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Shropshire Council
The Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: As per postmark
My ref: Child under 3 years
Your ref: Child Application

Dear Parent/Guardian

BLUE BADGE APPLICATION - CHILDREN UNDER 3 YEARS OF AGE

Please find enclosed a Blue Badge Scheme Application Form (Child under 3 years)). Alternatively, you can complete an online application by visiting www.gov.uk/apply-blue-badge

Our preferred method of communication is by email. If you can provide your email address or that of a relative or friend, we will be able to advise you if there is any further information that we may need in support of your child's application, and if your application is approved to also advise you quickly of the fee payable. **Please do not enclose any payment.**

On receipt of your application, the Blue Badge Team will carry out administrative checks to ensure that:

- The application has been fully completed (including declarations/signature)
- That you have provided proof of your child's Residence in Shropshire as per the acceptable options
- That you have provided proof of your child's Identity as per the acceptable options
- That you have provided one recent colour passport standard photograph of your child.

Please note that the application will be returned to you if one or more of the above is not enclosed with the application which may result in an eventual delay in processing your child's application and issuing the parking concession.

Should you have any queries relating to the application or the scheme in general then please do not hesitate in contacting Shropshire Council Customer Service Centre on 0345 678 9014.

Shropshire Council
Blue Badge Team
www.shropshire.gov.uk
e-mail: ss-bluebadge@shropshire.gov.uk

WHEN RETURNING YOUR APPLICATION PLEASE ENSURE THAT THE CORRECT POSTAGE IS USED. THE WEIGHT, SIZE AND THICKNESS OF THE ENVELOPE MAY ALTER THE ROYAL MAIL COST IN DELIVERY. INSUFFICIENT POSTAGE WILL RESULT IN YOUR APPLICATION NOT BEING DELIVERED. YOU ARE ALSO ADVISED TO PUT YOUR POSTCODE AND HOUSE NUMBER/HOUSE NAME ON THE REVERSE OF YOUR ENVELOPE.

Regulations and Legislation

The Blue Badge Scheme is governed by Regulations approved by Parliament and the Scheme is administered by Local Authorities on behalf of the Central Government Department for Transport (DfT). Shropshire Council has a duty and obligation to abide by Legislation and qualifying National criteria and **has no legal right to alter or issue/re-issue outside of this criteria**. There have been numerous amendments to the Scheme but the current governing legislation is contained within these documents:

- [The Disabled Persons \(Badges for Motor Vehicles\) \(England\) \(Amendment\) \(No. 2\) Regulations 2011](#)
- [The Disabled Persons \(Badges for Motor Vehicles\)\(England\)\(Amendment\) Regulations 2011 \(SI 2011/1307\)](#)

Shropshire Council administers the Scheme on behalf of the DfT and in accordance with the above Regulations. Shropshire Council has used the DfT Blue Badge Scheme Local Authority Guidance (England) as a framework to put in place administration, assessment and enforcement practices:

- www.gov.uk/publications/blue-badge-scheme-local-authority-guidance

National Qualifying Criteria

All applications, new or renewal, are subject to the same National qualifying criteria as detailed in the DfT Leaflet 'Can I get a Blue Badge?'

- www.gov.uk/government/publications/blue-badge-can-i-get-one

Blue Badge Applications

An applicant/badge holder can apply/re-apply for a badge or submit a renewal application:

- Via www.gov.uk/apply-blue-badge
- By requesting an application form by telephoning Shropshire Council Customer Service Centre on 0345 678 9014
- Or downloading the relevant application via www.newshropshire.gov.uk/parking/blue-badge-parking-scheme
- Or request an application form via customerfirst@shropshire.gov.uk

DfT Leaflet 'Blue Badge Holder – Rights and Responsibilities'

Information on the Scheme, including the rights and responsibilities of a badge holder, will be provided at the time of issue and each time a badge is renewed or re-issued. The leaflet can be accessed via:

- www.gov.uk/government/publications/the-blue-badge-scheme-rights-and-responsibilities

Assessed Eligibility

By completing this application for a Blue Badge, you will only qualify and be issued a badge if you are able to demonstrate that meet the required criterion for issue.

A Blue Badge will **not** usually be awarded if any of the following statements apply to your child:

- They have a temporary health impairment or injury such as a broken leg or recovering from a hip/knee replacement that is expected to recover within 6 months.
- You only need a badge to access facilities to manage continence.
- You only require a badge to help manage a mental health condition (behaviours/routines).
- You only require a badge because you need to fully open a car door in order to enter or exit a vehicle.

Shropshire Council Blue Badge Application Form

Please complete all relevant sections of the application form and supply the appropriate documents to confirm your child's address, identity and evidence of their eligibility. The local authority may refuse to issue a badge if you do not provide adequate evidence that your child meets the eligibility criterion.

Section 1 – Information about the applicant.

If you are completing the form on behalf of an applicant who is under 16, or who is unable to complete the form themselves, please provide their details in appropriate sections and sign the form on their behalf.

Title (Mr, Mrs, Miss, Ms, other):

First names (in full):

Surname:

Surname at birth:

Gender: Male Female

Date of Birth (DD/MM/YYYY): / /

Place of Birth:	Town:
	Country:

National Insurance Number / Child Registration Number:

Current address and contact details:

Address:

Postcode:

Home Tel:

Mobile Tel:

Email:

Previous address, if different in the last three years:

Address:

Postcode:

Do you currently hold a Blue Badge, or have you held a Blue Badge before? Yes: No:

If you have:

Which local authority issued you with the last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

Sections 2, 3, 4 and 6 are not enclosed as they are not required

Section 5 – Questions for ‘subject to further assessment’ applicants under the age of three.

These questions are intended for **children under the age of three** who may be eligible for a Blue Badge because:

- They have a condition requiring the transportation of bulky medical equipment at all times; or
- They must always be kept near a motor vehicle on account of a condition so that they can, if necessary, be treated for that condition in the vehicle or taken quickly in the vehicle to a place where they can be so treated.

If you are unsure whether these questions apply to your child, then please refer to www.gov.uk/government/publications/blue-badge-can-i-get-one or telephone Shropshire Council Blue Badge Team on 0345 678 9014

5a Are you applying on behalf of a child under the age of three who has a condition requiring transportation of bulky medical equipment at all times?

Yes: No: If **NO**, please go to 5b

If **YES**, please state what type of equipment is required:

5b Are you applying on behalf of a child under the age of three that suffers from a condition that requires that they must be always kept near a motor vehicle so that they can, if necessary, be treated for that condition on the vehicle or be taken quickly in the vehicle to a place where they can be treated?

Yes: No: If you have answered **NO** to 5a and 5b then your child does not qualify for a badge.

If you have answered **YES**, then please describe your child’s medical condition:

If you have answered **YES** to 5a or 5b, then **please enclose a letter from a healthcare professional that has been involved in your child’s treatment** (for example your GP or paediatrician) **giving details of your child’s medical condition and the type of medical equipment they need**, or provide the healthcare professional’s contact details below:

Please go to and complete the Declarations and Data Protection Notice at Section 7

7. Mandatory Declarations and Data Protection notice

Tick all boxes relevant to your application to indicate that you have read, understood and agree with each declaration. Not ticking one of these declarations may mean we are unable to process your child's application and/or issue a Blue Badge.

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must not hold more than one valid Blue Badge in respect of my child at any time.
- I understand that I must promptly inform Shropshire Council of any changes that may affect my child's continued entitlement to a badge.
- I confirm that the photograph I have submitted with my child's application is a true likeness.
- I agree that, if my child's application is successful, I will not allow any other person to use the badge for their benefit and I agree that I will use the badge in accordance with the rules of the scheme as set out in the "Blue Badge scheme: rights and responsibilities" leaflet which will be sent to me with the badge.
- I understand that you will deal with all documents relating to this application in line with The Data Protection Act 2018, and you may share them within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud.
- I accept that Shropshire Council is not responsible for any original documents (**please provide photocopies**) which may get lost in the post.
- I agree to the Council contacting an accredited healthcare professional, if necessary, for the purpose of obtaining further information in support of my child's application.
- I understand that the information I have supplied to support my child's application is deemed to be "sensitive personal data" and I consent to its disclosure only to a 3rd party who is responsible for the operation and administration of the Blue Badge scheme and other Government departments or agencies, to validate proof of my child's entitlement

Your signature against the above declarations:

Parents/Guardians signature:	
Please print your name here and state your relationship i.e. parent/guardian:	
Date of application:	

PLEASE GO TO THE CHECKLIST OF DOCUMENTS (PAGE 6)

Checklist of Documents

Please ensure you have enclosed all the necessary supporting documents. Failure to provide one of the under mentioned will result in the application form being returned.

Section 1: Information about your child:

Proof of your child's address in Shropshire

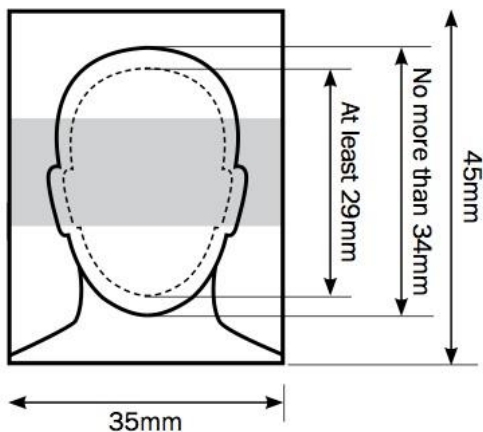
- A **PHOTOCOPY** of **ONE** of the following dated **within the last 12 months** must be provided:
A DWP Letter i.e. Child Benefit; **or** a Shropshire Council Social Services letter

Proof of your child's identity

- A **PHOTOCOPY** of **ONE** of the following must be provided:
A birth/adoption certificate; **or** a valid passport

Photograph

- One recent **colour passport standard photograph** of your child must be provided:



Section 5: Children under the age of three

- A letter from a healthcare professional who has been involved in your child's treatment, giving details of their condition and type of medical equipment needed.

Section 7: Mandatory Declarations and Data Protection notice

- This section **must** be fully completed as required.

Payment:

If the application is successful we will send you a letter with details on payment methods. The cost of a badge is £10. **Do not send any payment with your application.**

Completed Application, Supporting Documents, Photograph

Please return the completed form and supporting documents and photograph to:

- **The Blue Badge Service, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND**

Or you can hand in at any of the following points during their normal opening hours:

The Library, Listley Street, **Bridgnorth**
The Library, 7/9 Parkway, **Ludlow**
The Raven, 129 Cheshire Street, **Market Drayton**
The Library, Arthur Street, **Oswestry**
1A Castle Gates, **Shrewsbury**
Civic Centre, High Street, **Whitchurch**

Blue Badge General Enquiries: Telephone 0345 678 9014