

# Shawbury Parish Council

NOTICE UNDER LOCAL GOVERNMENT ACT, 1972 (Section 87(2))

## VACANCY FOR A COUNCILLOR PUBLIC NOTICE IS HEREBY GIVEN

**that a casual vacancy has occurred in the office of Councillor for Shawbury Parish Council following the resignation on 6th February 2026 of Councillor Jan Herbert**

Rule 5(2) of The Local Elections (Parishes and Communities) (England and Wales) Rules, 2006 now applies.

The rule allows **TEN ELECTORS** for the parish [ward] in which the casual vacancy has arisen to request the Returning Officer to hold an election to fill the vacancy.\* That request must be made within **FOURTEEN DAYS**, calculated in accordance with the rules,\*\* of the date of this notice. The fourteen-day period ends on 27<sup>th</sup> February 2026

### **What if a request to hold an election is not received during the permitted time?**

Rule 5(5) of the above Rules will apply. The Parish Council must, as soon as practicable after the expiry of the fourteen-day period, co-opt a person to fill the vacancy.

The Returning Officer's address is:

**Electoral Services, Shropshire Council,  
The Guildhall, Frankwell Quay, Shrewsbury, Shropshire, SY3 8HQ**

The telephone number for further guidance is 0345 678 9015.

**This notice is dated 9<sup>th</sup> February 2026**

**Amanda Roberts, Locum Parish Clerk. Clerk@shawbury-pc.gov.uk**

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\* There is no form of words for this request, which might simply be a letter headed with such words as "We the undersigned being electors for the [Ward of] ... Parish, call for an election to fill the vacancy arising from the [death][resignation] of ...". A template entitled "Request for an Election" is available to download from Shropshire Council's website – [www.shropshire.gov.uk](http://www.shropshire.gov.uk) - under "Current Council Vacancies". It is helpful if the ten signatures are accompanied by printed names and addresses.