Re-Offending



There are two re-offending measures, both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency measure, is the average number of re-offences per offender in the cohort. The second measure, the binary measure, is the percentage of the offenders in the cohort re-offending. In both cases a lower rate denotes better performance. The most recent data for the re-offending measure is for the year ending March 2013.

The frequency measure performance for Herefordshire for the year ending March 2013 is 1.00, compared to the West Mercia performance of 0.89 and national performance of 1.08. Herefordshire is, therefore, performing less well than for West Mercia but better than England. The performance is an improvement from the year ending March 2012 when the frequency rate was 1.35.

For the year ending March 2013 the binary measure for Herefordshire is 28.1% compared with a West Mercia performance of 31.3% and a national performance of 36.0%. In terms of the binary measure Herefordshire is performing better than West Mercia and significantly better than England. It should also be noted, however, that the overall cohort sizes are decreasing year on year. In the year ending March 2008 there were 617 offenders in the cohort and 575 re-offences compared to a cohort size of 221 with 222 re-offences in 2013. The number of actual re-offences has therefore decreased by -61% between 2008 and 2013.

Locally the West Mercia YOS is implementing the Youth Justice Board re-offending tracking tool during 2015/16 in order to understand the characteristics of the re-offending group and inform the services approach to reducing re-offending.

Links to Other Plans

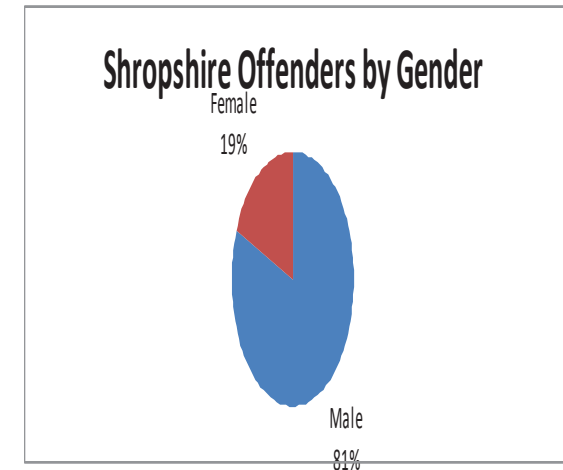
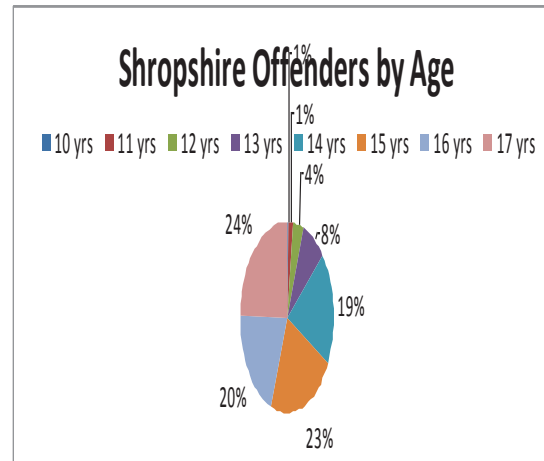
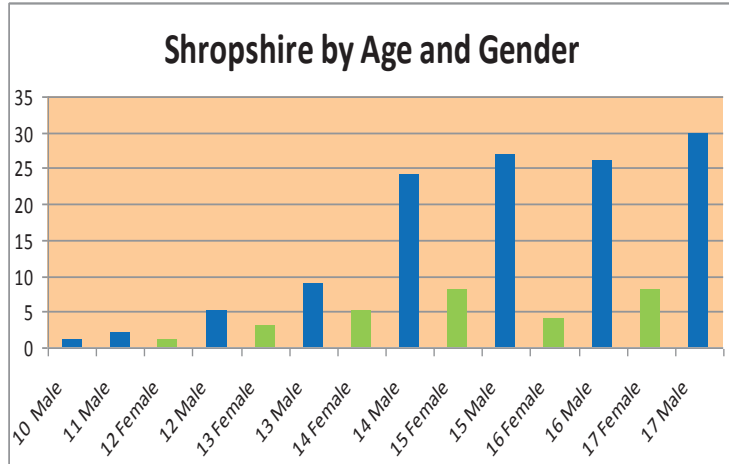
The Children, Young People's Plan 2015 - 2018 has a section on "Managing Challenges to Young Peoples Social Inclusion". Within this section the reduction of first time entrants to the youth justice system, reducing the rates of re-offending and repeat anti-social behaviour and ensuring the education, employment and training and accommodation needs of young offenders are addressed and met are priorities. Key planning priorities include developing the evidence base for effective intervention programmes to tackle crime and anti-social behaviour, ensuring capacity for accommodation for remands and PACE beds and developing pathways to meet the additional needs of young people who are in the youth justice system.

The Community Safety Strategic Plan for 2014 -2017, contains the priority to reduce offending and re-offending and bring offenders to account, under which success measures are reducing first time entrants to the youth justice system and re-offending by young people. Another priority in the plan is reducing the harm caused by alcohol and drugs, this has a particular link across as 40% of young people receiving YOS interventions have assessed substance misuse needs.

APPENDIX 2 - AREA PROFILE – SHROPSHIRE

Youth Offending Population – all Young People

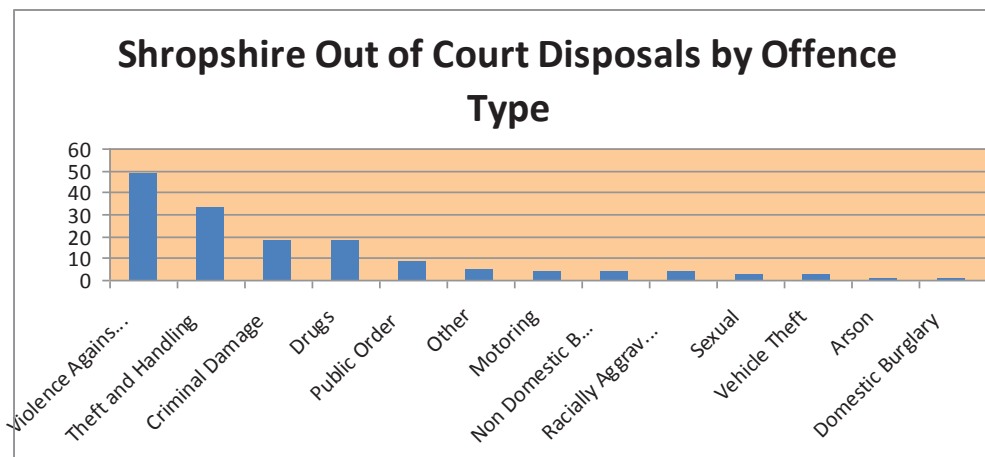
There are 28,588 young people aged 10 to 17 in Shropshire. In 2014/15 there were 204 youth justice sanctions (youth cautions, youth conditional cautions or convictions) made on Shropshire young people. A total of 153 individual young people accounted for these 204 outcomes, 0.54% of the youth population.



Of the 153 young people entering or in the youth justice system in 2014/15, 81% were male. The majority, 68%, were aged 15 to 17 years. The peak age of offending for both young males and young females was 17 years.

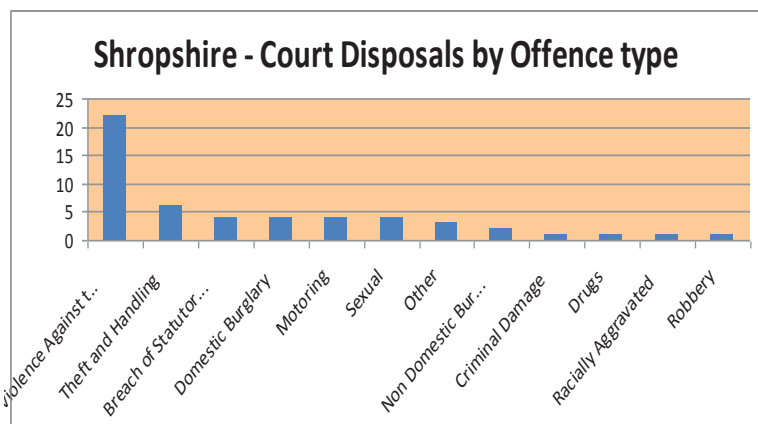
Youth Offending Population – Young People Subject to Out of Court Disposals

During 2014/15 there were a total of 150 pre-court disposals made on Shropshire young people, 144 of these were Youth Cautions and 6 Youth Conditional Cautions. The YOS is required to assess all young people made subject to second or subsequent Youth Cautions and Youth Conditional Cautions and if assessed appropriate provide a programme of intervention, in 2014/15 intervention programmes were provided for 83 pre-court disposals.



The most frequently occurring primary offences for out of court disposals were violence against the person, 33%, followed by theft and handling, 22%, criminal damage 12% and drug offences 12%.

Youth Offending Population – Young People Subject to Court Outcomes



In 2014/15 a total of 40 Shropshire young people accounted for 53 court outcomes. Orders requiring YOS interventions (Referral Orders, YROs and Custodial sentences) accounted for 45 of the 53 court outcomes.

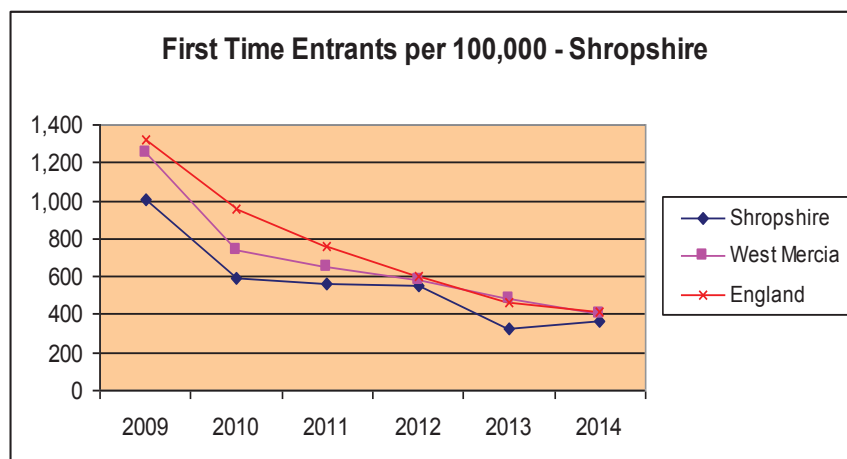
The majority, 77% of young people receiving court sentences were aged 15 to 17, with 17 year olds accounting for 28% of young people receiving a court sentence.

The most frequently occurring offence for court sentences was violence against the person, accounting for 42% of all outcomes. Theft and handling was the next frequently occurring offence, 11%, followed by breach of a statutory order, burglary, motoring and sexual offences, each accounting for 8% of court outcomes.

Performance Against National Indicators

(i) First Time Entrants

The first time entrant measure is expressed as the number of first time entrants per 100,000 of 10 to 17 year old population. First time entrants are those young people receiving a first formal youth justice sanction (a Youth Caution, Conditional Caution or Conviction). Good performance is indicated by a lower rate



In the twelve month period October 2013 to September 2014 there were 364 first time entrants per 100,000 youth population in Shropshire, representing a reduction of -64% since the year ending September 2009. This compares with a reduction for England of -68% and for West Mercia of -67% over the same period. The actual number of first time entrants in the year ending September 2014 is 103, compared to 311 in 2009.

At 364 Shropshire has the lowest rate of FTEs across West Mercia, the next lowest rate being 369 and the highest 525. Some analysis into reasons for the differential rates has been undertaken, and some further analysis is planned for 2015/16.

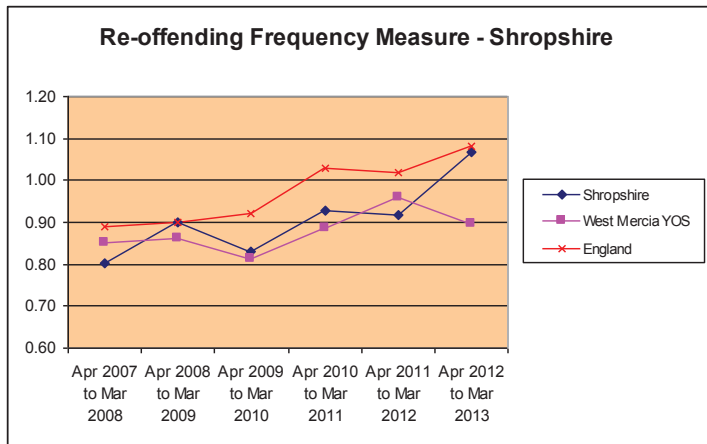
(ii) Use of Custody

The use of custody measure is expressed as the number of custodial sentences per 1,000 of 10 to 17 year population, a lower rate indicates better performance. Shropshire has, historically, had a low rate of custodial sentences.

There were 6 custodial sentences during 2014/15, equating to a rate of 0.21 custodial sentences per 1000 youth population this represents an increase in custodial sentences from 2013/14 where there were 3 custodial sentences equating to a rate of 0.10. The 2014/15 rate of 0.21% compares to a West Mercia rate of 0.20. The national rate for 2014/15 was not available at the time of

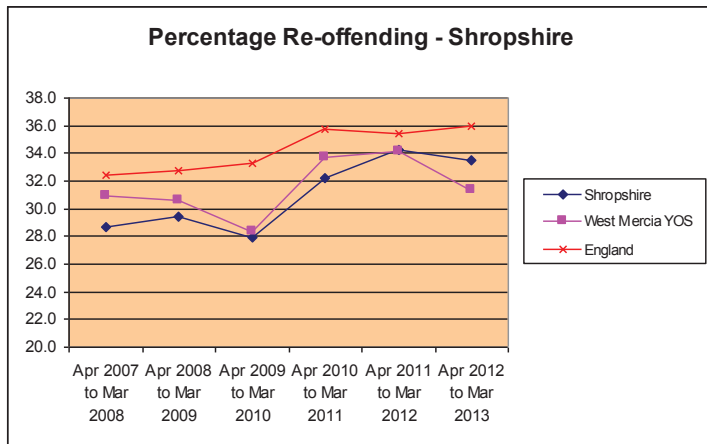
writing but in 2013/14 it was 0.52. Custodial sentences accounted for 11% of all court outcomes in Shropshire, compared to 6.3% of all court outcomes across West Mercia.

(iii) Re-Offending



There are two re-offending measures, both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency measure, is the average number of re-offences per offender in the cohort. The second measure, the binary measure, is the percentage of the offenders in the cohort re-offending. In both cases a lower rate denotes better performance. The most recent data for the re-offending measure is for the year ending March 2013.

The frequency measure performance for Shropshire for the year ending March 2013 is 1.07, compared to the West Mercia performance of 0.89 and national performance of 1.08. Shropshire is, therefore, performing less well than for West Mercia but slightly better than for England.



For the year ending March 2013 the binary measure for Shropshire is 33.5% which is higher than the West Mercia performance of 31.3% but is significantly better than the national performance of 36.0%. It should also be noted, however, that the overall cohort sizes are decreasing year on year. In the year ending March 2008 there were 709 offenders in the cohort and 570 re-offences compared to a cohort size of 239 with 255 re-offences in 2013. The number of actual re-offences has therefore decreased by -55% between 2008 and 2013.

Locally the West Mercia YOS is implementing the Youth Justice Board re-offending tracking tool during 2015/16 in order to understand the characteristics of the re-offending group and inform the services approach to reducing re-offending.

Links to Other Plans

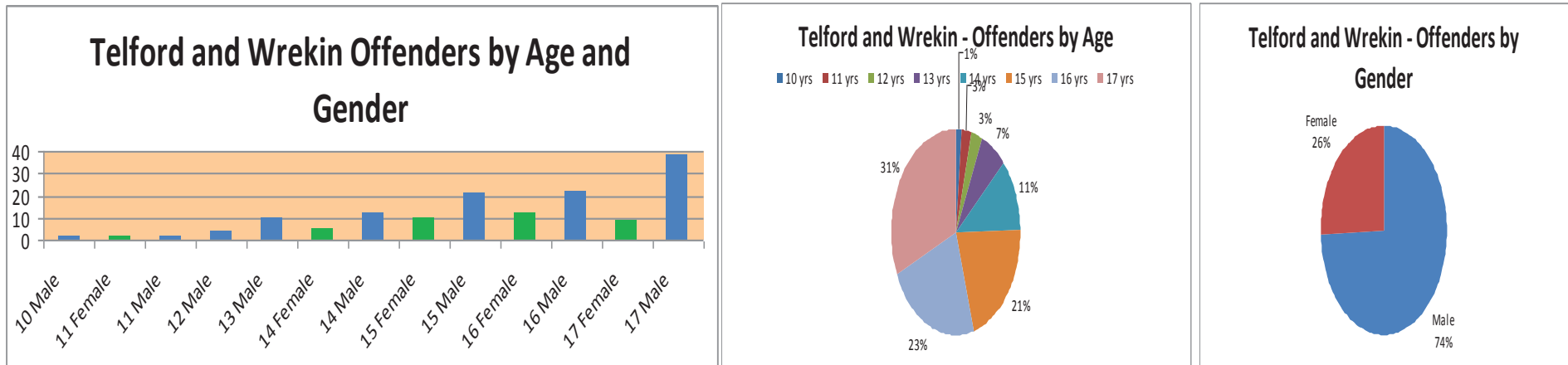
The Children, Young People and Families Plan 2014 has a key outcome area of ensuring the emotional wellbeing of young people by focusing on prevention and early intervention. Within this outcome area reducing the involvement of young people in the criminal justice system and addressing mental health and substance misuse issues are specifically referenced. Within the population of young people receiving YOS interventions in West Mercia 47% have mental health issues and 40% substance misuse issues. A key area of focus for the Children's Trust is transition planning and arrangements, and within this a key outcome is reducing the number of young people who are NEET. This will make a contribution to reducing the risks associated with offending behaviour as 38% of 16 and 17 year olds receiving YOS interventions are receiving less than 16 hours ETE.

There are direct links between the Youth Justice Plan and the priorities in Crime Reduction, Community Safety and Drug and Alcohol Strategy 2014 – 17. In particular priority one, reducing serious harm, and the sub priorities reducing offending and re-offending and alcohol and drug misuse. The YOS directly contributes to these two sub priorities in the direct work undertaken to reduce re-offending and in the delivery of substance misuse interventions to young people who are in the youth justice system, 40% of young people in the youth justice system have substance misuse issues. One of the key strands under reducing re-offending is increasing compliance, and the YOS is establishing a process of compliance reviewing during 2015/16

APPENDIX 3 - AREA PROFILE – TELFORD AND WREKIN

Youth Offending Population – all Young People

There are 16,578 young people aged 10 to 17 in Telford and Wrekin. In 2014/15 there were 175 youth justice sanctions (youth cautions, youth conditional cautions or convictions) made on Telford and Wrekin young people. A total of 149 individual young people accounted for these 175 outcomes, 0.9% of the youth population.



Of the 149 young people entering or in the youth justice system in 2014/15, 74% were male. The majority, 76%, were aged 15 to 17 years. The peak age of offending for young males was 17 years and young females 16 years.

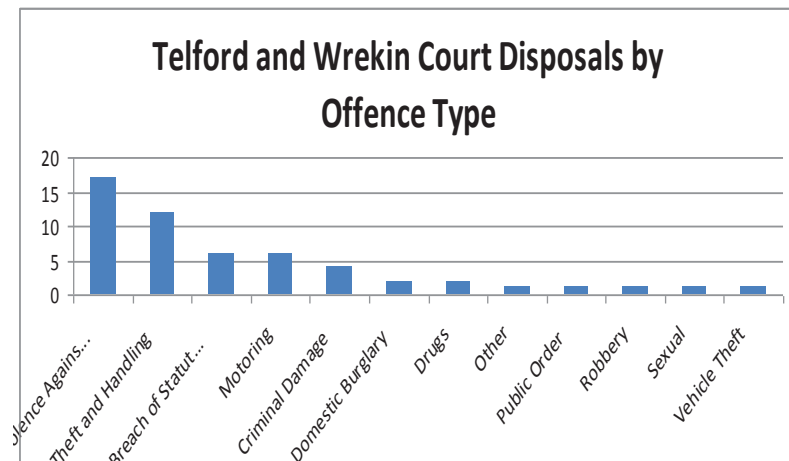
Youth Offending Population – Young People Subject to Out of Court Disposals

During 2014/15 there were a total of 121 pre-court disposals made on Telford and Wrekin young people, 120 of these were Youth Cautions and 1 Youth Conditional Caution. The YOS is required to assess all young people made subject to second or subsequent Youth Cautions and all Youth Conditional Cautions and if assessed appropriate provide a programme of intervention, in 2014/15 intervention programmes were provided for 44 pre-court disposals.



The most frequently occurring primary offence for out of court disposals was violence against the person, 28%, followed by theft and handling, 18%, theft and handling, 22%, public order offences 18% and drug offences 13%.

Youth Offending Population – Young People Subject to Court Outcomes



In 2014/15 a total of 43 Telford and Wrekin young people accounted for 54 court outcomes. Orders requiring YOS interventions (Referral Orders, YROs and Custodial sentences) accounted for 40 of the 54 court outcomes.

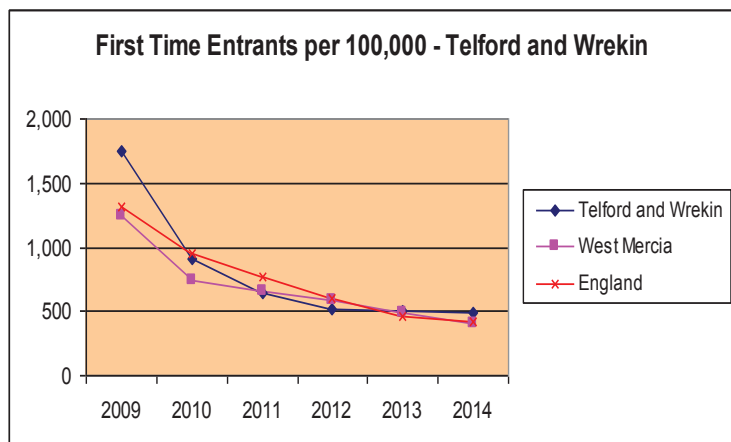
The majority, 95% of young people receiving court sentences were aged 15 to 17, with 17 year olds accounting for 60% of young people receiving a court sentence.

The most frequently occurring offence for court sentences was violence against the person, accounting for 31% of all outcomes. Theft and handling was the next most frequently occurring offence, 22%, followed by breach of a statutory order, 11% and motoring offences 11%. These four categories of offences accounted for 75% of all sentencing outcomes.

Performance Against National Indicators

(i) First Time Entrants

The first time entrant measure is expressed as the number of first time entrants per 100,000 of 10 to 17 year old population. First time entrants are those young people receiving a first formal youth justice sanction (a Youth Caution, Conditional Caution or Conviction). Good performance is indicated by a lower rate.



In the twelve month period October 2013 to September 2014 there were 490 first time entrants per 100,000 youth population in Telford and Wrekin, representing a reduction of -72% since the year ending September 2009. This compares with a reduction for England of -68% and for West Mercia of -67% over the same period. The actual number of first time entrants in the year ending September 2014 is 82, compared to 317 in 2009.

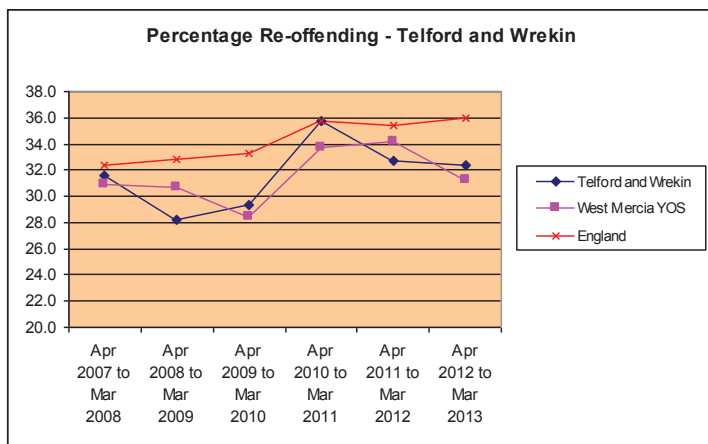
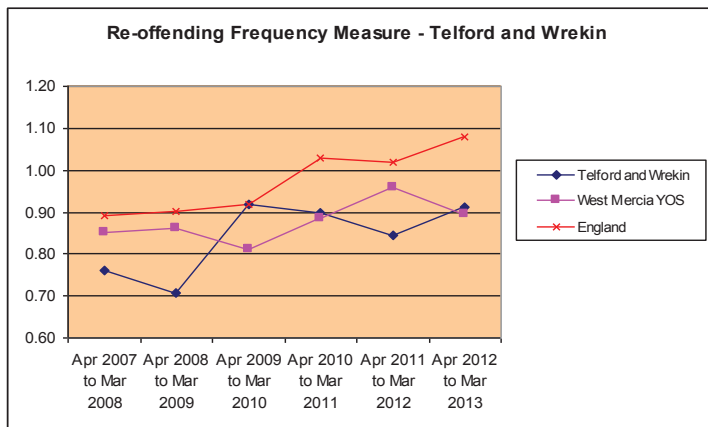
At 490 Telford and Wrekin has the second highest rate of FTEs across West Mercia, with the highest rate at 525 and lowest at 364. Some analysis into reasons for the differential rates has been undertaken, and some further analysis is planned for 2015/16, this will particularly focus on Telford and Wrekin.

(ii) Use of Custody

The use of custody measure is expressed as the number of custodial sentences per 1,000 of 10 to 17 year population, a lower rate indicates better performance. Telford and Wrekin has, historically, had a low rate of custodial sentences.

There was 1 custodial sentence during 2014/15, equating to a rate of 0.06 custodial sentences per 1000 youth population this represents a decrease in custodial sentences from 2013/14 where there were 9 custodial sentences equating to a rate of 0.54. The 2014/15 rate of 0.06 compares to a West Mercia rate of 0.20. The national rate for 2014/15 was not available at the time of writing but in 2013/14 it was 0.52. Custodial sentences accounted for 1.8% of all court outcomes in Telford and Wrekin, compared to 6.3% of all court outcomes across West Mercia.

(iii) Re-Offending



There are two re-offending measures, both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency measure, is the average number of re-offences per offender in the cohort. The second measure, the binary measure, is the percentage of the offenders in the cohort re-offending. In both cases a lower rate denotes better performance. The most recent data for the re-offending measure is for the year ending March 2013.

The frequency measure performance for Telford and Wrekin for the year ending March 2013 is 0.91, compared to the West Mercia performance of 0.89 and national performance of 1.08. Telford and Wrekin is, therefore, performing in line with West Mercia and better than England.

For the year ending March 2013 the binary measure for Telford and Wrekin is 32.4% compared with a West Mercia performance of 31.3% and a national performance of 36.0%. It should be noted the overall cohort sizes are decreasing year on year. In the year ending March 2008 there were 629 offenders in the cohort and 479 re-offences compared to a cohort size of 173 with 158 re-offences in 2013. The number of actual re-offences have therefore decreased by -67% between 2008 and 2013.

Locally the West Mercia YOS is implementing the Youth Justice Board re-offending tracking tool during 2015/16 in order to understand the characteristics of the re-offending group and inform the services approach to reducing re-offending.

Links to Other Plans

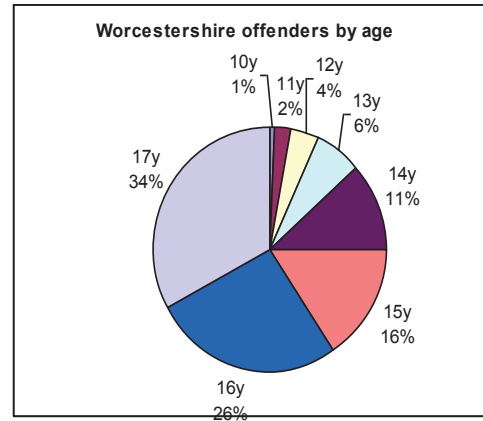
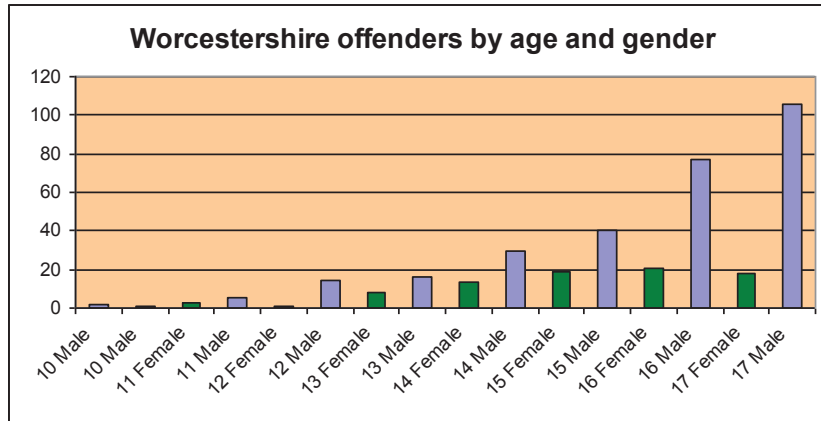
Two of the targeted areas for improved outcomes in the Children, Young People and Families Plan 2013 – 2016 that are relevant to this plan are Live Well and Work Well. Within Live Well reduced offending and re-offending is outcome measure. In Work Well the reduction of young people who are NEET is an outcome measure. NEET 16 to 18 year olds are over represented on the youth offending population with 41% of 16 and 17 year olds YOS clients in West Mercia receiving less than 16 hours ETE. There is an outcome measure to reduce the number of children in care entering the youth justice system for the first time and for those in the system reducing re-offending.

Two of the year three priorities in the Community Safety Plan 2013 -16 are; identify and tackle harm associated with all offending types and reduce the impact of anti-social behaviour has on people, places and communities. Under the first of these priorities is the reduction of offending and re-offending and tackling child sexual exploitation.

APPENDIX 4 - AREA PROFILE – WORCESTERSHIRE

Youth Offending Population – all Young People

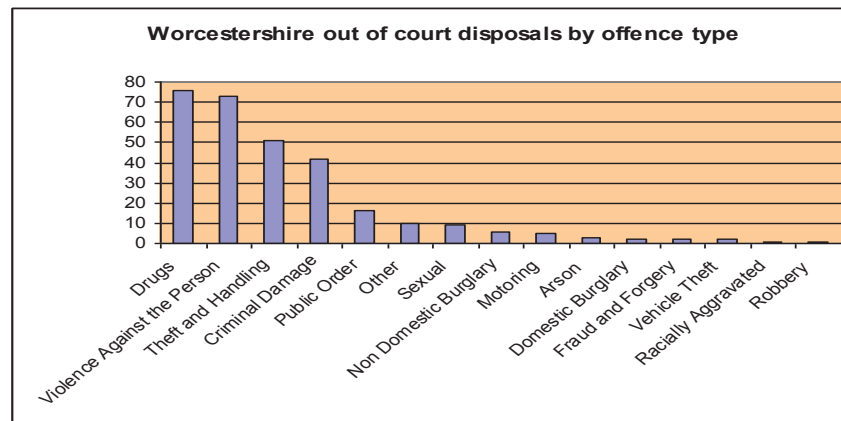
There are 51,282 young people aged 10 to 17 in Worcestershire. In 2014/15 there were 476 youth justice sanctions (youth cautions, youth conditional cautions or convictions) made on Worcestershire young people. A total of 374 individual young people accounted for these 476 outcomes, 0.73% of the youth population.



Of the 374 young people entering or in the youth justice system in 2014/15, 78% were male. The majority, 75%, were aged 15 to 17 years. The peak age of offending for young males was 17 years and young females 16 years.

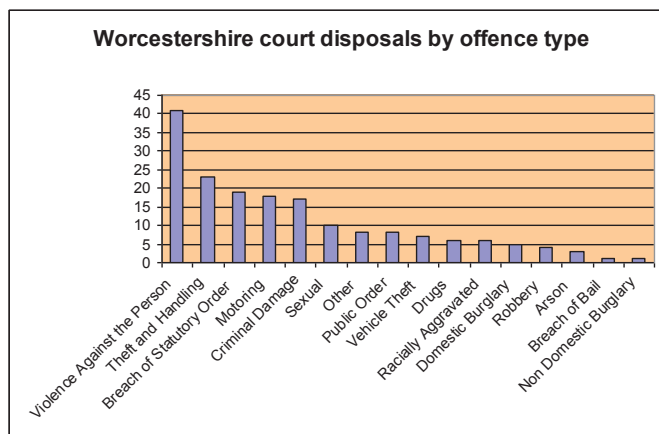
Youth Offending Population – Young People Subject to Out of Court Disposals

During 2014/15 there were a total of 299 pre-court disposals made on Worcestershire young people, 282 of these were Youth Cautions and 17 Youth Conditional Cautions. The YOS is required to assess all young people made subject to second or subsequent Youth Cautions and all Youth Conditional Cautions and if assessed appropriate provide a programme of intervention, in 2014/15 intervention programmes were provided for 64 pre-court disposals.



The most frequently occurring primary offence for out of court disposals were drug offences, 25%, followed by violence against the person, 24%, theft and handling, 17% and criminal damage 14%.

Youth Offending Population – Young People Subject to Court Outcomes



In 2014/15 a total of 125 Worcestershire young people accounted for 177 court outcomes. Orders requiring YOS interventions (Referral Orders, YROs and Custodial sentences) accounted for 136 of the 177 court outcomes.

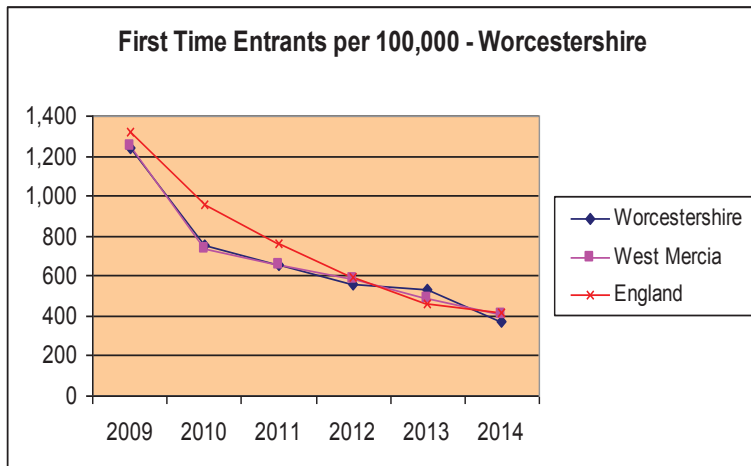
The majority, 86% of young people receiving court sentences were aged 15 to 17, with 17 year olds accounting for 39% of young people receiving a court sentence.

The most frequently occurring primary offence for court sentences was violence against the person, accounting for 23% of all outcomes. Theft and handling was the next frequently occurring offence, 13%, followed by breach of a statutory order, 11%, motoring 10% and criminal damage 10%. These five categories of offences accounted for 67% of all sentencing outcomes.

Performance Against National Indicators

(i) First Time Entrants

The first time entrant measure is expressed as the number of first time entrants per 100,000 of 10 to 17 year old population. First time entrants are those young people receiving a first formal youth justice sanction (a Youth Caution, Conditional Caution or Conviction). Good performance is indicated by a lower rate.



In the twelve month period October 2013 to September 2014 there were 369 first time entrants per 100,000 youth population in Worcestershire, representing a reduction of -70% since the year ending September 2009. This compares with a reduction for England of -68% and for West Mercia of -67% over the same period. The actual number of first time entrants in the year ending September 2014 is 190, compared to 698 in 2009.

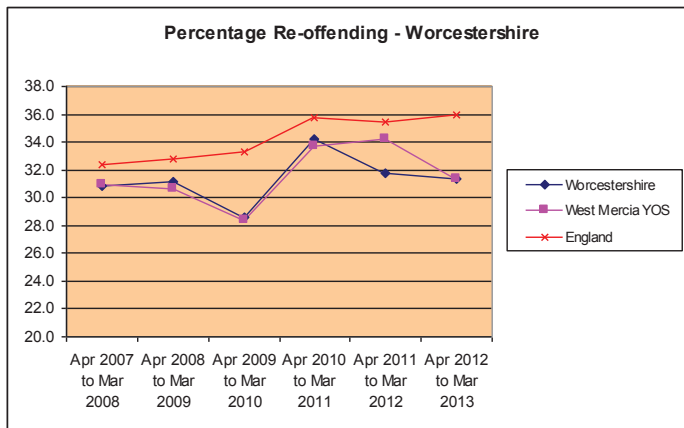
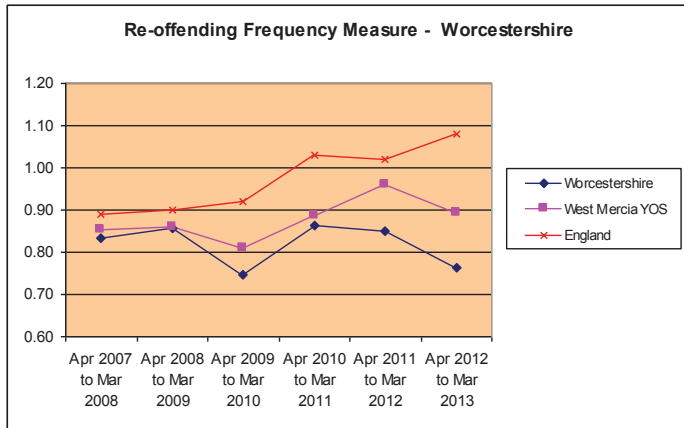
At 369 Worcestershire has the second lowest rate of FTEs across West Mercia, with the highest rate at 525 and lowest at 364. Some analysis into reasons for the differential rates has been undertaken, and some further analysis is planned for 2015/16.

(ii) Use of Custody

The use of custody measure is expressed as the number of custodial sentences per 1,000 of 10 to 17 year population, a lower rate indicates better performance. Worcestershire has, historically, had a low rate of custodial sentences.

There were 12 custodial sentences during 2014/15, equating to a rate of 0.23 custodial sentences per 1000 youth population this represents a reduction in custodial sentences from 2013/14 where there were 15 custodial sentences equating to a rate of 0.29. The 2014/15 rate of 0.23% compares to the West Mercia rate of 0.20. The national rate for 2014/15 was not available at the time of writing but in 2013/14 it was 0.52. Custodial sentences accounted for 6.7% of all court outcomes in Worcestershire, compared to 6.3% of all court outcomes across West Mercia.

(iii) Re-Offending



There are two re-offending measures, both measuring re-offending in the same cohort of offenders over a 12 month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency measure, is the average number of re-offences per offender in the cohort. The second measure, the binary measure, is the percentage of the offenders in the cohort re-offending. In both cases a lower rate denotes better performance. The most recent data for the re-offending measure is for the year ending March 2013.

The frequency measure performance for Worcestershire for the year ending March 2013 is 0.76, compared to the West Mercia performance of 0.89 and national performance of 1.08. Worcestershire has, therefore, better performance than for West Mercia and England. The performance is improved from 2012 when it was 0.85.

For the year ending March 2013 the binary measure for Worcestershire is 31.3% compared with a West Mercia performance of 31.3% and a national performance of 36.0%. This represents slightly improved performance since 2012 when it was 31.8%. It should also be noted that the overall cohort sizes are decreasing year on year. In the year ending March 2008 there were 1142 offenders in the cohort and 1331 re-offences compared to a cohort size of 517 with 394 re-offences in 2013. The number of actual re-offences has therefore decreased by -70% between 2008 and 2013.

Locally the West Mercia YOS is implementing the Youth Justice Board re-offending tracking tool during 2015/16 in order to understand the characteristics of the re-offending group and inform the services approach to reducing re-offending.

Links to Other Plans

Worcestershire's Children and Young People's Plan 2014 – 17 has two linked priorities to the youth justice plan; children and young people have a healthy lifestyle and children and young people are helped at an early stage. In terms of the healthy lifestyle priority, key areas of focus are reducing the harm caused by drugs and alcohol and improving the emotional health including access to mental health support. Within the group of young people receiving YOS interventions in West Mercia, 33% have substance misuse issues and 40% mental and emotional health issues. Under the priority that children and young people are helped at an early stage the main focus is the early help strategy. It is through the early help strategy that those young people who are at risk of entering the youth justice system for the first time are targeted for intervention.

The Worcestershire Community Safety Board's Community Safety Agreement 2015 – 16 has three directly relevant strategic priorities; reducing re-offending, harm reduction which includes safeguarding and alcohol and drug misuse. The YOS will directly contribute to these priorities through work to reduce youth re-offending, ensuring that young people are protected from harm and in the direct delivery of substance misuse interventions to young people in the youth justice system.



<u>Committee and Date</u>	<u>Item</u>
Council	20
23 July 2015	
10.00 am	

STATUTORY REQUIREMENT TO AMEND THE COUNCIL'S STANDING ORDERS

Responsible Officer Michele Leith, Head of HR & Development
e-mail: Michele.leith@shropshire.gov.uk Tel: 01743 254402

1. Summary

The Local Authorities (Standing Orders) (England) Regulations 2001 make provision for the standing orders in relation to staff and disciplinary procedures. Within these orders there is a provision to appoint a Designated Independent Person (DIP) to investigate any allegation of misconduct against senior officers with statutory responsibilities (Head of Paid Service, Monitoring Officer and S151 Officer (Chief Finance Officer)).

The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015, which came into force on 11 May 2015, simplify localise the disciplinary process for these most senior officers by removing the mandatory requirement that a DIP be appointed and replacing it instead an independent panel.

This report outlines the new requirements and recommends the changes to be made to the Standing Orders relating to staff.

2. Recommendations

Council agree to amend the Council Standing Orders relating to the Dismissal of Statutory Officers as required by the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 and detailed in 6.0.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Failure to implement the changes to the Standing Orders, by the first council meeting following the election, would result in a breach of the Regulations.

4. Financial Implications

- 4.1 The Regulations limit the remuneration that should be paid to independent persons on the panel to the level of remuneration which they would normally receive as an independent person in the conduct regime.

Background

- 5.1 The Local Authorities (Standing Orders) (England) Regulations 2001 make provision for the standing orders in relation to staff and disciplinary procedures. Within these orders there is a provision to appoint a Designated Independent Person (DIP) to investigate any allegation of misconduct against senior officers with statutory responsibilities (Head of Paid Service, Monitoring Officer and S151 Officer (Chief Finance Officer)). No disciplinary action in respect of these most senior officers may be taken, other than in accordance with a recommendation in a report made by a DIP.
- 5.2 The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 simplify came into force on 11 May 2015 and localise the disciplinary process for these most senior officers by removing the mandatory requirement that a DIP be appointed.
- 5.3 In place of the DIP process, the decision will be taken transparently by full council who must consider any advice, views or recommendations from an independent panel, the conclusions of any investigation into the proposed dismissal, and any representations from the officer concerned.
- 5.4 The council is required to invite independent persons who have been appointed for the purposes of the members' conduct regime under section 28(7) of the Localism Act 2011 to form an independent panel. An independent panel will be formed if two or more independent persons accept the invitations, and council should issue invitations in accordance with the following priority order:
- an independent person who has been appointed by the council and who is a local government elector,
 - any other independent person who has been appointed by the council, and

- an independent person who has been appointed by another council or councils.

5.5 The Regulations provide that the panel is to be a committee of the authority and so it is subject to all the legal requirements for committees, including the proportionality rules.

5.6 The Regulations also make a provision limiting the remuneration that should be paid to independent persons on the panel to the level of remuneration which they would normally receive as an independent person in the conduct regime.

5.7 The Regulations provide for the new arrangements for taking disciplinary action against the most senior council staff to be given effect by councils modifying their standing orders. The Regulations require that this be done at the first ordinary meeting held after the 7 May 2015 elections.

6.0 Recommendations

6.1 Part 4 – Standing Orders relating to Staff (Appendix 1) shall be replaced with the following:

Paragraph 4 (1) be replaced with:

Where a committee, sub-committee or officer is discharging, on behalf of the authority, the function of the appointment of an officer designated as the Head of the authority's Paid Service, the authority must approve that appointment before an offer of appointment is made to that person.

Paragraph 4 (2) be replaced with:

Where a committee, sub-committee or officer is discharging, on behalf of the authority, the function of the dismissal of an officer designated as the Head of the authority's Paid Service, as the authority's Chief Finance Officer, or as the authority's Monitoring Officer, the authority must approve that dismissal before notice of dismissal is given to that person.

Standing Orders in relation to Disciplinary Action

Paragraphs 8-10 be replaced with:

1. In the following paragraphs -

- (a) "the 2011 Act" means the Localism Act 2011(b);
- (b) "Chief Finance Officer", "disciplinary action", "Head of the authority's Paid Service" and "Monitoring Officer" have the same meaning as in regulation 2 of the Local Authorities (Standing Orders) (England) Regulations 2001(c);

- (c) "independent person" means a person appointed under section 28(7) of the 2011 Act;
- (d) "local government elector" means a person registered as a local government elector in the register of electors in the authority's area in accordance with the Representation of the People Acts;
- (e) "the Panel" means a committee appointed by the authority under section 102(4) of the Local Government Act 1972(d) for the purposes of advising the authority on matters relating to the dismissal of relevant officers of the authority; (f) "relevant meeting" means a meeting of the authority to consider whether or not to approve a proposal to dismiss a relevant officer; and
- (g) "relevant officer" means the Chief Finance Officer, Head of the authority's Paid Service or Monitoring Officer, as the case may be.

2. A relevant officer may not be dismissed by an authority unless the procedure set out in the following paragraphs is complied with.

3. The authority must invite relevant independent persons to be considered for appointment to the Panel, with a view to appointing at least two such persons to the Panel.

4. In paragraph 3 "relevant independent person" means any independent person who has been appointed by the authority or, where there are fewer than two such persons, such independent persons as have been appointed by another authority or authorities as the authority considers appropriate.

5. Subject to paragraph 6, the authority must appoint to the Panel such relevant independent persons who have accepted an invitation issued in accordance with paragraph 3 in accordance with the following priority order -

- (a) a relevant independent person who has been appointed by the authority and who is a local government elector;

- (b) any other relevant independent person who has been appointed by the authority;

- (c) a relevant independent person who has been appointed by another authority or authorities.

6. An authority is not required to appoint more than two relevant independent persons in accordance with paragraph 5 but may do so.

7. The authority must appoint any Panel at least 20 working days before the relevant meeting.

8. Before the taking of a vote at the relevant meeting on whether or not to approve such a dismissal, the authority must take into account, in particular -

- (a) any advice, views or recommendations of the Panel;
- (b) the conclusions of any investigation into the proposed dismissal; and
- (c) any representations from the relevant officer.

9. Any remuneration, allowances or fees paid by the authority to an independent person appointed to the Panel must not exceed the level of remuneration, allowances or fees payable to that independent person in respect of that person's role as independent person under the 2011 Act."

6.2 The employment contracts of the statutory officers will need to be varied to incorporate the new Regulations.

Appendices

Appendix 1 Part 4 – Standing Orders relating to staff (current)

List of background papers (This MUST be completed for all reports but does not include items containing exempt or confidential information) – None

Cabinet Member (Portfolio Holder) Mike Owen, Portfolio Holder for Resources, Finance & Support

Local Member- N/A

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Shropshire and Wrekin Fire and Rescue Authority Chair's Report of the Meeting held on 17 June 2015

Election of Chair and Appointment of Vice-Chair

The Fire Authority has re-elected Councillor Stuart West as its Chair and appointed Councillor Eric Carter as its Vice-Chair until June 2016.

Vote of Thanks and Welcome

The Fire Authority has given a vote of thanks for Councillors Austin, Mrs Bould, Miss Reynolds and Thompson, who left the Fire Authority in May. The Chair presented Councillor Austin with a Shropshire fire mark in recognition of his contribution to the Fire Authority during the seventeen years since its inception.

The Fire Authority also welcomed new Members Councillors Reynolds and Turley and welcomed Councillors Mason and Fletcher back to the Authority.

Anti-Fraud, Bribery and Corruption Strategy

In April 2005, the Fire Authority adopted an Anti-Fraud and Corruption Strategy (since amended to include references to bribery), which is designed to:

- Encourage prevention;
- Promote detection; and
- Identify a clear pathway for investigation.

The Fire Authority has, on the recommendation of its Audit and Performance Management Committee, agreed amendments to the Strategy, which ensure that it aligns to the Chartered Institute of Public Finance and Accountancy (CIPFA) code of practice on managing the risks of fraud and corruption (produced in October 2014).

The Strategy will be brought to the attention of all employees on the Service's weekly newsletter.

Fire Industry Association Complaint

In February 2014 the Fire Industry Association (FIA) submitted a complaint to the European Commission, alleging that the UK Government is in breach of European Union state aid rules. FIA contends that the use of the fire service 'brand' by fire and rescue service trading companies constitutes state aid. FIA included Shropshire and Wrekin Fire Authority's company in the list of companies, which, it alleged, were receiving such state aid.

In a letter sent to the European Commission in February 2015 the Department for Communities and Local Government continued to maintain that state aid has not been granted. There is, however, still some debate as to whether any level of state aid, which may have been granted, falls below the de minimis threshold; or whether fire and rescue authorities wish to submit any further information to support the view that there could be no aid because the activities of the trading subsidiaries are purely ancillary to their non-economic activity.

A number of the fire authorities / companies included in the FIA's complaint have agreed jointly to seek, and pay for, counsel's opinion on the matter. Officers of this Authority have not, however, participated, primarily because they are of the view that this Authority has not provided any subsidy to Shropshire Fire Risk Management Services Ltd. The company pays for all facilities and services provided to it by the Fire Authority. On the recommendation of its Audit and Performance Management Committee the Fire Authority has endorsed this approach adopted by officers.

Committee Composition and Allocation of Seats to Political Groups

The Fire Authority has agreed the composition of its Committees and the allocations of seats on its committees to political groups.

Committee Membership and Constitution

The Fire Authority has confirmed appointments to its committees and appointed its Chair, Councillor Stuart West, to the Local Government Association Fire Services Commission. It has also reviewed and agreed the constitution of its committees.

Pension Board

The Independent Public Service Pensions Commission, known as the Hutton Review, reported in March 2011 and made a number of recommendations relating to public sector pensions. Included was a recommendation that "every public service pension scheme should have a properly constituted, trained and competent pension board, with member nominees, responsible for meeting good standards of governance, including effective and efficient administration" (Hutton Review recommendation 17). The Public Service Pensions Act 2013 was enacted in April 2013 to give effect to such arrangements from 1 April 2015.

The Fire Authority has agreed the composition and draft terms of reference of its Pension Board and allocated an initial budget to the Board. Two representatives for each side (employer and employee) have agreed to take on the roles and have been advised they are required to attend the national training, which officers understand is currently being scheduled. The Pensions Regulator was advised of the current constitution and membership of the Board by the required deadline.

Review of Member Role Descriptions

The Fire Authority has reviewed and agreed the following Member Role Descriptions:

- Member
- Chair of the Authority
- Vice-Chair of the Authority
- Leaders of the Main Opposition Groups
- Equality and Diversity Champion
- Independent Person, including Skills and Competencies

Statement of Accounts 2014/15

The Fire Authority has received a report, setting out the key revenue issues, which have arisen from work on the Statement of Accounts 2014/15, and has approved how the General Fund balance will be used in 2015/16.

Wide Area Network

As a result of unforeseen events in early 2014, the Fire Authority had to work quickly to establish an alternative Wide Area Network (WAN) to that previously supplied by Shropshire Council. The implementation date for the new network was 5 January 2015. Following the successful completion of that work the Service is considering possible options for the enhanced capacity that this brings.

The Service now has a primary and secondary connection to each of its locations and to partner Fire and Rescue Services, providing the mechanism and resilience to mobilise resources to incidents, to cope in spare conditions and to minimise network downtime.

The Service has the potential to increase the capacity of the new network easily. This helps with 'future proofing', at least in the medium term, by giving the capability to utilise advances in technology in support of operational response. This could, for example, involve the use of live video footage from incidents, in addition to the existing voice traffic assisting with incident command and resolution.

As part of Service transformation work, officers aim to use the enhanced capacity provided by the new WAN to support a range of internal, technical developments to improve ways of working for staff. As well as incident-related information, there is a live project to deploy video conferencing across all of the Service's locations. This has the potential to improve communication; reduce the need for travel; improve opportunities for remote working; and create new possibilities for the way in which training is delivered.

In terms of benefits beyond the organisation, officers are aware of the ongoing national broadband deployment programme, known as Broadband Delivery UK (BDUK), which aims to roll-out superfast broadband to 95% of premises in the UK by 2017. As currently much of rural Shropshire sits outside that 95% of premises, officers have been exploring whether it is possible to use the enhanced capability, generated by having locations and, therefore, network connections across the County, to offer connectivity, where there is no imminent prospect of this occurring.

The Fire and Rescue Service may be able to support the roll-out of superfast broadband across the County of Shropshire, using new technologies, known as Next Generation Access alternatives (e.g. wireless broadband), supported by the WAN. In reality, procurement issues and state aid criteria mean that this is perhaps not appropriate for the Service at this point in time. In light of this the Fire Authority has decided for the time being to await developments and keep a watching brief.

Public Value Review Update

At the outset of 2010 the Fire Authority commissioned a Public Value review of the Service to assess and address the impact of both the recession and the Coalition Government's austerity measures upon the Service. The Member-led review, through a structured process of staff and public engagement, sought the views, opinions and support of staff, to form a collective strategy to meet the projected budget cuts.

The Public Value review identified a range of initiatives, which, if successfully managed and implemented, would result in an incremental and controlled 25% reduction of the Fire Authority's budget over a four-year period (2011 to 2015). These initiatives predominantly took advantage of natural staff turnover to secure savings, whilst maintaining, without significant reduction, frontline services to the community, as detailed within the Authority's Integrated Risk Management Plan (IRMP).

Essentially, and in accordance with earlier directions from Members, the proposals allowed for an incremental budget reduction (estimated in 2010 at £2.7m to £2.9m in cash terms), that avoided compulsory redundancies, maintained all fire stations and the ability of Shropshire Fire and Rescue to remain a sustainable entity.

The Fire Authority has received a report, which shows that the Service achieved £2,669,000 worth of reductions to its revenue budget between 2011/12 and 2014/15. This is approximately £84,000 short of the original reduction target, set in 2011.

The reason for this variance relates primarily to the planned reductions in the buildings maintenance budget. Although maintenance activities have been reduced, it has not been possible to keep to a lower, ongoing, annual budget, as buildings were deteriorating. To tackle this problem the Fire Authority introduced a 'Major Works Reserve', to assist in funding expensive one-off maintenance works.

Despite this slight variance, the remaining reductions to the Fire Authority's revenue budget have helped to ensure that the Service continues to have a sound financial base over the coming years. The engaging and consultative way that the changes have been achieved has ensured that the reductions have not impacted on levels of service.

The savings achieved / earmarked through the Public Value review are independent of those additional savings, identified through the more recent IRMP 2020 Strategic Planning Process.

Corporate Risk Management Annual Report 2014/15

The Fire Authority has received an annual report on corporate risk management work during the last 12 months, produced jointly by officers and the Member Champion for Risk Management and Audit.

Councillor Dr Jean Jones is currently the Fire Authority's Member Champion for Risk Management and Audit. She is also Chair of the Audit and Performance Management Committee and a standing member of the Service's Risk Management Group and Health and Safety Committee, which both meet regularly. The Risk Management Group's primary function is to ensure that the Authority has an effective and efficient risk management process in place.

The Group does this through reviewing the Corporate Risk Register, Departmental Statements of Assurance, Departmental Risk Registers and Internal Audit findings, highlighting, where necessary, issues or areas of concern through to the Service Management Team and/or the appropriate committee. As Champion, Councillor Dr Jones takes an active role in the Risk Management Group, asking challenging questions and bringing a new perspective to that of officers.

Partnership Working

Partnership working is a key element in the Fire Authority's strategy to meet its vision of "Putting Shropshire's Safety First". It is also a key theme of the Fire Service National Framework. The Fire Authority and the Service are actively involved in a number of partnerships, which are risk assessed for liability and reputation and scrutinised by the Service's Risk Management Group. This Group maintains a partnership register and monitors the outcome and productivity of each of the partnerships.

Over recent years the Service has developed several new partnerships, which primarily support its prevention activities, in particular, providing a means to target some of the most vulnerable people in the community. All partnerships have been risk assessed and measurable objectives set.

The Fire Authority has received a report, giving details of the more significant partnerships, in which the Service is involved.



Stuart West
Chair
Shropshire and Wrekin Fire and Rescue Authority
June 2015

Background Papers

Agenda and Papers for the meeting of Shropshire and Wrekin Fire and Rescue Authority held on 17 June 2015

The agendas and reports (with the exception of exempt or confidential items) for all Fire Authority meetings and those of its Committees appear on the Brigade's website:

<http://www.shropshirefire.gov.uk>

To access reports go to the Fire Service's website and follow the steps below.

- Click on the 'Managing the Service' icon at the bottom of page
- Click on the 'Fire Authority' icon
- Click on 'Meetings' in the list on the right hand side of the screen
- Click on '17 June 2015' and the various reports and appendices will be listed

If you have any difficulty with the website, please contact Lynn Ince, Executive Support Officer, on 01743 260225.

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