

**ID15**

## **Shropshire Council. Examination of Shropshire Local Plan 2016-2038**

**Inspectors:** Louise Crosby MA MRTPI, Carole Dillon BA (Hons) MRTPI & Nick Palmer BA (Hons) BPI MRTPI

**Programme Officer:** Kerry Trueman

Tel: 07582 310364, email: [programme.officer@shropshire.gov.uk](mailto:programme.officer@shropshire.gov.uk)

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**Reference Number:**

**Organisation/Representor:**

15th June 2022

Dear Representor,

Please be advised that the Examination Library has been updated with ID8a Revised Draft Timetable for the Stage 1 hearing sessions:

<https://shropshire.gov.uk/media/23426/id8a-revised-draft-timetable-for-the-stage-1-hearing-sessions.pdf>

and ID12a Revised Stage 1 hearing sessions draft programme:

<https://shropshire.gov.uk/media/23427/id12a-revised-draft-stage-1-hearings-programme.pdf>

**Please carefully check these documents as there have been changes to the dates and times of some hearing sessions. Only those recorded will be allowed to participate.** Further updates to the hearing programme, if required, will be available on the Council's webpage. It is the responsibility of interested parties to check the latest timetable and to ensure that they are present at the correct time.

Please note that the Inspectors will be adhering strictly to their agenda for each hearing session. Agendas for the week will normally be made available on the examination website by noon on the Friday before the start of each week's proceedings. Only very limited hard copies of agendas will be available at the venue. There will be no hard copy version of the examination library at the venue and therefore it is recommended that you bring a personal digital device to access this as only a very limited number of devices will be available. A free Wi-Fi connection and some power points will be available, however, you will need to provide your own charging cable.

Omission sites will not be promoted. It is not the role of the Inspectors to improve aspects of the plan to make it more sound.

**Venue – Sovereign Suite, Shrewsbury Town Football Club, Oteley Road, Shrewsbury, SY2 6ST**

If you are intending on observing the hearings, morning sessions start promptly at 09.30 and afternoon sessions promptly at 13.30. Please note that space may be limited so it will be helpful if you would let me know if you are intending on observing any hearing sessions.

Please note that the venue operator has a strict policy of no food and drink being brought into venue. This must be adhered to at all times. There are places locally to purchase food however this must be consumed off the premises.

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Programme Officer: Kerry Trueman | Email: [programme.officer@shropshire.gov.uk](mailto:programme.officer@shropshire.gov.uk)

Telephone: 07582 310364 | Address: Pendragon House, 1 Bertram Drive, Meols, Wirral CH47 0LG

Examination Stage Documents: <https://shropshire.gov.uk/planning-policy/local-planning/local-plan-review/draft-shropshire-local-plan-2016-2038-examination/examination-library/examination-stage-documents/>

### Filming

On request from the Inspectors the Council will be filming the sessions, although this will not be live streamed. The intention is for the sessions to be uploaded as quickly as possible to the Examination Library webpages, and preferably on the evening of each session. If you are observing the sessions and you have any issues with being recorded please let me know in advance.

### Hearing Statements

All Stage 1 hearing statements are in the process of being made available, Matters 1 to 3 are available and able to view in the Hearing Documents section of the Examination Stage Documents:

<https://shropshire.gov.uk/planning-policy/local-planning/local-plan-review/draft-shropshire-local-plan-2016-2038-examination/examination-library/examination-stage-documents/>

If you submitted a statement(s) please ensure it is correctly recorded.

If you have any questions, please let me know as soon as possible so that I can assist.

Yours faithfully,

*Kerry Trueman*

Kerry Trueman

Programme Officer Solutions Limited

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**Shropshire Local Plan examination update 2 – Important changes to the programme** 15<sup>th</sup> June 2022

Reference Number:

Organisation/Representor:

Agent Organisation (if applicable):

Dear Representor,

Revised timetable and programme of hearing sessions (Stage 1)

Please be advised that the Examination Library has been updated with ID8a Revised Draft Timetable for the Stage 1 hearing sessions:

<https://shropshire.gov.uk/media/23426/id8a-revised-draft-timetable-for-the-stage-1-hearing-sessions.pdf>

and ID12a Revised Stage 1 hearing sessions draft programme:

<https://shropshire.gov.uk/media/23427/id12a-revised-draft-stage-1-hearings-programme.pdf>

**Please carefully check these documents as there have been changes to the timetabling and you may need to attend at a different time/date.** Further updates to the hearing programme, if required, will be available on the Council's webpage. It is the responsibility of individual participants to check the latest timetable and to ensure that they are present at the correct time.

Participation

Please read documents ID8a and ID12a carefully, especially if you have contacted me about any changes to the previous programme regarding participants name and/or additional sessions. The room will be laid out according to the programme and **only those recorded will be allowed to participate**. Please provide a title (e.g. Mr/Mrs etc.) if it has not been recorded in ID12a so that you can be properly addressed during the examination. If you recently asked for changes these may not be included, so please contact me for clarification.

Please note that the Inspectors will be adhering strictly to their agenda for each hearing session. Agendas for the week will normally be made available on the examination website by noon on the Friday before the start of each week's proceedings. Only very limited hard copies of agendas will be available at the venue. There will be no hard copy version of the examination library at the venue and therefore it is recommended that you bring a personal digital device to access this as only a very limited number of devices will be available. A free Wi-Fi connection and some power points will be available, however, you will need to provide your own charging cable.

The representations made at both the Regulation 19 and through the hearings statement should be taken as having been read by the Inspectors. There is no need to repeat these or be concerned should they not specifically be covered on the agenda. Rather, please focus on the questions posed in the context of your representations and the tests of soundness and legal compliance contained in the National Planning Policy Framework:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1005759/NPPF\\_July\\_2021.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1005759/NPPF_July_2021.pdf)

Omission sites must not be promoted. It is not the role of the Inspectors to improve aspects of the plan which you consider are already sound to make it more sound. In the interests of efficiency and fairness,

whilst participating, please refrain from departing from the matter in hand or introducing new arguments on matters which you have not previously raised or speaking before being invited. This will assist the Inspectors understanding and the smooth and timely running of the examination for all.

#### Hot seating

It is intended that during busy sessions the nameplate of the main speaker listed on the programme will be placed at the table. To enable hot-seating requests, it is anticipated that any additional speakers will have a seat reserved for them in the hearing room, *if* you have advised me of their name beforehand.

If any changes to main speaker and/or additional speaker details are required, please inform me immediately.

#### **Venue – Sovereign Suite, Shrewsbury Town Football Club, Oteley Road, Shrewsbury, SY2 6ST**

Please allow enough time for you to find your name plate and seat. Morning sessions start promptly at 09.30 and afternoon sessions promptly at 13.30.

Please note that the venue operator has a strict policy of no food and drink being brought into venue. This must be adhered to at all times. The Council will provide tea and coffee. Water will also be available. There are places locally to purchase food however this must be consumed off the premises.

#### Filming

On request from the Inspectors the Council will be filming the sessions, although this will not be live streamed. The intention is for the sessions to be uploaded as quickly as possible to the Examination Library webpages, and preferably on the evening of each session. If you have any issues with being recorded please let me know in advance.

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If you submitted a statement(s) please ensure it is correctly recorded.

If you have any questions, please let me know as soon as possible so that I can assist.

Kind regards,

*Kerry Trueman*

Kerry Trueman

Programme Officer Solutions Limited

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Telephone: 07582 310364

Address: Pendragon House, 1 Bertram Drive, Meols, Wirral, CH47 0LG

## **Revised timetable and programme of hearing sessions (Stage 1)**

15<sup>th</sup> June 2022

Reference Number:

Organisation/Representor:

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Address: Pendragon House, 1 Bertram Drive, Meols, Wirral, CH47 0LG

29th May 2022

Dear Representor,

I have been appointed by Shropshire Council as the Programme Officer (PO) for the examination, replacing the previous PO, Julie Ruler. My role is to assist with the examination's organisation and administration. I am independent from the Council and work under the Inspectors' direction. Please note that all communications for the Inspectors should be sent to me. To ensure impartiality the Inspectors will not communicate directly with any party, including the Council outside the formal examination sessions.

If you have any questions or outstanding queries you may have raised with the previous Programme Officer, please contact me, I will be happy to assist you. I am currently working through a backlog and will respond as soon as possible.

### **Hearings**

I am writing to advise you that the Stage 1 hearing sessions draft programme has been produced and will be published shortly on the examination stage documents page on Shropshire Council's website (link below). Whilst it does not appear that you have confirmed by the closing date of the 2 May 2022 that you wish to participate at the hearings, please let me know by 17.00 on Monday 13 June 2022 if this is not correct so that I can advise you further. All representations, whether made at a hearing session or in writing, will be considered equally by the Inspectors.

The hearings start on 5 July 2022, and it is intended that a recording of the hearings will be placed on Council's website, soon after closing each day. If you would like to observe the hearings at the venue it would be helpful to me if you could confirm this in advance.

Information regarding stage 2 of the examination will be not published until after the conclusion of the stage 1 hearings.

### **Hearing statements**

If you have recently submitted a statement in response to the Inspectors' Matters Issues and Questions, please let me know so that I can check I have it recorded.

Finally, please note that it is the responsibility of representors to keep themselves up to date with the progress of the examination. But please contact me with any questions. The Examination Latest News webpage, below, is the best way of keeping in touch with progress of the examination:

<https://shropshire.gov.uk/planning-policy/local-planning/local-plan-review/draft-shropshire-local-plan-2016-2038-examination/examination-calendar/>

Yours faithfully,

*Kerry Trueman*

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ID reference:

29<sup>th</sup> May 2022

Organisation or Representor:

Agent Organisation:

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If you have any questions or outstanding queries you may have raised with the previous PO, please contact me, I will be happy to assist you. I intend to deal with any statement queries ahead of any programming or other questions you or other interested parties may have. I appreciate your patience during this time.

### **Hearings**

I note from the records I received that you have made a request to participate at the hearings. This request has been reviewed by the Inspectors and based on your representations you have been allocated to the session(s) you are entitled to participate.

The (ID12) Stage 1 hearing sessions draft programme is due to be published on Shropshire Council's website shortly. When this is available, **please carefully check that your participant details are recorded correctly and let me know if they are incorrect. During busy sessions there will be only one participant permitted around the table.**

**Please advise me of the name of the participant (including their title Mr/Mrs etc) that will be attending the session(s). Please provide their contact details, including email and telephone number, no later than 17.00 on Monday 13 June 2022.**

Information regarding stage 2 of the examination will be not published until after the conclusion of the stage 1 hearings.

All representations, whether made at a hearing session or in writing, will be considered equally by the Inspectors. If you wish to rely on your written submission only, and you do not wish to participate at any session to which you have been recorded please let me know as soon as possible.

Please note that it is intended that a recording will be made of the hearings and placed on Council's website, soon after closing each day. If you would prefer to observe the hearings at the venue it would be helpful to me if you could confirm this in advance.

### **Hearing statements**

As previously advised, if you intend to submit a statement, these should be sent by email by the closing date; 1 June 2022 (ideally by 17:00). In addition, you should send two paper copies of your statement(s) and of any appendices to the address below. These should be posted to me no later than 1 June 2022.

If you have recently submitted a statement in response to the Inspectors' Matters Issues and Questions, please let me know so that I can check I have it recorded.



Finally, please note that it is the responsibility of participants to keep themselves up to date with the arrangements and to ensure that they are present at the correct time. But please contact me with any questions that cannot be answered by visiting the website. The Examination Latest News webpage, below, is the best way of keeping in touch with progress of the examination:

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**ID Number:**

**29<sup>th</sup> May 2022**

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Kind regards,

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