	waiver Policy – Appendix				
	1	2	3	4	5
Type of Waiver	Annual Contractors (County Wide) Exceptional Circumstance	Trades Person Parking	Health Emergency	Professional Carers	Carers
Who waivers are for?	Window Cleaners Emergency maintenance contractors.	¹ Trades Persons – For activity from vehicles adjacent to premises.	Health care professional – Acting on behalf of the local primary care trust (PCT) engaged in urgent or emergency health care.	Carers acting on behalf of professional health care organisations (Age concern, Social services, health care organisations).	Carers – Usually in receipt of carers allowance).
Where waivers will apply?	Parking Places: (Limited waiting, pay and display, residents parking, loading bays excluding disabled bays). Prohibitions of restricted waiting: single yellow lines, double yellow lines.	Any specific authorised location.	Parking Places: (Limited waiting, pay and display, residents parking excluding loading and disabled bays). Prohibitions of restricted waiting: single yellow lines, double yellow lines.	Parking Places: (Limited waiting, pay and display, residents parking excluding loading and disabled bays).	Any specific authorised location:
When a waiver will apply?	At all times except for loading bays. Waiver in loading bays only applies outside peak hours of 9am to 4pm Mondays to Saturdays.	In exceptional circumstances when no other viable option is available to complete the work tasks required (will not be issued for convenience).	At all times for non routine visits.	At all times	As specified
Period of waiver (return time)?	2 hours	Time needed to carry out necessary work as agreed between the Civil Enforcement Officer and the trade person.	1 hour	2 hours	2 hours
Who will be responsible for issue?	Civil Enforcement service	Up to 3 days - Civil Enforcement Officer More than 3 days - Civil Enforcement Manager in consultation with Highways Network Management	Civil Enforcement Service via the local primary care trust (PCT)	Civil Enforcement Service	Civil Enforcement Service
How long will they be valid for?	12 month annual renewal	Maximum 3 days if issued by Civil Enforcement Officer or as agreed for periods longer than 3 days	12 month annual renewal	12 month annual renewal	12 month annual renewal unless otherwise agreed
How much will they cost?	£100 per annum	Free of charge	£15 per annum	£15 per annum	£15 per annum



Shropshire Parking Strategy Waiver Policy – Appendix A2

¹ Refer to customer charter for details of exemption for builders works that do not require a parking dispensation waiver

Further detail on qualifying criteria will be available on Shropshire Council web site and on application.