

Shropshire Council
The Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date:/...../20.....
My ref: Walking Application
Your ref: Blue Badge Application

Dear Applicant

BLUE BADGE SCHEME - WALKING DIFFICULTIES

Please find enclosed a Blue Badge Scheme Application Form (Walking Difficulties). Alternatively, you can complete an online application/renewal application by visiting www.gov.uk/apply-blue-badge

Our preferred method of communication is by email. If you can provide your email address or that of a relative or friend, we will be able to advise you if there is any further information that we may need in support of your application, and if your application is approved to also advise you quickly of the fee payable. **Please do not enclose any payment.**

On receipt of your application, the Blue Badge Team will carry out administrative checks to ensure that:

- Your application has been fully completed (including declarations/signature)
- You have provided proof of your Residence in Shropshire as per the acceptable options
- You have provided proof of your Identity as per the acceptable options
- You have provided one recent colour passport standard photograph.

Please note that your application will be returned to you if one or more of the above is not enclosed with your application, which may result in an eventual delay in processing your application and/or issuing/re-issuing you the parking concession.

Should you have any queries relating to the application or the renewal process or the scheme in general then please do not hesitate in contacting Shropshire Council Customer Service Centre on 0345 678 9014.

Shropshire Council
Blue Badge Team
www.shropshire.gov.uk
e-mail: ss-bluebadge@shropshire.gov.uk

WHEN RETURNING YOUR APPLICATION PLEASE ENSURE THAT THE CORRECT POSTAGE IS USED. THE WEIGHT, SIZE AND THICKNESS OF THE ENVELOPE MAY ALTER THE ROYAL MAIL COST IN DELIVERY. INSUFFICIENT POSTAGE WILL RESULT IN YOUR APPLICATION NOT BEING DELIVERED. YOU ARE ALSO ADVISED TO PUT YOUR POSTCODE AND HOUSE NUMBER/HOUSE NAME ON THE REVERSE OF YOUR ENVELOPE.

Regulations and Legislation

The Blue Badge Scheme is governed by Regulations approved by Parliament and the Scheme is administered by Local Authorities on behalf of the Central Government Department for Transport (DfT). Shropshire Council has a duty and obligation to abide by Legislation and qualifying National criteria and **has no legal right to alter or issue/re-issue outside of these criteria**. There have been numerous amendments to the Scheme but the current governing legislation is contained within these documents:

- [The Disabled Persons \(Badges for Motor Vehicles\) \(England\) \(Amendment\) \(No. 2\) Regulations 2011](#)
- [The Disabled Persons \(Badges for Motor Vehicles\)\(England\)\(Amendment\) Regulations 2011 \(SI 2011/1307\)](#)

Shropshire Council administers the Scheme on behalf of the DfT and in accordance with the above Regulations. Shropshire Council has used the DfT Blue Badge Scheme Local Authority Guidance (England) as a framework to put in place administration, assessment and enforcement practices:

- www.gov.uk/publications/blue-badge-scheme-local-authority-guidance

National Qualifying Criteria

All applications, new or renewal, are subject to the same National qualifying criteria as detailed in the DfT Leaflet 'Can I get a Blue Badge?'

- www.gov.uk/government/publications/blue-badge-can-i-get-one

Blue Badge Applications

An applicant/badge holder can apply/re-apply for a badge or submit a renewal application:

- Via www.gov.uk/apply-blue-badge
- By requesting an application form by telephoning Shropshire Council Customer Service Centre on 0345 678 9014
- Or downloading the relevant application via www.newshropshire.gov.uk/parking/blue-badge-parking-scheme
- Or request an application form via customerfirst@shropshire.gov.uk

DfT Leaflet 'Blue Badge Holder – Rights and Responsibilities'

Information on the Scheme, including the rights and responsibilities of a badge holder, will be provided at the time of issue and each time a badge is renewed or re-issued. The leaflet can be accessed via:

- www.gov.uk/government/publications/the-blue-badge-scheme-rights-and-responsibilities

Assessed Eligibility

By completing this application for a Blue Badge, you will only qualify and be issued a badge if you are able to demonstrate that you have "a permanent and substantial disability which means you are unable to walk or have considerable difficulty in walking".

A Blue Badge will **not** usually be awarded if any of the following statements apply to you:

- You have a temporary health impairment or injury such as a broken leg or recovering from a hip/knee replacement that is expected to recover within 6 months.
- You only need a badge to access facilities to manage continence.
- You only need a badge because you have poor eyesight.
- You only require a badge to help manage a mental health condition (for example memory loss or behaviours/routines).
- You have intermittent periods when you walk with considerable difficulty but most of the time you are able to walk.
- You need a badge because you have difficulty in carrying (parcels/shopping).
- You require a badge because you need to fully open a car door in order to enter or exit a vehicle.

Shropshire Council Blue Badge Application Form

Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address, identity and evidence of eligibility. The local authority may refuse to issue a badge if you do not provide adequate evidence that you meet the eligibility criteria.

Section 1 – Information about the applicant.

If you are completing the form on behalf of an applicant who is under 16, or who is unable to complete the form themselves, please provide their details in appropriate sections and sign the form on their behalf.

Title (Mr, Mrs, Miss, Ms, other):

First names (in full):

Surname:

Surname at birth:

Gender: Male Female

Date of Birth (DD/MM/YYYY): / /

Place of Birth: Town:
Country:

National Insurance Number /
Child Registration Number:

Current address and contact details:

Address:

Postcode:

Home Tel:

Mobile Tel:

Email:

Previous address, if different in the last three years:

Address:

Postcode:

Do you currently hold a Blue Badge, or have you held a Blue Badge before? Yes: No:

If you have:

Which local authority issued you with the last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

Proof of your address:

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options and provide a **photocopy** where relevant:

Either:	<input type="checkbox"/>	I have enclosed a photocopy of my Shropshire Council Tax bill dated within the last 12 months.
Or:	<input type="checkbox"/>	I give consent to the local authority to check my personal details on the local authority's Council Tax database so that I do not need to submit proof of my address.
Or:	<input type="checkbox"/>	I do not pay Council Tax, am over the age of 16 and give consent to the local authority to check my address on the electoral register.
Or:	<input type="checkbox"/>	I have enclosed a photocopy of a Department for Works and Pensions (DWP) letter issued within the last 12 months.
Or:	<input type="checkbox"/>	I have enclosed a photocopy of an award letter issued by SPVA
Or:	<input type="checkbox"/>	I have enclosed a confirmation letter from Shropshire Social Services
Or:	<input type="checkbox"/>	I have enclosed a confirmation letter from my child's Shropshire School
Or:	<input type="checkbox"/>	I have enclosed a photocopy of a Housing Benefit letter
Or:	<input type="checkbox"/>	I have enclosed a photocopy of a Pensions letter

Proof of your identity:

We need to check your identity to reduce the potential for fraudulent applications for a Blue Badge. You must attach a **photocopy** of **one** of the following as proof of your identity:

<input type="checkbox"/> Birth certificate / adoption certificate	<input type="checkbox"/> Marriage / Divorce certificate	<input type="checkbox"/> Valid Passport
<input type="checkbox"/> Civil Partnership / Dissolution Certificate	<input type="checkbox"/> Valid driving licence	<input type="checkbox"/> HM Forces ID Card
<input type="checkbox"/> Certificate of British Nationality	<input type="checkbox"/> ID Card for Foreign Nationals	

Photograph:

Please enclose one recent passport-style colour photograph of the applicant.

The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph.

The photograph will be placed on the back of the badge and will not be visible when the badge is being displayed in the vehicle.

Please ensure that the applicant's name and date of birth is on the back of the photograph.

Section 3 – Questions for ‘subject to further assessment’ applicants with walking difficulties *(Please refer to Information on page 2)*

Do you have a permanent and substantial disability which means you are unable to walk or you have very considerable difficulty in walking?

Yes

No

If **YES**, please fully complete the remainder of the application.

If **NO**, then you do not qualify for a Blue Badge under this criterion.

Please describe:

- Any medical conditions / disabilities which affect your walking.
- If you know them please state the medical terms for the condition you have been diagnosed with.

Please describe:

- Any surgery or courses of treatment you have undergone or specialist clinics you have attended in relation to each medical condition / disability you have mentioned.
- Please state when you underwent any relevant surgery or treatment or attended specialist clinics.

Surgeries / courses of treatment / specialist clinics:	Dates you received this treatment:

What medication do you currently take in relation to the conditions / disabilities you described above?

Medication	Dosage	Frequency

Are you currently taking any pain relief in relation to the medical conditions / disabilities you mentioned above?

Yes: No:

If Yes, please explain what you are taking and how frequently you need it:

Are you currently...

(Please tick whichever statements apply to you and provide further details in the space below).

- Awaiting surgery in relation to the conditions / disabilities described above?
- Recuperating from surgery in relation to the conditions / disabilities described above?
- Awaiting treatment for any of the conditions / disabilities described above?
- Managing your condition / disability since you have been advised it is not expected to improve any further?
- None of the above.

Please give details of the healthcare professionals or specialists (including your GP) who have been treating you in relation to the conditions / disabilities described above:

Name	Job title	Hospital / Health Centre	Telephone number

Do you anticipate that your conditions / disabilities will improve in the next 3 years? (Tick as appropriate).

Yes: No:

If you ticked YES, please describe how much you expect your conditions / disabilities to improve.

How do the conditions / disabilities you described above affect your ability to walk?

Please tick whichever of the following statements describe your general walking ability:

(Please tick whichever options apply to you - you can tick more than one box).

<input type="checkbox"/>	I am able to walk well, including recreational walks.
<input type="checkbox"/>	I am able to walk around the supermarket to do my own shopping.
<input type="checkbox"/>	I am able to walk and can use public transport for some of my local trips.
<input type="checkbox"/>	I am able to walk, but struggle with longer distances or hills.
<input type="checkbox"/>	I am able to walk, but get breathless if I walk for more than a few minutes.
<input type="checkbox"/>	I am able to walk, but find it too painful to walk for more than a few minutes.
<input type="checkbox"/>	I am able to walk but use a wheelchair for longer trips outside the home.
<input type="checkbox"/>	I am able to walk around my home, but am unable to climb the stairs.
<input type="checkbox"/>	I am unable to walk at all.
<input type="checkbox"/>	Other (please describe below).

Are you able to walk outside without help?

Yes: No: (please describe the help you need in the space below...)

Where, in your local area, can you comfortably walk to from your home?

(Please state a specific location or landmark which could be found on a map, e.g. a shop, street address or park).

Please tick the box that best describes the way you walk:

<input type="checkbox"/>	Normal - no specific problems with walking.
<input type="checkbox"/>	Adequate - for example, you walk with a slight limp.
<input type="checkbox"/>	Poor - for example, you walk with a heavy limp, a stiff leg or shuffle, or have problems with balance.
<input type="checkbox"/>	Extremely poor - for example, you drag your leg, stagger, swing through two crutches or need physical support.
<input type="checkbox"/>	Other.

If there is not a box that describes the way you walk, please tell us in your own words about the way you walk in the space provided below:

Do you use any of the following walking aids?
 (Please tick whichever options apply to you - you can tick more than one box).

<input type="checkbox"/>	1 elbow crutch.	<input type="checkbox"/>	2 elbow crutches.
<input type="checkbox"/>	1 walking stick.	<input type="checkbox"/>	2 walking sticks.
<input type="checkbox"/>	Walking frame (Zimmer frame).	<input type="checkbox"/>	Rollator.
<input type="checkbox"/>	Wheelchair.	<input type="checkbox"/>	Powered wheelchair.
<input type="checkbox"/>	Other (please describe in the space below).		

Were your walking aids...?
 (Please tick whichever options apply to you).

<input type="checkbox"/>	Purchased privately by me.
<input type="checkbox"/>	Prescribed by a healthcare professional.
<input type="checkbox"/>	Provided by Social Services.
<input type="checkbox"/>	Other (please describe below).

How far would you estimate you are able to walk, using any walking aids, before you feel severe discomfort?

(Please state the distance in metres or yards using whichever measure is best for you).

<input type="text"/>	: metres	<input type="text"/>	: yards
----------------------	----------	----------------------	---------

When answering this question please note that:

- The average adult step is just less than one metre, which is 1.1 yards or 3 feet and 4 inches.
- If you walk alongside someone and they take 100 steps you would have walked roughly 90 metres, or 100 yards.
- The average double-decker bus is about 11 metres, or 12 yards, long.
- A tennis court is about 24 metres, or 26 yards, long.
- A full size football pitch is about 100 metres, or 110 yards, long.

Roughly how much time would you estimate it takes you to walk this distance?

<input type="text"/>	: minutes
----------------------	-----------

Are you able to continue walking after a short rest?

Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
-------------------------------	------------------------------

If you can continue, roughly how long (in minutes) are you able to walk for in total?

<input type="text"/>	: minutes
----------------------	-----------

Please answer 'Yes' or 'No' to each of the following questions by ticking the relevant box:

Are you troubled by shortness of breath when hurrying on level ground or walking up a slight hill?

Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
-------------------------------	------------------------------

Do you get short of breath walking with other people of your own age on level ground?

Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
-------------------------------	------------------------------

Do you have to stop for breath when walking at your own pace on level ground?

Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
-------------------------------	------------------------------

Do you get too breathless to leave your home, or after dressing?

Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
-------------------------------	------------------------------

Is there anything else you would like to add that you think is relevant in support of your application for a Blue Badge?

Sections 4, 5 and 6 are not enclosed as they are not required. Please go to and complete section 7.

7. Mandatory Declarations and Data Protection notice

Tick **all** boxes relevant to your application to indicate that you have read, understood and agree with each declaration. Not ticking one of these declarations may mean we are unable to process your application and/or issue you with a Blue Badge.

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must not hold more than one valid Blue Badge at any time.
- I understand that I must promptly inform Shropshire Council of any changes that may affect my continued entitlement to a badge.
- I give consent to Shropshire Council to check my personal details, if necessary, on the local authority's council tax database for proof of my address.
- I confirm that the photograph I have submitted with my application is a true likeness.
- I agree that, if my application is successful, I will not allow any other person to use the badge for their benefit and I agree that I will use the badge in accordance with the rules of the scheme as set out in the "Blue Badge scheme: rights and responsibilities" leaflet which will be sent to me with the badge.
- I understand that you will deal with all documents relating to this application in line with The Data Protection Act 1998, and you may share them within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud.
- I accept that Shropshire Council is not responsible for any original documents (please provide photocopies) which may get lost in the post.
- I agree to the Council contacting an accredited healthcare professional, if necessary, for the purpose of obtaining further information in support of my application.
- I understand that I may be required to undertake an Independent Mobility Assessment (IMA) with a healthcare professional that is independent of my existing care and treatment, to determine my eligibility for a Blue Badge.
- I understand that the information I have supplied to support my application is deemed to be "sensitive personal data" and I consent to its disclosure only to a 3rd party who is responsible for the operation and administration of the Blue Badge scheme and other Government departments or agencies, to validate proof of my entitlement

Your signature against the above declarations:

Your signature:	
Please print your name here:	
Date of application:	

PLEASE GO TO THE CHECKLIST OF DOCUMENTS (PAGES 11 AND 12)

Checklist of Documents

Please ensure you have enclosed all the necessary supporting documents. Failure to provide one of the under mentioned will result in your application form being returned.

Section 1 Information about you:

Proof of your address in Shropshire

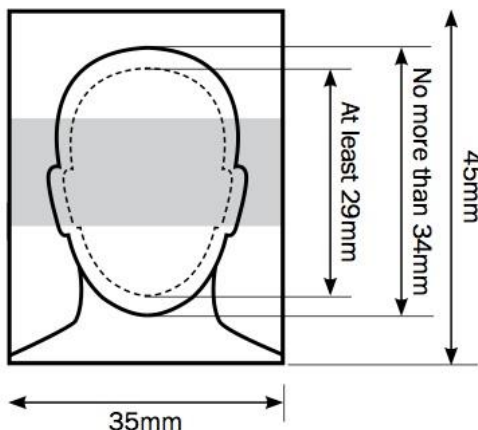
- A **PHOTOCOPY** of **ONE** of the following dated **within the last 12 months** must be provided:
- A Shropshire Council Tax Bill **or** consent for us to check the council tax database; **or**
 - A Department for Works and Pensions Letter; **or**
 - A Service Personnel and Veterans Agency letter; **or**
 - A Shropshire Council Social Services letter; **or**
 - A Housing Benefit letter; **or**
 - A confirmation letter from your child's Shropshire School (child application).

Proof of your identity

- A **PHOTOCOPY** of **ONE** of the following must be provided:
- A birth/adoption certificate; **or**
 - A marriage/civil partnership certificate; **or**
 - A divorce/dissolution certificate; **or**
 - A valid driving licence; **or**
 - A valid passport; **or**
 - A HM Forces ID Card; **or**
 - A Certificate of British Nationality.

Photograph

- One recently taken **colour passport standard photograph** must be provided:



Section 3: Subject to Further Assessment:

Permanent and substantial walking disability:

- Please ensure that **all** relevant parts of this Section are fully completed.

Section 7: Mandatory Declarations and Data Protection notice

- This section **must** be fully completed as required.

Payment:

If your application is successful, we will send you a letter or email you with details of the fee and payment methods. The cost of a badge is £10. **Do not send any payment with your application.**

Blue Badge Service:

Please return the completed form and supporting documents as required to:

- **The Blue Badge Service, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND**

You can hand in your application at any of the following Customer Service Points/Community Hubs during their normal opening hours.

Please be advised that it will be **your responsibility** to ensure that you have **fully completed** your application and that you have **enclosed the required supporting documents** and **one recent colour passport standard photograph**:

The Library, Listley Street, **Bridgnorth**

The Library, 7/9 Parkway, **Ludlow**

The Raven, 129 Cheshire Street, **Market Drayton** T

The Library, Arthur Street, **Oswestry**

1A Castle Gates, **Shrewsbury**

Civic Centre, High Street, **Whitchurch**

Blue Badge General Enquiries: Telephone 0345 678 9014