



## Free Loan Bike Terms and Conditions

Thank you for taking part in our free loan bike project, we hope you enjoy taking part and get plenty of use out of your bike. Please read below the terms and conditions and make sure you understand the agreement being made.

### What you receive

- A bike
- A helmet
- A lock
- A set of lights
- 2 years of bike servicing (at 6 month intervals)
- Optional bike training session(s)

The helmet is yours to keep after the project. Everything else must be returned with the bike.

### The Bike

- 1.1 The Shropshire Cycle Hub retains ownership of the bike with the participant being the caretaker for the duration of the loan.
  - 1.1.1 Please note that this is a second hand bike
- 1.2 The bike must be stored in a safe location and when left in a public space it must be locked up to a secure object
  - 1.2.1 If the bike is stolen or damaged the participant must let the Shropshire Cycle Hub know straight away, and if stolen provide the police crime reference number.

### Servicing of the Bike

- 2.1 The project covers the servicing of the loan bike for the duration of the project with checkups at 6 months, 12 months and 18 months, These servicing appointments are mandatory.
  - 2.1.1 If the participant thinks that their bike needs servicing before this point or if a fault occurs they should bring the bike into the Shropshire Cycle Hub as soon as they are able to.
  - 2.1.2 The servicing covers wear and tear from fair use. Any damage exceeding what we would expect or damage resulting from misuse of the bike may result in a charge to the participant at our usual servicing costs.
- 2.2 Please note that it is a second hand bicycle. Some parts may be near the end of their useful life and you will need to take care to ensure it is safe to ride.
  - 2.2.1 It is the participant's responsibility to look after the bike to the best of their ability and keep the bike clean.

### Use of the Bike

- 3.1 Please note in particular that the participant is responsible for this bike and

its safe use. Shropshire Cycle Hub cannot accept any liability for this bike or your use of it, or any consequential losses.

3.1.1 Our liability is limited to our duty of care and we undertake that where we have done work to renovate or repair this bicycle, this work has been done to a suitable standard. We cannot be responsible for the condition of the bike or its safe use after it has left our premises.

3.1.2 When using the bike the participant must follow the highway code at all times, the Shropshire Cycle Hub does not take any responsibility for any fines, damages or injury caused by or to the participant.

3.1.3 If used after dark front and rear lights must be used

3.1.4 The use of a cycle helmet is not mandatory but is strongly advised

3.2 The participants should not use the bike when under the influence of alcohol, drugs or strong medication

3.3 The participant must only use the bike for its intended use

## **Evaluation**

4.1 You will complete some short surveys through the project to help us understand how you are using the bike and what difference it may have made

## **Returning the Bike**

5.1 The bike must be returned at the end of the project and it is the participant's responsibility to bring the bike back to The Shropshire Cycle Hub.

5.1.1 The bike must be returned to us clean

5.2 The bike must be returned to us if the participant moves out of the Shropshire area.

5.3 If we think that the bike is not being used we may request the return of the bike so that it can be lent out to another participant.

## **Your Data**

6.1 The information you have given will be used by authorised Shropshire Cycle Hub persons only, for the purposes of monitoring & evaluating. It will be kept confidential and not be shared with anyone outside of the organisation, with the exception of when anonymised for the purpose of data analysis. Please contact us to let us know if you no longer are participating in this project and would like your personal information to be removed from our database.

ADDRESS: Unit 40, The Riverside Shopping Centre, Shrewsbury, SY1 1PH

WEBSITE: <https://shropshirecyclehub.uk/>

MOBILE: 07485 212320

EMAIL: [ShropshireCycleHub@gmail.com](mailto:ShropshireCycleHub@gmail.com)

FACEBOOK: [www.facebook.com/ShropshireCycleHub](http://www.facebook.com/ShropshireCycleHub)

TWITTER: [@Hub\\_Shropshire](https://twitter.com/Hub_Shropshire)

REGISTERED CHARITY NUMBER: 1188746

Customer Number: \_\_\_\_\_

Bike Number: \_\_\_\_\_ Lock Code: \_\_\_\_\_

Participant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ADDRESS: Unit 40, The Riverside Shopping Centre, Shrewsbury, SY1 1PH

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