

SHROPSHIRE COMMUNITY INFRASTRUCTURE LEVY EXAMINATION

EXAMINATION GUIDANCE NOTES

1	EXAMINER The Examiner is Mrs Sue Turner RIBA, MRTPI, IHBC
2	PROGRAMME OFFICER The Programme Officer is Julie Salter For the purposes of the examination she is acting as an impartial officer, under the direction of the Examiner, and not as an employee of the Council. Her role is to: <ul style="list-style-type: none">• liaise with all parties to ensure the smooth running of the examination• ensure that all documents are recorded and distributed• maintain the examination document list and library; and• assist the Examiner with procedural and administrative matters
3	ATTENDING THE HEARINGS/ WRITTEN EVIDENCE The hearings will commence at 10:00 on Wednesday 27 July 2011 at The Food Enterprise Centre, 5A Vanguard Way, Shrewsbury. SY1 3TG <ul style="list-style-type: none">• Representors wishing to attend the hearings have already confirmed their attendance to the Programme Officer.• The programme for the Hearings will be kept up to date on the Council's website• Representors who wish to rely on the written representations that they have already made need take no further action.• Both methods will carry the same weight and the Examiner will have equal regard to views put orally or in writing.
4	THE SCOPE OF THE EXAMINATION The examination is to consider whether the Community Infrastructure Levy [CIL] Schedule meets the requirements of the Planning Act 2008 and associated Regulations in respect of legal compliance and viability. <u>Legal Compliance</u> The Council has submitted a declaration (reference CD4) which demonstrates that it has complied with the procedures in the Planning Act 2008 and the Community Infrastructure Levy (CIL) Regulations 2010 as amended by the CIL regulations 2011. <u>Viability</u> The examination hearings will focus on the following questions: <ul style="list-style-type: none">• Is the draft schedule supported by background documents containing appropriate available evidence?• Are the proposed rates informed by and consistent with the evidence on economic viability across the area; and• Has evidence been provided to show that the proposed rate/s would not put at serious risk the overall development of the area.
5	PROCEDURE PRIOR TO THE HEARINGS The Council has prepared a draft timetable for the examination and

	<p>this will be kept up to date and on the Council's website The Examiner has read all of the representations and requires no further detailed statements from those participating in the examination hearings. The only further written information that the examiner expects to receive before the hearings should fall into one of the following categories:</p> <ul style="list-style-type: none"> • Statements of common ground (SCGs) between the Council and representors, where there is potential for matters to be agreed before the hearings. These may be submitted at any time up until 15 July and should be placed immediately they are available on the Council's website; and • The examiner understands that the Council's cabinet reports on the Infrastructure list/ Developer Contributions SPD will be available on 27 June. The Examiner has accepted that representors may wish to comment on these reports and that this would assist in ensuring that the examination hearings are focussed and efficient. Those who have made representations may submit brief and concise comments to clarify or refine their original representations in the light of these reports. Any comments must be no more than a single A4 page and must relate to the original representation and will be accepted up till 4 July. This opportunity applies to all those who have made representations, whether or not they are attending the hearings.
6	<p>CLOSE OF THE EXAMINATION After the hearings have taken place the Examination will remain open until the Examiner's report is submitted to the Council. No further information should be submitted to the Examiner unless it is a matter on which she has specifically requested it.</p>